

**NOTICE OF REGULAR MEETING OF THE
MISSION ECONOMIC DEVELOPMENT CORPORATION
MARCH 20, 2012 5:30 PM
CITY HALL**

PRESENT:

Catherine Garcia, President
Polo de Leon, Vice President
Ricardo Martinez, Treasurer
S. David Deanda, Jr., Secretary
Linda Requenez
Jody Tittle
Councilman Ruben D. Plata served in the Mayor Position
David H. Guerra, City Attorney

ABSENT:

ALSO PRESENT:

Ricardo A. Perez, Consultant
Gus Lopez, L&G Engineering
Behrooz Badiozzamani, L&G Engineering

STAFF PRESENT:

Alex Meade, Chief Executive Office
Janie Flores, Finance Director
Judy Vega, Executive Assistant
Daniel Silva, Chief Operating Officer
John Hernandez, City Engineer
Roberto Salinas, Public Works Director
Bertha Ramirez, Administrative Assistant

1. Call to order

With a quorum being present President Catherine Garcia called the meeting to order at 5:38 p.m.

2. Approval of Minutes – February 21, 2012

There being no corrections or additions Polo de Leon moved for approval. Motion was seconded by Ricardo Martinez and approved 7-0.

3. Approval of Financial Statements for the month of February 29, 2012

Finance Director Janie Flores presented and recommended approval of the Financial Statements for the month of February 29, 2012.

There being no corrections or additions Ricardo Martinez moved for approval. Motion was seconded by Councilman Ruben D. Plata and approved 7-0.

4. Approval of Budget Amendments – Mission Corridors Infrastructure Fund

Finance Director Flores presented and recommended approval of the Budget Amendments – Mission Corridors Infrastructure Fund. The Budget Amendments (Appropriations \$1,000,000) is for the purpose of assisting infrastructure improvement projects on Shary Road and Bryan Road only.

Polo de Leon moved for approval of Budget Amendments – Mission Corridors Infrastructure Fund. Motion was seconded by Jody Tittle and approved 7-0. (Budget Amendment Attached)

5. Authorize CEO to execute Work Authorization #1 – Contract for Engineering Services and Agreement for Professional Services with L&G Engineering related to FM 464 (Shary Road) Traffic Improvement Project

Alex Meade, CEO, said that this project is a project he identified on the Strategic Guide approved by the MEDC Board's special meeting of Jan. 3rd, as Shary Retail Corridor. Subject to City Council's approval of the Budget Amendments – Mission Corridors Infrastructure Fund, this project would benefit from this fund. The purpose of the project is to widen Shary Road and improve traffic flow. Brief discussion took place.

After the discussion, S. David Deanda moved to authorize CEO to execute Work Authorization #1 – Contract for Engineering Services and Agreement for Professional Services with L&G Engineering related to FM 464 (Shary Road) Traffic Improvement Project, subject to City Council's approval of Budget Amendments – Mission Infrastructure Fund at their March 26, 2012 meeting. Motion was seconded by Polo de Leon and approved 7-0.

6. Approval of Development Agreement with Superior Oil Express

Alex Meade, CEO, said that Superior Oil Express is a project that Mission EDA had a development agreement with; however, when the legal issues began between MEDA and the City of Mission, the process halted. Superior Oil Express has requested assistance for offsite infrastructure improvements under the Mission Corridors Infrastructure Fund. Subject to legal counsel's review and to honor reimbursement for those improvements, staff is recommending the approval of a development agreement (draft attached) between Mission EDC and Superior Oil Express. Brief discussion ensued.

After the discussion, S. David Deanda moved to approve a development agreement between Mission EDC and Superior Oil Express, subject to legal counsel's review and City Council's approval of MEDC's Budget Amendments – Mission Corridors Infrastructure Fund at their meeting of March 26, 2012. Motion was seconded by Polo de Leon and approved 7-0.

7. Authorization to publish notice of intention to authorize a Budget Amendment to the FY 2011-12 Budget and schedule a public hearing for April 17, 2012 related to said authorization

Mr. Meade said he would like the Board's authority to publish a notice of intention to authorize a Budget Amendment to the FY 2011-12 Budget and schedule a public hearing on April 17th for the purpose of considering the following projects:

1. North American Butterfly Association (NABA) in an amount not to exceed \$100,000;
2. Invest an amount not to exceed \$1,000,000 within in a 10 year period into a regional project that will attract high growth and knowledge based business;
3. Superior Oil Express job creation grant in an amount not to exceed \$20,000;

4. Sanitary Sewer extension west of Inspiration Rd on FM 495 in an amount not to exceed \$165,000; and
5. Offsite drainage improvement on Travis St. in an amount not to exceed \$15,000

Ricardo Martinez moved for authorization to publish notice of intention to authorize a Budget Amendment to the FY 2011-12 Budget and schedule a public hearing for April 17, 2012 related to said authorization. Motion was seconded by Linda Requenez and approved 7-0.

At 5:47 p.m., Councilman Ruben D. Plata moved to convene into executive session pursuant to Local Government Code Section 551.071 Consultation with Attorney. Motion was seconded by Ricardo Martinez and approved unanimously 7-0.

8. Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

Consultation with Attorney Sec. 551.071

A. City of Mission and Mission Economic Development Corporation vs Mission Economic Development Authority

The MEDC Board will reconvene in open session to take any actions necessary

At 6:16 p.m., Councilman Ruben D. Plata moved to reconvene in open session. Motion was seconded by Ricardo Martinez and approved unanimously 7-0.

No action was taken.

9. Chief Executive Officer's Report

- Update on EDC projects


None.

10. President's Comments

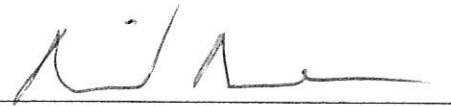
None.

11. Adjournment

Ricardo Martinez moved to adjourn the meeting. Motion was seconded by S. David Deanda and approved 7-0. Meeting was adjourned at 6:17 p.m.


Catherine Garcia, President

ATTEST:


S. David Deanda, Secretary

CITY OF MISSION

BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2011-2012

DATE: March 6, 2012

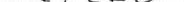
DEPARTMENT: Development Programs

FUND: MEDC

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
				-
21-415-95200	Infrastructure Program Funds	-	1,000,000.00	1,000,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Net Effect to Fund Balance		-	1,000,000.00	1,000,000.00

JUSTIFICATION

To allocate funds into the Infrastructure Program line item. Funds will be used to fund various infrastructure projects that will improve the economic development of the City.

Dept. Head Signature: Alex Meade, CEO 

Date: 3/20/12

Finance Director: _____

Date: _____

Date Approved: 3/20/12

Date Posted: