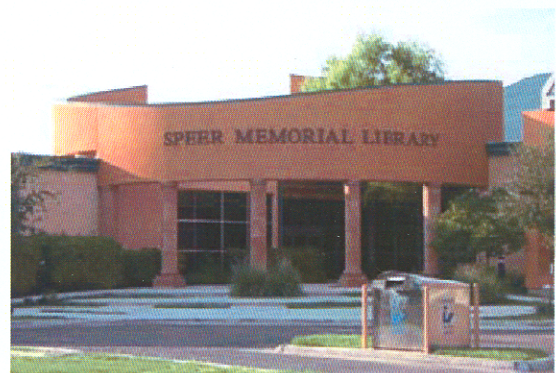


# City of Mission, TX

## *Annual Budget*



Fiscal Year  
October 1, 2008--September 30, 2009





# **CITY OF MISSION**

**ANNUAL BUDGET FOR FISCAL YEAR  
OCTOBER 1, 2008 - SEPTEMBER 30, 2009**

**AS ADOPTED BY CITY COUNCIL  
ON SEPTEMBER 11, 2008**

**Norberto "Beto" Salinas, Mayor**

**Leo Olivarez, Mayor Pro-Tem  
Celestino Ramirez, Councilman**

**Norie Gonzalez Garza, Councilwoman  
Ruben Plata, Councilman**

**Julio Cerda, City Manager**

**Janie Flores, Director of Finance**



# City of Mission, Texas

## 2008-2009 Budget

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Norberto "Beto" Salinas, Mayor  
 Leonel Olivarez, Mayor Pro Tem  
 Celestino Ramirez, Councilman

Ruben Plata, Councilman  
 Norie Gonzalez Garza, Councilwoman  
 Julio Cerda, P.E., City Manager



# CITY OF MISSION

C E L E B R A T I O N

September 26, 2008

Honorable Mayor and Members of the City Council  
 City of Mission  
 1201 E. 8<sup>th</sup> Street  
 Mission, Texas 78572

Dear Honorable Mayor and Council Members:

Presented forthwith is the Fiscal Year (FY) 2008-2009 Annual Operating Budget for the City of Mission, Texas, approved by the Mission City Council on September 11, 2008, pursuant to the Texas State statutory requirements noted in Article 689a 13 et. Seq. Vernon's Annotated Civil Statutes and the Home Rule Charter of the City of Mission, Texas.

The FY 2008-2009 Annual Budget reflects both the needs of the citizenry and the policy mandates of the City Council. The Annual Operating Budget includes the services that will be provided to the citizens of Mission during the forthcoming fiscal year; the budget is realistic, feasible, and cost-effective. It not only addresses the existing level of services, which City staff has been directed to provide and which our citizens have come to expect and deserve, but also, addresses issues that arose during the budget process.

As the elected officials of the community, the City Council performs a vital role in policy-making and the general well being of the community. Policy-making requires that the City Council express its service objectives, particularly in terms of the services that the City Council believes will meet its goals for the community. In addition, the Budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for FY 2008-2009. Furthermore, the Budget serves as a guide for financial control and implementation of City Council policy mandates. In addition to indicating the FY 2008-2009 Budget highlights and goals, there were a number of accomplishments this previous fiscal year, including the following:

## **FY 2007 - 2008 IN REVIEW**

1. Maintained the same tax rate of \$0.5566 per \$100.00 valuation.
2. Continued a Tax Freeze for the elderly and the disabled and \$10,000 Tax Exemptions for the elderly and the disabled.
3. Procured \$1,324,098 in federal, state, and private grants to assist in public safety, public works, and other City departments.

4. In conjunction with the Hidalgo County, the City was able to overlay several streets within the City limits.
5. Continued construction of Bentsen Palm Community Park, a 67-acre park on south Inspiration Road. Project is expected to be completed by December 2008.
6. Continued the philosophy in CDBG program focusing solely on the reconstruction of homes and funding several public agencies. Eighteen houses were constructed in the CDBG housing program during the year.
7. Continued working with City of McAllen and City of Hidalgo on the Anzalduas Bridge Project, which should be completed by June 2009.
8. Completed the construction of the new Central Fire Station (\$3 million) at Tom Landry and Holland, funded by the Mission Redevelopment Authority.
9. Issued \$7 million in bonds. Proceeds were used to purchase sweepers, police cars, park improvements, street improvements, and building of the City Hall Annex Building, which will be leased to the Chamber of Commerce.
10. Continued to reduce the Crime Rate of the City.
11. Continued with the expansion of 2 Mile Line between Taylor Road and Conway Avenue.
12. Continued the Mission Police Academy to train and educate new police cadets.
13. Completed the North EDAP Project that includes connecting 45 colonias to the City sewer collection system and the upgrade of the existing sewer plant from 4.6 to 9.2 million gallons daily (MGDs) for a total amount of \$35 million (\$20 million grant and \$15 million in revenue bonds).
14. Completion of the ORCA grant sewer connection program with Hidalgo County Urban County program.
15. Continued the aggressive alley maintenance and paving program in the City.
16. Commenced the expansion of the Stewart Road Bridge.
17. Continued a strong relationship with the Mission Economic Development Corporation, the Mission Economic Development Authority, and the Greater Mission Chamber of Commerce in order to promote commerce and industrial growth.
18. Enhanced Adult Recreation Programs, such as volleyball, softball, basketball, flag-football, and other recreational activities to include Senior Citizen programs.
19. Completed the GIS project and made it available online.
20. Purchased 4 sweepers to maintain the City's streets.
21. City Secretary Department was awarded the Five Star Award from the Texas Department of Health for the fifth year in a row.
22. Completed the rehabilitation of the La Lomita Chapel.
23. Commence the construction of the new water tower in the northeast area of City.
24. Assessed all City departments and services to ensure efficiency and effectiveness of tax dollars by maximizing all resources and implementation of new ideas in order to provide a better municipal government.
25. Continued the residential and commercial growth in the City that will impact economic growth and opportunities to our citizenry.



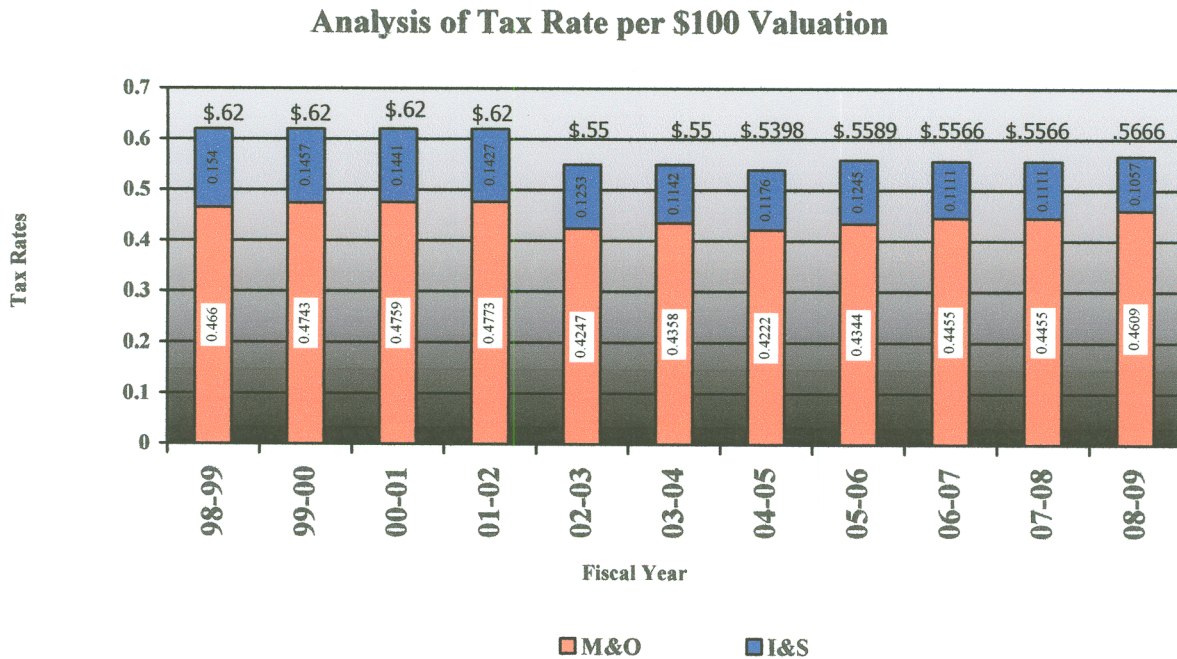
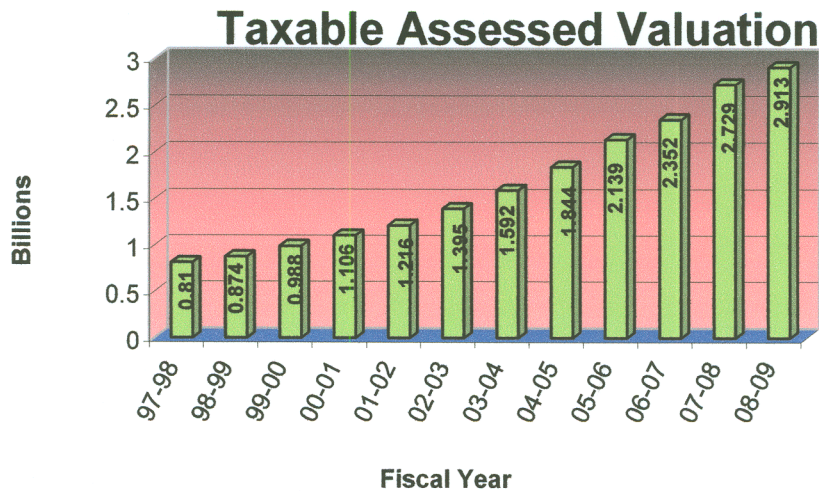
## **GOALS FOR FISCAL YEAR 2008 - 2009**

1. Increase the tax rate to \$0.5666 per \$100.00 valuation from \$0.5566 per \$100 valuation. The increase is still lower than the effective tax rate of \$0.5830.
2. Continuation of focus on grant funds in the amount of \$500,000 to assist in public safety, parks & recreation, public works, and other City departments.
3. Continuation of street, bridge and drainage improvements to improve infrastructure.
4. Complete the Birdwell Park improvements.
5. Commence the Northwest Park Improvement Project.
6. Completion of Bentsen Palm Community Park.
7. Continuation of the philosophy in CDBG program focusing solely in reconstruction of homes and several public agencies. Fifteen (15) houses will be constructed in the CDBG housing program.
8. Save over \$300,000 in electricity by continuing the City's membership in the South Texas Aggregation Project versus the Price to Beat.
9. Continue to maintain the lowest crime rate per capita in the Rio Grande Valley.
10. Continuation of inspecting all eating and drinking establishments in the City, as well as the continuation of code enforcement and mosquito testing and spraying to ensure the public health.
11. Complete the construction of the City Hall Annex Building.
12. Commence the construction project of Fire Station No. 5/Police Substation.
13. Complete the construction of the new water tower in the northeast area of City.
14. Continuation of water and sewer line improvements in order to upgrade the City's utility infrastructure.
15. Continuation of Adult Recreation Programs, which includes Senior Citizen programs.
16. Increase the number of rounds played and membership at the Shary Golf Course.
17. Improve workplace safety and reduce the number of injury claims.
18. Continuation of Mission Police Academy to train and educate our new police cadets.
19. Continuation of alley maintenance and paving in the City.
20. Undertake the Boys and Girls Club of Mission under the City's wing as a department of the City in order to provide more services to the children of Mission.
21. Continuation of residential and commercial growth in our city that will impact economic growth and opportunities for our citizenry.
22. Continuation of strong relationship with Mission Economic Development Corporation, Mission Economic Development Authority and Chamber of Commerce in order to promote commerce and industrial growth.
23. City Administration will continue to assess each City departments and the delivery of services to ensure the maximum efficiency and effectiveness of tax dollars to provide a better municipal government.

## **GENERAL FUND**

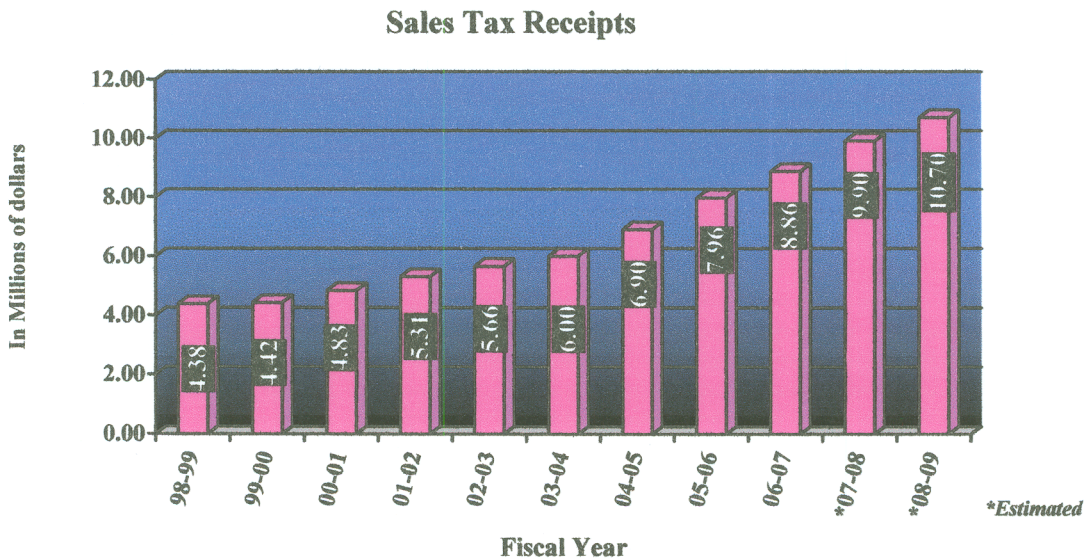
The fiscal year 2008-2009 budget was prepared based on an ad valorem property tax rate of \$0.5666 per \$100.00 of assessed taxable value of \$2,913,058,675; the ad valorem property tax rate for the fiscal year 2007-2008 was \$0.5566 per \$100.00 of assessed taxable value. The

assessed taxable value increased by 6.7% over the prior tax year of 2007 (\$2,729,646,025). Property tax is the largest revenue source for the City.



The General Fund revenues for the Fiscal Year 2008-2009 are \$33,608,673, which includes transfers-in from the Drainage Assessment Fund in the amount of \$100,000, from the Utility Fund in the amount of \$1,500,000, the Solid Waste Fund in the amount of \$100,000 and \$76,043 from the Federal Sharing Fund. The FY 2008-2009 General Fund revenues represent an increase of 9.8% from the amended FY 2007-2008 General Fund total budgeted revenues. The bulk of the General Fund revenues come from taxes; property and sales taxes comprise approximately

72.6% of the total General Fund revenues. Transfers-in represent 5.3% of total revenues and business licenses, permits, and other miscellaneous revenue make up the remaining 22.10% of the total general fund revenue. Estimated sales tax revenue for FY 2008-2009, the second largest source of revenue for the City, reflects an increase of 8.3% compared to the estimated FY 2007-2008 budgeted sales tax revenue.



The General Fund total appropriations for the Fiscal Year 2008-2009 are \$33,594,197, which includes operating transfers-out in the amount of \$1,863,046. Transfers-out includes the City's share of property taxes being transferred to the Tax Increment Reinvestment Zone (TIRZ), (\$1,299,630) from the maintenance and operation property tax collections. The Debt Service Fund accounts for an additional \$304,536 transfer to the TIRZ from the interest and sinking tax collections. Of the \$1.8 million transfers-out, \$300,000 are to be transferred to the newly created Boy's and Girl's Club Fund. The City has undertaken the Boy's and Girl's Club of Mission under its' wing in order to provide more services to the children of Mission. The Club will now be a division of the City under the direction of the Parks and Recreation Department.

The General Fund operating appropriations of \$31,731,151 reflect an increase of 3.7% compared to the FY 2007-2008 amended budget. The total appropriations are categorized as follows: General Government \$6,917,574; Public Safety \$17,473,406; Highways and Streets \$3,452,330; Culture and Recreation \$3,587,964; Health and Welfare \$299,877.

All City departmental requests were presented to the City Manager and the City Council. After analyzing and reviewing their requests, the City Council approved and appropriated funds to different departments. In order to alleviate the economic concerns of the citizens of Mission, the Council opted not to adopt the effective tax rate and by doing so, it was necessary to also reduce expenditures by not giving the employees the standard cost of living raise that it has been giving

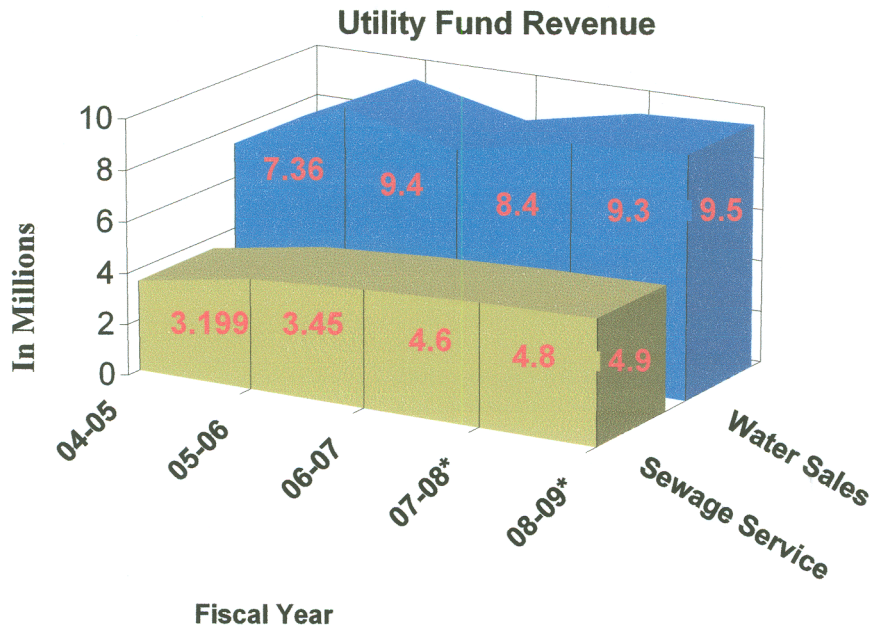


for the last ten years. However, in order to provide the necessary services to the citizens it was necessary to create several new positions for Fiscal Year 2008-2009. New positions include: a Streets Crew Leader and two Streets Laborers; five police officers; two police dispatchers; and three firefighters. During Fiscal Year 2007-08, the Council had added five police officers to the Police Department; a Membership and Business Development Coordinator for the Museum; and two laborers for the Parks Department. Parks Improvements will be undertaken utilizing Park Dedication Fee money, which is accounted for in the Park Dedication Fund. The budget does not include any capital outlay other than \$700,000 for street improvements and \$1.5 million for a fire station/police substation to be built on the southeast side of the City. The City is a member of the South Texas Aggregation Project (STAP), who on behalf of various city members it negotiates and obtains low electricity rates for the cities. As a member of STAP, the City has been able to save on electricity cost and the FY 08-09 budget is based on the assumption that STAP will obtain the same rate as FY 07-08.

The Unreserved Fund Balance is estimated to be \$4,290,916 on September 30, 2008, and \$4,305,392 has been estimated for the end of the Fiscal Year 2008-2009 on September 30, 2009.

### **UTILITY FUND**

For the Fiscal Year 2008-2009, the Utility Fund has total revenues of \$15,444,766; revenues reflect an increase of 3% from the FY 2007-2008 amended budget. The increase in revenue is due to the connection of 45 colonias to the sewer collection system. The connections were funded through an EDAP and an ORCA Grant from the Hidalgo Urban County Project. The revenues are collected by Sharyland Water Supply Corporation and forwarded to the City of Mission. The 2008-2009 Budget also includes a 3% increase in water rates. As per agreement with the Texas Governor's Office, the City is to increase water and sewer rates every other year by 3%. This agreement was done in October 2006 when the City received a loan from the Governor's Office; however, the sewer rates were not increased for FY 2008-2009. The base water rate for the average residential customer with up to a ¾ inch water meter was increased from \$8.95 to \$9.22. The sewer base rate for the average residential customer remained at \$7.95. The water usage rate of all water usage categories, excluding those with meters outside the City limits is \$1.80 per 1,000 gallons. As the City is expanding, the number of utility customers is also increasing. The Utility System adds approximately 600 new customers annually.



The total appropriations for FY 2008-2009 are \$16,476,810, which funds operations and capital project improvements and includes a \$1,500,000 transfer-out to the General Fund. Appropriations have decreased by \$1,161,566 or 6.6% from the FY 2007-2008 amended budget. The reduction is in capital projects. During FY 2007-2008, the City budgeted approximately \$1,006,337 for a new lift station on North Bryan Road. This project is expected to be completed before 9/30/08. There are no major capital projects from operating revenues in the 2008-2009 Budget.

Total debt service for FY 2008-2009 is \$3,973,798, a decrease of \$254,712 compared to the amended FY 2007-08 Budget. In November 1, 2006, the City issued \$8,765,000 in revenue bonds for decommissioning a portion of the South Water Treatment Plant and future expansion of the North Water Plant for a maximum water treatment capacity of 19.5 MGD. In addition, this bond will also expand the delivery system with the installation of 7,920 LF of 16" water main transmission line connecting Schuerbach Road with Inspiration Road. Also, 10,560 LF of 12" water main transmission line will be installed on Two Mile Line from Mayberry Road to Shary Road connecting to the new 1,000,000 gallon water tower. The water tower and water lines should be completed by December 2008. Other capital improvements funded from Utility Fund revenues include replacement and upgrades of water and sewer lines (\$415,000). In contingency, the Utility Fund has set aside \$50,000.

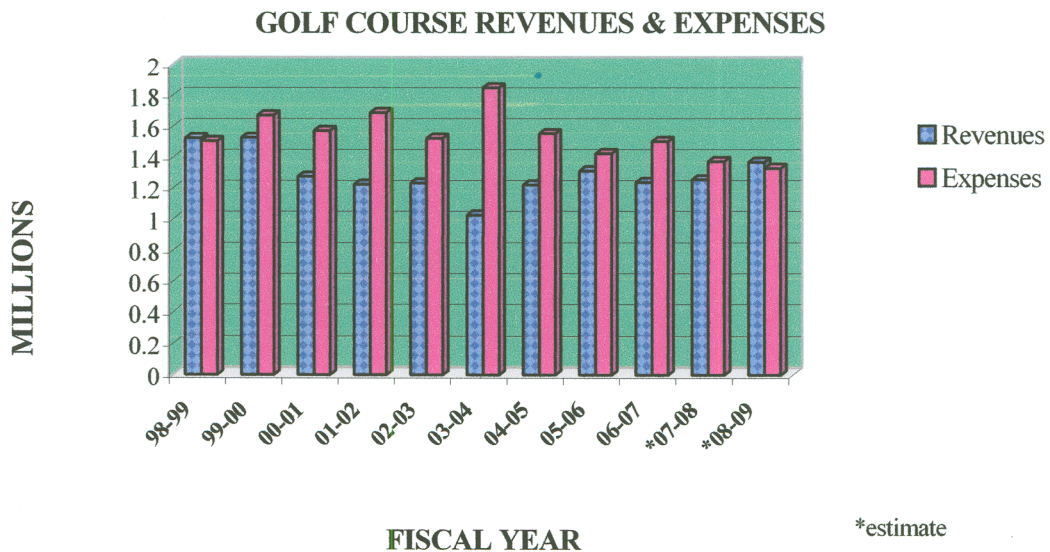
The Utility Fund will have an estimated working capital of \$5,177,270 on September 30, 2008, and an estimated working capital of \$4,145,226 on September 30, 2009, a decrease of \$1,032,044 or 19.90% from the prior year. The majority of the decrease is attributed to the additional \$500,000 transfer-out to the General Fund. The Utility Funds budget does not include any cost of living increase for the employees and there are no new positions added. It does include \$384,000 for new capital outlay.

## SHARY MUNICIPAL GOLF COURSE FUND

In the Fiscal Year 2008-2009, the total amount of revenue budgeted for the Shary Municipal Golf Course is \$1,369,000. The total revenue represents an increase of \$115,000 or 9.2% compared to the FY 2007-2008 amended budget amount of \$1,254,000. The total appropriations are \$1,327,478 for FY 2008-2009, a decrease of \$45,796 or 3.3% compared to the FY 2007-2008 amended budget amount of \$1,373,274. The Shary Municipal Golf Course will strive to collect as much revenue as projected in order to staff and maintain the 27-hole golf course adequately in its four divisions: clubhouse, grounds, restaurant, and organizational expense.

Due to Hurricane Dolly, which hit the Rio Grande Valley on July 23<sup>rd</sup>, 2009, the Golf Course suffered major damage to the Course. The irrigation system was damaged by trees that were pulled off the ground by the strong winds. The greens and fairways were also damaged by the flooding and by an unusual fungus that sprung after the water receded.

In order to maintain and operate the greens and tees, the Shary Municipal Golf Course Advisory Board and staff evaluated the current fees and adjust them accordingly. The rates will be increased effective October 1, 2008 and will be compatible to surrounding municipal golf courses. In addition to evaluating its' fees, the Golf Course introduced various seasonable programs for the winter visitors and local golfers that will generate additional revenue. The Golf Course is also changing its' days of operation to help reduce cost.



The Golf Course is also continuing improvements on merchandise available in the pro-shop in order to ensure quality control, inventory control, and overall customer satisfaction. The grounds section of the Golf Course is improving the raw water system in regards to availability, delivery, and distribution.

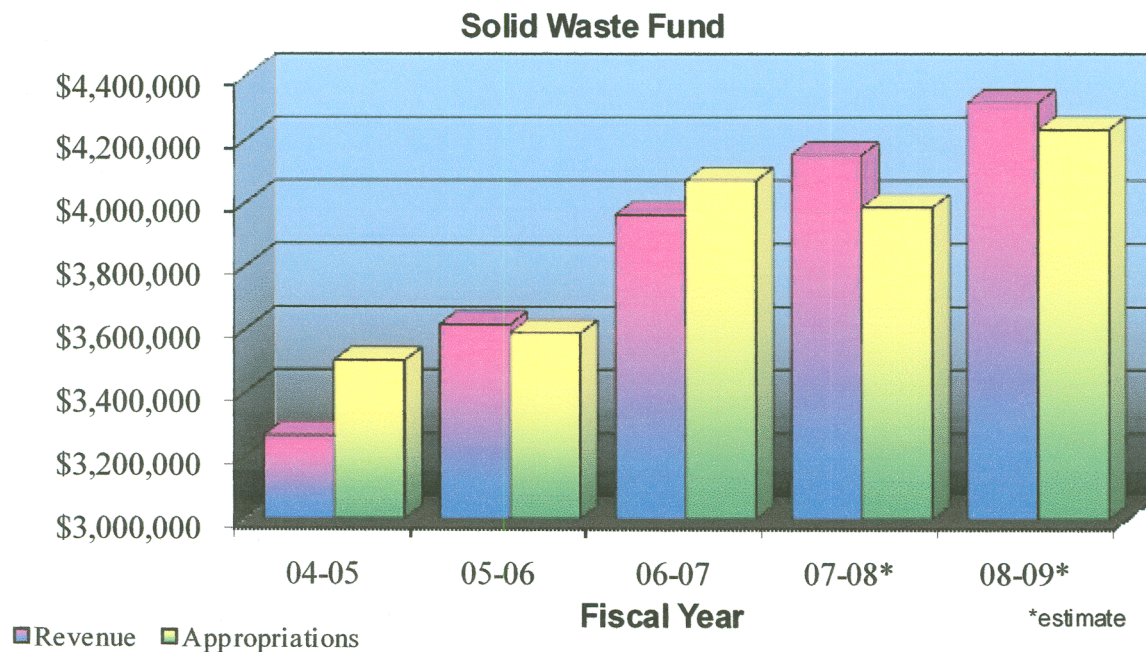


The debt service requirement for FY 2008-2009 is \$138,179. \$96,232.00 is the result of the 2005 Certificates of Obligation; the total amount of the C.O. was \$435,000.00. The final payment of the C.O. will be made in 2010. The additional \$41,947 debt requirement is for capital leases. The Golf Course Fund will have an estimated deficit working capital of \$851,370 on September 30, 2008, and an estimated deficit working capital of \$809,848 on September 30, 2009.

### **SOLID WASTE FUND**

City of Mission has a solid waste contract with BFI (Allied Waste Management) for trash, brush, and dumpster services for its citizens. The customers are billed for solid waste services through the City's utility system. The contract with BFI is reviewed on an annual basis. The solid Waste rates were increased in February 2008 by BFI by 4%.

The Solid Waste estimated total revenues for the Fiscal Year 2008-2009 is \$4,317,100, and the appropriations for FY 2008-2009 are \$4,232,088. Both are increases from the prior fiscal year by 2.5% and by 2.3%, respectively. The estimated ending working capital on September 30, 2008 is projected to be \$362,160 and for September 30, 2009 it is projected to be \$447,172.



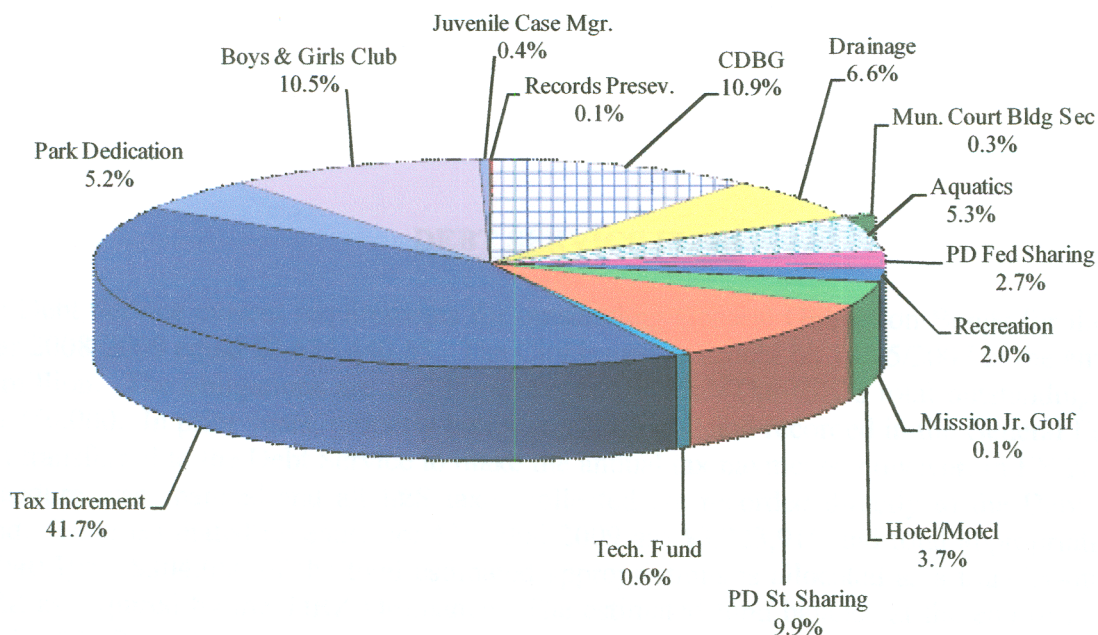
### **SPECIAL REVENUE FUNDS**

The Special Revenue funds combined estimated revenue for the Fiscal Year 2008-2009 is \$6,590,609, which includes \$2,167,706 of transfers-in. The combined appropriations for FY 2008-2009 are \$7,761,023, which includes \$176,043 of transfers-out. The difference in various

revenue and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2008-2009 can be found on page 15

Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the City has undertaken the Mission Boys and Girls Club under its' administration and a fund has been establish to account for the revenues and expenditures from the various programs that the Club will offer to the children of Mission. Other special revenue funds include the Aquatics Fund, which is used to account for the operation of the Cities two swimming pools; the Hotel/Motel Tax Fund; the Park Dedication Fund; the CDBG Fund; and several other funds.

## Special Revenue Fund Appropriations



The Tax Increment Fund, which contains the largest appropriation (41.7%) of the Special Revenue Funds, was created when the City created the Reinvestment Zone Number One in Fiscal Year 2002. Both the City and Hidalgo County deposit property taxes levied on the zone into the Tax Increment Fund and then these revenues are distributed to the Mission Redevelopment Authority for redevelopment of residential, educational facilities, and commercial and park/open space properties in the Mission area.

The second largest Special Revenue Fund is the Community Development Block Grant (CDBG) with 10.9% of the total appropriations. CDBG is appropriating funds for the reconstruction of 15 new homes for low-income families, during FY 2008, eighteen homes were reconstructed.

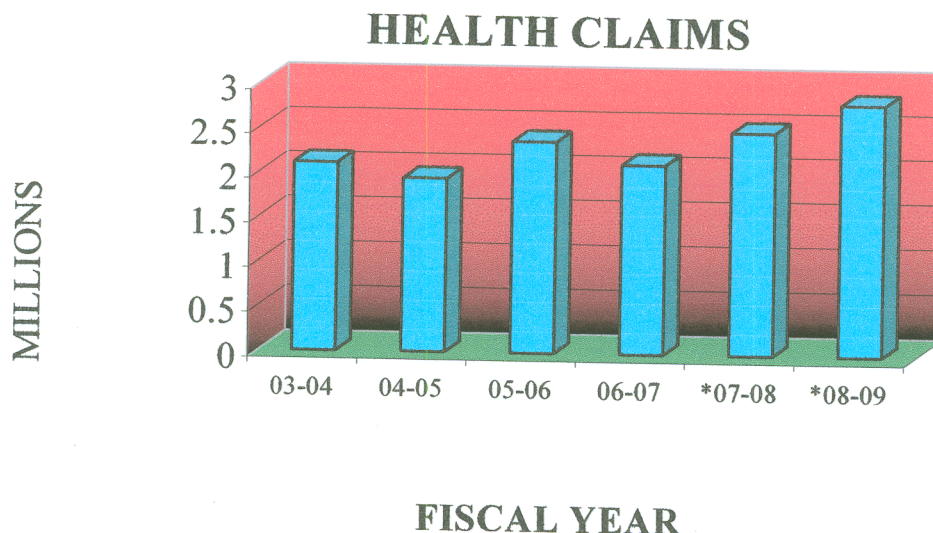


### DEBT SERVICE FUND

The Debt Service current requirements for outstanding General Obligation Bonds for the Fiscal Year 2008-2009 equal \$2,635,440.65. The City issued new debt on 10/15/2007 in the amount of \$7 million. The obligations are met from property taxes. The City's total outstanding debt is \$26,750,000. In prior years, property taxes were collected and recorded in the General Fund and then transferred to the Debt Service to make the annual tax payments; however, in FY 2008, this procedure was changed and all I&S taxes collected are recorded directly to the Debt Service Fund. Total estimated revenues for FY 2008-2009 are \$3,223,915 and total appropriations are \$2,940,105. \$304,660 of the total estimated appropriations is allocated as a transfer-out to the TIRZ as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2008-2009 is \$1,021,644.

### INTERNAL SERVICE FUND

The Group Health Insurance Fund total estimated revenues for FY 2008-2009 are \$2,691,000, which represents a decrease of \$738,250 or 21.5 % compared to the 2007-2008 amended budget. The total appropriations for FY 2008-2009 are \$3,429,000, which is a decrease of \$230,000 or a 6.3% compared to the FY 2007-2008 amended budget; this decrease is attributed to lower health claims. To address the concerns expressed by City employees, as well as several City Council members, in regards to the increased health insurance cost, the City Council authorized a revision of the health insurance plan that went into effect on October 1, 2007. The revised plan includes lower deductibles, co-pays, and prescription costs, as well as an expanded PPO. The intent of the revised plan is to reduce the overall cost for City employees and families while at the same time balancing the fiscal needs of the City's Group Health Insurance Fund. The insurance premiums will remain at the same rate for those employees who have family coverage for FY 2008-2009.



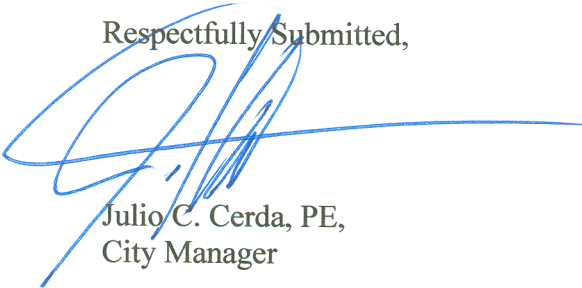
## SUMMARY

The preparation of the Fiscal Year 2008-2009 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and staff. The City of Mission is a progressive community with a promising economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide said services continues to increase each year.

The City Council and City Administration are committed to provide property tax relief when fiscally possible and when possible, to again reduce taxes for the citizens of Mission. In addition, the City Council, under the direction of Mayor Salinas, enacted a Tax Freeze for the elderly and disabled to ensure the amount of taxes they pay the City will never increase again. For these reasons, we should continue to work together to closely monitor all the projected revenues and comply with expenditure limits with periodic reports to the City Council.

We foresee that the FY 2008-2009 Budget will meet the City Council's objectives for service to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,

A large, stylized handwritten signature in blue ink, consisting of a large loop followed by several vertical strokes and a long horizontal line extending to the right.

Julio C. Cerda, PE,  
City Manager



**ORDINANCE NO. 3398**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2008 – 2009 FISCAL YEAR

**WHEREAS**, the budget for the fiscal year beginning October 1, 2008 and ending September 30, 2009 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:**

**SECTION 1.**

That the appropriations for the fiscal year beginning October 1, 2008 and ending September 30, 2009 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2008 – 2009 budget;

**SECTION 2.**

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

The General Fund Budget is hereby approved in the amount of \$33,594,197; the Utility Fund Budget is hereby approved in the amount of \$16,476,810; the Golf Course Fund Budget is hereby approved in the amount of \$1,327,478. All other funds are approved in the total appropriations of \$18,382,216.

**SECTION 3.**

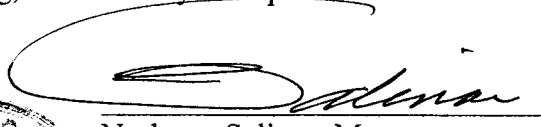
That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$2,940,105 included within the above stipulated amounts.

**PASSED AND APPROVED** on this reading, this 11th day of September 2008.

ATTEST:

  
\_\_\_\_\_  
Anna Carrillo, City Secretary



  
\_\_\_\_\_  
Norberto Salinas, Mayor

## **ORDINANCE NO. 3399**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2008-2009; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

### **SECTION 1.**

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2008-2009; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.5666 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4609 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.1057 on each \$100.00 valuation of property.

### **SECTION 2.**

That taxes levied under this ordinance shall be due and payable October 1, 2008, and if not paid on or before January 31, 2009 shall immediately become delinquent.

### **SECTION 3.**

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

#### SECTION 4.

This ordinance shall take effect and be in force from and after its passage.

#### SECTION 5.

- a. There is hereby granted to an individual who is sixty-five (65) years of age or older an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2008 tax year.
- b. There is hereby granted to an individual who is disabled an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2008 tax year.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Mission, Texas in special meeting this the 11<sup>TH</sup> of September 2008.



Norberto Salinas, Mayor

ATTEST:



Anna Carrillo, City Secretary



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# CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.

## **CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION**

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 21.25 square miles. The City's population has grown since the 1990 Census from 31,552 to 45,408 as per the 2000 Census, an increase of 43.9%. The 2007 Census update estimates Mission's population to be 65,310. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

The annual budget serves as the foundation for the City's financial planning and control. The departments of the City are required to submit request for appropriations to the City Manager by the second Friday in June. The City Manager uses these requests as the starting point in developing a proposed budget. The City Manager then presents the proposed budget to the City Council for their review by mid-August. The Council is required to hold public hearings on the proposed budget and to adopt a final budget by no later than fifteen (15) days prior to October 1, the beginning of the new fiscal year. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund. Any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be process through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval. Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes).

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Mission continues to be one of the fastest growing cities in the Rio Grande Valley and Texas. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to over 30,000 "Winter Texans" for four to six months out of the year. Winter Texans are mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather.

With the help of the Mission Economic Development Authority (MEDA) and the Mission Chamber of Commerce, Mission has experienced great commercial and residential growth in the past few years. The City of Mission, through its economic development partners, Mission Economic Development Authority (MEDA) and Mission Economic Development Corporation (MEDC), has been able to assist in the creation of numerous jobs. Some of the major projects undertaken as of September 2008 include:

In the retail sector, Sharyland Towne Crossing is a development of approximately 351,270 sq. ft. with a capital investment of over \$11 million. This development is the home of H.E.B. Plus!, Target, Office Depot, TJ Maxx, Ross Dress for Less, Blockbuster Video, Wendy's Chick-Fil-A, Marble Slab, Just A Cut, Blue Shell Restaurant, Marianne's, Payless Shoes, Merle Norman, Sally's Beauty, Anna's Linens, Famous Footwear, Dots, PETCO, Mattress Superstore, Pick-A-Salad, Taqueria El Zarape, Sprint, and Inter National Bank. The project was completed late 2007 and generated 700 jobs. Various shopping strip centers have begun operations in the area totaling 31,812 sq. ft. Combined capital investments of \$3.75 million lead to 79 jobs. Six other commercial developments at a combined capital investment of \$2.4 million and 35,175 sq. ft. began operations. Fourteen new jobs were created.

Some new developments in the industrial side have come about, for example LFD completed a building of 84,700 sq. ft. warehouse in October 2007 with a capital investment of \$3.75 million. 45 new jobs were created. At a capital investment of \$10 million, Ridge Commerce Center North at Sharyland continues the marketing of their 250,312 sq. ft. lease space facility. An industrial business relocated its facility in a 16,000 sq. ft. building with a \$1 million capital investment; 2 new jobs were added.

In the restaurant category, national chain I-HOP opened for business in May 2008 in a 5,000 sq. ft. facility. The \$2 million capital investment leads to 60 employees. Two other restaurants opened for business at a combined capital investment of \$440,000, occupying 4,900 sq. ft. and creating 20 new jobs.

In the service sector the Anzalduas International Bridge broke ground in June 2007 for a \$48 million investment. Completion is expected by mid 2009. The City of Mission has undergone several other projects including a City of Mission Force Main Los Indios to Madero at a capital investment of \$500,000 and a Mission Central Fire Station & Emergency Operation Center, an expansion of 23,000 sq. ft. 12 new jobs were added to their existing 50. Dr. Shah Eye Center is a three phase \$3.4 million capital investment project. Phase I is a +/- 31,400 sq. ft. 13 unit facility where Dr. Shah will relocate his existing practice. Phase II will begin construction in October 2009. Motel 6 opened an 83-room chain motel with a capital investment of \$3.8 million creating 12 new jobs.

The City has also grown in the education field with Sharyland ISD's completion of the relocation of B.L. Gray Middle School. The 151,000 sq. ft. \$19 million capital investment added 22 new employees to their existing 83. Mission CISD opened two new schools. At a combined capital investment of \$24.6 million and a total of 211,000 sq. ft., the district hired 150 new employees. IDEA Academy is a 90,000 sq. ft. development that will be built in three phases within the next five years. Phase I, a 16,000 sq. ft. building was completed in August 2008. Construction for

Phase II will begin in the fall. The entire \$3 million investment, once completed, will have created 37 new jobs.

The City anticipates a continuing growing economy as a result of the Anzaludas International Bridge, which is currently under construction and is scheduled to open around June 2009. According to the Texas Labor Market Information Tracer Data Link , the City of Mission unemployment rate was 6.8% as of August 2008. The unemployment rate for Hidalgo County for the same period was 7.8%, so the City of Mission has been maintaining a lower unemployment rate compared to Hidalgo County.



## **CITY OF MISSION FISCAL POLICY**

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60 and (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year.

### **BUDGET**

#### **Budget Process**

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the general fund and in the proprietary funds.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.
7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the propose budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the dated of such hearing. The public hearing is normally in the first Council Meeting held in August.

8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1<sup>st</sup>.
12. After October 1<sup>st</sup>, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be process through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

13. The legal level of budgetary control is in the department level within each fund.

#### **Balance Budget**

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

#### **The Basis of Accounting**

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

#### **Guidelines for estimating revenues and expenditures**

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

#### **Encumbrances and Construction in Progress Projects**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable

appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

### **Capital Project Budgets**

Capital project budgets are not included in the annual appropriated budget. Budgets for capital projects are processed at the beginning of a project and are closed at year-end. After an analysis of such projects, a budget is created and approved by City Council in the new fiscal year for the balance of each project. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

## **Minimum Fund Balances and Sinking Funds**

### **Minimum Fund Balance**

In order to maintain a prudent level of financial resources to protect against reduction of service levels and raising of taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures, the City of Mission saw it appropriate to establish an unreserved undesignated fund balance equal to a minimum of three months of operations minus its appropriated contingency for the general operating fund. The City shall annually review this policy and make appropriate amendments from time to time to insure the maximum compliance possible to this policy.

### **Revenue Bond Reserve Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is updated annually, unless a new Bond is issued.

### **Revenue Bond Sinking Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Sinking Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in each account.

### **General Obligation Bond Sinking Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. Yearly payments from the General Fund are made to these accounts at the beginning of the fiscal year. These payments are sufficient funds to cover both the principal and interest payments due during that fiscal year. At year-end, at least 2% of the original bond issuance must be maintained in each account.

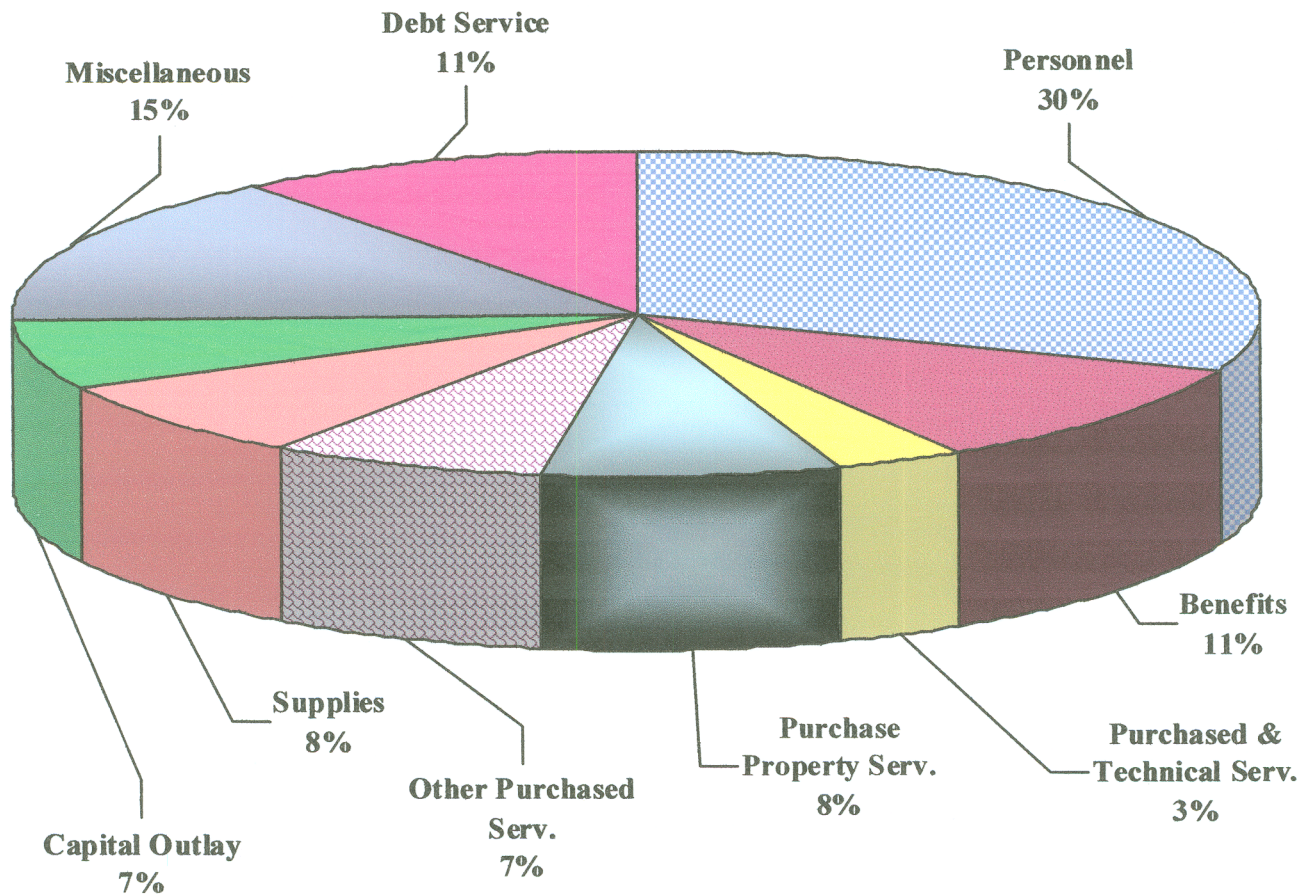
## **Long Term Debt Policy**

### **Capital Improvement Plan**

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

# CITY OF MISSION, TEXAS

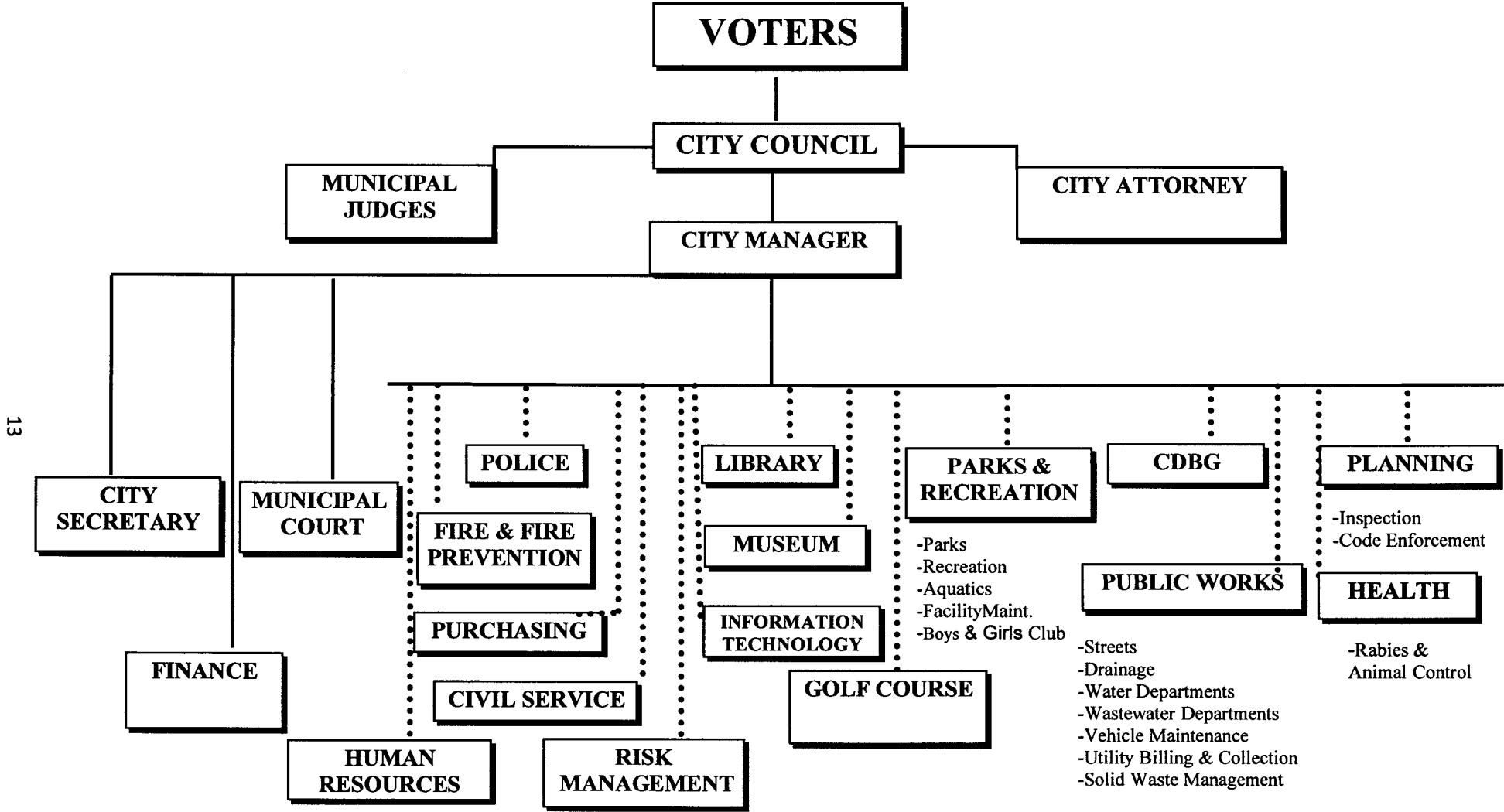
## SUMMARY OF MAJOR EXPENDITURES – ALL FUNDS \$65,836,952



Note: Does not include \$3,943,749 of transfers-out.



# ORGANIZATIONAL CHART



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**City of Mission, Texas**  
**2008-2009 Estimated Fund Balance Analysis-All Funds**

	Estimated Beginning Fund Balance 10/1/2008	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 9/30/2009
<b>General Fund</b>								
General Fund	\$ 4,290,916	\$ 31,832,630	\$ 1,776,043	\$ 37,899,589	\$ 31,731,151	\$ 1,863,046	\$ 33,594,197	\$ 4,305,392
<b>Total General Fund</b>	<u>4,290,916</u>	<u>31,832,630</u>	<u>1,776,043</u>	<u>37,899,589</u>	<u>31,731,151</u>	<u>1,863,046</u>	<u>33,594,197</u>	<u>4,305,392</u>
<b>Special Revenue Funds</b>								
CDBG	-	829,146	-	829,146	829,146	-	829,146	-
Aquatics Fund	10,000	218,416	183,416	411,832	401,832	-	401,832	10,000
Recreation Fund	87,429	104,000	-	191,429	153,400	-	153,400	38,029
Police Dept. State Sharing FD	826,536	7,500	-	834,036	751,998	-	751,998	82,038
Police Dept. Federal Sharing FD	636,915	5,000	-	641,915	202,602	76,043	278,645	363,270
Municipal Court Technology FD	155,107	35,000	-	190,107	43,980	-	43,980	146,127
Drainage Assessment Fund	263,745	431,500	-	695,245	500,000	100,000	600,000	95,245
Mission Jr. Golf	707	10,000	-	10,707	10,500	-	10,500	207
Records Preservation Fund	5,926	8,000	-	13,926	8,000	-	8,000	5,926
Speer Memorial Library Fund	23,938	100	-	24,038	-	-	-	24,038
Hotel/Motel Tax Fund	125,222	333,000	-	458,222	280,000	-	280,000	178,222
Municipal Court Building Security	125,996	25,400	-	151,396	19,750	-	19,750	131,646
Park Dedication Fund	-	394,000	-	394,000	394,000	-	394,000	-
Municipal Court Juvenile Case Mrg	25,414	21,000	-	46,414	31,690	-	31,690	14,724
Capital Assets Replacement Fund	80,000	100	80,000	160,100	-	-	-	160,100
Boys and Girls Club Fund	300,000	440,541	300,000	1,040,541	793,792	-	793,792	246,749
Tax Increment Redevelopment FD	4,705	1,560,200	1,604,290	3,169,195	3,164,290	-	3,164,290	4,905
<b>Total Special Funds</b>	<u>2,671,640</u>	<u>4,422,903</u>	<u>2,167,706</u>	<u>9,262,249</u>	<u>7,584,980</u>	<u>176,043</u>	<u>7,761,023</u>	<u>1,501,226</u>
<b>Enterprise Funds</b>								
Utility Fund	5,177,270	15,444,766	-	20,622,036	14,976,810	1,500,000	16,476,810	4,145,226
Golf Course Fund	(851,370)	1,369,000	-	517,630	1,327,478	-	1,327,478	(809,848)
Solid Waste Fund	362,160	4,317,100	-	4,679,260	4,132,088	100,000	4,232,088	447,172
<b>Total Enterprise Funds</b>	<u>4,688,060</u>	<u>21,130,866</u>	<u>-</u>	<u>25,818,926</u>	<u>20,436,376</u>	<u>1,600,000</u>	<u>22,036,376</u>	<u>3,782,550</u>
<b>Debt Service</b>								
Debt Service Fund	737,834	3,223,915	-	3,961,749	2,635,445	304,660	2,940,105	1,021,644
<b>Total Debt Service Fund</b>	<u>737,834</u>	<u>3,223,915</u>	<u>-</u>	<u>3,961,749</u>	<u>2,635,445</u>	<u>304,660</u>	<u>2,940,105</u>	<u>1,021,644</u>
<b>Permanent Fund</b>								
Cemetery Trust Fund	44,046	1,800	-	45,846	20,000	-	20,000	25,846
<b>Total Permanent Fund</b>	<u>44,046</u>	<u>1,800</u>	<u>-</u>	<u>45,846</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>	<u>25,846</u>
<b>Internal Service Fund</b>								
Group Health Insurance Fund	2,273,554	2,691,000	-	4,964,554	3,429,000	-	3,429,000	1,535,554
<b>Total Trust Fund</b>	<u>2,273,554</u>	<u>2,691,000</u>	<u>-</u>	<u>4,964,554</u>	<u>3,429,000</u>	<u>-</u>	<u>3,429,000</u>	<u>1,535,554</u>
<b>TOTALS</b>	<u>\$ 14,706,050</u>	<u>\$ 63,303,114</u>	<u>\$ 3,943,749</u>	<u>\$ 81,952,913</u>	<u>\$ 65,836,952</u>	<u>\$ 3,943,749</u>	<u>\$ 69,780,701</u>	<u>\$ 12,172,212</u>

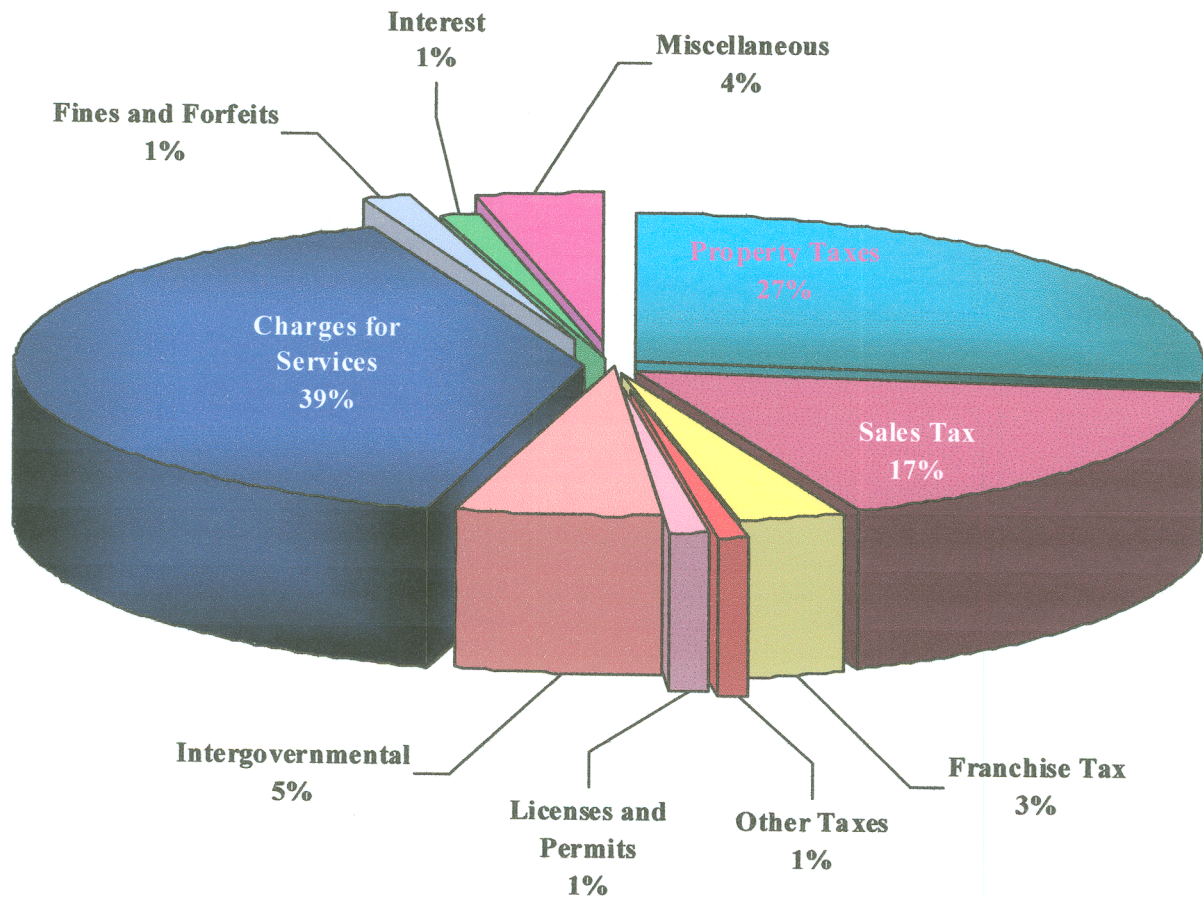
**CITY OF MISSION  
SUMMARY OF MAJOR REVENUES  
ALL FUNDS**

	General Fund	Special Revenue Funds	Cemetery Fund	ENTERPRISE FUNDS			Group Health Ins. Fund	Debt Service Fund	Total
				Water	Golf Course	Solid Waste			
Property Taxes	\$ 13,660,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,169,915	\$ 16,829,915
Sales Tax	10,725,000	-	-	-	-	-	-	-	10,725,000
Franchise Tax	1,900,000	-	-	-	-	-	-	-	1,900,000
Other Taxes	270,000	330,000	-	-	-	-	-	-	600,000
Licenses and Permits	737,000	-	-	-	-	-	-	-	737,000
Intergovernmental	850,867	2,742,192	-	-	-	-	-	-	3,593,059
Charges for Services	586,200	1,084,111	-	15,049,000	1,362,000	4,315,600	2,656,000	-	25,052,911
Fines and Forfeits	890,000	30,000	-	-	-	-	-	-	920,000
Interest	160,000	37,800	1,800	355,766	-	500	35,000	54,000	644,866
Miscellaneous	2,053,563	198,800	-	40,000	7,000	1,000	-	-	2,300,363
Total Operating Revenues	31,832,630	4,422,903	1,800	15,444,766	1,369,000	4,317,100	2,691,000	3,223,915	63,303,114
Transfers In	1,776,043	2,167,706	-	-	-	-	-	-	3,943,749
Total Operating Revenues and Transfers Out	<u>\$ 33,608,673</u>	<u>\$ 6,590,609</u>	<u>\$ 1,800</u>	<u>\$ 15,444,766</u>	<u>\$ 1,369,000</u>	<u>\$ 4,317,100</u>	<u>\$ 2,691,000</u>	<u>\$ 3,223,915</u>	<u>\$ 67,246,863</u>



# CITY OF MISSION, TEXAS

## SUMMARY OF MAJOR REVENUES - ALL FUNDS \$63,303,114



Note: Does not include \$3,943,749 of transfers-in.

**CITY OF MISSION  
SUMMARY OF MAJOR EXPENDITURES  
ALL FUNDS**

	General Fund	Special Revenue Funds	Cemetery Fund	ENTERPRISE FUNDS			Group Health Ins. Fund	Debt Service Fund	Total
				Water	Golf Course	Solid Waste			
Personnel	\$ 16,491,873	\$ 820,114	\$ -	\$ 2,502,660	\$ 555,246	\$ -	\$ -	\$ -	\$ 20,369,893
Benefits	5,591,138	198,981	-	973,852	196,353	-	-	-	6,960,324
Purchased & Technical Services	1,632,290	112,200	-	357,000	3,000	-	-	-	2,104,490
Purchased Property Services	2,436,805	149,820	-	2,360,700	96,250	7,000	-	-	5,050,575
Other Purchased Services	907,485	130,598	-	308,100	9,350	-	3,429,000	-	4,784,533
Supplies	1,537,970	233,680	20,000	3,005,450	302,700	-	-	-	5,099,800
Capital Outlay	2,200,000	1,560,168	-	887,000	-	-	-	-	4,647,168
Miscellaneous	818,700	4,227,263	-	608,250	26,400	4,125,088	-	-	9,805,701
Debt Service	114,890	152,156	-	3,973,798	138,179	-	-	2,635,445	7,014,468
Total Expenditures/Expenses	<u>31,731,151</u>	<u>7,584,980</u>	<u>20,000</u>	<u>14,976,810</u>	<u>1,327,478</u>	<u>4,132,088</u>	<u>3,429,000</u>	<u>2,635,445</u>	<u>65,836,952</u>
Transfers Out	<u>1,863,046</u>	<u>176,043</u>	<u>-</u>	<u>1,500,000</u>	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>304,660</u>	<u>3,943,749</u>
Total Expenditures/Expense and Transfers Out	<u>\$ 33,594,197</u>	<u>\$ 7,761,023</u>	<u>\$ 20,000</u>	<u>\$ 16,476,810</u>	<u>\$ 1,327,478</u>	<u>\$ 4,232,088</u>	<u>\$ 3,429,000</u>	<u>\$ 2,940,105</u>	<u>\$ 69,780,701</u>

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# CITY OF MISSION, TEXAS

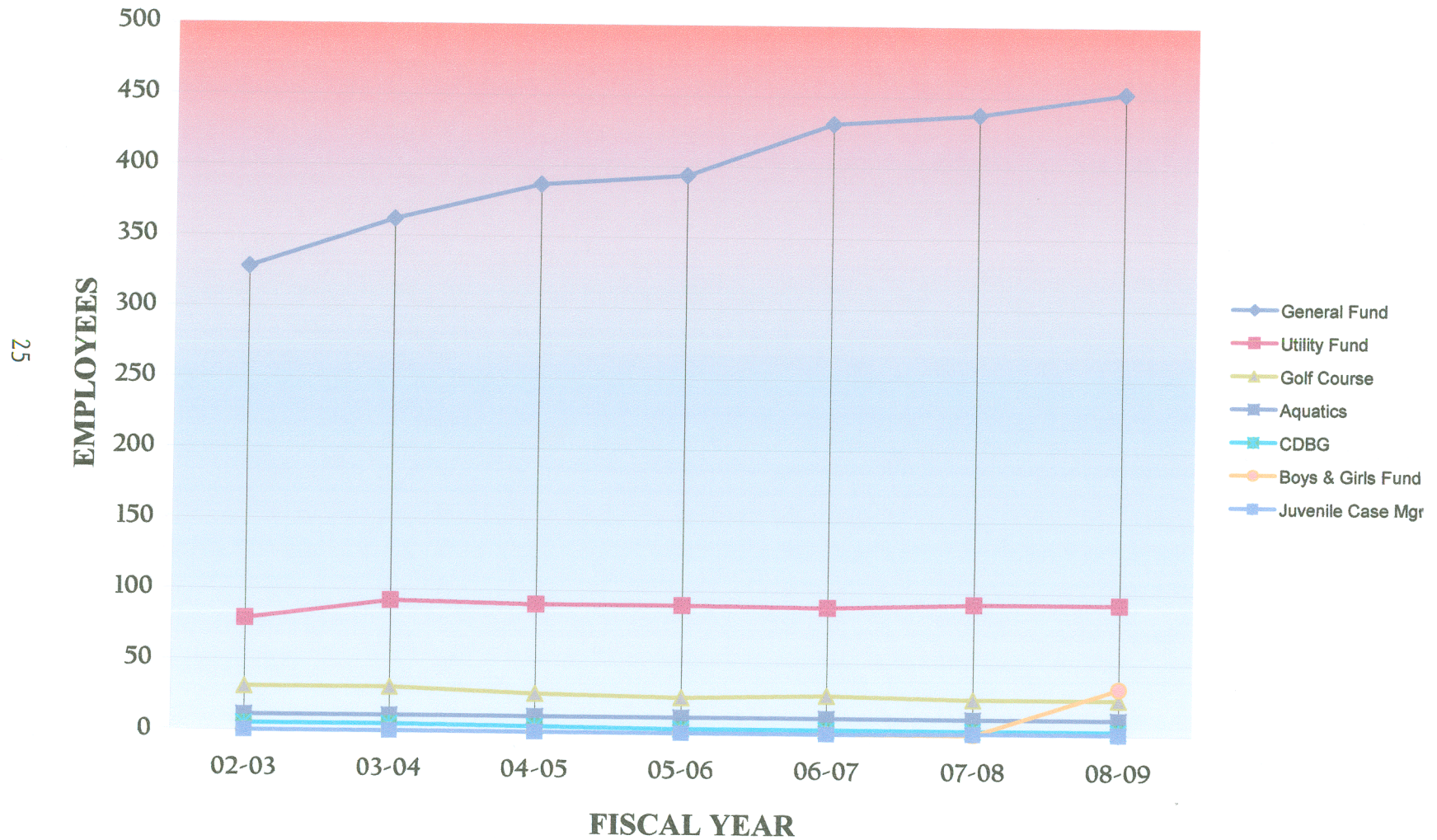
## PERSONNEL POSITIONS - ALL FUNDS

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>GENERAL FUND:</b>				
General Government:				
Executive	5	5	5	5
Finance	11	11	11	9
Municipal Court	14	14	13	13
Planning	21	21	20	20
Facility Maintenance	16	14	14	14
Purchasing	3	3	3	3
City Secretary	7	7	7	7
Risk Management	2	2	2	2
Civil Service	1	1	1	1
Human Resources	3	3	3	3
Information Technology	-	-	-	4
Total General Government	83	81	79	81
Public Safety				
Police	161	161	166	173
Fire	66	65	65	68
Fire Prevention	6	6	6	6
Total Public Safety	233	232	237	247
Highways and Streets				
Engineering	-	-	-	-
Streets	27	30	30	33
Total Highways and Streets	27	30	30	33
Health and Welfare				
Health	7	7	7	7
Total Health and Welfare	7	7	7	7
Culture and Recreation				
Museum	7	7	8	8
Parks and Recreation Admin.	3	3	3	3
Parks	30	34	36	36
Recreation	5	5	5	5
Library	36	36	33	33
Total Culture and Recreation	81	85	85	85
<b>TOTAL GENERAL FUND</b>	<b>431</b>	<b>435</b>	<b>438</b>	<b>453</b>
<b>UTILITY FUND</b>				
Administration	6	8	8	8
Water Distribution	37	37	37	37
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	12	12	12	12
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	15	15	15	15
Organizational	-	-	-	-
Northside Water Treatment Plant	6	7	7	7
<b>TOTAL UTILITY FUND</b>	<b>89</b>	<b>92</b>	<b>92</b>	<b>92</b>
<b>GOLF COURSE FUND</b>				
Club House	10	10	10	10
Grounds	13	10	11	11
Restaurant	4	4	4	4
<b>TOTAL GOLF COURSE FUND</b>	<b>27</b>	<b>24</b>	<b>25</b>	<b>25</b>
<b>COMMUNITY DEVELOPMENT BLK GRANT</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>
<b>AQUATICS</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>JUVENILE CASE MANAGER FUND</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>BOYS &amp; GIRLS CLUB FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>33</b>
<b>TOTAL CITY EMPLOYEES</b>	<b>561</b>	<b>564</b>	<b>570</b>	<b>618</b>

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# CITY OF MISSION PERSONNEL POSITIONS



# ***GENERAL FUND***

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS  
GENERAL FUND  
FISCAL YEAR 2008-2009 FUND BALANCE**

	Adjusted FY 06-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b><u>RESOURCES</u></b>					
<b>UNRESEVED, UNDESIGNATED</b>					
<b>FUND BALANCE</b>	\$ 4,449,003	\$ 4,245,259	\$ 5,373,634	\$ 5,373,634	\$ 4,290,916
<b><u>Estimated Revenues:</u></b>					
Taxes	24,762,346	26,740,000	23,723,540	24,615,000	26,555,000
Licenses and Permits	1,048,873	1,165,000	1,165,000	686,000	737,000
Intergovernmental	969,527	695,458	707,741	776,900	850,867
Charges for Services	809,154	643,000	743,000	736,610	586,200
Fines and Forfeits	928,498	1,015,000	1,015,000	852,000	890,000
Interest	232,415	110,000	110,000	155,000	160,000
Miscellaneous Revenue	1,726,365	1,213,500	1,664,788	1,575,653	2,053,563
<b>Total Revenues</b>	<b>30,477,178</b>	<b>31,581,958</b>	<b>29,129,069</b>	<b>29,397,163</b>	<b>31,832,630</b>
<b><u>Other Financing Resources:</u></b>					
Capital Leases	214,294	-	-	-	-
<b>Total Other Financing Resources</b>	<b>214,294</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers-In</b>	<b>1,175,176</b>	<b>1,476,043</b>	<b>1,476,043</b>	<b>1,326,043</b>	<b>1,776,043</b>
<b>Total Estimated Rev and Transfers-In</b>	<b>31,866,648</b>	<b>33,058,001</b>	<b>30,605,112</b>	<b>30,723,206</b>	<b>33,608,673</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 36,315,651</b>	<b>\$ 37,303,260</b>	<b>\$35,978,746</b>	<b>\$ 36,096,840</b>	<b>\$ 37,899,589</b>
<b><u>APPROPRIATIONS:</u></b>					
General Government	6,925,562	7,380,976	7,356,901	7,180,828	6,917,574
Public Safety	14,429,396	14,478,891	15,568,963	15,470,782	17,473,406
Highways and Streets	2,466,240	3,424,874	3,559,874	3,547,776	3,452,330
Health and Welfare	291,932	326,410	326,410	327,424	299,877
Culture and Recreation	3,258,898	3,697,510	3,797,791	3,703,363	3,587,964
<b>Total Operations</b>	<b>27,372,028</b>	<b>29,308,661</b>	<b>30,609,939</b>	<b>30,230,173</b>	<b>31,731,151</b>
<b>Transfers-Out</b>	<b>3,569,989</b>	<b>4,666,627</b>	<b>1,889,570</b>	<b>1,575,751</b>	<b>1,863,046</b>
<b>TOTAL APPROPRIATIONS</b>	<b>30,942,017</b>	<b>33,975,288</b>	<b>32,499,509</b>	<b>31,805,924</b>	<b>33,594,197</b>
<b>UNRESEVED, UNDESIGNATED</b>					
<b>FUND BALANCE</b>	<b>\$ 5,373,634</b>	<b>\$ 3,327,972</b>	<b>\$ 3,479,237</b>	<b>\$ 4,290,916</b>	<b>\$ 4,305,392</b>

**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
<b>SOURCE OF INCOME</b>						
<u><b>TAXES</b></u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 12,684,294	\$ 14,000,000	\$ 11,210,040	\$ 11,900,000	\$ 12,900,000
Delinquent	01-300-31200	655,496	600,000	473,500	400,000	450,000
Penalty and Interest	01-300-31300	433,777	410,000	310,000	300,000	310,000
Tax Refunds	01-300-31150	-	(10,000)	(10,000)	-	-
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	5,906,230	6,440,000	6,440,000	6,600,000	7,150,000
Sales Tax Abatement	01-300-31410	2,953,115	3,220,000	3,220,000	3,300,000	3,575,000
Franchise Business Tax	01-300-31500	1,822,381	1,800,000	1,800,000	1,850,000	1,900,000
Telecommunication Assess Fee	01-300-31520	247,524	225,000	225,000	200,000	200,000
Mixed Drink Tax	01-300-31700	59,529	55,000	55,000	65,000	70,000
<b>TOTAL TAXES</b>		<b>24,762,346</b>	<b>26,740,000</b>	<b>23,723,540</b>	<b>24,615,000</b>	<b>26,555,000</b>
<u><b>LICENSES AND PERMITS</b></u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	47,980	55,000	55,000	46,000	46,000
Health Permit	01-300-32025	22,033	25,000	25,000	21,000	21,000
Moving & Building Permits	01-300-32100	557,508	600,000	600,000	325,000	350,000
Electrical Permits	01-300-32200	166,305	200,000	200,000	115,000	120,000
Mechanical Permits	01-300-32250	78,908	85,000	85,000	55,000	60,000
Plumbing Permits	01-300-32300	144,602	160,000	160,000	100,000	115,000
Misc. Lic. & Permits	01-300-32400	16,392	16,000	16,000	17,000	17,000
Alarm Permits	01-300-34750	15,145	24,000	24,000	7,000	8,000
<b>TOTAL LICENSES AND PERMITS</b>		<b>1,048,873</b>	<b>1,165,000</b>	<b>1,165,000</b>	<b>686,000</b>	<b>737,000</b>
<u><b>INTERGOVERNMENTAL REVENUES</b></u>						
MCISD & SISD-Dare Prog.	01-300-33090	393,161	408,928	408,928	415,000	532,000
Hidalgo County-Drainage Dist.	01-300-33170	200,000	-	-	-	-
Rural Fire Protection	01-300-33250	43,035	45,000	45,000	45,000	50,000
County Restitution Reimb.	01-300-33260	15,215	1,000	1,000	5,600	5,000
Management Fee -MRA	01-300-33281	57,360	60,000	60,000	60,000	60,000
Texas Historical Commission	01-300-33330	11,996	-	-	-	-
FEMA Reimbursement	01-300-33500	23,297	8,500	8,500	-	-
LEOSE-Peace Officer	01-300-33580	8,702	9,000	9,000	8,873	8,873
St. Hwy. Traffic Signal Maint.	01-300-33600	99,180	99,180	99,180	99,180	99,180
FBI Overtime Reimb.	01-300-33632	28,522	15,000	15,000	27,140	25,000
Task Force Program	01-300-33640	51,463	20,000	20,000	85,400	50,000
Peace Officers-All Fire Pre.	01-300-33660	808	850	850	814	814
DEA Overtime Task Force	01-300-33680	27,207	28,000	28,000	17,610	20,000
Library-Hidalgo County	01-300-35340	9,581	-	12,283	12,283	-
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>		<b>969,527</b>	<b>695,458</b>	<b>707,741</b>	<b>776,900</b>	<b>850,867</b>
<u><b>CHARGES FOR SERVICES</b></u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	45,203	47,000	47,000	42,000	42,000
Inspection Fee	01-300-32320	148,210	120,000	120,000	105,000	110,000
Construction Material Testing Fee	01-300-32330	120,943	120,000	120,000	115,000	100,000
Lease-Serv Center Complex	01-300-34300	15,001	6,000	6,000	6,000	6,000
Rent City Buildings	01-300-34350	3,000	3,000	3,000	3,000	3,000
Cemetery Charges	01-300-34500	16,304	20,000	20,000	16,000	16,000
Zoning & Subd. Fees	01-300-34600	41,910	40,000	40,000	25,000	25,000



**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		Adjusted FY 06-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Plans & Specifications	01-300-34610	340	500	500	810	500
5% Credit Card Fee	01-300-34801	3,156	5,000	5,000	3,000	3,000
Judicial Fee	01-300-35017	3,954	5,000	5,000	4,000	4,500
<i>Public Safety:</i>						
Fire Inspection Fees	01-300-33252	30,150	18,000	18,000	20,000	20,000
Police Dept. Service Charge	01-300-34700	12,141	11,000	11,000	10,000	10,000
Arrest Fees - MPD	01-300-34725	42,603	45,000	45,000	38,600	38,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	57,054	20,000	20,000	40,000	40,000
Lot Cleaning-Admin. Fee	01-300-34155	59,793	21,000	21,000	45,000	45,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	1,600	1,200	1,200	3,000	3,000
Vital Statistics	01-300-34550	181,770	140,000	240,000	240,000	100,000
Burial Transit Permit	01-300-34580	1,220	1,300	1,300	1,200	1,200
Food Manager/Handler ID Fee	01-300-34650	7,020	5,000	5,000	3,000	3,000
<i>Recreation:</i>						
Library Copies	01-300-35310	17,707	14,000	14,000	16,000	16,000
Library Reservations Fee	01-300-35311	75	-	-	-	-
Library Rentals	01-300-35312	-	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>809,154</b>	<b>643,000</b>	<b>743,000</b>	<b>736,610</b>	<b>586,200</b>
<b><u>FINES AND FORFEITS</u></b>						
Warrant Execution Fee	01-300-34800	208,014	225,000	225,000	197,000	205,000
Corporation Court Fines	01-300-35000	703,102	775,000	775,000	640,000	670,000
Library Fines	01-300-35300	17,382	15,000	15,000	15,000	15,000
<b>TOTAL FINES AND FORFEITS</b>		<b>928,498</b>	<b>1,015,000</b>	<b>1,015,000</b>	<b>852,000</b>	<b>890,000</b>
<b><u>INTEREST</u></b>						
Interest on Investments	01-300-36050	182,232	80,000	80,000	120,000	120,000
Interest on Demand Dep.	01-300-36100	50,183	30,000	30,000	35,000	40,000
<b>TOTAL INTEREST</b>		<b>232,415</b>	<b>110,000</b>	<b>110,000</b>	<b>155,000</b>	<b>160,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>						
Universal Service Rebate	01-300-33140	18,298	-	17,680	17,680	17,680
Texas Citrus Fiesta	01-300-33215	37,956	42,000	42,000	42,000	42,000
Reimb-R.G. Initiative Part.	01-300-33220	10,000	-	-	-	-
Special Library Donations	01-300-33230	-	-	-	-	-
Child Safety Fees	01-300-35010	9,558	6,000	6,000	12,000	10,000
Library Donation/Memorial	01-300-35320	642	-	1,225	2,249	-
Coke Machine & Misc.	01-300-36000	2,481	1,500	1,500	3,500	3,500
Other Misc. Income	01-300-36150	115,600	35,000	175,000	175,000	125,000
Misc. Insurance-Settlements	01-300-36160	42,006	50,000	182,000	176,000	50,000
Street Light Reimbursement	01-300-36250	14,596	8,500	8,500	-	-
Street Sign Reimbursement	01-300-36300	10,988	10,000	10,000	4,340	-
Subdividers Reimb.-Streets	01-300-36330	12,905	50,000	50,000	26,036	10,000
Oil Lease	01-300-36500	4,203	500	500	7,400	5,000
Contributions & Donations	01-300-36510	-	-	80,383	80,383	80,383
Sale of City Equipment	01-300-39000	-	10,000	10,000	24,832	10,000
Reimbursement-TIRZ	01-300-33282	364,244	-	-	4,233	-
Economic Development	01-300-39020	1,082,888	1,000,000	1,080,000	1,000,000	1,700,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>1,726,365</b>	<b>1,213,500</b>	<b>1,664,788</b>	<b>1,575,653</b>	<b>2,053,563</b>
<b>TOTAL REVENUES</b>		<b>30,477,178</b>	<b>31,581,958</b>	<b>29,129,069</b>	<b>29,397,163</b>	<b>31,832,630</b>

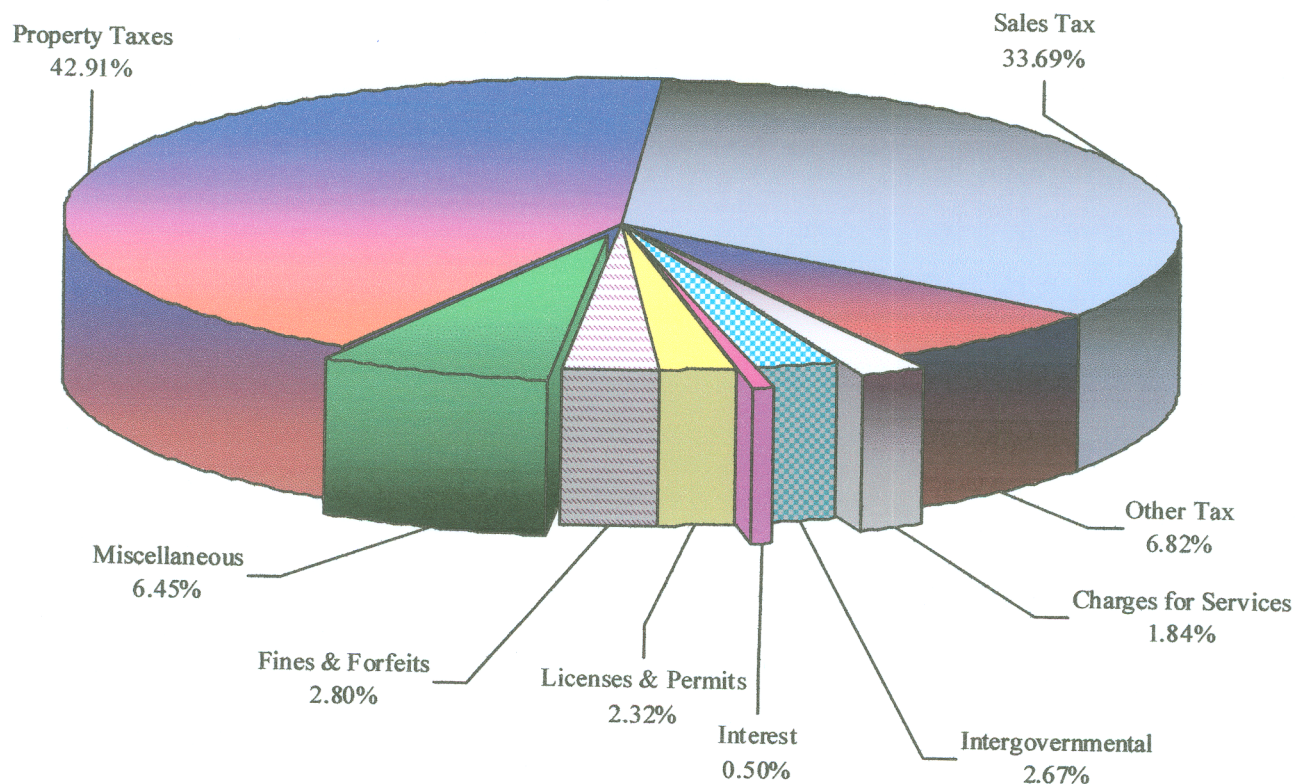
**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
<b><u>OTHER FINANCING RESOURCES</u></b>						
Capital Leases	01-300-39050	214,294	-	-	-	-
<b>TOTAL OTHER FINANCING RESOURCES</b>		<b>214,294</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TRANSFERS IN:</u></b>						
Utility Fund	01-300-39900	750,000	1,000,000	1,000,000	1,000,000	1,500,000
Solid Waste	01-300-39905	100,000	150,000	150,000	-	100,000
Federal Sharing Fund	01-300-39911	76,042	76,043	76,043	76,043	76,043
Drainage Assess Fund	01-300-39916	249,134	250,000	250,000	250,000	100,000
<b>TOTAL TRANSFERS IN</b>		<b>1,175,176</b>	<b>1,476,043</b>	<b>1,476,043</b>	<b>1,326,043</b>	<b>1,776,043</b>
<b>TOTAL ESTIMATED REV. &amp; TRANSFERS</b>		<b>\$ 31,866,648</b>	<b>\$ 33,058,001</b>	<b>\$ 30,605,112</b>	<b>\$ 30,723,206</b>	<b>\$ 33,608,673</b>

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# City of Mission

## General Fund Estimated Revenues by Source \$31,832,630



Note: Graph does not include Transfers-In, which amount to \$1,776,043.

**CITY OF MISSION, TEXAS  
GENERAL FUND  
BUDGET SUMMARY BY DEPARTMENT**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
<b><u>APPROPRIATIONS:</u></b>						
<b><u>GENERAL GOVERNMENT</u></b>						
Legislative	01-410	\$ 20,266	\$ 25,800	\$ 25,800	\$ 24,615	\$ 26,250
Executive	01-411	400,024	346,024	436,709	433,411	399,233
Finance	01-412	609,013	679,773	685,606	677,596	495,380
Municipal Court	01-413	613,376	670,519	635,519	617,694	609,427
Planning	01-414	872,424	1,009,632	959,632	935,819	899,570
Facilities Maintenance	01-415	632,541	648,560	783,035	760,468	608,493
Fleet Maintenance	01-416	662,182	670,162	675,162	675,162	700,890
Organizational Expense	01-417	1,929,477	2,019,224	1,950,567	1,881,793	1,707,725
Purchasing	01-418	112,160	164,263	170,112	171,945	158,750
City Secretary	01-419	281,147	295,691	295,691	285,082	279,850
Risk Management	01-422	393,993	436,325	321,325	304,285	396,132
Elections	01-423	16,931	25,700	25,700	20,501	-
Civil Service	01-424	173,063	174,895	177,635	177,485	174,417
Human Resources	01-425	208,965	214,408	214,408	214,972	215,874
Information Technology	01-426	-	-	-	-	245,583
<b>Total General Government</b>		<b>6,925,562</b>	<b>7,380,976</b>	<b>7,356,901</b>	<b>7,180,828</b>	<b>6,917,574</b>
<b><u>PUBLIC SAFETY</u></b>						
Police	01-430	10,269,610	10,329,584	11,196,771	11,085,684	11,096,841
Fire	01-431	3,811,150	3,707,216	3,878,001	3,896,696	5,877,190
Fire Prevention	01-432	348,636	442,091	494,191	488,402	499,375
<b>Total Public Safety</b>		<b>14,429,396</b>	<b>14,478,891</b>	<b>15,568,963</b>	<b>15,470,782</b>	<b>17,473,406</b>
<b><u>HIGHWAYS AND STREETS</u></b>						
Streets	01-440	2,466,240	3,424,874	3,559,874	3,547,776	3,452,330
<b>Total Highways and Streets</b>		<b>2,466,240</b>	<b>3,424,874</b>	<b>3,559,874</b>	<b>3,547,776</b>	<b>3,452,330</b>
<b><u>HEALTH AND WELFARE</u></b>						
Health	01-443	291,932	326,410	326,410	327,424	299,877
<b>Total Health and Welfare</b>		<b>291,932</b>	<b>326,410</b>	<b>326,410</b>	<b>327,424</b>	<b>299,877</b>
<b><u>CULTURE AND RECREATION</u></b>						
Museum	01-451	158,676	212,183	217,643	195,580	251,586
Parks & Recreation Admn.	01-460	209,518	213,347	268,197	246,750	210,837
Parks	01-461	1,370,465	1,587,983	1,596,766	1,616,694	1,602,691
Recreation	01-463	282,259	299,871	299,871	292,851	280,630
Library	01-464	1,237,980	1,384,126	1,415,314	1,351,488	1,242,220
<b>Total Culture and Recreation</b>		<b>3,258,898</b>	<b>3,697,510</b>	<b>3,797,791</b>	<b>3,703,363</b>	<b>3,587,964</b>
<b>TOTAL OPERATIONS</b>		<b>27,372,028</b>	<b>29,308,661</b>	<b>30,609,939</b>	<b>30,230,173</b>	<b>31,731,151</b>
<b><u>TRANSFERS-OUT</u></b>						
Designated Fund-COPS	01-499-56815	65,685	-	-	-	-
Aquatics Fund	01-499-56910	129,622	185,451	185,451	166,070	183,416
Recreation Fund	01-499-56912	20,000	-	-	-	-
Designated Fund	01-499-56915	70,195	320,000	328,615	328,615	-
Future Asset Replacement Fund	01-499-56929	-	80,000	80,000	80,000	80,000

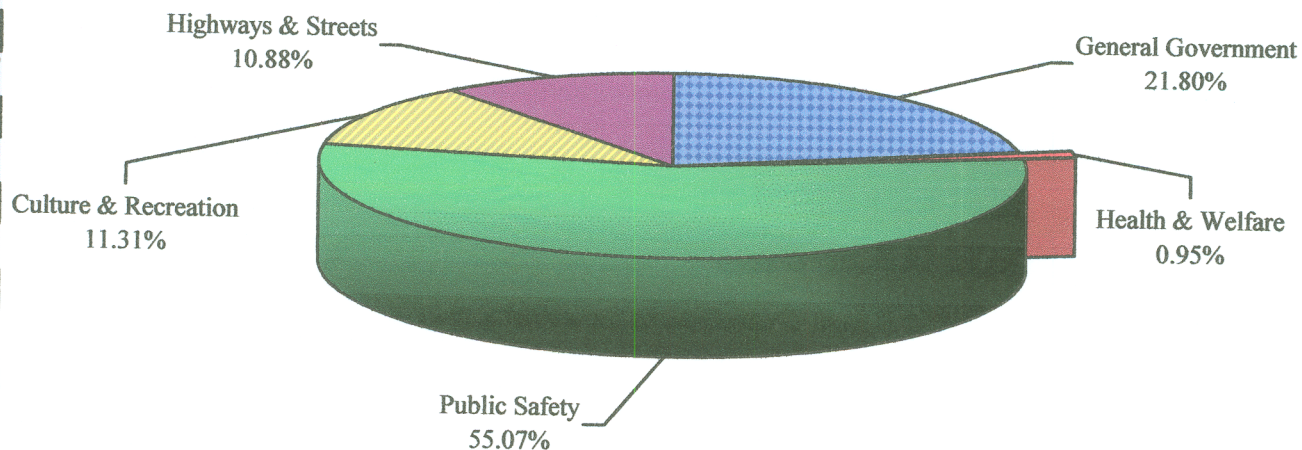


**CITY OF MISSION, TEXAS**  
**GENERAL FUND**  
**BUDGET SUMMARY BY DEPARTMENT**

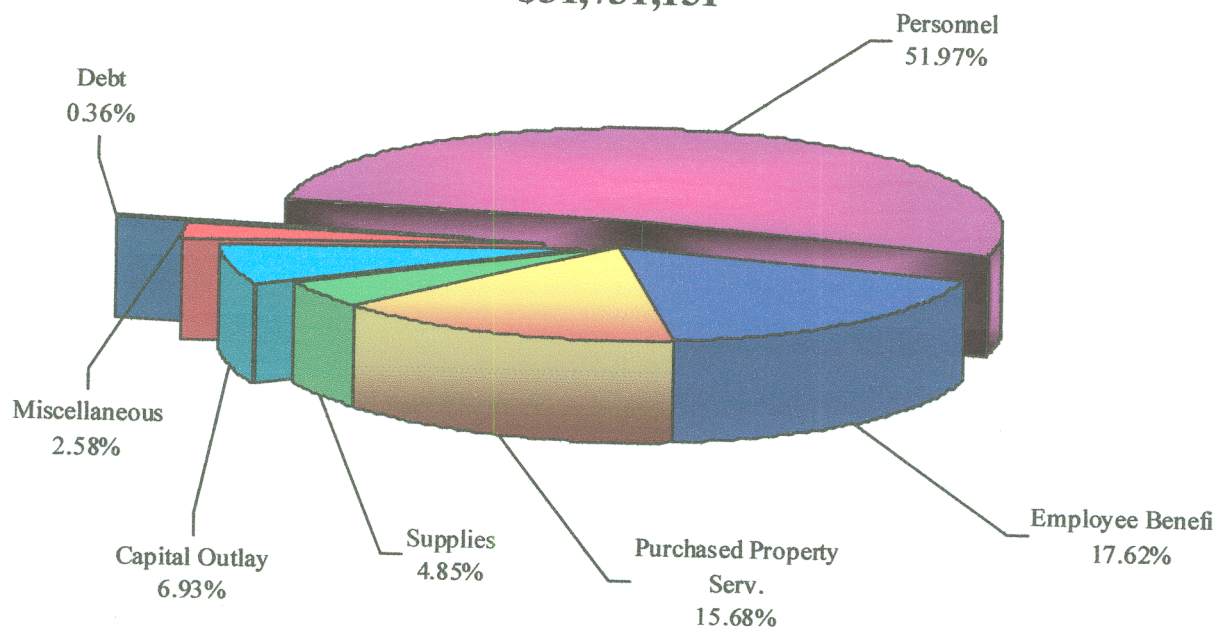
		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
Boy's and Girls Club Fund	01-499-56932	-	-	-	-	300,000
Hotel/Motel	01-499-56924	-	-	60,383	60,383	-
Golf Course Fund	01-499-56903	170,000	-	-	-	-
Transfer Out-2007 CO	01-499-56970	-	-	20,000	20,000	-
TIRZ Fund	01-499-56981	597,191	1,150,000	920,683	920,683	1,299,630
Debt Serv-P.P.F.Co's-1995	01-499-84308	57,853	60,500	-	-	-
Debt Serv-P.P.F.Co's-1998	01-499-84408	282,678	281,775	-	-	-
Debt Serv-C.O.'s - 1998	01-499-84508	334,326	337,110	-	-	-
Debt Service Fund	01-499-84708	354,172	924,084	294,438	-	-
Debt Serv-C.O.'s - 2000	01-499-84808	293,794	292,772	-	-	-
Debt Serv-P.P.F.Co's-2000	01-499-84908	206,739	51,563	-	-	-
Debt Serv-C.O.'s - 2003	01-499-85008	301,819	303,144	-	-	-
Debt Serv-P.P.F.Co's-2003	01-499-85108	134,213	135,388	-	-	-
Debt Serv-C.O.'s - 2004	01-499-85208	90,088	87,901	-	-	-
Debt Serv-C.O.'s - 2005	01-499-85308	461,614	456,939	-	-	-
<b>Total Transfers Out</b>		<u>3,569,989</u>	<u>4,666,627</u>	<u>1,889,570</u>	<u>1,575,751</u>	<u>1,863,046</u>
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>		<u>\$ 30,942,017</u>	<u>\$ 33,975,288</u>	<u>\$ 32,499,509</u>	<u>\$ 31,805,924</u>	<u>\$ 33,594,197</u>
<b>BY CATEGORY</b>						
Personnel		14,339,638	15,286,949	15,899,448	15,752,831	16,491,873
Employee Benefits		5,207,440	5,840,826	5,976,398	5,950,447	5,591,138
Professional and Tech. Services		1,428,092	1,584,162	1,694,795	1,645,667	1,632,290
Purchased Property Services		2,066,497	2,225,615	2,403,286	2,313,201	2,436,805
Other Purchased Services		815,215	910,670	784,801	760,397	907,485
Supplies		1,171,592	1,226,350	1,482,590	1,478,985	1,537,970
Capital Outlay		992,763	890,500	1,255,921	1,221,396	2,200,000
Miscellaneous		1,195,615	1,178,700	947,811	942,360	818,700
Debt		<u>155,176</u>	<u>164,889</u>	<u>164,889</u>	<u>164,889</u>	<u>114,890</u>
<b>TOTAL OPERATING APPROPRIATIONS</b>		<u>\$ 27,372,028</u>	<u>\$ 29,308,661</u>	<u>\$ 30,609,939</u>	<u>\$ 30,230,173</u>	<u>\$ 31,731,151</u>

# City of Mission

## General Fund Appropriations by Function \$31,731,151



## General Fund Operating Appropriations by Category \$31,731,151



Note: Graph does not include operating transfers-out, which amount to \$1,863,046.

**CITY OF MISSION, TEXAS  
GENERAL GOVERNMENT  
SUMMARY**

	<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
<b><u>BY DEPARTMENT</u></b>					
Legislative	\$ 20,266	\$ 25,800	\$ 25,800	\$ 24,615	\$ 26,250
Executive	400,024	346,024	436,709	433,411	399,233
Finance	609,013	679,773	685,606	677,596	495,380
Municipal Court	613,376	670,519	635,519	617,694	609,427
Planning	872,424	1,009,632	959,632	935,819	899,570
Facilities Maintenance	632,541	648,560	783,035	760,468	608,493
Fleet Maintenance	662,182	670,162	675,162	675,162	700,890
Organizational Expense	1,929,477	2,019,224	1,950,567	1,881,793	1,707,725
Purchasing	112,160	164,263	170,112	171,945	158,750
City Secretary	281,147	295,691	295,691	285,082	279,850
Risk Management	393,993	436,325	321,325	304,285	396,132
Elections	16,931	25,700	25,700	20,501	-
Civil Service	173,063	174,895	177,635	177,485	174,417
Human Resources	208,965	214,408	214,408	214,972	215,874
Information Technology	-	-	-	-	245,583
<b>TOTAL</b>	<b>\$ 6,925,562</b>	<b>\$ 7,380,976</b>	<b>\$ 7,356,901</b>	<b>\$ 7,180,828</b>	<b>\$ 6,917,574</b>
<b><u>BY EXPENSE GROUP</u></b>					
Personnel	\$ 2,551,945	\$ 2,662,705	\$ 2,653,154	\$ 2,627,696	\$ 2,678,197
Employee Benefits	935,344	1,018,735	1,042,795	1,025,471	910,937
Professional and Tech. Services	1,280,860	1,447,662	1,545,495	1,498,867	1,497,790
Purchased Property Services	246,927	273,365	319,177	301,492	310,905
Other Purchased Services	496,158	512,320	412,371	388,104	502,585
Supplies	211,341	249,350	245,155	238,076	222,970
Capital Outlay	56,759	75,500	174,124	138,484	-
Miscellaneous	991,052	976,450	799,741	797,749	679,300
Debt Service	155,176	164,889	164,889	164,889	114,890
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 6,925,562</b>	<b>\$ 7,380,976</b>	<b>\$ 7,356,901</b>	<b>\$ 7,180,828</b>	<b>\$ 6,917,574</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: LEGISLATIVE**

**FUND: GENERAL**

**PURPOSE:**

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas. The City has one mayor and four council members.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 2,075	\$ 2,600	\$ 2,600	\$ 2,600
Employee Benefits	1,397	1,500	1,575	1,500
Purchased Services	14,057	17,400	16,940	18,400
Supplies	1,356	2,000	1,900	2,000
Other Services and Charges	1,381	2,300	1,600	1,750
<b>Operations Subtotal</b>	20,266	25,800	24,615	26,250
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 20,266	\$ 25,800	\$ 24,615	\$ 26,250
<b>PERSONNEL</b>				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	5	5	5	5
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	LEGISLATIVE (01-410)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Officials	14010	2,075	2,600	2,600	2,600	2,600
<b>SUBTOTAL</b>		<b>2,075</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	247	300	300	375	300
Auto Allowance	24090	1,150	1,200	1,200	1,200	1,200
<b>SUBTOTAL</b>		<b>1,397</b>	<b>1,500</b>	<b>1,500</b>	<b>1,575</b>	<b>1,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	351	-	600	540	600
Postage	54490	113	100	100	100	100
Travel and Training	54500	7,962	10,000	9,400	9,000	9,500
Advertising	54510	5,631	7,000	7,000	7,000	8,000
<i>Insurance</i>						
Fidelity Insurance	54570	-	300	300	300	200
<b>SUBTOTAL</b>		<b>14,057</b>	<b>17,400</b>	<b>17,400</b>	<b>16,940</b>	<b>18,400</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	1,211	1,500	1,500	1,400	1,500
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	145	500	500	500	500
Minor Equipment	64390	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,356</b>	<b>2,000</b>	<b>2,000</b>	<b>1,900</b>	<b>2,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	100	300	300	100	250
Other	94899	1,281	2,000	2,000	1,500	1,500
<b>SUBTOTAL</b>		<b>1,381</b>	<b>2,300</b>	<b>2,300</b>	<b>1,600</b>	<b>1,750</b>
	<b>TOTALS</b>	<b>\$ 20,266</b>	<b>\$ 25,800</b>	<b>\$ 25,800</b>	<b>\$ 24,615</b>	<b>\$ 26,250</b>



# CITY OF MISSION, TEXAS

**DEPARTMENT: EXECUTIVE**

**FUND: GENERAL**

**PURPOSE:**

This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

**GOALS:**

1. Improve customer service.
2. Reduce expenditures.
3. Promote employee wellness.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 291,317	\$ 311,533	\$ 304,926	\$ 287,675
Employee Benefits	92,078	105,476	109,014	97,908
Purchased Services	11,143	13,425	13,325	7,150
Supplies	4,259	4,229	4,000	4,250
Other Services and Charges	1,227	1,775	1,875	2,250
<b>Operations Subtotal</b>	400,024	436,438	433,140	399,233
Capital Outlay	-	271	271	-
<b>DEPARTMENTAL TOTAL</b>	\$ 400,024	\$ 436,709	\$ 433,411	\$ 399,233
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	5	5	5	5
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	EXECUTIVE (01-411)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	130,000	130,000	140,000	141,077	140,000
Salaries of Employees	14030	145,317	108,533	156,533	148,725	147,675
Overtime	14040	-	-	-	1,000	-
Extra Help	14050	16,000	-	15,000	14,124	-
<b>SUBTOTAL</b>		<b>291,317</b>	<b>238,533</b>	<b>311,533</b>	<b>304,926</b>	<b>287,675</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	20,798	19,070	23,930	23,400	22,921
Health Insurance	24070	30,789	34,873	34,873	34,873	27,321
Disability Insurance	24075	1,063	780	780	780	942
Employee Retirement	24080	27,280	25,207	31,832	31,000	32,097
Auto Allowance	24090	10,750	10,750	11,950	16,850	11,950
Unemployment Compensation Insurance	24100	196	1,000	1,000	1,000	1,250
Worker's Compensation Insurance	24110	1,202	1,111	1,111	1,111	1,427
<b>SUBTOTAL</b>		<b>92,078</b>	<b>92,791</b>	<b>105,476</b>	<b>109,014</b>	<b>97,908</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	96	200	200	100	150
Travel and Training	54500	10,421	7,500	11,475	11,475	6,000
Advertising	54510	626	1,000	1,750	1,750	1,000
<b>SUBTOTAL</b>		<b>11,143</b>	<b>8,700</b>	<b>13,425</b>	<b>13,325</b>	<b>7,150</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	3,513	3,000	3,000	3,000	3,000
Motor Vehicle Fuel	64180	474	-	-	-	-
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	272	1,500	1,229	1,000	1,250
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<b>SUBTOTAL</b>		<b>4,259</b>	<b>4,500</b>	<b>4,229</b>	<b>4,000</b>	<b>4,250</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	271	271	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>271</b>	<b>271</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	427	750	825	925	750
Other	94899	800	750	950	950	1,500
<b>SUBTOTAL</b>		<b>1,227</b>	<b>1,500</b>	<b>1,775</b>	<b>1,875</b>	<b>2,250</b>
<b>TOTALS</b>		<b>\$ 400,024</b>	<b>\$ 346,024</b>	<b>\$ 436,709</b>	<b>\$ 433,411</b>	<b>\$ 399,233</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: FINANCE**

**FUND: GENERAL**

**PURPOSE:**

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

**GOALS:**

1. In house creation of the Comprehensive Annual Financial Report (CAFR).
2. Upgrade to the most updated version of the Financial System.
3. Maintain the GFOA Certificate for Achievement in Financial Reporting.
4. Continue working with other departments in compiling the City's infrastructure inventory.
5. Continue staff development and training.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Maintained the GFOA Certification for Achievement in Financial Reporting.
2. In house creation of the Comprehensive Annual Financial Report (CAFR).
3. Continued services to departments.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 400,409	\$ 440,402	\$ 436,500	\$ 359,226
Employee Benefits	134,397	151,971	151,443	108,554
Purchased Services	60,070	78,433	78,403	18,200
Supplies	8,705	10,250	6,700	8,150
Other Services and Charges	887	750	750	1,250
<b>Operations Subtotal</b>	604,468	681,806	673,796	495,380
Capital Outlay	4,545	3,800	3,800	-
<b>DEPARTMENTAL TOTAL</b>	\$ 609,013	\$ 685,606	\$ 677,596	\$ 495,380
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	8	8	9	7
Part-Time	1	1	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	11	11	11	9
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Number of Journal Entries Posted	1,100		1,200	1,100
Number of Vendor Checks Processed	8,500		8,950	9,000
Number of Payroll Checks Processed	6,141		5,520	5,260
Number of Direct Deposits	8,270		9,320	9,520
Number of Assets Capitalized	250		775	500
Number of Accounts Receivable invoices	700		750	850
Number of Computers Supported	135		460	-

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FINANCE (01-412)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	70,343	74,641	74,641	79,900	80,000
Salaries of Employees	14030	319,940	352,682	365,761	356,600	279,226
Overtime	14040	-	-	-	-	-
Extra Help	14050	10,126	13,079	-	-	-
<b>SUBTOTAL</b>		<b>400,409</b>	<b>440,402</b>	<b>440,402</b>	<b>436,500</b>	<b>359,226</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	30,158	34,089	34,089	34,000	27,481
Health Insurance	24070	58,108	62,152	62,152	62,152	37,359
Disability Insurance	24075	1,469	1,409	1,409	1,409	1,185
Employee Retirement	24080	37,077	43,739	43,739	44,550	38,482
Auto Allowance	24090	5,169	5,200	5,200	5,200	-
Unemployment Compensation Insurance	24100	318	2,750	2,750	1,500	2,250
Worker's Compensation Insurance	24110	2,098	2,632	2,632	2,632	1,797
<b>SUBTOTAL</b>		<b>134,397</b>	<b>151,971</b>	<b>151,971</b>	<b>151,443</b>	<b>108,554</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	51,269	55,000	65,000	65,000	4,000
Rental of Machinery and Equipment	44660	2,018	2,100	2,100	2,050	2,100
<b>SUBTOTAL</b>		<b>53,287</b>	<b>57,100</b>	<b>67,100</b>	<b>67,050</b>	<b>6,100</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	2,788	3,000	3,000	3,100	3,500
Travel and Training	54500	4,068	6,000	6,000	5,920	6,800
Advertising	54510	121	-	-	-	-
Printing and Binding	54520	-	1,500	2,333	2,333	1,800
Over & Short	56190	(194)	-	-	-	-
<b>SUBTOTAL</b>		<b>6,783</b>	<b>10,500</b>	<b>11,333</b>	<b>11,353</b>	<b>12,100</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	200	250	270	270	250
Office Supplies	64140	8,414	8,500	8,500	5,500	7,000
Clothing and Uniforms	64260	-	500	500	250	300
<i>Repairs and Maintenance Supplies</i>						
Other Repari and Maintenance Supplies	64360	91	1,000	400	100	100
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	580	580	500
<b>SUBTOTAL</b>		<b>8,705</b>	<b>10,250</b>	<b>10,250</b>	<b>6,700</b>	<b>8,150</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	4,545	8,800	3,800	3,800	-
<b>SUBTOTAL</b>		<b>4,545</b>	<b>8,800</b>	<b>3,800</b>	<b>3,800</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	308	500	598	598	1,000
Contractual Services not Otherwise Classified	94810	412	-	-	-	-
Other	94899	167	250	152	152	250
<b>SUBTOTAL</b>		<b>887</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>1,250</b>
<b>TOTALS</b>		<b>\$ 609,013</b>	<b>\$ 679,773</b>	<b>\$ 685,606</b>	<b>\$ 677,596</b>	<b>\$ 495,380</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: MUNICIPAL COURT**

**FUND: GENERAL**

**PURPOSE:**

The Municipal Court handles trials for misdemeanor offenses. It processes citations; collects payment on offenses; sets defendants up for court; execute warrants; maintains court dockets; conducts arraignments; submits state reports to Austin; summons prospective jurors for jury trials; and sets up defendants for CSR, deferred, or defensive driving classes.

**GOALS:**

1. Upgrade INCODE Software.
2. To go electronic on all citations issued.
3. Upload warrants electronically.
4. Increase building security and eliminate possible liability.
5. Begin the juvenile community service program.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Completed the electronic import of citations.
2. Create a juvenile case manager fund to employ case managers to assist in administering the court's juvenile dockets.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 406,061	\$ 395,913	\$ 393,050	\$ 400,160
Employee Benefits	150,678	164,971	157,418	140,877
Purchased Services	24,362	32,085	25,826	26,840
Supplies	6,053	6,250	6,250	6,250
Other Services and Charges	26,222	36,300	35,150	35,300
<b>Operations Subtotal</b>	<b>613,376</b>	<b>635,519</b>	<b>617,694</b>	<b>609,427</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 613,376</b>	<b>\$ 635,519</b>	<b>\$ 617,694</b>	<b>\$ 609,427</b>
<b>PERSONNEL</b>				
Exempt	5	5	5	5
Non-Exempt	6	6	7	7
Part-Time	2	2	1	1
Civil Service	1	1	-	-
<b>DEPARTMENT TOTAL</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>13</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Warrants cleared	17,000			



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	MUNICIPAL COURT (01-413)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	188,633	206,055	206,055	207,550	206,055
Salaries of Employees	14030	182,815	195,355	175,355	177,500	177,296
Overtime	14040	-	500	500	500	500
Extra Help	14050	34,613	29,003	14,003	7,500	16,309
<b>SUBTOTAL</b>		<b>406,061</b>	<b>430,913</b>	<b>395,913</b>	<b>393,050</b>	<b>400,160</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	30,712	33,271	33,271	30,700	30,918
Health Insurance	24070	73,888	75,088	75,088	75,088	55,812
Disability Insurance	24075	1,353	1,422	1,422	1,422	1,599
Employee Retirement	24080	37,925	43,982	43,982	41,000	43,297
Auto Allowance	24090	1,077	4,000	4,000	4,000	4,000
Unemployment Compensation Insurance	24100	178	3,500	3,500	1,500	3,250
Worker's Compensation Insurance	24110	5,545	3,708	3,708	3,708	2,001
<b>SUBTOTAL</b>		<b>150,678</b>	<b>164,971</b>	<b>164,971</b>	<b>157,418</b>	<b>140,877</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Legal Services	34430	16,238	23,000	23,000	16,700	18,000
<b>SUBTOTAL</b>		<b>16,238</b>	<b>23,000</b>	<b>23,000</b>	<b>16,700</b>	<b>18,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Rental of Machinery & Equipment	44660	2,148	2,275	2,275	2,275	2,290
<b>SUBTOTAL</b>		<b>2,148</b>	<b>2,275</b>	<b>2,275</b>	<b>2,275</b>	<b>2,290</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	2,932	-	-	-	-
Postage	54490	-	3,250	3,250	3,250	3,350
Travel and Training	54500	3,044	3,560	3,560	3,601	3,200
<b>SUBTOTAL</b>		<b>5,976</b>	<b>6,810</b>	<b>6,810</b>	<b>6,851</b>	<b>6,550</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	6,053	6,000	6,000	6,000	6,000
Minor Equipment	64390	-	250	250	250	250
<b>SUBTOTAL</b>		<b>6,053</b>	<b>6,250</b>	<b>6,250</b>	<b>6,250</b>	<b>6,250</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Information and Credit Services	94710	745	1,000	1,000	1,350	1,500
Contractual Services Not Otherwise Classified	94810	25,477	35,000	35,000	33,500	33,500
Other	94899	-	300	300	300	300
<b>SUBTOTAL</b>		<b>26,222</b>	<b>36,300</b>	<b>36,300</b>	<b>35,150</b>	<b>35,300</b>
<b>TOTALS</b>		<b>\$ 613,376</b>	<b>\$ 670,519</b>	<b>\$ 635,519</b>	<b>\$ 617,694</b>	<b>\$ 609,427</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: PLANNING**

**FUND: GENERAL**

**PURPOSE:**

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

**GOALS:**

1. Annexation of properties to square of city limits at the 2 1/2 juncture.
2. Continue on GIS program to better serve our citizens, developers, etc.
3. Update Standards Manual.
4. Update the Future Land Use map.
5. Continue substandard housing abatement and removing illegal duping sites.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. FLUM amended.
2. Inspectors acquired full certification in related fields.
3. Graphics staff continues GIS in the City.
4. Various Code changes presented to Council for approval.
5. Annexation of various subdivisions.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 579,562	\$ 630,115	\$ 618,084	\$ 616,698
Employee Benefits	220,351	257,227	244,967	204,672
Purchased Services	33,850	31,102	31,102	32,800
Supplies	23,411	26,519	26,469	29,900
Other Services and Charges	14,950	14,300	14,828	15,500
<b>Operations Subtotal</b>	872,124	959,263	935,450	899,570
Capital Outlay	300	369	369	-
<b>DEPARTMENTAL TOTAL</b>	\$ 872,424	\$ 959,632	\$ 935,819	\$ 899,570
<b>PERSONNEL</b>				
Exempt	5	5	5	4
Non-Exempt	16	16	15	16
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	21	21	20	20
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Permits issued	6,950		4,773	5,250
Weedy Lot Notices	2,144		766	843
Number of inspections	13,606		8,761	9,637
Plats processed/Single-Lot Variances	54		30	35
Rezoning	51		35	39
Contitional User Permits	84		71	79
ZBA Variances	34		15	18

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>FundNo.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	PLANNING (01-414)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	71,737	77,931	77,931	77,931	77,931
Salaries of Employees	14030	506,359	602,184	552,184	536,300	538,767
Overtime	14040	20	-	-	2,000	-
Extra Help	14050	1,446	-	-	1,853	-
<b>SUBTOTAL</b>		<b>579,562</b>	<b>680,115</b>	<b>630,115</b>	<b>618,084</b>	<b>616,698</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	44,145	52,032	52,032	47,300	47,179
Health Insurance	24070	115,158	124,092	124,092	124,092	78,620
Disability Insurance	24075	1,950	2,247	2,247	2,247	2,467
Employee Retirement	24080	54,111	68,778	68,778	64,000	66,064
Unemployment Compensation Insurance	24100	689	5,250	5,250	2,500	5,000
Worker's Compensation Insurance	24110	4,298	4,828	4,828	4,828	5,342
<b>SUBTOTAL</b>		<b>220,351</b>	<b>257,227</b>	<b>257,227</b>	<b>244,967</b>	<b>204,672</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	300	-	-	-	-
Rental Machinery and Equipment	44660	7,436	7,540	6,902	6,902	6,500
<b>SUBTOTAL</b>		<b>7,736</b>	<b>7,540</b>	<b>6,902</b>	<b>6,902</b>	<b>6,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	4,456	4,700	4,200	4,200	5,800
Postage	54490	12,304	12,000	12,000	12,000	12,000
Travel and Training	54500	4,009	4,000	2,500	2,664	2,500
Advertising	54510	5,345	5,500	5,500	5,336	6,000
<b>SUBTOTAL</b>		<b>26,114</b>	<b>26,200</b>	<b>24,200</b>	<b>24,200</b>	<b>26,300</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	8,884	9,500	8,369	8,369	9,500
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	14,482	15,000	18,000	18,000	20,000
Food, Ice, & Bottled Water	64250	45	50	150	100	-
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	400
<b>SUBTOTAL</b>		<b>23,411</b>	<b>24,550</b>	<b>26,519</b>	<b>26,469</b>	<b>29,900</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	300	-	369	369	-
<b>SUBTOTAL</b>		<b>300</b>	<b>-</b>	<b>369</b>	<b>369</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Court and Investigation Costs (Liens)	94680	8,648	8,000	10,000	10,500	10,000
Dues and Memberships	94700	1,942	3,000	2,000	2,028	3,000
Contractual Services not Otherwise Classified	94810	3,694	2,000	1,800	1,800	2,000
Other	94899	666	1,000	500	500	500
<b>SUBTOTAL</b>		<b>14,950</b>	<b>14,000</b>	<b>14,300</b>	<b>14,828</b>	<b>15,500</b>
<b>TOTALS</b>		<b>\$ 872,424</b>	<b>\$ 1,009,632</b>	<b>\$ 959,632</b>	<b>\$ 935,819</b>	<b>\$ 899,570</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: FACILITY MAINTENANCE**

**FUND: GENERAL**

**PURPOSE:**

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 34 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs. In addition, this department maintains 47 traffic lights in conjunction with Texas Department of Transportation. This Department also maintains 40 school zone flashing lights.

**GOALS:**

1. Replace A/C unit at the Mission Community Center.
2. Replace A/C unit at Head Start Building.
3. Repair roof at Head Start Building.
4. Repair Vehicle Maintenance shop and building.
5. Installation of a/c units at Special Crimes building.
6. Repair roof at the Parks & Recreation building.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Repaired roof at Kika De La Garza building.
2. Replaced 7 1/2 ton a/c unit at Mission Police Dept.
3. Replaced sewer lines at Fire Station II.
4. Installed all new lighting at Fire Station II.
5. Replace a/c units in various buildings.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 338,713	\$ 282,528	\$ 285,098	\$ 293,569
Employee Benefits	145,889	144,007	146,170	116,474
Purchased Services	36,623	72,050	58,250	68,600
Supplies	111,291	142,050	139,550	129,450
Other Services and Charges	25	400	400	400
<b>Operations Subtotal</b>	<b>632,541</b>	<b>641,035</b>	<b>629,468</b>	<b>608,493</b>
Capital Outlay	-	142,000	131,000	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 632,541</b>	<b>\$ 783,035</b>	<b>\$ 760,468</b>	<b>\$ 608,493</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	11	9	10	10
Part-Time	4	4	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>16</b>	<b>14</b>	<b>14</b>	<b>14</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Traffic lights intersections maintained	50		50	50
School zone lights maintained	40		40	40
Facilities maintained	31		32	32

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	FACILITIES MAINT. (01-415)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	33,721	34,742	34,742	34,733	34,752
Salaries of Employees	14030	249,767	195,109	195,109	208,000	212,676
Overtime	14040	18,799	13,000	13,000	16,500	20,000
Extra Help	14050	36,426	39,677	39,677	25,865	26,141
<b>SUBTOTAL</b>		<b>338,713</b>	<b>282,528</b>	<b>282,528</b>	<b>285,098</b>	<b>293,569</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	25,695	21,615	21,615	22,436	22,459
Health Insurance	24070	68,116	61,048	61,048	61,048	41,357
Disability Insurance	24075	1,068	802	802	802	818
Employee Retirement	24080	31,608	28,571	28,571	29,913	30,586
Unemployment Compensation Insurance	24100	610	3,474	3,474	3,474	3,461
Worker's Compensation Insurance	24110	18,792	17,122	28,497	28,497	17,793
<b>SUBTOTAL</b>		<b>145,889</b>	<b>132,632</b>	<b>144,007</b>	<b>146,170</b>	<b>116,474</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	26,290	30,000	65,500	55,000	65,000
Other Structures and Improvements	44630	5,832	-	-	-	-
Machinery and Equipment	44640	600	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>32,722</b>	<b>31,000</b>	<b>66,500</b>	<b>56,000</b>	<b>66,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	3,574	5,300	5,300	2,000	2,500
Travel and Training	54500	327	250	250	250	100
<b>SUBTOTAL</b>		<b>3,901</b>	<b>5,550</b>	<b>5,550</b>	<b>2,250</b>	<b>2,600</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	20,460	25,000	25,000	25,000	30,000
Cleaning and Sanitation Supplies	64230	23,162	37,500	37,500	35,000	35,000
Clothing and Uniforms	64270	5,550	5,700	5,700	5,700	6,200
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	51,603	85,000	70,600	70,600	55,000
Other Repair and Maintenance Supplies	64360	10,516	2,000	2,000	2,000	2,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	250	250	250	250
Minor Equipment	64390	-	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>111,291</b>	<b>156,450</b>	<b>142,050</b>	<b>139,550</b>	<b>129,450</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Building Renovations and Additions	74900	-	-	102,000	102,000	-
Machinery and Equipment	74950	-	40,000	40,000	29,000	-
<b>SUBTOTAL</b>		<b>-</b>	<b>40,000</b>	<b>142,000</b>	<b>131,000</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	25	-	-	-	-
Other	94899	-	400	400	400	400
<b>SUBTOTAL</b>		<b>25</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>TOTALS</b>		<b>\$ 632,541</b>	<b>\$ 648,560</b>	<b>\$ 783,035</b>	<b>\$ 760,468</b>	<b>\$ 608,493</b>



# CITY OF MISSION, TEXAS

**DEPARTMENT: FLEET MAINTENANCE**

**FUND: GENERAL**

**PURPOSE:**

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

**GOALS:**

1. Continue preventative program for special equipment for Streets, Water, and Sewer Departments.
2. Continue good working relationship with all department heads.
3. Ensure that all special equipment be on a strict preventative maintenance program.
4. Educate all our special and heavy equipment operators about daily maintenance.
5. Limit preventable expenses.
6. Continue good working relationship with First Vehicle Service and local manager.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Maintained over 260 vehicles.</li> <li>2. Maintained strict preventative maintenance schedule.</li> <li>3. Ensured safe and good quality repairs to our fleet.</li> <li>4. Ensured good turnover time on all vehicles and equipment.</li> <li>5. Maintained good working relationship with provider.</li> </ol> | <ol style="list-style-type: none"> <li>6. Start preventative program for special equipment.</li> <li>7. Ensured that provider has all employees tested for alcohol and drugs.</li> <li>8. Ensured that provider's employees all have proper training as required by contract.</li> </ol> |
|---|--|

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	654,110	640,162	640,162	670,890
Supplies	-	-	-	-
Other Services and Charges	8,072	35,000	35,000	30,000
<b>Operations Subtotal</b>	662,182	675,162	675,162	700,890
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 662,182	\$ 675,162	\$ 675,162	\$ 700,890
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	06-07		07-08	08-09
Size of Fleet	265			
Number of Accidents	10			
Number of Certified Mechanics	6			
Turnover time-days	1			
Meetings with department heads	12			

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	FLEET MAINTENANCE (01-416)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	654,110	640,162	640,162	640,162	670,890
<b>SUBTOTAL</b>		<b>654,110</b>	<b>640,162</b>	<b>640,162</b>	<b>640,162</b>	<b>670,890</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Buildings</i>						
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Contractual Services not Otherwise Classified	94810	8,072	30,000	35,000	35,000	30,000
Other	94899	-	-	-		-
<b>SUBTOTAL</b>		<b>8,072</b>	<b>30,000</b>	<b>35,000</b>	<b>35,000</b>	<b>30,000</b>
<b>TOTALS</b>		<b>\$ 662,182</b>	<b>\$ 670,162</b>	<b>\$ 675,162</b>	<b>\$ 675,162</b>	<b>\$ 700,890</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATIONAL**

**FUND: GENERAL**

**PURPOSE:**

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

## BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	06-07	07-08	07-08	08-09
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	777,616	1,045,028	1,000,435	993,935
Supplies	11,454	11,200	11,500	11,700
Other Services and Charges	934,292	702,966	702,905	587,200
<b>Operations Subtotal</b>	1,723,362	1,759,194	1,714,840	1,592,835
Capital Outlay	50,939	26,484	2,064	-
Debt Service	155,176	164,889	164,889	114,890
<b>DEPARTMENTAL TOTAL</b>	\$ 1,929,477	\$ 1,950,567	\$ 1,881,793	\$ 1,707,725
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	06-07		07-08	08-09

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	ORGANIZATIONAL (01-417)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Accounting and auditing Services	34400	67,000	90,000	80,000	80,000	77,500
Engineering and Architectural Services	34420	34,196	96,000	202,843	200,000	150,000
Legal Services	34430	114,353	125,000	125,000	90,000	100,000
Appraisal Services	34460	115,623	133,000	139,550	139,550	156,000
Other Professional and Para-Professional Serv.	34499	185,857	230,000	230,000	230,000	235,000
<b>SUBTOTAL</b>		<b>517,029</b>	<b>674,000</b>	<b>777,393</b>	<b>739,550</b>	<b>718,500</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	103,088	120,000	120,000	110,000	120,000
Water	44590	25,859	30,000	30,000	32,000	30,000
Repair & Maint.-Machinery & Equipment	44640	260	1,000	1,000	1,000	1,000
Rental of Land and Buildings	44650	2,000	-	-	-	-
Rental of Machinery and Equipment	44660	13,180	16,000	16,000	18,200	16,200
<b>SUBTOTAL</b>		<b>144,387</b>	<b>167,000</b>	<b>167,000</b>	<b>161,200</b>	<b>167,200</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	41,225	45,000	45,000	45,000	45,000
Internet Connection	54480	-	-	-	4,650	5,000
Postage	54490	2,461	3,000	3,000	2,500	3,000
Travel and Training	54500	8,142	8,000	8,000	8,000	9,500
Advertising	54510	34,641	15,000	24,500	24,500	15,000
<i>Insurance</i>						
Fidelity Insurance	54570	-	135	135	135	135
Retiree Health Insurance	54590	29,731	20,000	20,000	14,900	30,600
<b>SUBTOTAL</b>		<b>116,200</b>	<b>91,135</b>	<b>100,635</b>	<b>99,685</b>	<b>108,235</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	260	-	-	-	-
Office Supplies	64140	198	200	200	200	200
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	1,194	1,500	1,500	1,800	2,000
Food, Ice, and Bottled Water	64250	8,849	8,500	8,500	8,500	8,500
Building Repair and Maintenance	64310	-	-	-	-	-
Minor Equipment	64390	953	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>11,454</b>	<b>11,200</b>	<b>11,200</b>	<b>11,500</b>	<b>11,700</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Land</i>						
Right-of-Way Acquired	74870	25,107	-	-	-	-
Land Acquired	74880	25,832	25,000	25,000	-	-
Machinery and Equipment	74950	-	-	1,484	2,064	-
<b>SUBTOTAL</b>		<b>50,939</b>	<b>25,000</b>	<b>26,484</b>	<b>2,064</b>	<b>-</b>
<b>DEBT SERVICE</b>	<b>84000</b>					

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	ORGANIZATIONAL (01-417)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Other Principal	84800	149,385	148,434	148,434	148,434	104,680
Other Interest	84830	5,791	16,455	16,455	16,455	10,210
<b>SUBTOTAL</b>		<b>155,176</b>	<b>164,889</b>	<b>164,889</b>	<b>164,889</b>	<b>114,890</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Aid to Other Governments	94670	32,870	40,000	35,000	35,000	40,000
Aid to Others (AGENCIES)	94675	748,500	469,500	479,500	479,500	80,000
Judgements and Damages	94690	33,347	10,000	10,000	10,000	10,000
Dues and Memberships	94700	24,052	25,000	26,100	26,100	26,000
Information and Credit Service	94710	998	1,000	1,200	1,200	1,200
Taxes	94720	2,344	-	4,500	4,500	5,000
Notary Bonds	94790	50	500	1,100	1,100	500
Assist Payment for Charity & Other	94800	-	15,000	25,000	25,000	23,000
Contractual Services not Otherwise Classified	94810	49,729	65,000	67,600	67,539	45,500
Other	94899	42,402	45,000	52,966	52,966	46,000
Contingency	94950	-	215,000	-	-	310,000
<b>SUBTOTAL</b>		<b>934,292</b>	<b>886,000</b>	<b>702,966</b>	<b>702,905</b>	<b>587,200</b>
<b>TOTALS</b>		<b>\$ 1,929,477</b>	<b>\$ 2,019,224</b>	<b>\$ 1,950,567</b>	<b>\$ 1,881,793</b>	<b>\$ 1,707,725</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: PURCHASING**

**FUND: GENERAL**

**PURPOSE:**

This department provides centralize purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

**GOALS:**

1. Add one staff member to be able to provide better customer service to public and user departments.
2. Update purchasing manual to new legislature passed.
3. Prepare department for meeting qualifications for applying for Annual Achievement of Excellence in Procurement Award.
4. Recommend to Administration to modify website-loading it with more information-online auction.
5. Staff will continue to work with certifications (CPPB & CPPO).

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Enforce department to meet purchasing policies.
2. Completion of training courses to apply for CPPB.
3. Cost savings through bidding process.
4. Overall cost savings utilizing State approved contracts.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 77,057	\$ 109,723	\$ 112,049	\$ 108,645
Employee Benefits	27,403	39,414	38,992	32,855
Purchased Services	5,416	18,218	18,146	15,050
Supplies	1,716	1,807	1,807	1,400
Other Services and Charges	568	950	951	800
<b>Operations Subtotal</b>	112,160	170,112	171,945	158,750
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 112,160	\$ 170,112	\$ 171,945	\$ 158,750
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	3	3	3	3
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	PURCHASING (01-418)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	29,164	52,000	52,000	53,900	53,560
Salaries of Employees	14030	41,397	55,274	55,274	55,700	55,085
Extra Help	14050	6,496	-	2,449	2,449	-
<b>SUBTOTAL</b>		<b>77,057</b>	<b>107,274</b>	<b>109,723</b>	<b>112,049</b>	<b>108,645</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	5,882	8,207	8,207	8,630	8,311
Health Insurance	24070	13,955	18,756	18,756	17,500	11,253
Disability Insurance	24075	237	348	348	348	359
Employee Retirement	24080	6,757	10,849	10,849	11,510	11,639
Unemployment Compensation Insurance	24100	150	750	750	500	750
Worker's Compensation Insurance	24110	422	504	504	504	543
<b>SUBTOTAL</b>		<b>27,403</b>	<b>39,414</b>	<b>39,414</b>	<b>38,992</b>	<b>32,855</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	500	500	-	500
Rental of Machinery and Equipment	44660	1,920	2,250	2,250	2,250	2,250
<b>SUBTOTAL</b>		<b>1,920</b>	<b>2,750</b>	<b>2,750</b>	<b>2,250</b>	<b>2,750</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	50	100	100	75	100
Travel and Training	54500	2,395	3,825	3,518	3,971	3,500
Advertising	54510	575	7,500	10,900	10,900	7,500
Printing and Binding	54520	476	1,200	950	950	1,200
<b>SUBTOTAL</b>		<b>3,496</b>	<b>12,625</b>	<b>15,468</b>	<b>15,896</b>	<b>12,300</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	166	200	507	507	200
Office Supplies	64140	1,329	1,000	1,000	1,000	1,000
Food, Ice, and Bottled Water	64250	221	200	300	300	200
<b>SUBTOTAL</b>		<b>1,716</b>	<b>1,400</b>	<b>1,807</b>	<b>1,807</b>	<b>1,400</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	568	550	550	550	550
Newspapers, Magazines, & Periodicals	94770	-	-	63	63	-
Other	94899	-	250	337	338	250
<b>SUBTOTAL</b>		<b>568</b>	<b>800</b>	<b>950</b>	<b>951</b>	<b>800</b>
<b>TOTALS</b>		<b>\$ 112,160</b>	<b>\$ 164,263</b>	<b>\$ 170,112</b>	<b>\$ 171,945</b>	<b>\$ 158,750</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: CITY SECRETARY**

**FUND: GENERAL**

**PURPOSE:**

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill and San Jose Cemeteries.

**GOALS:**

1. Continue to establish ownership of property at San Jose Cemetery.
2. Scan birth and death records into recently purchased FORTUS Software.
3. Hold open records training for departments to ensure compliance of the law.
4. Update Code of Ordinance manual on a quarterly basis.
5. Strive to receive the Five Star Award.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Computerized database of all old birth and death records in nearing completion.
2. Code of Ordinance Manual updated to include all ordinances thru January 2006.
3. Received the Five Star Award for Vital Statistics.
4. Staff received training on Open Records procedures and received certificate for completing 1 hour training.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 182,193	\$ 188,930	\$ 182,101	\$ 186,215
Employee Benefits	72,239	77,786	75,976	63,745
Purchased Services	22,958	23,650	22,515	24,815
Supplies	1,967	2,300	1,850	2,300
Other Services and Charges	1,790	3,025	2,640	2,775
<b>Operations Subtotal</b>	<b>281,147</b>	<b>295,691</b>	<b>285,082</b>	<b>279,850</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 281,147</b>	<b>\$ 295,691</b>	<b>\$ 285,082</b>	<b>\$ 279,850</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Number of Birth Records issued	7,996		8,882	6,000
Number of Death Records issued	2,545		1,773	2,000
Number of agenda packets prepared	34		11	30
Birth Records Registered	3,361		1,543	2,500
Death Records Registered	418		269	400

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	CITY SECRETARY (01-419)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	58,269	60,051	60,051	60,051	60,051
Salaries of Employees	14030	123,924	128,579	128,579	122,000	125,864
Overtime	14040	-	300	300	50	300
<b>SUBTOTAL</b>		<b>182,193</b>	<b>188,930</b>	<b>188,930</b>	<b>182,101</b>	<b>186,215</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	13,958	14,453	14,453	14,000	14,245
Health Insurance	24070	39,568	40,964	40,964	40,964	26,257
Disability Insurance	24075	700	624	624	624	614
Employee Retirement	24080	17,099	19,107	19,107	18,500	19,948
Unemployment Compensation Insurance	24100	104	1,750	1,750	1,000	1,750
Worker's Compensation Insurance	24110	810	888	888	888	931
<b>SUBTOTAL</b>		<b>72,239</b>	<b>77,786</b>	<b>77,786</b>	<b>75,976</b>	<b>63,745</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	6,800	10,000	10,000	10,000	10,400
<b>SUBTOTAL</b>		<b>6,800</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,400</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	314	200	1,150	1,115	1,315
<b>SUBTOTAL</b>		<b>314</b>	<b>200</b>	<b>1,150</b>	<b>1,115</b>	<b>1,315</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	257	300	300	250	300
Travel and Training	54500	1,332	1,250	1,150	600	1,250
Advertising	54510	10,052	8,000	8,000	7,500	8,000
Printing and Binding	54520	3,119	3,000	3,000	3,000	3,500
<i>Insurance:</i>						
Fidelity Insurance	54570	50	50	50	50	50
Computer System Maintenance	56612	1,034	1,100	-	-	-
<b>SUBTOTAL</b>		<b>15,844</b>	<b>13,700</b>	<b>12,500</b>	<b>11,400</b>	<b>13,100</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	245	300	300	50	300
Office Supplies	64140	1,722	2,000	2,000	1,800	2,000
<b>SUBTOTAL</b>		<b>1,967</b>	<b>2,300</b>	<b>2,300</b>	<b>1,850</b>	<b>2,300</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	500	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Court Costs and Investigations	94680	240	200	200	200	200
Dues and Memberships	94700	318	400	350	369	400
Information and Credit Services	94710	1,232	1,500	2,400	2,000	2,000
Notary Bonds	94790	-	75	75	71	75
Other	94899	-	100	-	-	100
<b>SUBTOTAL</b>		<b>1,790</b>	<b>2,275</b>	<b>3,025</b>	<b>2,640</b>	<b>2,775</b>
<b>TOTALS</b>		<b>\$ 281,147</b>	<b>\$ 295,691</b>	<b>\$ 295,691</b>	<b>\$ 285,082</b>	<b>\$ 279,850</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: RISK MANAGEMENT**

**FUND: GENERAL**

**PURPOSE:**

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

**GOALS:**

1. Implement and enforce the City's Safety Program.
2. Conduct random drug-testing in compliance with D.O.T.
3. Continue with fire drill exercises.
4. Implement In-House PowerPoint training on Risk Mngt Program.
5. Initiate a Motor Vehicle Report (MVR) program.
6. Commence random vehicle, mobile equipment, and building inspections in conjunction with fire inspections.
7. Decrease premium contribution allocations in all aspects of insurance.

**ACCOMPLISHMENTS FOR THE CURRENT YEAR:**

1. Return-to-Work Light Duty Program.
2. Received a TML-IRP Equity Return.
3. Conducted Public Works Supervisory trainings to decrease liability exposures and Workers' Comp claims.
4. Amended Auto Physical Damage Policy from 10yr to 5 yr.
5. Provided proper safety equipment to employees.
6. Coordinated vehicle repairs ensuring vendor accountability.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 70,557	\$ 76,355	\$ 76,355	\$ 75,855
Employee Benefits	26,687	31,170	30,356	27,627
Purchased Services	280,762	190,750	174,969	278,150
Supplies	15,216	21,750	21,750	14,000
Other Services and Charges	321	700	475	500
<b>Operations Subtotal</b>	<b>393,543</b>	<b>320,725</b>	<b>303,905</b>	<b>396,132</b>
Capital Outlay	450	600	380	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 393,993</b>	<b>\$ 321,325</b>	<b>\$ 304,285</b>	<b>\$ 396,132</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Safety meetings	3		4	8
Training sessions/seminars	4		6	9
Fire Drills	-		-	4
Inspections	1		4	12
Workers Compensation Claims submitted	110		100	75
General Liability Claims submitted	57		40	30

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	RISK MANAGEMENT (01-422)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	44,429	48,925	48,925	48,925	48,925
Salaries of Employees	14030	26,128	26,930	26,930	26,930	26,930
Overtime	14040	-	500	500	500	-
<b>SUBTOTAL</b>		<b>70,557</b>	<b>76,355</b>	<b>76,355</b>	<b>76,355</b>	<b>75,855</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	5,288	6,162	6,162	5,850	6,162
Health Insurance	24070	10,811	11,704	11,704	11,704	7,502
Disability Insurance	24075	210	250	250	250	250
Employee Retirement	24080	6,596	8,002	8,002	7,800	8,630
Auto Allowance	24090	3,392	4,200	4,200	4,200	4,200
Unemployment Compensation Insurance	24100	54	500	500	200	500
Worker's Compensation Insurance	24110	336	352	352	352	383
<b>SUBTOTAL</b>		<b>26,687</b>	<b>31,170</b>	<b>31,170</b>	<b>30,356</b>	<b>27,627</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	2,995	10,000	5,000	5,000	3,000
<b>SUBTOTAL</b>		<b>2,995</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>	<b>3,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	1,588	1,000	1,000	500	750
<b>SUBTOTAL</b>		<b>1,588</b>	<b>1,000</b>	<b>1,000</b>	<b>500</b>	<b>750</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	517	550	550	588	550
Postage	54490	131	200	200	200	200
Travel and Training	54500	282	2,500	2,500	2,000	2,000
Printing and Binding	54520	50	500	100	100	250
<i>Insurance</i>						
Building Insurance	54540	34,440	37,400	37,400	31,945	37,400
Automobiles, Trucks, and Equipment Ins.	54550	91,712	100,000	60,000	56,556	75,000
General Liability Insurance	54560	147,593	157,000	82,000	76,626	157,000
Fidelity Insurance	54570	1,454	2,000	2,000	1,454	2,000
<b>SUBTOTAL</b>		<b>276,179</b>	<b>300,150</b>	<b>184,750</b>	<b>169,469</b>	<b>274,400</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	864	-	-	-	-
Office Supplies	64140	1,191	1,000	1,400	1,400	1,000
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	279	500	350	350	500
Safety Supplies	64265	12,882	15,000	20,000	20,000	12,500
<b>SUBTOTAL</b>		<b>15,216</b>	<b>16,500</b>	<b>21,750</b>	<b>21,750</b>	<b>14,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	450	600	600	380	-
<b>SUBTOTAL</b>		<b>450</b>	<b>600</b>	<b>600</b>	<b>380</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	145	250	400	250	250
Microfilm and Film Development	94740	51	100	100	75	100
Other	94899	125	200	200	150	150
<b>SUBTOTAL</b>		<b>321</b>	<b>550</b>	<b>700</b>	<b>475</b>	<b>500</b>
<b>TOTALS</b>		<b>\$ 393,993</b>	<b>\$ 436,325</b>	<b>\$ 321,325</b>	<b>\$ 304,285</b>	<b>\$ 396,132</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ELECTIONS**

**FUND: GENERAL**

**PURPOSE:**

The Elections Department accounts for all expenditures incurred during election years. Elections are held for two consecutive years and then one year without elections. Expenditures include advertisements, ballots, and wages for election clerks.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	411	-
Purchased Services	13,851	23,450	18,440	-
Supplies	3,080	2,150	1,650	-
Other Services and Charges	-	100	-	-
<b>Operations Subtotal</b>	<b>16,931</b>	<b>25,700</b>	<b>20,501</b>	<b>-</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 16,931</b>	<b>\$ 25,700</b>	<b>\$ 20,501</b>	<b>\$ -</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Number of Elections	1		2	-

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	ELECTIONS (01-423)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	-	-	-	411	-
<b>SUBTOTAL</b>		-	-	-	<b>411</b>	-
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	6,504	13,000	13,000	11,855	-
<b>SUBTOTAL</b>		<b>6,504</b>	<b>13,000</b>	<b>13,000</b>	<b>11,855</b>	-
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Rental of Machinery and Equipment	44660	2,825	4,500	4,500	4,200	-
<b>SUBTOTAL</b>		<b>2,825</b>	<b>4,500</b>	<b>4,500</b>	<b>4,200</b>	-
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	293	200	200	250	-
Travel and Training	54500	2,145	3,000	3,000	535	-
Advertising	54510	2,084	2,500	2,500	1,500	-
Printing and Binding	54520	-	250	250	100	-
<b>SUBTOTAL</b>		<b>4,522</b>	<b>5,950</b>	<b>5,950</b>	<b>2,385</b>	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	2,974	2,000	2,000	1,610	-
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	106	150	150	40	-
<b>SUBTOTAL</b>		<b>3,080</b>	<b>2,150</b>	<b>2,150</b>	<b>1,650</b>	-
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	-	100	100	-	-
<b>SUBTOTAL</b>		-	<b>100</b>	<b>100</b>	-	-
<b>TOTALS</b>		<b>\$ 16,931</b>	<b>\$ 25,700</b>	<b>\$ 25,700</b>	<b>\$ 20,501</b>	<b>\$ -</b>



# CITY OF MISSION, TEXAS

**DEPARTMENT: CIVIL SERVICE**

**FUND: GENERAL**

**PURPOSE:**

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

**GOALS:**

1. Continue to network and communicate will all the individuals involved with Civil Service.
2. Continue the line of training and education of staff and Commission.
3. Avoid third party hearings and/or arbitrations.
4. Educate the community by attending all community groups when called on.
5. Continue the open line of communication with the Chiefs and City Manager.

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 72,714	\$ 74,937	\$ 74,937	\$ 74,937
Employee Benefits	23,577	24,958	24,808	23,355
Purchased Services	56,042	65,740	65,740	66,125
Supplies	20,730	12,000	12,000	10,000
Other Services and Charges	-	-	-	-
<b>Operations Subtotal</b>	<b>173,063</b>	<b>177,635</b>	<b>177,485</b>	<b>174,417</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 173,063</b>	<b>\$ 177,635</b>	<b>\$ 177,485</b>	<b>\$ 174,417</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
Number of entry level examinations	3		1	2
Number of promotional exams	4		2	3
Number of hearings	1		2	2
Number of disciplinary matters handled	6		7	-

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	CIVIL SERVICE (01-424)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	72,714	74,937	74,937	74,937	74,937
<b>SUBTOTAL</b>		<b>72,714</b>	<b>74,937</b>	<b>74,937</b>	<b>74,937</b>	<b>74,937</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	5,884	6,054	6,054	6,054	6,054
Health Insurance	24070	5,697	5,852	5,852	5,852	3,751
Disability Insurance	24075	269	247	247	247	247
Employee Retirement	24080	7,214	8,003	8,003	8,003	8,478
Auto Allowance	24090	4,200	4,200	4,200	4,200	4,200
Unemployment Compensation Insurance	24100	-	250	250	100	250
Worker's Compensation Insurance	24110	313	352	352	352	375
<b>SUBTOTAL</b>		<b>23,577</b>	<b>24,958</b>	<b>24,958</b>	<b>24,808</b>	<b>23,355</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Legal Services	34430	51,495	60,000	60,000	60,000	60,000
<b>SUBTOTAL</b>		<b>51,495</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	60	-	110	110	125
Travel and Training	54500	4,487	5,000	5,630	5,630	6,000
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		<b>4,547</b>	<b>5,000</b>	<b>5,740</b>	<b>5,740</b>	<b>6,125</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	20,490	10,000	12,000	12,000	10,000
Minor Equipment	64390	240	-	-	-	-
<b>SUBTOTAL</b>		<b>20,730</b>	<b>10,000</b>	<b>12,000</b>	<b>12,000</b>	<b>10,000</b>
<b>TOTALS</b>		<b>\$ 173,063</b>	<b>\$ 174,895</b>	<b>\$ 177,635</b>	<b>\$ 177,485</b>	<b>\$ 174,417</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: HUMAN RESOURCES**

**FUND: GENERAL**

**PURPOSE:**

The human Resources Department is responsible for support service for all non-civil service employees of the City by providing records management, insurance enrollment, personnel policy review and development, and fielding all personnel-related questions. The overall goal of the department is to ensure compliance with all federal, state, and local personnel laws, that the City remains fair competitive in salary and benefit packages, and that the City remain progressive in the implementation of personnel policy.

**GOALS:**

1. Improve records management program to include electronic filing
2. Improve effectiveness of Job Advertising.
3. Increase number of in-house training for staff.
4. Adopt revisions to City Personnel Policy Manual.
5. Provide for electronic submittal of City job applications.
6. Implement wellness programs for employees.
7. Expand Human Resources (jobs, benefits) information available on city website.
8. Increase Health Insurance Fund Reserves to ensure funds available when necessary.

**ACCOMPLISHMENTS CURRENT FISCAL YEAR:**

1. Adopted Personnel Policy Manual revisions through City Council ordinance.
2. Amended City's Health Insurance Plan.
3. Expanded Human Resources information available on website.
4. Provided in-house employee orientation sessions.
5. Reduced costs of Long-term Disability Insurance.

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 131,287	\$ 140,118	\$ 141,996	\$ 142,083
Employee Benefits	40,648	44,315	44,341	45,191
Purchased Services	33,085	25,550	24,210	25,625
Supplies	2,103	2,650	2,650	1,800
Other Services and Charges	1,317	1,175	1,175	1,175
<b>Operations Subtotal</b>	<b>208,440</b>	<b>213,808</b>	<b>214,372</b>	<b>215,874</b>
Capital Outlay	525	600	600	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 208,965</b>	<b>\$ 214,408</b>	<b>\$ 214,972</b>	<b>\$ 215,874</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
% of Personnel questions-CM's office	25		15	10
% of Personnel questions-Personnel office	75		85	90
Number of positions advertised	130		100	120
Number of training provided or assisted	8		9	10
EEOC Complaints filed against City	2		-	-

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	HUMAN RESOURCES (01-425)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	57,181	60,051	60,051	61,929	62,000
Salaries of Employees	14030	74,106	80,067	80,067	80,067	80,083
<b>SUBTOTAL</b>		<b>131,287</b>	<b>140,118</b>	<b>140,118</b>	<b>141,996</b>	<b>142,083</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	10,158	10,719	10,719	10,865	11,252
Health Insurance	24070	16,998	17,556	17,556	17,556	11,253
Disability Insurance	24075	458	462	462	462	469
Employee Retirement	24080	12,487	14,170	14,170	14,500	15,757
Auto Allowance	24090	-	-	-	-	5,000
Unemployment Compensation Insurance	24100	7	750	750	300	750
Worker's Compensation Insurance	24110	540	658	658	658	710
<b>SUBTOTAL</b>		<b>40,648</b>	<b>44,315</b>	<b>44,315</b>	<b>44,341</b>	<b>45,191</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Medical and Dental Services	34440	21,104	14,000	13,340	11,100	13,000
Other Professional and Para-Professional Services	34499	4,585	3,500	3,600	4,500	4,000
<b>SUBTOTAL</b>		<b>25,689</b>	<b>17,500</b>	<b>16,940</b>	<b>15,600</b>	<b>17,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	179	100	110	110	125
Travel and Training	54500	1,545	2,000	2,000	2,000	2,000
Advertising	54510	5,207	6,000	6,000	6,000	6,000
Printing and Binding	54520	465	500	500	500	500
<b>SUBTOTAL</b>		<b>7,396</b>	<b>8,600</b>	<b>8,610</b>	<b>8,610</b>	<b>8,625</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	350	350	-
Office Supplies	64140	2,103	1,800	2,300	2,300	1,800
<b>SUBTOTAL</b>		<b>2,103</b>	<b>1,800</b>	<b>2,650</b>	<b>2,650</b>	<b>1,800</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	525	600	600	600	-
<b>SUBTOTAL</b>		<b>525</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	75	75	75	75	75
Newspapers, Magazines, and Periodicals	94770	1,036	1,300	1,000	1,000	1,000
Other	94899	206	100	100	100	100
<b>SUBTOTAL</b>		<b>1,317</b>	<b>1,475</b>	<b>1,175</b>	<b>1,175</b>	<b>1,175</b>
<b>TOTALS</b>		<b>\$ 208,965</b>	<b>\$ 214,408</b>	<b>\$ 214,408</b>	<b>\$ 214,972</b>	<b>\$ 215,874</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: INFORMATION TECHNOLOGY**

**FUND: GENERAL**

**PURPOSE:**

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

**GOALS:**

1. Cross train all I.T. personnel concerning all computer networks in the City.
2. Purchase and install new server to replace old server.
3. Upgrade or replace all necessary equipment so we can install Invision V.6.
4. Train staff in New World Software at Police Department.
5. Install Knonos clocks at Police Station for police officers.
6. Continue to give City personnel the best possible solutions for the least expense possible.

**ACCOMPLISHMENTS CURRENT FISCAL YEAR:**

1. Knonos time clocks are being used City wide except for police officers.
2. Replaced outdated computer workstations.
3. Replaced or updated all Windows 98 computers.
4. Updated and replaced computers and Point of Sale Software at Shary Golf Course.
5. Installed and setup an AT&T T1 line for Internet access at City Hall.
6. Consolidated computer personnel into the new created I.T. Department.

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 130,534
Employee Benefits	-	-	-	48,179
Purchased Services	-	-	-	64,700
Supplies	-	-	-	1,770
Other Services and Charges	-	-	-	400
<b>Operations Subtotal</b>	-	-	-	245,583
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ -	\$ -	\$ 245,583
<b>PERSONNEL</b>				
Exempt	-	-	-	1
Non-Exempt	-	-	-	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	4
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
Number of computers maintained				

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	GENERAL GOVERNMENT
<b>Department:</b>	INFORMATION TECHNOLOGY (01-426)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	-	-	-	-	60,116
Salaries of Employees	14030	-	-	-	-	70,418
<b>SUBTOTAL</b>		-	-	-	-	<b>130,534</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	-	-	-	-	10,384
Health Insurance	24070	-	-	-	-	15,004
Disability Insurance	24075	-	-	-	-	431
Employee Retirement	24080	-	-	-	-	14,541
Auto Allowance	24090	-	-	-	-	5,200
Unemployment Compensation Insurance	24100	-	-	-	-	1,000
Worker's Compensation Insurance	24110	-	-	-	-	1,619
<b>SUBTOTAL</b>		-	-	-	-	<b>48,179</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	-	-	-	58,000
<b>SUBTOTAL</b>		-	-	-	-	<b>58,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	-	-	-	-	700
Travel and Training	54500	-	-	-	-	6,000
<b>SUBTOTAL</b>		-	-	-	-	<b>6,700</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	600
Office Supplies	64140	-	-	-	-	250
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	250
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	670
<b>SUBTOTAL</b>		-	-	-	-	<b>1,770</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	150
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	250
<b>SUBTOTAL</b>		-	-	-	-	<b>400</b>
<b>TOTALS</b>	<b>\$</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 245,583</b>

**CITY OF MISSION, TEXAS**  
**PUBLIC SAFETY**  
**SUMMARY**

Adjusted FY 06-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
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BY DEPARTMENT

Police	01-430	\$ 10,269,610	\$ 10,329,584	\$ 11,196,771	\$ 11,085,684	\$ 11,096,841
Fire	01-431	3,811,150	3,707,216	3,878,001	3,896,696	5,877,190
Fire Prevention	01-432	348,636	442,091	494,191	488,402	499,375
<b>TOTAL</b>		<u>\$ 14,429,396</u>	<u>\$ 14,478,891</u>	<u>\$ 15,568,963</u>	<u>\$ 15,470,782</u>	<u>\$ 17,473,406</u>

BY EXPENSE GROUP

Personnel	\$ 9,227,424	\$ 9,712,168	\$ 10,242,468	\$ 10,205,414	\$ 10,841,225
Employee Benefits	3,205,584	3,542,523	3,629,945	3,633,283	3,556,581
Professional and Tech. Services	23,722	26,500	24,300	23,800	24,500
Purchased Property Services	368,420	372,400	514,281	435,381	452,800
Other Purchased Services	239,438	292,850	270,030	280,411	275,200
Supplies	489,773	491,400	692,305	696,594	777,900
Capital Outlay	819,335	3,000	157,884	156,699	1,500,000
Miscellaneous	55,700	38,050	37,750	39,200	45,200
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 14,429,396</u>	<u>\$ 14,478,891</u>	<u>\$ 15,568,963</u>	<u>\$ 15,470,782</u>	<u>\$ 17,473,406</u>



# CITY OF MISSION, TEXAS

**DEPARTMENT: POLICE**

**FUND: GENERAL**

**PURPOSE:**

The purpose of the Police Department is to protect the constitutional guarantees of all persons; reduce the opportunities of crime; and protect people who are in physical danger. It is the duty of this department to ensure that Mission is a safe place to live, play, and work in. Other duties include: resolve conflicts and identify crime and criminals, arrest offenders, testify in court, educate the public in public safety through the Neighborhood Watch Program and control traffic. The department gets the public involved in crime solving through the Crime Stoppers TIP Program.

**GOALS:**

1. The implementation of a Police Mobile Command Unit.
2. The establishment of the Anzaldua's International Bridge Police Division.
3. The establishment of a License & Weights Division.
4. The construction of the New Police Substation.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. The reduction of crime by 13% according to the Texas Crime Index.
2. The installation of a new 911 system to include mapping software.
3. Major upgrade to our Digital Camera Recording System server.
4. The establishment of our Cyber Crimes Unit.
5. The implementation of our License Plate Scanning System.
6. The implementation of Electronic Ticket Writers System.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 6,649,158	\$ 7,306,803	\$ 7,271,727	\$ 7,539,415
Employee Benefits	2,340,142	2,640,103	2,637,611	2,487,676
Purchased Services	471,380	592,850	524,616	516,750
Supplies	327,997	501,180	499,730	538,600
Other Services and Charges	41,734	17,900	15,250	14,400
<b>Operations Subtotal</b>	9,830,411	11,058,836	10,948,934	11,096,841
Capital Outlay	439,199	137,935	136,750	-
<b>DEPARTMENTAL TOTAL</b>	\$ 10,269,610	\$ 11,196,771	\$ 11,085,684	\$ 11,096,841
<b>PERSONNEL</b>				
Exempt	3	3	2	2
Non-Exempt	42	42	43	45
Part-Time	2	2	2	2
Civil Service	114	114	119	124
<b>DEPARTMENT TOTAL</b>	161	161	166	173
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Police Calls for Service	19,437		42,647	44,000
Police Case Submissions to the Court System	1,304		3,129	3,400
Police Arrests (Adult and Juveniles)	1,897		4,042	4,200
Traffic Accidents Investigated	695		1,962	2,100

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	PUBLIC SAFETY
<b>Department:</b>	POLICE DEPT. (01-430)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	183,137	205,322	205,322	205,322	205,321
Salaries of Employees	14030	5,806,766	6,311,356	6,351,356	6,314,405	6,825,878
Overtime	14040	626,707	350,000	725,000	722,000	500,000
Extra Help	14050	32,548	25,125	25,125	30,000	8,216
<b>SUBTOTAL</b>		<b>6,649,158</b>	<b>6,891,803</b>	<b>7,306,803</b>	<b>7,271,727</b>	<b>7,539,415</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	510,358	527,604	551,004	556,288	576,838
Health Insurance	24070	908,318	956,090	960,090	955,000	683,273
Disability Insurance	24075	19,426	20,314	20,514	20,642	26,546
Employee Retirement	24080	630,416	694,793	733,365	741,716	806,872
Auto Allowance	24090	4,000	4,200	4,200	3,062	-
Unemployment Compensation Insurance	24100	2,713	40,250	41,500	21,250	43,250
Worker's Compensation Insurance	24110	264,911	326,430	329,430	339,653	350,897
<b>SUBTOTAL</b>		<b>2,340,142</b>	<b>2,569,681</b>	<b>2,640,103</b>	<b>2,637,611</b>	<b>2,487,676</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Medical and Dental Services	34440	1,550	2,200	1,800	1,800	2,000
Other Professional and Para-Professional Services	34499	19,798	20,000	20,000	20,000	20,000
<b>SUBTOTAL</b>		<b>21,348</b>	<b>22,200</b>	<b>21,800</b>	<b>21,800</b>	<b>22,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	83,987	80,000	103,000	103,000	110,000
Gas	44580	648	1,000	1,100	1,100	1,000
Water	44590	12,362	12,000	12,000	12,000	12,000
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	171,003	172,500	260,500	180,500	180,500
Rental of Land and Buildings	44650	-	-	2,840	2,840	3,000
Rental of Machinery and Equipment	44660	9,123	11,000	10,500	10,500	11,000
<b>SUBTOTAL</b>		<b>277,123</b>	<b>276,500</b>	<b>389,940</b>	<b>309,940</b>	<b>317,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	73,973	80,000	92,304	102,000	90,000
Internet Connection	54480	293	250	100	100	250
Postage	54490	1,902	3,500	2,500	2,500	3,500
Travel and Training	54500	32,913	45,000	35,000	35,000	32,500
Advertising	54510	1,945	1,000	1,000	1,000	1,000
<i>Insurance</i>						
General Liability Insurance	54560	60,848	73,000	50,206	52,276	50,000
Other Insurance	54580	1,035	-	-	-	-
<b>SUBTOTAL</b>		<b>172,909</b>	<b>202,750</b>	<b>181,110</b>	<b>192,876</b>	<b>177,250</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	1,286	2,000	2,000	2,000	2,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	PUBLIC SAFETY
<b>Department:</b>	POLICE DEPT. (01-430)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Office Supplies	64140	14,600	16,000	16,000	16,000	16,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	266,882	275,000	425,000	425,000	400,000
Feed for Animals	64240	997	750	750	1,300	2,000
Food, Ice, and Bottled Water	64250	11,658	13,000	13,280	13,280	15,000
Clothing and Uniforms	64270	10,349	18,000	23,000	23,000	26,000
Police Supplies	64280	16,635	16,000	12,650	12,650	70,400
Camera Supplies	64290	1,030	1,000	1,000	1,000	1,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	554	2,000	2,000	2,000	2,000
Building Repair and Maintenance Supplies	64310	1,192	2,000	2,000	1,500	1,500
Other Repair and Maintenance Supplies	64360	1,292	2,000	2,000	1,000	1,200
Minor Equipment	64390	1,522	1,500	1,500	1,000	1,500
<b>SUBTOTAL</b>		<b>327,997</b>	<b>349,250</b>	<b>501,180</b>	<b>499,730</b>	<b>538,600</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	439,199	-	137,935	136,750	-
<b>SUBTOTAL</b>		<b>439,199</b>	<b>-</b>	<b>137,935</b>	<b>136,750</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	605	700	700	700	700
Laundry and Dry Cleaning	94730	2,796	5,000	5,500	5,000	5,600
Microfilm and Film Development Services	94740	97	200	200	50	100
Notary Bonds	94790	142	-	-	-	-
Contractual Services not Otherwise Classified	94810	30,764	5,000	5,000	3,000	3,000
Other	94899	7,330	6,500	6,500	6,500	5,000
<b>SUBTOTAL</b>		<b>41,734</b>	<b>17,400</b>	<b>17,900</b>	<b>15,250</b>	<b>14,400</b>
<b>TOTALS</b>		<b>\$ 10,269,610</b>	<b>\$ 10,329,584</b>	<b>\$ 11,196,771</b>	<b>\$ 11,085,684</b>	<b>\$ 11,096,841</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: FIRE**

**FUND: GENERAL**

**PURPOSE:**

The Mission Fire Department is multi-functional that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission. This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

**GOALS:**

1. Begin planning and designing phase for Fire Station #5.
2. Complete New Central project.
3. Conduct a disaster drill to test the City staff and their response.
4. Bring outside instructors to conduct specialized training and CEU Trainings.
5. Research for grants and apply.
6. Research new fire apparatus.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Placed a new fire apparatus in-service.
2. Conducted our 2nd night time Fire Academy
3. Conducted very strong hydrant testing program
4. Driver Operator training.
5. Completed several grants from the State Homeland Security.
6. Worked with the regions Emergency Management on hurricane response plans.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 2,351,071	\$ 2,596,932	\$ 2,596,857	\$ 2,960,071
Employee Benefits	781,725	881,384	888,271	962,269
Purchased Services	138,113	188,621	189,521	204,050
Supplies	147,715	175,250	182,133	221,500
Other Services and Charges	13,416	19,250	23,350	29,300
<b>Operations Subtotal</b>	<b>3,432,040</b>	<b>3,861,437</b>	<b>3,880,132</b>	<b>4,377,190</b>
Capital Outlay	379,110	16,564	16,564	1,500,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 3,811,150</b>	<b>\$ 3,878,001</b>	<b>\$ 3,896,696</b>	<b>\$ 5,877,190</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	-	1	1
Civil Service	59	59	58	61
<b>DEPARTMENT TOTAL</b>	<b>66</b>	<b>65</b>	<b>65</b>	<b>68</b>
	<b>Actual 06-07</b>		<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>PERFORMANCE INDICATORS</b>				
Emergency Service Calls and Service Calls	2,201		2,000	2,500

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	PUBLIC SAFETY
<b>Department:</b>	FIRE DEPT. (01-431)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	273,645	276,375	284,575	284,500	284,103
Salaries of Employees	14030	1,642,326	1,822,357	1,822,357	1,822,357	2,263,274
Overtime	14040	368,512	370,000	422,000	422,000	400,000
Extra Help	14050	66,588	58,000	68,000	68,000	12,694
<b>SUBTOTAL</b>		<b>2,351,071</b>	<b>2,526,732</b>	<b>2,596,932</b>	<b>2,596,857</b>	<b>2,960,071</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	176,325	194,000	194,000	195,500	226,758
Health Insurance	24070	308,927	315,257	315,257	315,257	268,411
Disability Insurance	24075	6,623	5,648	5,648	5,648	8,332
Employee Retirement	24080	215,543	249,660	259,660	257,000	316,163
Unemployment Compensation Insurance	24100	147	12,750	12,750	6,500	15,500
Worker's Compensation Insurance	24110	74,160	94,069	94,069	108,366	127,105
<b>SUBTOTAL</b>		<b>781,725</b>	<b>871,384</b>	<b>881,384</b>	<b>888,271</b>	<b>962,269</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Medical and Dental Services	34440	-	1,500	1,500	1,500	1,500
<b>SUBTOTAL</b>		<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	43,765	50,000	62,000	62,000	60,000
Gas	44580	588	900	900	2,000	2,000
Water	44590	10,638	15,000	15,000	15,000	17,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	5,276	5,000	5,000	5,000	5,000
Machinery and Equipment	44640	18,946	20,000	30,000	30,000	40,000
Rental of Land and Building	44650	7,800	-	3,021	3,021	-
Rental of Machinery and Equipment	44660	4,128	4,500	4,500	4,500	6,000
<b>SUBTOTAL</b>		<b>91,141</b>	<b>95,400</b>	<b>120,421</b>	<b>121,521</b>	<b>130,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	25,772	40,000	40,000	40,000	30,000
Cable TV	54485	-	2,000	2,000	1,500	2,000
Postage	54490	199	200	200	500	300
Travel and Training	54500	20,758	24,000	24,000	24,000	40,000
Advertising	54510	-	-	-	-	-
Printing and Binding	54520	243	500	500	500	250
<b>SUBTOTAL</b>		<b>46,972</b>	<b>66,700</b>	<b>66,700</b>	<b>66,500</b>	<b>72,550</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	2,719	3,000	3,000	3,608	4,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	45,067	47,500	90,000	90,000	60,000
Cleaning and Sanitation	64230	5,306	5,000	5,000	5,000	6,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	PUBLIC SAFETY
<b>Department:</b>	FIRE DEPT. (01-431)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Food, Ice, and Bottled Water	64250	473	1,250	1,250	1,750	1,500
Safety Supplies	64265	-	-	-	-	-
Clothing and Uniforms	64270	27,760	32,500	41,000	41,000	80,000
Police and Fire Supplies	64280	15,854	18,000	21,000	25,500	50,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	9,514	4,000	4,000	4,000	4,500
Building Repair and Maintenance Supplies	64310	4,883	1,000	1,000	500	500
Other Repair and Maintenance Supplies	64360	2,109	2,500	2,500	2,500	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	2,367	3,500	3,500	4,500	5,000
Minor Equipment	64390	31,663	8,000	3,000	3,775	10,000
<b>SUBTOTAL</b>		<b>147,715</b>	<b>126,250</b>	<b>175,250</b>	<b>182,133</b>	<b>221,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Buildings</i>						
New Buildings	74890	-	-	-	-	1,500,000
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	19,230	-	-	-	-
Machinery and Equipment	74950	359,880	-	16,564	16,564	-
<b>SUBTOTAL</b>		<b>379,110</b>	<b>-</b>	<b>16,564</b>	<b>16,564</b>	<b>1,500,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Aid to Others	94675	8,256	13,000	13,000	13,000	15,000
Dues and Memberships	94700	2,670	2,500	2,500	3,300	3,500
Laundry and Dry Cleaning	94730	-	1,500	1,500	1,500	2,000
Newspapers, Periodicals, and Magazines	94770	316	250	250	250	300
Contractual Services not Otherwise Classified	94810	736	500	500	3,800	6,000
Other	94899	1,438	1,500	1,500	1,500	2,500
<b>SUBTOTAL</b>		<b>13,416</b>	<b>19,250</b>	<b>19,250</b>	<b>23,350</b>	<b>29,300</b>
<b>TOTALS</b>		<b>\$ 3,811,150</b>	<b>\$ 3,707,216</b>	<b>\$ 3,878,001</b>	<b>\$ 3,896,696</b>	<b>\$ 5,877,190</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: FIRE PREVENTION**

**FUND: GENERAL**

**PURPOSE:**

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

**GOALS:**

1. Review permit applications on a timely manner.
2. Implementation of a new filing system for plan reviews by archiving documents.
3. Replacement of Fire Prevention Vehicles.
4. Increase efforts in fire investigations (follow ups, research, etc).
5. Certify another staff member as a Law Enforcement Officer.
6. Continue searching for grants for additional equipment.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Received the Residential Fire Safety Institute Life Safety Award for 2004.
2. Wal-Mart Foundation awarded \$2,250 towards the purchase of equipment for fire investigation.
3. Implemented the new fire inspections and investigation software.

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 227,195	\$ 338,733	\$ 336,830	\$ 341,739
Employee Benefits	83,717	108,458	107,401	106,636
Purchased Services	22,087	27,140	25,455	31,700
Supplies	14,061	15,875	14,731	17,800
Other Services and Charges	550	600	600	1,500
<b>Operations Subtotal</b>	347,610	490,806	485,017	499,375
Capital Outlay	1,026	3,385	3,385	-
<b>DEPARTMENTAL TOTAL</b>	\$ 348,636	\$ 494,191	\$ 488,402	\$ 499,375
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	5	5
<b>DEPARTMENT TOTAL</b>	6	6	6	6
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
Fire Investigations	36		11	30
Inspections (annual and occupancy)	2,945		1,416	2,500
Plan Reviews	192		73	125
Public Education Presentation	97		70	100
K-9 call outs	-			
Burning Permits	40		19	25
Subdivision Reviews	167		75	120
Fire Sprinkler System Reviews	63		30	45
Fire Alarm System Reviews	36		14	25



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GENERAL FUND (01)  
**Function:** PUBLIC SAFETY  
**Department:** FIRE PREVENTION (01-432)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	110,739	116,320	122,320	122,830	121,440
Salaries of Employees	14030	102,656	144,313	183,413	189,000	195,299
Overtime	14040	13,800	33,000	33,000	25,000	25,000
<b>SUBTOTAL</b>		<b>227,195</b>	<b>293,633</b>	<b>338,733</b>	<b>336,830</b>	<b>341,739</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	16,563	22,464	25,464	25,300	26,759
Health Insurance	24070	34,872	36,312	36,312	36,312	26,106
Disability Insurance	24075	657	737	737	737	749
Employee Retirement	24080	21,516	29,693	33,693	33,700	37,466
Unemployment Compensation Insurance	24100	222	1,500	1,500	600	1,500
Worker's Compensation Insurance	24110	9,887	10,752	10,752	10,752	14,056
<b>SUBTOTAL</b>		<b>83,717</b>	<b>101,458</b>	<b>108,458</b>	<b>107,401</b>	<b>106,636</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Medical and Dental Services	34440	594	1,000	1,000	500	1,000
Other Professional Services	34499	1,780	1,800	-	-	-
<b>SUBTOTAL</b>		<b>2,374</b>	<b>2,800</b>	<b>1,000</b>	<b>500</b>	<b>1,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	156	500	3,920	3,920	5,300
<b>SUBTOTAL</b>		<b>156</b>	<b>500</b>	<b>3,920</b>	<b>3,920</b>	<b>5,300</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	1,411	1,100	1,100	850	1,100
Postage	54490	47	300	300	150	300
Travel and Training	54500	8,263	10,000	8,775	8,040	10,000
Advertising	54510	-	-	45	45	-
Printing and Binding	54520	9,836	12,000	12,000	11,950	14,000
<b>SUBTOTAL</b>		<b>19,557</b>	<b>23,400</b>	<b>22,220</b>	<b>21,035</b>	<b>25,400</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	1,463	1,500	1,500	1,500	2,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	7,469	7,500	7,500	7,500	9,000
Feed for Animals	64240	200	-	-	-	-
Clothing and Uniforms	64270	3,000	1,000	1,190	1,181	1,500
Police and Fire Supplies	64280	1,240	1,500	1,380	1,000	1,500
Camera Supplies	64290	-	400	400	-	-
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	407	500	500	250	300
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	1,000	1,000	900	1,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	PUBLIC SAFETY
<b>Department:</b>	FIRE PREVENTION (01-432)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Minor Equipment	64390	282	2,500	2,405	2,400	2,500
<b>SUBTOTAL</b>		<b>14,061</b>	<b>15,900</b>	<b>15,875</b>	<b>14,731</b>	<b>17,800</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	1,026	3,000	3,385	3,385	-
<b>SUBTOTAL</b>		<b>1,026</b>	<b>3,000</b>	<b>3,385</b>	<b>3,385</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	550	600	600	600	700
Microfilm and Film Development Services	94740	-	400	-	-	400
Other	94899	-	400	-	-	400
<b>SUBTOTAL</b>		<b>550</b>	<b>1,400</b>	<b>600</b>	<b>600</b>	<b>1,500</b>
<b>TOTALS</b>		<b>\$ 348,636</b>	<b>\$ 442,091</b>	<b>\$ 494,191</b>	<b>\$ 488,402</b>	<b>\$ 499,375</b>

**CITY OF MISSION, TEXAS  
HIGHWAYS AND STREETS  
SUMMARY**

	Adjusted FY 06-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b><u>BY DEPARTMENT</u></b>					
Streets	\$ 2,466,240	\$ 3,424,874	\$ 3,559,874	\$ 3,547,776	3,452,330
<b>TOTAL</b>	<b>\$ 2,466,240</b>	<b>\$ 3,424,874</b>	<b>\$ 3,559,874</b>	<b>\$ 3,547,776</b>	<b>\$ 3,452,330</b>
<b><u>BY EXPENSE GROUP</u></b>					
Personnel	\$ 646,588	\$ 745,178	\$ 745,178	\$ 746,793	\$ 814,595
Employee Benefits	339,263	411,496	411,496	407,783	386,035
Professional and Tech. Services	123,328	100,000	115,000	115,000	100,000
Purchased Property Services	1,021,917	1,130,000	1,125,000	1,125,000	1,131,000
Other Purchased Services	12,247	11,500	11,500	11,500	11,500
Supplies	280,285	301,050	344,550	334,550	308,550
Capital Outlay	42,095	725,000	806,500	806,500	700,000
Miscellaneous	517	650	650	650	650
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,466,240</b>	<b>\$ 3,424,874</b>	<b>\$ 3,559,874</b>	<b>\$ 3,547,776</b>	<b>\$ 3,452,330</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**PURPOSE:**

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

**GOALS:**

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Continue alley paving program.</li> <li>2. Continue alley tree trimming and debris removal.</li> <li>3. R.O.W. maintenance.</li> <li>4. Upgrade street signs and striping.</li> <li>5. Upgrade equipment</li> <li>6. Continue storm system flushing and drain ditch cleaning.</li> <li>7. Improve on construction inspections of new subdivisions.</li> <li>8. Continue to work with P.D. on neighborhood clean up projects.</li> <li>9. Provide assistance to other city departments.</li> <li>10. Work closely with City Council and management.</li> </ol> | <ol style="list-style-type: none"> <li>1. Street signage upgrade.</li> <li>2. Alley maintenance and debris removal.</li> <li>3. In-house construction of paving and drainage projects.</li> <li>4. In-house street and alley overlay projects.</li> <li>5. Overlay by contractor of several city streets.</li> </ol> |
|---|--|

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 646,588	\$ 745,178	\$ 746,793	\$ 814,595
Employee Benefits	339,263	411,496	407,783	386,035
Purchased Services	1,157,492	1,251,500	1,251,500	1,242,500
Supplies	280,285	344,550	334,550	308,550
Other Services and Charges	517	650	650	650
<b>Operations Subtotal</b>	2,424,145	2,753,374	2,741,276	2,752,330
Capital Outlay	42,095	806,500	806,500	700,000
<b>DEPARTMENTAL TOTAL</b>	\$ 2,466,240	\$ 3,559,874	\$ 3,547,776	\$ 3,452,330
<b>PERSONNEL</b>				
Exempt	3	3	4	4
Non-Exempt	24	27	26	29
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	27	30	30	33
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Street miles swept	2,600		2,600	2,700
Request for service orders	1,100		1,300	1,400
Hot mix	6,000 tons		3,000 tons	3,000 tons
Alley paving (miles)	2.0 miles		2.0 miles	2.0 miles
Tire pick-up	9,600		9,600	9,600
Street and drainage inspections	850		850	850

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GENERAL FUND (01)  
**Function:** HIGHWAYS AND STREETS  
**Department:** STREETS (01-440)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	110,835	114,224	114,224	114,224	114,225
Salaries of Employees	14030	474,801	614,954	614,954	615,750	680,370
Overtime	14040	20,087	16,000	16,000	16,200	20,000
Extra Help	14050	40,865	-	-	619	-
<b>SUBTOTAL</b>		<b>646,588</b>	<b>745,178</b>	<b>745,178</b>	<b>746,793</b>	<b>814,595</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	51,018	57,072	57,072	57,130	62,318
Health Insurance	24070	153,627	175,563	175,563	175,563	123,783
Disability Insurance	24075	2,281	2,405	2,405	2,405	2,619
Employee Retirement	24080	60,130	75,444	75,444	76,173	87,262
Unemployment Compensation Insurance	24100	874	7,500	7,500	3,000	8,250
Worker's Compensation Insurance	24110	71,333	93,512	93,512	93,512	101,803
<b>SUBTOTAL</b>		<b>339,263</b>	<b>411,496</b>	<b>411,496</b>	<b>407,783</b>	<b>386,035</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Engineering and Architectural Services	34420	123,328	100,000	115,000	115,000	100,000
<b>SUBTOTAL</b>		<b>123,328</b>	<b>100,000</b>	<b>115,000</b>	<b>115,000</b>	<b>100,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	983,584	1,075,000	1,075,000	1,075,000	1,075,000
<i>Repairs and Maintenance Services</i>						
Roads and Bridges	44620	14,094	30,000	10,000	10,000	30,000
Other Structure & Improv. Repair & Maint.	44630	9,700	10,000	5,000	5,000	5,000
Machinery and Equipment	44640	14,044	10,000	30,000	30,000	16,000
Rental of Machinery and Equipment	44660	495	5,000	5,000	5,000	5,000
<b>SUBTOTAL</b>		<b>1,021,917</b>	<b>1,130,000</b>	<b>1,125,000</b>	<b>1,125,000</b>	<b>1,131,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	10,724	9,500	9,500	9,500	9,500
Travel and Training	54500	1,523	2,000	2,000	2,000	2,000
<b>SUBTOTAL</b>		<b>12,247</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	174	300	300	300	300
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	73,175	70,000	90,000	90,000	80,000
Lubricants (Oil, Grease, etc..)	64190	2	500	500	500	500
Tires and Tubes	64200	383	1,000	1,000	1,000	1,000
Chemicals and Laboratory Supplies	64220	8,412	11,000	11,000	11,000	5,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Safety Supplies	64265	931	1,250	1,250	1,250	1,250
Clothing and Uniforms	64270	9,485	9,500	9,500	9,500	9,500

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	HIGHWAYS AND STREETS
<b>Department:</b>	STREETS (01-440)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	3,620	5,000	3,500	3,500	3,500
Other Repair and Maintenance Supplies	64360	50,362	50,000	50,000	50,000	50,000
Road Material	64370	131,639	150,000	170,000	160,000	150,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	1,104	1,500	6,500	6,500	6,500
Minor Equipment	64390	998	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>280,285</b>	<b>301,050</b>	<b>344,550</b>	<b>334,550</b>	<b>308,550</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Improvements Other Than Buildings</i>						
Roads	74910	-	700,000	780,000	780,000	700,000
Other Structures	74940	34,247	25,000	25,000	25,000	-
Machinery and Equipment	74950	7,848	-	1,500	1,500	-
<b>SUBTOTAL</b>		<b>42,095</b>	<b>725,000</b>	<b>806,500</b>	<b>806,500</b>	<b>700,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	150	150	150	150
Other	94899	517	500	500	500	500
<b>SUBTOTAL</b>		<b>517</b>	<b>650</b>	<b>650</b>	<b>650</b>	<b>650</b>
<b>TOTALS</b>		<b>2,466,240</b>	<b>3,424,874</b>	<b>3,559,874</b>	<b>3,547,776</b>	<b>3,452,330</b>

**CITY OF MISSION, TEXAS  
HEALTH AND WELFARE  
SUMMARY**

	Adjusted FY 06-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b><u>BY DEPARTMENT</u></b>					
Health	\$ 291,932	\$ 326,410	\$ 326,410	\$ 327,424	\$ 299,877
<b>TOTAL</b>	<b>\$ 291,932</b>	<b>\$ 326,410</b>	<b>\$ 326,410</b>	<b>\$ 327,424</b>	<b>\$ 299,877</b>
<b><u>BY EXPENSE GROUP</u></b>					
Personnel	\$ 180,192	\$ 192,865	\$ 197,865	\$ 204,522	\$ 192,864
Employee Benefits	71,103	82,245	82,245	83,617	66,913
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	237	13,550	5,300	500	800
Other Purchased Services	11,671	9,250	9,250	10,600	10,600
Supplies	26,871	26,300	28,900	25,300	27,500
Capital Outlay	1,197	1,500	1,500	1,500	-
Miscellaneous	661	700	1,350	1,385	1,200
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 291,932</b>	<b>\$ 326,410</b>	<b>\$ 326,410</b>	<b>\$ 327,424</b>	<b>\$ 299,877</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: HEALTH**

**FUND: GENERAL**

**PURPOSE:**

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

**GOALS:**

1. To continue to administer the animal shelter daily operations.
2. To prevent potential food borne illness.
3. To be proactive in the vector control area.
4. To provide better consumer service to the citizens.
5. To ensure that all eating and drinking establishments are in compliance with applicable regulations.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. The food establishment inspection process has been animated and will be upgraded periodically.
2. No food borne illness outbreak reported to the department.
3. Lowered cost of animal care for the City.
4. Educated the consumer and industry by doing public service announcements and presentations.
5. The animal shelter is operational with 6 kennels and is in the process of expansion of 6 more kennels.

## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 180,192	\$ 197,865	\$ 204,522	\$ 192,864
Employee Benefits	71,103	82,245	83,617	66,913
Purchased Services	11,908	14,550	11,100	11,400
Supplies	26,871	28,900	25,300	27,500
Other Services and Charges	661	1,350	1,385	1,200
<b>Operations Subtotal</b>	290,735	324,910	325,924	299,877
Capital Outlay	1,197	1,500	1,500	-
<b>DEPARTMENTAL TOTAL</b>	\$ 291,932	\$ 326,410	\$ 327,424	\$ 299,877
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	7	7	7	7
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
Certification of food handlers	1,200		296	620
Eating and Drinking Inspections	1,920		1,148	1,400
Conduct Food Handler Classes	-		30	30
Animal Control Calls	5,957		3,671	5,000
Vector Control (Mosquito Surveillance)	256		180	200
Animal Shelter Care	2,400		2,520	2,640



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GENERAL FUND (01)  
**Function:** HEALTH AND WELFARE  
**Department:** HEALTH REGULATION & INSPECTION (01-443)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	52,565	54,172	54,172	54,172	54,172
Salaries of Employees	14030	122,867	131,693	131,693	133,450	131,692
Overtime	14040	4,760	7,000	12,000	16,900	7,000
<b>SUBTOTAL</b>		<b>180,192</b>	<b>192,865</b>	<b>197,865</b>	<b>204,522</b>	<b>192,864</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	13,678	14,755	14,755	15,650	14,684
Health Insurance	24070	36,673	42,164	42,164	42,164	26,257
Disability Insurance	24075	615	613	613	613	612
Employee Retirement	24080	16,851	19,503	19,503	20,861	19,660
Unemployment Compensation Insurance	24100	243	1,750	1,750	700	1,750
Worker's Compensation Insurance	24110	3,043	3,460	3,460	3,629	3,950
<b>SUBTOTAL</b>		<b>71,103</b>	<b>82,245</b>	<b>82,245</b>	<b>83,617</b>	<b>66,913</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	-	10,000	1,750	-	-
Gas	44580	-	250	250	-	-
Water	44590	-	2,500	2,500	-	-
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	237	500	500	500	800
Rental Machinery and Equipment	44660	-	300	300	-	-
<b>SUBTOTAL</b>		<b>237</b>	<b>13,550</b>	<b>5,300</b>	<b>500</b>	<b>800</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	6,539	6,050	6,050	7,500	7,500
Postage	54490	2,547	100	100	100	100
Travel and Training	54500	2,585	3,000	3,000	3,000	3,000
Printing and Binding	54520	-	100	100	-	-
<b>SUBTOTAL</b>		<b>11,671</b>	<b>9,250</b>	<b>9,250</b>	<b>10,600</b>	<b>10,600</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	1,501	1,500	1,300	1,300	1,300
Motor Vehicle Fuel	64180	15,062	14,000	14,000	14,000	14,000
<i>Operating Supplies:</i>						
Chemical and Laboratory Supplies	64220	4,519	4,000	6,800	3,800	5,500
Cleaning and Sanitation Supplies	64230	361	-	-	-	-
Feed for Animals	64240	-	1,000	1,000	500	1,000
Food, Ice, and Bottled Water	64250	-	100	100	-	-
Clothing and Uniforms	64270	3,020	3,000	3,000	3,000	3,000
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	44	100	100	100	100
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	100	100	100	100

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	HEALTH AND WELFARE
<b>Department:</b>	HEALTH REGULATION & INSPECTION (01-443)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Minor Equipment	64390	2,364	2,500	2,500	2,500	2,500
<b>SUBTOTAL</b>		<b>26,871</b>	<b>26,300</b>	<b>28,900</b>	<b>25,300</b>	<b>27,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	1,197	1,500	1,500	1,500	-
<b>SUBTOTAL</b>		<b>1,197</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	461	500	900	935	1,000
Contractual Services not otherwise Classified	94810	-	-	250	250	-
Other	94899	200	200	200	200	200
<b>SUBTOTAL</b>		<b>661</b>	<b>700</b>	<b>1,350</b>	<b>1,385</b>	<b>1,200</b>
	<b>TOTALS</b>	<b>\$ 291,932</b>	<b>\$ 326,410</b>	<b>\$ 326,410</b>	<b>\$ 327,424</b>	<b>\$ 299,877</b>

**CITY OF MISSION, TEXAS  
CULTURE & RECREATION  
SUMMARY**

	<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-08 Original Budget</b>	<b>FY 2007-08 Amended Budget</b>	<b>FY 2007-08 Estimate</b>	<b>FY 2008-09 City Council Approval</b>
<b><u>BY DEPARTMENT</u></b>					
Museum	\$ 158,676	\$ 212,183	\$ 217,643	\$ 195,580	\$ 251,586
Parks & Recreation Admn.	209,518	213,347	268,197	246,750	210,837
Parks	1,370,465	1,587,983	1,596,766	1,616,694	1,602,691
Recreation	282,259	299,871	299,871	292,851	280,630
Library	1,237,980	1,384,126	1,415,314	1,351,488	1,242,220
<b>TOTAL</b>	<b>\$ 3,258,898</b>	<b>\$ 3,697,510</b>	<b>\$ 3,797,791</b>	<b>\$ 3,703,363</b>	<b>\$ 3,587,964</b>
<b><u>BY EXPENSE GROUP</u></b>					
Personnel	\$ 1,733,489	\$ 1,974,033	\$ 2,060,783	\$ 1,968,406	\$ 1,964,992
Employee Benefits	656,146	785,827	809,917	800,293	670,672
Professional and Tech. Services	182	10,000	10,000	8,000	10,000
Purchased Property Services	428,996	436,300	439,528	450,828	541,300
Other Purchased Services	55,701	84,750	81,650	69,782	107,600
Supplies	163,322	158,250	171,680	184,465	201,050
Capital Outlay	73,377	85,500	115,913	118,213	-
Miscellaneous	147,685	162,850	108,320	103,376	92,350
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,258,898</b>	<b>\$ 3,697,510</b>	<b>\$ 3,797,791</b>	<b>\$ 3,703,363</b>	<b>\$ 3,587,964</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: MUSEUM**

**FUND: GENERAL**

**PURPOSE:**

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

**GOALS:**

1. To involve the La Joya ISD, Mission ISD, and Sharyland ISD.
2. To promote the Museum to include a wider audience (TV, Radio, Media).
3. To create more hands on exhibits.
4. Strive to increase the number of visitors to the museum.
5. Work on restoring the Old Post Office and hang the mural at the original location.
6. To increase membership by 10%.
7. Provide more training for staff.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Operating under the guidance of a Board of Directors to insure the success of the Museum.
2. Offered facilities for tours and events to organizations.
3. Hosted special events to promote exhibits.
4. Archive properly all donations and items belonging or loaned to the Museum.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 108,917	\$ 119,113	\$ 116,392	\$ 156,523
Employee Benefits	29,165	32,280	30,347	42,563
Purchased Services	13,883	50,350	34,600	44,500
Supplies	3,948	5,200	4,650	5,750
Other Services and Charges	1,158	2,250	941	2,250
<b>Operations Subtotal</b>	157,071	209,193	186,930	251,586
Capital Outlay	1,605	8,450	8,650	-
<b>DEPARTMENTAL TOTAL</b>	\$ 158,676	\$ 217,643	\$ 195,580	\$ 251,586
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	2	2
Part-Time	5	5	5	5
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	7	7	8	8
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Total visitors				
Total tours				
Individuals to visit				

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GENERAL FUND (01)  
**Function:** CULTURE & RECREATION  
**Department:** MUSEUM (01-451)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	45,430	46,816	46,816	46,816	46,816
Salaries of Employees	14030	20,165	20,781	24,981	20,781	60,781
Extra Help	14050	43,322	47,316	47,316	48,795	48,926
<b>SUBTOTAL</b>		<b>108,917</b>	<b>114,913</b>	<b>119,113</b>	<b>116,392</b>	<b>156,523</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	8,294	8,791	9,141	8,904	12,204
Health Insurance	24070	13,655	12,968	12,968	12,968	12,485
Disability Insurance	24075	221	223	223	223	430
Employee Retirement	24080	6,152	6,836	7,296	7,000	11,847
Auto Allowance	24090	-	-	350	-	3,000
Unemployment Compensation Insurance	24100	360	1,650	1,750	700	1,799
Worker's Compensation Insurance	24110	483	552	552	552	798
<b>SUBTOTAL</b>		<b>29,165</b>	<b>31,020</b>	<b>32,280</b>	<b>30,347</b>	<b>42,563</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	182	10,000	10,000	8,000	10,000
<b>SUBTOTAL</b>		<b>182</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>10,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs &amp; Maintenance Service</i>						
Buildings	44610	132	1,000	1,000	-	1,000
Rental of Machinery and Equipment	44660	7,471	8,000	8,000	8,200	3,500
<b>SUBTOTAL</b>		<b>7,603</b>	<b>9,000</b>	<b>9,000</b>	<b>8,200</b>	<b>4,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Postage	54490	661	1,000	1,000	525	1,000
Travel and Training	54500	3,500	3,000	3,000	825	4,000
Advertising	54510	1,937	18,000	17,800	12,500	15,000
Printing & Binding	54520	-	10,000	9,550	4,550	10,000
<b>SUBTOTAL</b>		<b>6,098</b>	<b>32,000</b>	<b>31,350</b>	<b>18,400</b>	<b>30,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	250	450	450	500
Office Supplies	64140	3,152	3,500	3,500	3,500	4,000
Food, Ice, and Bottled Water	64250	331	500	500	500	500
<i>Repairs &amp; Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	265	500	500	-	500
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	200	250	250	200	250
<b>SUBTOTAL</b>		<b>3,948</b>	<b>5,000</b>	<b>5,200</b>	<b>4,650</b>	<b>5,750</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	1,605	8,000	8,450	8,650	-
<b>SUBTOTAL</b>		<b>1,605</b>	<b>8,000</b>	<b>8,450</b>	<b>8,650</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	910	1,000	1,000	641	1,000
Contractual Services Not Otherwise Classified	94810	-	250	250	-	250
Other	94899	248	1,000	1,000	300	1,000
<b>SUBTOTAL</b>		<b>1,158</b>	<b>2,250</b>	<b>2,250</b>	<b>941</b>	<b>2,250</b>
<b>TOTALS</b>		<b>\$ 158,676</b>	<b>\$ 212,183</b>	<b>\$ 217,643</b>	<b>\$ 195,580</b>	<b>\$ 251,586</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: PARKS & RECREATION ADMINISTRATION**

**FUND: GENERAL**

**PURPOSE:**

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 126,381	\$ 178,299	\$ 160,497	\$ 130,276
Employee Benefits	46,486	52,848	50,353	43,161
Purchased Services	34,782	34,250	33,100	34,600
Supplies	1,560	2,700	2,700	2,700
Other Services and Charges	309	100	100	100
<b>Operations Subtotal</b>	209,518	268,197	246,750	210,837
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 209,518	\$ 268,197	\$ 246,750	\$ 210,837
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	3	3	3	3
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	CULTURE AND RECREATION
<b>Department:</b>	PARKS & REC. ADMIN (01-460)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	66,642	68,757	115,357	96,218	68,757
Salaries of Employees	14030	56,820	57,192	60,942	60,450	60,519
Overtime	14040	2,919	1,000	2,000	3,829	1,000
<b>SUBTOTAL</b>		<b>126,381</b>	<b>126,949</b>	<b>178,299</b>	<b>160,497</b>	<b>130,276</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	9,661	10,173	13,673	12,300	10,365
Health Insurance	24070	18,323	18,756	18,756	18,756	11,253
Disability Insurance	24075	461	419	419	419	427
Employee Retirement	24080	12,334	13,447	13,447	16,375	14,513
Auto Allowance	24090	5,181	5,200	5,200	1,500	5,200
Unemployment Compensation Insurance	24100	8	750	750	400	750
Worker's Compensation Insurance	24110	518	603	603	603	653
<b>SUBTOTAL</b>		<b>46,486</b>	<b>49,348</b>	<b>52,848</b>	<b>50,353</b>	<b>43,161</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	24,167	25,000	25,000	25,000	25,000
Gas	44580	118	-	-	-	-
Water	44590	1,287	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	605	500	500	500	500
Rental of Machinery and Equipment	44660	6,255	6,200	6,200	6,200	6,200
<b>SUBTOTAL</b>		<b>32,432</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>	<b>31,700</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	1,407	2,100	1,150	-	1,500
Postage	54490	119	200	200	200	200
Travel and Training	54500	824	1,200	1,200	1,200	1,200
<b>SUBTOTAL</b>		<b>2,350</b>	<b>3,500</b>	<b>2,550</b>	<b>1,400</b>	<b>2,900</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	1,213	1,500	1,500	1,500	1,500
Food, Ice, and Bottled Water	64250	347	250	1,200	1,200	1,200
Minor Equipment	64390	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,560</b>	<b>1,750</b>	<b>2,700</b>	<b>2,700</b>	<b>2,700</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	309	100	100	100	100
<b>SUBTOTAL</b>		<b>309</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>TOTALS</b>		<b>\$ 209,518</b>	<b>\$ 213,347</b>	<b>\$ 268,197</b>	<b>\$ 246,750</b>	<b>\$ 210,837</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**PURPOSE:**

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary. In addition to the various parks, this department maintains two cemeteries and approximately 45 miles of Right of Ways. Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

**GOALS:**

1. Irrigation system for Birdwell Park.
2. Irrigation system for J.C. Park.
3. Irrigation system for Nell Tolle Park.
4. Irrigation system for Jose Lopez Park.
5. Irrigation system for Astroland Park.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Irrigation system for Bannworth Park.
2. Installation of Playground Equipment at Birdwell Park.
3. Installation of Basketball Courts at Skate Park.
4. Renovation of office and storage shed at Laurel Hill Cemetery.
5. Installation of lighting at Madero Park.
6. Completion of Bentsen Palm Community Park.

## BUDGET

	<b>Actual</b> <b>06-07</b>	<b>Budget</b> <b>07-08</b>	<b>Estimate</b> <b>07-08</b>	<b>Budget</b> <b>08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 591,422	\$ 752,008	\$ 745,236	\$ 736,676
Employee Benefits	281,034	383,405	388,471	317,215
Purchased Services	292,457	295,828	303,628	397,100
Supplies	115,456	120,055	135,055	141,700
Other Services and Charges	67,953	15,470	14,304	10,000
<b>Operations Subtotal</b>	<b>1,348,322</b>	<b>1,566,766</b>	<b>1,586,694</b>	<b>1,602,691</b>
Capital Outlay	22,143	30,000	30,000	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,370,465</b>	<b>\$ 1,596,766</b>	<b>\$ 1,616,694</b>	<b>\$ 1,602,691</b>
<b>PERSONNEL</b>				
Exempt	3	4	3	3
Non-Exempt	25	28	33	33
Part-Time	2	2	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>30</b>	<b>34</b>	<b>36</b>	<b>36</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Parks maintained	25		25	27
Park acreage	255 acres		255 acres	300 acres
Beautification areas	24 acres		24 acres	24 acres
Mowing areas	180 acres		180 acres	180 acres
All mowing areas represent approximately 48 miles of mowing strips.				



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	CULTURE AND RECREATION
<b>Department:</b>	PARKS (01-461)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	68,839	70,984	70,984	59,246	40,129
Salaries of Employees	14030	487,205	613,756	644,956	646,590	676,547
Overtime	14040	19,463	20,000	20,000	26,000	20,000
Extra Help	14050	15,915	16,068	16,068	13,400	-
<b>SUBTOTAL</b>		<b>591,422</b>	<b>720,808</b>	<b>752,008</b>	<b>745,236</b>	<b>736,676</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	44,083	55,144	57,530	57,530	56,354
Health Insurance	24070	154,895	192,067	203,771	203,771	135,036
Disability Insurance	24075	2,063	2,314	2,416	2,416	2,363
Employee Retirement	24080	53,624	72,895	76,051	74,900	78,916
Unemployment Compensation Insurance	24100	938	8,500	9,000	4,000	9,000
Worker's Compensation Insurance	24110	25,431	33,155	34,637	45,854	35,546
<b>SUBTOTAL</b>		<b>281,034</b>	<b>364,075</b>	<b>383,405</b>	<b>388,471</b>	<b>317,215</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	141,908	145,000	145,000	145,000	180,000
Gas	44580	1,112	1,600	1,200	1,200	1,600
Water	44590	121,881	130,000	131,900	140,000	160,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	12,421	3,500	4,000	4,000	9,000
Other Structure & Improv. Repair & Maint.	44630	3,860	7,500	7,728	7,728	40,000
Machinery and Equipment	44640	400	500	1,500	1,500	500
<b>SUBTOTAL</b>		<b>281,582</b>	<b>288,100</b>	<b>291,328</b>	<b>299,428</b>	<b>391,100</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	10,875	5,500	4,000	3,700	5,000
Travel and Training	54500	-	500	500	500	1,000
<b>SUBTOTAL</b>		<b>10,875</b>	<b>6,000</b>	<b>4,500</b>	<b>4,200</b>	<b>6,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	50,407	47,000	55,000	70,000	66,000
Cleaning and Sanitation Supplies	64230	4,779	-	-	-	-
Clothing and Uniforms	64270	8,813	10,300	10,300	10,300	11,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	1,188	500	500	500	500
Other Repair and Maintenance Supplies	64360	49,064	50,000	53,055	53,055	63,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	200	200	200	200
Minor Equipment	64390	1,205	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>115,456</b>	<b>109,000</b>	<b>120,055</b>	<b>135,055</b>	<b>141,700</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Improvements Other Than Buildings</i>						

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GENERAL FUND (01)
<b>Function:</b>	CULTURE AND RECREATION
<b>Department:</b>	PARKS (01-461)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
Other Structures	74940	220	-	-	-	-
Machinery and Equipment	74950	21,923	30,000	30,000	30,000	-
<b>SUBTOTAL</b>		<b>22,143</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Contractual Services not Otherwise Classified	94810	67,949	70,000	15,470	14,300	10,000
Other	94899	4	-	-	4	-
<b>SUBTOTAL</b>		<b>67,953</b>	<b>70,000</b>	<b>15,470</b>	<b>14,304</b>	<b>10,000</b>
<b>TOTALS</b>		<b>\$ 1,370,465</b>	<b>\$ 1,587,983</b>	<b>\$ 1,596,766</b>	<b>\$ 1,616,694</b>	<b>\$ 1,602,691</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: RECREATION**

**FUND: GENERAL**

**PURPOSE:**

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

**GOALS:**

1. Continue to expand recreational programs.
2. Start a Soccer League Program.
3. Increase fundraising activities.
4. Increase amount of kids during summer recreational programs.
5. Increase amount of kids that qualify to compete in the annual Games of Texas.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Started a Senior Citizen Program.
2. Largest Basketball League ever at Mission parks and Recreation (33 teams in one season).
3. Largest flag football program (32 teams in one season).

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 210,069	\$ 224,776	\$ 216,000	\$ 214,152
Employee Benefits	55,635	61,345	62,238	52,978
Purchased Services	5,840	1,250	1,782	2,000
Supplies	5,513	4,000	4,000	5,500
Other Services and Charges	5,202	6,000	4,231	6,000
<b>Operations Subtotal</b>	282,259	297,371	288,251	280,630
Capital Outlay	-	2,500	4,600	-
<b>DEPARTMENTAL TOTAL</b>	\$ 282,259	\$ 299,871	\$ 292,851	\$ 280,630
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	3	3	3
Part-Time	2	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	5	5	5	5
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Basketball	48		104	110
Softball	54		84	96
Flag Football	48		106	118
Annual Golf Tournament	54		60	66

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GENERAL FUND (01)  
**Function:** CULTURE AND RECREATION

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	95,614	97,776	97,776	94,000	87,152
Overtime	14040	15,407	12,000	12,000	12,000	12,000
Extra Help	14050	99,048	115,000	115,000	110,000	115,000
<b>SUBTOTAL</b>		<b>210,069</b>	<b>224,776</b>	<b>224,776</b>	<b>216,000</b>	<b>214,152</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	16,057	17,197	17,197	17,000	17,008
Health Insurance	24070	20,745	23,408	23,408	23,408	15,036
Disability Insurance	24075	356	440	440	440	293
Employee Retirement	24080	10,720	9,722	9,722	10,812	10,623
Unemployment Compensation Insurance	24100	484	2,200	2,200	2,200	1,500
Worker's Compensation Insurance	24110	7,273	8,378	8,378	8,378	8,518
<b>SUBTOTAL</b>		<b>55,635</b>	<b>61,345</b>	<b>61,345</b>	<b>62,238</b>	<b>52,978</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	3,446	1,250	1,250	1,250	1,500
Advertising	54510	2,394	-	-	532	500
<b>SUBTOTAL</b>		<b>5,840</b>	<b>1,250</b>	<b>1,250</b>	<b>1,782</b>	<b>2,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	5,513	4,000	4,000	4,000	5,500
<b>SUBTOTAL</b>		<b>5,513</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>5,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	2,500	2,500	4,600	-
<b>SUBTOTAL</b>		<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>4,600</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	5,202	6,000	6,000	4,231	6,000
<b>SUBTOTAL</b>		<b>5,202</b>	<b>6,000</b>	<b>6,000</b>	<b>4,231</b>	<b>6,000</b>
<b>TOTALS</b>		<b>\$ 282,259</b>	<b>\$ 299,871</b>	<b>\$ 299,871</b>	<b>\$ 292,851</b>	<b>\$ 280,630</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**PURPOSE:**

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 200 Internet accessible computers for public use. We have three computer labs, which are used by the general public and various organizations. Some of the computers are Spanish language computers to be used by our Spanish speaking public. Some of the services provided by the Library include: GED preparation; computer classes; income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading club; public photocopier; and literacy programs.

The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

**GOALS:**

1. Maintain our expanded 48,760 square foot library to meet the needs of our patrons.
2. Review and revise our offerings in order to meet the changing needs and expectations of our public.
3. Increase the number of books and audiovisual items cataloged and made available to our public.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Upgraded our Circulation System.
2. Purchased 10 additional Laptops for the public.
3. Received Lone Star Libraries direct state aid grant and upgraded +/-25 obsolete public computers.
4. Received E-Rate funds for round 9.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 696,700	\$ 786,587	\$ 730,281	\$ 727,365
Employee Benefits	243,826	280,039	268,884	214,755
Purchased Services	137,917	149,500	155,500	180,700
Supplies	36,845	39,725	38,060	45,400
Other Services and Charges	73,063	84,500	83,800	74,000
<b>Operations Subtotal</b>	<b>1,188,351</b>	<b>1,340,351</b>	<b>1,276,525</b>	<b>1,242,220</b>
Capital Outlay	49,629	74,963	74,963	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,237,980</b>	<b>\$ 1,415,314</b>	<b>\$ 1,351,488</b>	<b>\$ 1,242,220</b>
<b>PERSONNEL</b>				
Exempt	9	9	7	7
Non-Exempt	14	14	14	14
Part-Time	13	13	12	12
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>36</b>	<b>36</b>	<b>33</b>	<b>33</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Patrons using electronic resources per week	3,425		5,624	6,000
Materials provided thru electronic resources	1,236,894		2,031,034	2,050,000
Library Materials (books, audio & video)	99,951		100,265	102,865
Circulation Transactions	116,869		182,102	190,000
Juvenile Program Attendance	5,687		5,941	6,000
Number of Library Visits	294,749		287,459	300,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	LIBRARY (01-464)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-08 Original Budget	FY 2007-08 Amended Budget	FY 2007-08 Estimate	FY 2008-09 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	82,878	142,277	142,277	104,000	103,188
Salaries of Employees	14030	494,782	490,081	502,081	502,081	484,299
Overtime	14040	2	200	200	200	200
Extra Help	14050	119,038	154,029	142,029	124,000	139,678
<b>SUBTOTAL</b>		<b>696,700</b>	<b>786,587</b>	<b>786,587</b>	<b>730,281</b>	<b>727,365</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	52,518	60,174	60,174	56,400	55,644
Health Insurance	24070	125,291	136,214	136,214	136,214	78,771
Disability Insurance	24075	2,147	2,087	2,087	2,087	1,938
Employee Retirement	24080	56,568	65,228	65,228	63,000	62,953
Unemployment Compensation Insurance	24100	1,112	9,153	9,153	4,000	8,250
Worker's Compensation Insurance	24110	6,190	7,183	7,183	7,183	7,199
<b>SUBTOTAL</b>		<b>243,826</b>	<b>280,039</b>	<b>280,039</b>	<b>268,884</b>	<b>214,755</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	94,251	95,000	95,000	98,000	100,000
Water	44590	7,079	9,000	9,000	9,000	9,000
<i>Repairs and Maintenance Services</i>						
Building Repair and Maintenance Service	44610	-	500	500	1,000	1,000
Machinery and Equipment	44640	6,049	3,000	3,000	3,500	4,000
<b>SUBTOTAL</b>		<b>107,379</b>	<b>107,500</b>	<b>107,500</b>	<b>111,500</b>	<b>114,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	20,078	20,000	20,000	22,000	22,000
Internet Connection	54480	7,300	18,000	18,000	18,000	38,000
Postage	54490	504	1,000	1,000	1,000	1,200
Travel and Training	54500	2,656	3,000	3,000	3,000	5,500
<b>SUBTOTAL</b>		<b>30,538</b>	<b>42,000</b>	<b>42,000</b>	<b>44,000</b>	<b>66,700</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	3,424	4,000	4,000	3,500	4,000
Office Supplies	64140	27,529	30,000	31,225	30,000	35,000
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	409	500	500	560	1,400
Other Repair and Maintenance Supplies	64360	5,483	4,000	4,000	4,000	5,000
<b>SUBTOTAL</b>		<b>36,845</b>	<b>38,500</b>	<b>39,725</b>	<b>38,060</b>	<b>45,400</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	49,629	45,000	74,963	74,963	-
<b>SUBTOTAL</b>		<b>49,629</b>	<b>45,000</b>	<b>74,963</b>	<b>74,963</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Microfilm and Film Development Services	94740	2,400	750	750	-	-
Newspapers, Periodicals, and Magazines	94770	17,785	18,000	18,000	18,000	19,000
Library Books	94780	49,381	62,500	62,500	62,500	50,000
Contractual Services not Otherwise Classified	94810	2,987	2,500	2,500	2,500	4,000
Other	94899	510	750	750	800	1,000
<b>SUBTOTAL</b>		<b>73,063</b>	<b>84,500</b>	<b>84,500</b>	<b>83,800</b>	<b>74,000</b>
<b>TOTALS</b>		<b>\$ 1,237,980</b>	<b>\$ 1,384,126</b>	<b>\$ 1,415,314</b>	<b>\$ 1,351,488</b>	<b>\$ 1,242,220</b>

# ***SPECIAL REVENUE FUNDS***

**Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.**

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# ***COMMUNITY DEVELOPMENT BLOCK GRANT***

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

**CITY OF MISSION, TEXAS**  
**C.D.B.G. FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b><u>ESTIMATED REVENUES:</u></b>						
Drawdowns -B-08	04-300-33600	\$ -	\$ -	\$ -	\$ -	\$ 829,146
Drawdowns -B-05	04-300-33608	182,922	-	-	-	-
Drawdowns -B-06	04-300-33609	580,287	-	271,549	271,549	-
Drawdowns -B-07	04-300-33610	-	854,004	854,004	854,004	-
Project Income	04-300-36000	-	-	10,833	10,833	-
<b>Total Estimated Revenues</b>		<b>763,209</b>	<b>854,004</b>	<b>1,136,386</b>	<b>1,136,386</b>	<b>829,146</b>
<b>TRANSFERS IN</b>						
General Fund	04-300-39901	-	-	-	-	-
<b>Total Estimated Revenues &amp; Transfers</b>		<b>\$ 763,209</b>	<b>\$ 854,004</b>	<b>\$ 1,136,386</b>	<b>\$ 1,136,386</b>	<b>\$ 829,146</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Housing Administrative	04-478	\$ 80,070	\$ 75,783	\$ 77,876	\$ 77,876	\$ 70,000
CDBG Administrative	04-488	93,724	114,262	121,498	121,498	105,000
2005 Projects	04-495	145,139	-	19,425	19,425	-
2006 Projects	04-496	444,276	-	242,795	242,795	-
2007 Projects	04-497	-	663,959	674,792	674,792	-
2008 Projects	04-498	-	-	-	-	654,146
<b>Total Appropriations</b>		<b>\$ 763,209</b>	<b>\$ 854,004</b>	<b>\$ 1,136,386</b>	<b>\$ 1,136,386</b>	<b>\$ 829,146</b>
<b><u>EXPENDITURE CATEGORY</u></b>						
Personnel		114,702	124,927	124,208	124,208	107,455
Benefits		37,428	42,696	43,415	43,415	32,761
Profess & Tech Services		-	-	-	-	-
Purchased Property Services		1,876	1,800	1,800	1,800	2,000
Other Purchased Services		13,002	14,950	14,950	14,950	15,650
Supplies		2,766	2,700	2,700	2,700	3,500
Capital Outlay		988	-	-	-	1,200
Miscellaneous		592,447	666,931	949,313	949,313	666,580
Debt Service		-	-	-	-	-
		<b>763,209</b>	<b>854,004</b>	<b>1,136,386</b>	<b>1,136,386</b>	<b>829,146</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: HOUSING ADMINISTRATION**

**FUND: CDBG**

**PURPOSE:**

The Housing Administration division consists of two full time employees and two Community Development employees who will dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant.

**GOALS:**

1. Construct 2 rehabilitation projects \$40,000.
2. Construct approximately 12 reconstruction projects for homes that are beyond repair \$559,146.
3. Reduce overall price of projects by changing the design of the home.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Three reconstruction homes were started during the prior year and completed during this fiscal year.
2. Six reconstruction homes were started and completed during the fiscal year.
3. Nine reconstruction homes were started but not completed prior to the end of the fiscal year.

## BUDGET

	<b>Actual</b> <b>06-07</b>	<b>Budget</b> <b>07-08</b>	<b>Estimate</b> <b>07-08</b>	<b>Budget</b> <b>08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 50,992	\$ 45,503	\$ 45,503	\$ 37,488
Employee Benefits	17,539	18,452	18,452	13,244
Purchased Services	8,517	8,700	8,700	9,600
Supplies	1,764	1,700	1,700	2,500
Other Services and Charges	1,258	3,521	3,521	7,168
<b>Operations Subtotal</b>	80,070	77,876	77,876	70,000
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 80,070	\$ 77,876	\$ 77,876	\$ 70,000
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	1	1	1	1
	<b>Actual</b> <b>06-07</b>		<b>Estimate</b> <b>07-08</b>	<b>Budget</b> <b>08-09</b>
<b>PERFORMANCE INDICATORS</b>				
Rehabilitation Assistance	-		2	2
Reconstruction Assistance	9		16	13

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-09**

<b>Fund No.:</b>	C.D.B.G. (04)
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	HOUSING ADMINISTRATIVE (04-478)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	28,580	-	-	-	-
Salaries of Employees	14030	22,412	46,222	39,372	39,372	37,488
Overtime	14040	-	-	6,131	6,131	-
Extra Help	14050	-	-	-	-	-
<b>SUBTOTAL</b>		<b>50,992</b>	<b>46,222</b>	<b>45,503</b>	<b>45,503</b>	<b>37,488</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	3,901	3,536	4,005	4,005	2,868
Health Insurance	24070	8,483	8,778	8,778	8,778	5,626
Disability Insurance	24075	143	153	153	153	124
Employee Retirement	24080	4,624	4,674	4,674	4,674	4,016
Unemployment Compensation Insurance	24100	150	375	625	625	375
Worker's Compensation Insurance	24110	238	217	217	217	235
<b>SUBTOTAL</b>		<b>17,539</b>	<b>17,733</b>	<b>18,452</b>	<b>18,452</b>	<b>13,244</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV:</b>	<b>34000</b>					
Other Professional Services	34499	-	-	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Rental of Machinery and Equipment	44660	951	900	900	900	1,000
<b>SUBTOTAL</b>		<b>951</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>1,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	303	400	400	400	400
Postage	54490	795	800	800	800	1,000
Travel and Training	54500	3,910	4,500	4,500	4,500	5,000
Advertising	54510	2,558	2,100	2,100	2,100	2,200
<b>SUBTOTAL</b>		<b>7,566</b>	<b>7,800</b>	<b>7,800</b>	<b>7,800</b>	<b>8,600</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	511	500	500	500	800
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	1,123	1,200	1,200	1,200	1,700
Safety Supplies	64265	130	-	-	-	-
<b>SUBTOTAL</b>		<b>1,764</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>	<b>2,500</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Court Costs and Investigations	94680	758	1,000	1,000	1,000	1,200
Notary Bonds	94790	-	-	-	-	-
Other	94899	500	428	2,521	2,521	5,968
<b>SUBTOTAL</b>		<b>1,258</b>	<b>1,428</b>	<b>3,521</b>	<b>3,521</b>	<b>7,168</b>
<b>TOTALS</b>		<b>\$ 80,070</b>	<b>\$ 75,783</b>	<b>\$ 77,876</b>	<b>\$ 77,876</b>	<b>\$ 70,000</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION**

**FUND: CDBG**

**PURPOSE:**

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

**GOALS:**

1. Provide funding to various agencies.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Various agencies were funded - See budget detail for the itemized list.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 63,710	\$ 78,705	\$ 78,705	\$ 69,967
Employee Benefits	19,889	24,963	24,963	19,517
Purchased Services	6,361	8,050	8,050	8,050
Supplies	1,002	1,000	1,000	1,000
Other Services and Charges	1,774	8,780	8,780	5,266
<b>Operations Subtotal</b>	92,736	121,498	121,498	103,800
Capital Outlay	988	-	-	1,200
<b>DEPARTMENTAL TOTAL</b>	\$ 93,724	\$ 121,498	\$ 121,498	\$ 105,000
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	2	2	2	2
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Departments	1		1	-
Public Services	4		1	4

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-09**

<b>Fund No.:</b>	C.D.B.G. (04)
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	C.D.B.G. ADMINISTRATIVE (04-488)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	28,580	59,134	59,134	59,134	59,130
Salaries of Employees	14030	35,130	19,571	19,571	19,571	10,837
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
<b>SUBTOTAL</b>		<b>63,710</b>	<b>78,705</b>	<b>78,705</b>	<b>78,705</b>	<b>69,967</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	4,873	6,021	6,021	6,021	5,352
Health Insurance	24070	8,534	9,978	9,978	9,978	5,626
Disability Insurance	24075	235	260	260	260	231
Employee Retirement	24080	5,960	7,959	7,959	7,959	7,495
Unemployment Compensation Insurance	24100	-	375	375	375	375
Worker's Compensation Insurance	24110	287	370	370	370	438
<b>SUBTOTAL</b>		<b>19,889</b>	<b>24,963</b>	<b>24,963</b>	<b>24,963</b>	<b>19,517</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Rental of Machinery and Equipment	44660	925	900	900	900	1,000
<b>SUBTOTAL</b>		<b>925</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>1,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	303	400	400	400	500
Postage	54490	236	250	250	250	250
Travel and Training	54500	3,743	5,000	5,000	5,000	5,000
Advertising	54510	1,154	1,500	1,500	1,500	1,300
<b>SUBTOTAL</b>		<b>5,436</b>	<b>7,150</b>	<b>7,150</b>	<b>7,150</b>	<b>7,050</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	1,002	1,000	1,000	1,000	1,000
<b>SUBTOTAL</b>		<b>1,002</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	988	-	-	-	1,200
<b>SUBTOTAL</b>		<b>988</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,200</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	615	650	650	650	650
Other	94899	1,159	894	8,130	8,130	4,616
<b>SUBTOTAL</b>		<b>1,774</b>	<b>1,544</b>	<b>8,780</b>	<b>8,780</b>	<b>5,266</b>
<b>TOTALS</b>		<b>\$ 93,724</b>	<b>\$ 114,262</b>	<b>\$ 121,498</b>	<b>\$ 121,498</b>	<b>\$ 105,000</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	C.D.B.G. 2005
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	C.D.B.G. (04-495)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>OTHER PURCHASED SERVICES:</b>	<b>56000</b>					
Women Together	56559	-	-	-	-	-
Easter Seals Society Rehab Services	56565	-	-	-	-	-
Area Agency on Aging	56569	-	-	-	-	-
Children's Advocacy	56570	-	-	-	-	-
CASA of Hidalgo County	56571	-	-	-	-	-
Options, Inc.	56572	-	-	-	-	-
Dentist Who Care	56573	-	-	-	-	-
Easter Seals Society Childcare Dev	56574	-	-	-	-	-
Graffiti Removal-Parks Dept	56575	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>PROJECTS</b>	<b>79000</b>					
Housing Rehabilitation	79200	575	-	-	-	-
Housing Reconstruction	79202	144,564	-	19,425	19,425	-
Parks Imp - Ala Blanca Park	79305	-	-	-	-	-
Street Imp - Bridge Imp/Holland Ave	79500	-	-	-	-	-
Public Wks - Sewer line replace/Citriana	79570	-	-	-	-	-
Fire Equipment & Facility	79606	-	-	-	-	-
<b>SUBTOTAL</b>		145,139	-	19,425	19,425	-
<b>TOTALS</b>		<b>\$ 145,139</b>	<b>\$ -</b>	<b>\$ 19,425</b>	<b>\$ 19,425</b>	<b>\$ -</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	C.D.B.G. 2006
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	C.D.B.G. (04-496)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>OTHER PURCHASED SERVICES:</b>	<b>56000</b>					
Area Agency on Aging	56569	10,000	-	-	-	-
Children's Advocacy	56570	4,500	-	-	-	-
CASA of Hidalgo County	56571	3,000	-	-	-	-
Dentist Who Care	56573	5,000	-	-	-	-
Graffiti Removal-Parks Dept	56575	11,971	-	-	-	-
<b>SUBTOTAL</b>		<b>34,471</b>	-	-	-	-
<b>PROJECTS</b>	<b>79000</b>					
Housing Rehabilitation	79200	-	-	-	-	-
Housing Reconstruction	79202	409,805	-	242,795	242,795	-
<b>SUBTOTAL</b>		<b>409,805</b>	-	<b>242,795</b>	<b>242,795</b>	-
	<b>TOTALS</b>	<b>\$ 444,276</b>	<b>\$ -</b>	<b>\$ 242,795</b>	<b>\$ 242,795</b>	<b>\$ -</b>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	C.D.B.G. 2007
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	C.D.B.G. (04-497)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>OTHER PURCHASED SERVICES:</b>	<b>56000</b>					
Area Agency on Aging	56569	-	10,000	10,000	10,000	-
Children's Advocacy	56570	-	-	-	-	-
CASA of Hidalgo County	56571	-	-	-	-	-
Dentist Who Care	56573	-	-	-	-	-
Graffiti Removal-Parks Dept	56575	-	12,000	12,000	12,000	-
<b>SUBTOTAL</b>		-	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	-
<b>PROJECTS</b>	<b>79000</b>					
Housing Rehabilitation	79200	-	20,000	20,000	20,000	-
Housing Reconstruction	79202	-	621,959	632,792	632,792	-
<b>SUBTOTAL</b>		-	<b>641,959</b>	<b>652,792</b>	<b>652,792</b>	-
	<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 663,959</b>	<b>\$ 674,792</b>	<b>\$ 674,792</b>	<b>\$ -</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	C.D.B.G. 2008
<b>Function:</b>	COMMUNITY DEVELOPMENT
<b>Department:</b>	C.D.B.G. (04-498)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>OTHER PURCHASED SERVICES:</b>	<b>56000</b>					
Amigos Del Valle	56562	-	-	-	-	25,000
Area Agency on Aging	56569	-	-	-	-	5,000
Children's Advocacy	56570	-	-	-	-	7,500
CASA of Hidalgo County	56571	-	-	-	-	-
Dentist Who Care	56573	-	-	-	-	17,500
Graffiti Removal-Parks Dept	56575	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	<b>55,000</b>
<b>PROJECTS</b>	<b>79000</b>					
Housing Rehabilitation	79200	-	-	-	-	40,000
Housing Reconstruction	79202	-	-	-	-	559,146
<b>SUBTOTAL</b>		-	-	-	-	<b>599,146</b>
<b>TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 654,146</b>

# ***AQUATICS FUND***

The Aquatics Fund is used to account for all revenues and expenditures associated with the Northside Pool and Mayberry Pool. This fund is financed by user charge fees and operating transfers from the City and Mission School District.

**CITY OF MISSION, TEXAS  
AQUATICS FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b><u>ESTIMATED REVENUES:</u></b>						
Aquatics Generated	06-300-30000	33,832	38,000	38,000	35,000	35,000
M.C.I.S.D. Contributions	06-300-30400	129,621	185,450	185,450	166,069	183,416
Miscellaneous Revenue	06-300-33000	20	-	-	-	-
Total Revenues		163,473	223,450	223,450	201,069	218,416
Transfers In	06-399-39901	129,622	185,451	185,451	166,070	183,416
Total Estimated Revenues and Transfers		293,095	408,901	408,901	367,139	401,832
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 303,095</b>	<b>\$ 418,901</b>	<b>\$ 418,901</b>	<b>\$ 377,139</b>	<b>\$ 411,832</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Aquatics	06-410	\$ 293,095	\$ 408,901	\$ 408,901	\$ 367,139	\$ 401,832
Total Operations		293,095	408,901	408,901	367,139	401,832
Transfers Out - General Fund	06-499-56901	-	-	-	-	-
Total Appropriations		293,095	408,901	408,901	367,139	401,832
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: AQUATICS**

**FUND: AQUATICS**

**PURPOSE:**

This department accounts for all expenditures related to the City swimming pools. The City is in partnership with the Mission Consolidated School District to share the cost of operations for the pools. Each entity contributes half the cost to operate the pools. There are three employees in this department; however, during the summer months the City hires part-time help to be able to meet the public's needs. Some of the programs provided to the public include: public swimming, learn-to-swim programs, lap swimming, advanced and competitive swimming, lifeguard and CPR classes, swim meets, diving lessons, and Special Olympics competition.

**GOALS:**

1. Expand summer programs at North Side Pool.
2. Add shade structures at North Side and Mayberry Pools.
3. Irrigation system for both pools.
4. Beautification of pool grounds.
5. Upgrade restrooms at North Side Pool.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Added a roof over restrooms at Mayberry Pool.
2. Successful Gus and Goldie Program.
3. Beautification Improvements at North Side Pool.
4. Installed major shut off valve in pump room.
5. New diving board at Mayberry Pool.
6. New picnic tables at North Side Pool.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 181,453	\$ 221,342	\$ 194,597	\$ 221,322
Employee Benefits	31,351	51,464	43,447	42,410
Purchased Services	43,640	78,800	71,800	81,500
Supplies	36,066	44,800	44,800	45,400
Other Services and Charges	-	200	200	200
<b>Operations Subtotal</b>	<b>292,510</b>	<b>396,606</b>	<b>354,844</b>	<b>390,832</b>
Capital Outlay	585	12,295	12,295	11,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 293,095</b>	<b>\$ 408,901</b>	<b>\$ 367,139</b>	<b>\$ 401,832</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	10	10	10	10
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Gus and Goldie	830		840	900
TAAF Swimming	95		120	130
Tennis/Swim Camp	75		80	90
Soccer/Swim Camp	60		45	60
Senior Aquatics Program	35		28	35

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** AQUATICS FUND (06)  
**Function:** CULTURE & RECREATION  
**Department:** AQUATICS (06-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	29,575	30,597	30,597	30,597	30,597
Overtime	14040	2,072	4,000	4,000	4,000	4,000
Extra Help	14050	149,806	186,745	186,745	160,000	186,725
<b>SUBTOTAL</b>		<b>181,453</b>	<b>221,342</b>	<b>221,342</b>	<b>194,597</b>	<b>221,322</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	13,878	16,931	16,931	13,357	16,930
Health Insurance	24070	5,727	6,208	6,208	6,208	3,815
Disability Insurance	24075	102	101	101	101	122
Employee Retirement	24080	3,781	12,268	12,268	12,268	5,587
Unemployment Compensation Insurance	24100	809	5,443	5,443	1,000	5,443
Worker's Compensation Insurance	24110	7,054	10,513	10,513	10,513	10,513
<b>SUBTOTAL</b>		<b>31,351</b>	<b>51,464</b>	<b>51,464</b>	<b>43,447</b>	<b>42,410</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	25,254	35,000	35,000	27,000	35,000
Water	44590	2,598	11,000	11,000	14,000	14,000
Repair and Maintenance Other Structures	44630	3,596	16,000	16,000	16,000	16,000
<b>SUBTOTAL</b>		<b>31,448</b>	<b>62,000</b>	<b>62,000</b>	<b>57,000</b>	<b>65,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	3,530	4,300	4,300	2,300	4,000
Travel and Training	54500	5,473	8,000	8,000	8,000	8,000
Advertising	54510	634	1,000	1,000	1,000	1,000
<i>Insurance</i>						
General Liability Insurance	54560	2,555	3,500	3,500	3,500	3,500
<b>SUBTOTAL</b>		<b>12,192</b>	<b>16,800</b>	<b>16,800</b>	<b>14,800</b>	<b>16,500</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	4,370	4,600	4,600	4,600	5,200
Merchandise & Consumables for Resale	64170	3,656	6,200	6,200	6,200	6,200
Chemicals, and Laboratory Supplies	64220	21,965	26,000	26,000	26,000	26,000
Clothing and Uniforms	64270	1,837	2,000	2,000	2,000	2,000
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	4,238	6,000	6,000	6,000	6,000
<b>SUBTOTAL</b>		<b>36,066</b>	<b>44,800</b>	<b>44,800</b>	<b>44,800</b>	<b>45,400</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Other Structures	74940	-	-	3,050	3,050	11,000
Machinery and Equipment	74950	585	12,295	9,245	9,245	-
<b>SUBTOTAL</b>		<b>585</b>	<b>12,295</b>	<b>12,295</b>	<b>12,295</b>	<b>11,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	-	200	200	200	200
<b>SUBTOTAL</b>		<b>-</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>TOTALS</b>		<b>\$ 293,095</b>	<b>\$ 408,901</b>	<b>\$ 408,901</b>	<b>\$ 367,139</b>	<b>\$ 401,832</b>

# ***RECREATION FUND***

**The Recreation Fund is used to account for all revenue and expenditures associated with the recreational programs offered by the City throughout the year.**

**CITY OF MISSION, TEXAS  
RECREATION FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		\$ 104,546	\$ 93,581	\$ 126,629	\$ 126,629	\$ 87,429
<b><u>ESTIMATED REVENUES:</u></b>						
Fees and Charges	07-300-34000	99,602	78,000	78,000	80,000	80,000
Sponsorships	07-300-34100	-	-	-	-	-
Miscellaneous Income	07-300-36000	20	-	-	-	-
Interest-Investments	07-300-36050	2,108	2,000	2,000	2,000	2,000
Interest-Demand Dep.	07-300-36100	3,525	3,000	3,000	2,000	2,000
Fundraising	07-300-36155	16,488	20,000	20,000	23,000	20,000
Contributions & Donations	07-300-36510	-	-	-	-	-
Total Revenues		121,743	103,000	103,000	107,000	104,000
Transfers In-General	07-300-39901	20,000	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		<b>141,743</b>	<b>103,000</b>	<b>88,000</b>	<b>107,000</b>	<b>104,000</b>
<b>TOTAL RESOURCES AVAILABLE</b>		<b>\$ 246,289</b>	<b>\$ 196,581</b>	<b>\$ 214,629</b>	<b>\$ 233,629</b>	<b>\$ 191,429</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Recreation	07-410	\$ 119,660	\$ 141,200	\$ 141,200	\$ 146,200	\$ 153,400
Total Operations		119,660	141,200	141,200	146,200	153,400
Transfers Out		-	-	-	-	-
Total Appropriations		119,660	141,200	141,200	146,200	153,400
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<b>\$ 126,629</b>	<b>\$ 55,381</b>	<b>\$ 73,429</b>	<b>\$ 87,429</b>	<b>\$ 38,029</b>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	RECREATION FUND (07)
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	RECREATION (07-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	66,346	60,000	60,000	65,000	72,000
<b>SUBTOTAL</b>		<b>66,346</b>	<b>60,000</b>	<b>60,000</b>	<b>65,000</b>	<b>72,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	23,624	28,000	28,000	28,000	28,000
Advertising	54510	-	3,500	3,500	3,500	3,500
<b>SUBTOTAL</b>		<b>23,624</b>	<b>31,500</b>	<b>31,500</b>	<b>31,500</b>	<b>31,500</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	20,545	32,000	32,000	32,000	32,000
Merchandise and Consumable Supplies	64170	5,924	6,500	6,500	6,500	6,500
Food, Ice, and Water	64250	921	1,500	1,500	1,500	1,500
Clothing and Uniforms	64270	-	500	500	500	700
<b>SUBTOTAL</b>		<b>27,390</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,700</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	396	-	-	-	-
<b>SUBTOTAL</b>		<b>396</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Aid to Others	94675	-	8,000	8,000	8,000	8,000
Dues and Memberships	94700	1,884	1,000	1,000	1,000	1,000
Other	94899	20	200	200	200	200
<b>SUBTOTAL</b>		<b>1,904</b>	<b>9,200</b>	<b>9,200</b>	<b>9,200</b>	<b>9,200</b>
<b>TOTALS</b>		<b>\$ 119,660</b>	<b>\$ 141,200</b>	<b>\$ 141,200</b>	<b>\$ 146,200</b>	<b>\$ 153,400</b>

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# ***POLICE DEPT. STATE SHARING FUND***

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS**  
**POLICE DEPARTMENT STATE SHARING FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 53,610	\$ 370,195	\$ 473,823	\$ 473,823	\$ 826,536
<b><u>ESTIMATED REVENUES:</u></b>						
State Seizures	10-300-33500	541,708	-	1,238,660	1,242,205	-
Interest-Investments	10-300-36050	2,939	2,000	2,000	32,000	5,000
Interest-Demand Dep.	10-300-36100	5,170	1,000	1,000	6,000	2,500
Sale of City Equipment	10-300-39000	-	-	-	80,508	-
Total Revenues		549,817	3,000	1,241,660	1,360,713	7,500
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		549,817	3,000	1,241,660	1,360,713	7,500
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 603,427</u>	<u>\$ 373,195</u>	<u>\$ 1,715,483</u>	<u>\$ 1,834,536</u>	<u>\$ 834,036</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Police Dept. Special Fund	10-410	\$ 129,604	\$ 275,000	\$ 1,611,873	\$ 1,008,000	\$ 751,998
Total Operations		129,604	275,000	1,611,873	1,008,000	751,998
Transfers Out		-	-	-	-	-
Total Appropriations		<u>129,604</u>	<u>275,000</u>	<u>1,611,873</u>	<u>1,008,000</u>	<u>751,998</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 473,823</u>	<u>\$ 98,195</u>	<u>\$ 103,610</u>	<u>\$ 826,536</u>	<u>\$ 82,038</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** POLICE STATE SHARING FUND (10)  
**Function:** PUBLIC SAFETY  
**Department:** POLICE DEPT. SPECIAL (10-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	-	-	-	-	50,000
Overtime	14040	50,000	50,000	50,000	50,000	10,000
<b>SUBTOTAL</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>60,000</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	-	-	-	-	4,590
Health Insurance	24070	-	-	-	-	4,322
Disability Insurance	24075	-	-	-	-	268
Employee Retirement	24080	-	-	-	-	6,600
Unemployment Compensation Insurance	24100	-	-	-	-	250
Worker's Compensation Insurance	24110	-	-	-	-	500
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,530</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Medical and Dental Services	34440	-	20,000	20,000	-	-
Other Professional and Para-Professional Serv.	34499	28,971	30,000	30,300	15,000	20,000
<b>SUBTOTAL</b>		<b>28,971</b>	<b>50,000</b>	<b>50,300</b>	<b>15,000</b>	<b>20,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	788	15,000	15,000	15,000	25,000
<b>SUBTOTAL</b>		<b>788</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>25,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	163	20,000	20,000	10,000	10,000
<b>SUBTOTAL</b>		<b>163</b>	<b>20,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	583	10,000	10,000	3,000	10,000
Office Supplies	64140	4,823	10,000	10,384	5,000	5,000
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	-	-	70,000	50,000	10,000
Police Supplies	64280	5,895	20,000	129,299	60,000	20,000
<b>SUBTOTAL</b>		<b>11,301</b>	<b>40,000</b>	<b>219,683</b>	<b>118,000</b>	<b>45,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	38,381	100,000	1,156,890	800,000	525,468
<b>SUBTOTAL</b>		<b>38,381</b>	<b>100,000</b>	<b>1,156,890</b>	<b>800,000</b>	<b>525,468</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Contingency	94950	-	-	100,000	-	50,000
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>50,000</b>
<b>TOTALS</b>		<b>\$ 129,604</b>	<b>\$ 275,000</b>	<b>\$ 1,611,873</b>	<b>\$ 1,008,000</b>	<b>\$ 751,998</b>

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# ***POLICE DEPT. FEDERAL SHARING FUND***

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS**  
**POLICE DEPARTMENT FEDERAL SHARING-US FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 202,230	\$ 146,115	\$ 170,629	\$ 170,629	\$ 636,915
<b><u>ESTIMATED REVENUES:</u></b>						
Federal Sharing U.S. Treasury	11-300-35300	198,937	-	-	240,006	-
Federal Sharing ICE	11-300-35301	-	-	-	360,554	-
Interest-Investments	11-300-36050	3,970	2,000	2,000	3,000	3,000
Interest-Demand Dep.	11-300-36100	9,479	2,000	2,000	3,500	2,000
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		212,386	4,000	4,000	607,060	5,000
Transfers In		-	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		<u>212,386</u>	<u>4,000</u>	<u>4,000</u>	<u>607,060</u>	<u>5,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 414,616</u>	<u>\$ 150,115</u>	<u>\$ 174,629</u>	<u>\$ 777,689</u>	<u>\$ 641,915</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 167,945	\$ 60,209	\$ 60,209	\$ 64,731	\$ 202,602
Total Operations		167,945	60,209	60,209	64,731	202,602
Transfers Out		<u>76,042</u>	<u>76,043</u>	<u>76,043</u>	<u>76,043</u>	<u>76,043</u>
Total Appropriations		<u>243,987</u>	<u>136,252</u>	<u>136,252</u>	<u>140,774</u>	<u>278,645</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 170,629</u>	<u>\$ 13,863</u>	<u>\$ 38,377</u>	<u>\$ 636,915</u>	<u>\$ 363,270</u>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** POLICE SPECIAL FUND (11)  
**Function:** PUBLIC SAFETY  
**Department:** POLICE FEDERAL SHARING-US (11-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads	14020	15,606	-	-	-	-
Salaries of Employees	14030	59,092	42,000	42,000	40,522	40,000
Overtime	14040	348	-	-	-	-
<b>SUBTOTAL</b>		<b>75,046</b>	<b>42,000</b>	<b>42,000</b>	<b>40,522</b>	<b>40,000</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	4,531	3,250	3,250	3,250	3,250
Health Insurance	24070	3,510	5,852	5,852	5,852	4,322
Disability Insurance	24075	152	247	247	247	247
Employee Retirement	24080	5,258	4,210	4,210	4,210	4,210
Unemployment Compensation Insurance	24100	-	250	250	250	250
Worker's Compensation Insurance	24110	-	400	400	400	400
<b>SUBTOTAL</b>		<b>13,451</b>	<b>14,209</b>	<b>14,209</b>	<b>14,209</b>	<b>12,679</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	2,585	3,000	3,000	-	3,000
<b>SUBTOTAL</b>		<b>2,585</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	9,129	-	-	10,000	10,000
<b>SUBTOTAL</b>		<b>9,129</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	5,983	-	-	-	5,000
<b>SUBTOTAL</b>		<b>5,983</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	2,000
Office Supplies	64140	-	-	-	-	3,000
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	-	-	-	-	1,000
Police Supplies	64280	-	-	-	-	25,000
Camera Supplies	64290	9,995	1,000	1,000	-	-
Minor Equipment	64390	-	-	-	-	5,000
<b>SUBTOTAL</b>		<b>9,995</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>36,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	50,514	-	-	-	75,000
<b>SUBTOTAL</b>		<b>50,514</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>75,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	1,242	-	-	-	-
Contingency	94950	-	-	-	-	20,923
<b>SUBTOTAL</b>		<b>1,242</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,923</b>
<b>TOTALS</b>		<b>\$ 167,945</b>	<b>\$ 60,209</b>	<b>\$ 60,209</b>	<b>\$ 64,731</b>	<b>\$ 202,602</b>

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# ***MUNICIPAL COURT TECHNOLOGY FUND***

**The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.**

**CITY OF MISSION, TEXAS  
MUNICIPAL COURT TECHNOLOGY FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 110,463	\$ 121,711	\$ 144,925	\$ 144,925	\$ 155,107
<u>Estimated Revenues</u>						
Court Technology Fee	14-300-34110	33,249	33,000	33,000	29,000	30,000
Interest on Investments	14-300-36050	2,787	3,000	3,000	2,000	3,000
Interest on Demand	14-300-36100	3,768	2,000	2,000	2,000	2,000
Total Estimated Revenues		39,804	38,000	38,000	33,000	35,000
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 150,267</u>	<u>\$ 159,711</u>	<u>\$ 182,925</u>	<u>\$ 177,925</u>	<u>\$ 190,107</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Repair & Maint-Machines & Equi	14-413-44640	\$ 560	\$ 10,000	\$ 10,000	\$ 2,178	\$ 3,000
Office Equipment	14-413-64120	-	-	-	200	500
Office Supplies	14-413-64140	-	-	-	-	-
Capital Outlay	14-413-74950	4,050	20,000	20,000	20,000	40,000
Contractual Serv. Not Otherwise	14-413-94810	732	800	800	440	480
<b>TOTAL APPROPRIATIONS</b>		5,342	30,800	30,800	22,818	43,980
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 144,925</u>	<u>\$ 128,911</u>	<u>\$ 152,125</u>	<u>\$ 155,107</u>	<u>\$ 146,127</u>

# ***DRAINAGE ASSESSMENT FUND***

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

**CITY OF MISSION, TEXAS  
DRAINAGE ASSESSMENT FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		\$ 200,675	\$ 253,749	\$ 384,745	\$ 384,745	\$ 263,745
<b>ESTIMATED REVENUES:</b>						
Drainage Assessment Fee	16-300-36000	472,710	420,000	420,000	421,900	425,000
Drainage Reimb.-Subdividers	16-300-36020	1,057	5,000	5,000	1,000	2,000
Interest - Investments	16-300-36050	5,843	2,000	2,000	3,400	2,500
Miscellaneous Income	16-300-36150	(1,866)	-	-	-	-
Interest - Demand Dep.	16-300-36300	8,758	2,000	2,000	2,700	2,000
Total Revenues		486,502	429,000	429,000	429,000	431,500
<b>OTHER FINANCING RESOURCES</b>						
Capital Leases	16-300-39050	170,050	-	-	-	-
Total Estimated Revenues, Transfers and Capital Leases		656,552	429,000	429,000	429,000	431,500
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 857,227</u>	<u>\$ 682,749</u>	<u>\$ 813,745</u>	<u>\$ 813,745</u>	<u>\$ 695,245</u>
<b>APPROPRIATIONS:</b>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 223,348	\$ 300,000	\$ 300,000	\$ 300,000	\$ 500,000
Total Operations		223,348	300,000	300,000	300,000	500,000
Transfers Out	16-499-56901	249,134	250,000	250,000	250,000	100,000
Total Appropriations		472,482	550,000	550,000	550,000	600,000
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<u>\$ 384,745</u>	<u>\$ 132,749</u>	<u>\$ 263,745</u>	<u>\$ 263,745</u>	<u>\$ 95,245</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** DRAINAGE ASSESSMENT FUND (16)  
**Function:** HIGHWAYS & STREETS  
**Department:** DRAINAGE ASSESSMENT (16-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Road and Bridge Repair and Maintenance	44620	-	-	-	-	-
Other Structures and Improvements	44630	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Hauling and Freight	54530	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies</i>						
Clothing and Uniforms	64270	-	-	-	-	-
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Improvements Other Than Buildings</i>						
R.O.W. Acquired	74870	-	-	-	-	-
Drainage Ditches and Structures	74930	-	240,000	240,000	300,000	500,000
Machinery and Equipment	74950	221,850	60,000	60,000	-	-
<b>SUBTOTAL</b>		<b>221,850</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>500,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	-	-	-	-	-
Contingency	94950	-	-	-	-	-
Bad Debt	56670	1,498	-	-	-	-
<b>SUBTOTAL</b>		<b>1,498</b>	-	-	-	-
<b>TOTALS</b>		<b>\$ 223,348</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 500,000</b>

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# ***MISSION JR. GOLF FUND***

The Mission Jr. Golf Fund is a Special Revenue Fund, which is used to account for contributions and donations to help fund travel expenditures incurred by the Junior Golf Athletes who participate in the Summer Jr. Golf Competitions. Participants travel throughout Texas and compete with other cities which are members of the Texas Amateur Athletic Foundation.

**CITY OF MISSION, TEXAS  
MISSION JR. GOLF TRUST FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 1,976	\$ 1,976	\$ 3,681	\$ 3,681	\$ 707
<u>Estimated Revenues</u>						
Interest on Demand Account	18-300-36100	269	-	-	100	-
Contributions and Donations	18-300-36510	18,998	20,000	20,000	7,600	10,000
Total Estimated Revenues		19,267	20,000	20,000	7,700	10,000
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 21,243</u>	<u>\$ 21,976</u>	<u>\$ 23,681</u>	<u>\$ 11,381</u>	<u>\$ 10,707</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Travel and Training	18-463-54500	\$ 16,896	\$ 17,000	\$ 17,000	\$ 9,000	9,000
Recreation Supplies	18-463-64160	666	3,000	3,000	1,674	1,500
Dues and Memberships	18-463-94700	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>		<u>17,562</u>	<u>20,000</u>	<u>20,000</u>	<u>10,674</u>	<u>10,500</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 3,681</u>	<u>\$ 1,976</u>	<u>\$ 3,681</u>	<u>\$ 707</u>	<u>\$ 207</u>

# ***RECORDS PRESERVATION FUND***

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

**CITY OF MISSION, TEXAS  
RECORDS PRESERVATION FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 7,162	\$ 11,413	\$ 13,599	\$ 13,599	\$ 5,926
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	10,722	8,500	12,950	14,000	8,000
Interest on Investments	20-300-36050	145	-	-	-	-
Interest on Demand	20-300-36100	-	-	-	-	-
Total Estimated Revenues		<u>10,867</u>	<u>8,500</u>	<u>12,950</u>	<u>14,000</u>	<u>8,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 18,029</u>	<u>\$ 19,913</u>	<u>\$ 26,549</u>	<u>\$ 27,599</u>	<u>\$ 13,926</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Office Equipment	20-419-64120	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	20-419-64140	4,430	4,500	6,673	6,673	5,000
Capital Outlay	20-419-74950	-	10,550	15,000	15,000	3,000
<b>TOTAL APPROPRIATIONS</b>		<u>4,430</u>	<u>15,050</u>	<u>21,673</u>	<u>21,673</u>	<u>8,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 13,599</u>	<u>\$ 4,863</u>	<u>\$ 4,876</u>	<u>\$ 5,926</u>	<u>\$ 5,926</u>

# ***SPEER MEMORIAL LIBRARY FUND***

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS  
SPEER MEMORIAL LIBRARY FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 26,332	\$ 26,732	\$ 27,686	\$ 27,686	\$ 23,938
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	1,170	400	400	100	100
Interest on Demand Deposits	22-300-36100	184	-	-	-	-
Total Estimated Revenues		1,354	400	400	100	100
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 27,686</u>	<u>\$ 27,132</u>	<u>\$ 28,086</u>	<u>\$ 27,786</u>	<u>\$ 24,038</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ 3,848	\$ -
<b>TOTAL APPROPRIATIONS</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>3,848</u>	<u>-</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 27,686</u>	<u>\$ 27,132</u>	<u>\$ 28,086</u>	<u>\$ 23,938</u>	<u>\$ 24,038</u>

# ***HOTEL/MOTEL TAX FUND***

**The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.**

**CITY OF MISSION, TEXAS  
HOTEL/MOTEL TAX FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 174,694	\$ 82,194	\$ 226,377	\$ 226,377	\$ 125,222
<u>Estimated Revenues</u>						
Tax Refunds	24-300-31150	-	-	-	-	-
Hotel/Motel Occupancy Tax	24-300-31800	358,276	350,000	350,000	375,000	330,000
Penalty & Interest-Hotel Tax	24-300-31810	-	-	-	-	-
Interest on Investments	24-300-36050	1,619	100	100	12	-
Interest on Demand	24-300-36100	6,183	6,000	6,000	3,450	3,000
Total Estimated Revenues		<u>366,078</u>	<u>356,100</u>	<u>356,100</u>	<u>378,462</u>	<u>333,000</u>
<u>Transfers In</u>						
General Fund	24-399-39901	-	-	60,383	60,383	-
Total Transfers-In		<u>-</u>	<u>-</u>	<u>60,383</u>	<u>60,383</u>	<u>-</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 540,772</u>	<u>\$ 438,294</u>	<u>\$ 642,860</u>	<u>\$ 665,222</u>	<u>\$ 458,222</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Advertising	24-450-54510	\$ -	\$ -	\$ -	\$ -	\$ -
Aid To Others	24-450-94675	275,000	275,000	275,000	275,000	275,000
La Lomita Chapel Restoration	24-450-94800	39,395	75,000	260,000	265,000	5,000
<b>TOTAL APPROPRIATIONS</b>		<u>314,395</u>	<u>350,000</u>	<u>535,000</u>	<u>540,000</u>	<u>280,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 226,377</u>	<u>\$ 88,294</u>	<u>\$ 107,860</u>	<u>\$ 125,222</u>	<u>\$ 178,222</u>



# ***MUNICIPAL COURT BUILDING SECURITY FUND***

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS**  
**MUNICIPAL COURT BUILDING SECURITY FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 86,792	\$ 98,342	\$ 115,396	\$ 115,396	\$ 125,996
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	23,826	23,000	23,000	20,700	22,000
Interest on Investments	25-300-36050	3,644	1,200	1,200	2,000	2,500
Interest on Demand	25-300-36100	1,790	700	700	700	900
		<u>29,260</u>	<u>24,900</u>	<u>24,900</u>	<u>23,400</u>	<u>25,400</u>
Total Estimated Revenues						
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 116,052</u>	<u>\$ 123,242</u>	<u>\$ 140,296</u>	<u>\$ 138,796</u>	<u>\$ 151,396</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Repair & Maint-Machines & Eq	25-413-44640	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 5,000
Capital Outlay	25-413-74950	656	10,000	10,000	10,000	10,000
Travel and Training	25-413-54500	-	700	700	2,800	4,750
		<u>656</u>	<u>12,700</u>	<u>12,700</u>	<u>12,800</u>	<u>19,750</u>
<b>TOTAL APPROPRIATIONS</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 115,396</u>	<u>\$ 110,542</u>	<u>\$ 127,596</u>	<u>\$ 125,996</u>	<u>\$ 131,646</u>

# ***PARK DEDICATION FUND***

The Park Dedication Fund is a Special Revenue Fund, established to account for fees assessed on new development for the sole purpose of providing recreational areas in the various city zones. The City is divided into five zones.

**CITY OF MISSION, TEXAS  
PARK DEDICATION FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>ESTIMATED REVENUES:</u></b>						
Zone 1-NW	27-300-36351	-	-	149,416	10,000	190,000
Zone 2-NE	27-300-36352	66,844	-	119,859	20,000	130,000
Zone 3-SW	27-300-36353	42,863	-	246,094	188,000	50,000
Zone 4-SE	27-300-36354	4,256	-	29,773	20,000	9,000
Zone 5-Central	27-300-36355	-	-	15,000	-	15,000
Total Revenues		113,963	-	560,142	238,000	394,000
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		113,963	-	560,142	238,000	394,000
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 113,963</u>	<u>\$ -</u>	<u>\$ 560,142</u>	<u>\$ 238,000</u>	<u>\$ 394,000</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Zone 1-NW	27-451-74940	\$ -	\$ -	\$ 149,416	\$ 10,000	\$ 190,000
Zone 2-NE	27-452-74940	66,844	-	119,859	20,000	130,000
Zone 3-SW	27-453-74940	42,863	-	246,094	188,000	50,000
Zone 4-SE	27-454-74940	4,256	-	29,773	20,000	9,000
Zone 5-Central	27-455-74940	-	-	15,000	-	15,000
Total Operations		113,963	-	560,142	238,000	394,000
Transfers Out		-	-	-	-	-
Total Appropriations		113,963	-	560,142	238,000	394,000
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# ***MUNICIPAL COURT JUVENILE CASE MANAGER FUND***

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS**  
**MUNICIPAL COURT JUVENILE CASE MANAGER FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ 1,500	\$ 2,239	\$ 2,239	\$ 25,414
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	2,228	10,000	23,500	23,000	21,000
Interest on Investments	28-300-36050	-	100	100	-	-
Interest on Demand	28-300-36100	11	50	50	175	-
Total Estimated Revenues		2,239	10,150	23,650	23,175	21,000
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 2,239</u>	<u>\$ 11,650</u>	<u>\$ 25,889</u>	<u>\$ 25,414</u>	<u>\$ 46,414</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.		\$ -	\$ -	\$ 13,500	\$ -	\$ 31,690
<b>TOTAL APPROPRIATIONS</b>		<u>-</u>	<u>-</u>	<u>13,500</u>	<u>-</u>	<u>31,690</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 2,239</u>	<u>\$ 11,650</u>	<u>\$ 12,389</u>	<u>\$ 25,414</u>	<u>\$ 14,724</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** MUNICIPAL COURT JUVENILE CASE MANGER  
**Function:** GENERAL  
**Department:** JUVENILE CASE MANAGER (28-413)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	-	-	-	-	23,000
Overtime	14040	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	<b>23,000</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	-	-	-	-	2,018
Health Insurance	24070	-	-	-	-	3,751
Disability Insurance	24075	-	-	-	-	92
Employee Retirement	24080	-	-	-	-	2,464
Unemployment Compensation Insurance	24100	-	-	-	-	250
Worker's Compensation Insurance	24110	-	-	-	-	115
<b>SUBTOTAL</b>		-	-	-	-	<b>8,690</b>
<b>TOTALS</b>		\$ -	\$ -	\$ -	\$ -	\$ <b>31,690</b>

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# ***CAPITAL ASSET REPLACEMENT FUND***

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis  $\frac{1}{2}$  of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS  
CAPITAL ASSET REPLACEMENT FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ 80,000
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	-	-	-	-	-
Interest on Demand	29-300-36100	-	-	-	-	100
Total Estimated Revenues		-	-	-	-	100
<u>Transfers In</u>						
General Fund	29-399-39901	-	80,000	80,000	80,000	80,000
Total Transfers In		-	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		-	80,000	80,000	80,000	80,100
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ -</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 160,100</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATIONS</b>		-	-	-	-	-
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ -</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 160,100</u>

# ***BOYS AND GIRLS CLUB FUND***

**Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.**

**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ 300,000
<b><u>ESTIMATED REVENUES:</u></b>						
<b><u>CHARGES FOR SERVICES</u></b>						
Recreation:						
Basketball Fees	32-300-32001	-	-	-	-	10,770
Baseball Fees	32-300-32002	-	-	-	-	17,905
Softball Fees	32-300-32003	-	-	-	-	4,840
Flag Football	32-300-32004	-	-	-	-	3,080
Volleyball	32-300-32005	-	-	-	-	2,720
Cheerleading	32-300-32006	-	-	-	-	1,050
Summer Basketball Jr. High	32-300-32007	-	-	-	-	1,490
Summer Program	32-300-32008	-	-	-	-	20,570
Contact Football	32-300-32009	-	-	-	-	10,715
Dance Program	32-300-32010	-	-	-	-	815
Membership Fees	32-300-32011	-	-	-	-	25,156
<b>TOTAL CHARGES FOR SERVICES</b>		-	-	-	-	99,111
<b><u>INTERGOVERNMENTAL</u></b>						
United Way	32-300-33001	-	-	-	-	74,130
Urban County	32-300-33002	-	-	-	-	25,000
Power Hour Grant	32-300-33003	-	-	-	-	25,000
TEXSYN Project	32-300-33004	-	-	-	-	20,000
Office of Justice Grant	32-300-33005	-	-	-	-	25,000
Other Grants	32-300-33006	-	-	-	-	500
<b>TOTAL INTERGOVERNMENTAL</b>		-	-	-	-	169,630
<b><u>CONTRIBUTIONS AND DONATIONS</u></b>						
Lions Club	32-300-34001	-	-	-	-	10,000
Individual	32-300-34002	-	-	-	-	1,000
Corporate	32-300-34003	-	-	-	-	10,400
Other Contributions	32-300-34004	-	-	-	-	1,100
<b>TOTAL CONTRIBUTIONS &amp; DONATIONS</b>		-	-	-	-	22,500
<b><u>FUNDRAISING &amp; SPONSORSHIPS</u></b>						
Mardi Gras Gala	32-300-34100	-	-	-	-	80,000
Other Fundraising	32-300-34150	-	-	-	-	2,300
Sponsorships:						
Basketball	32-300-34201	-	-	-	-	5,000
Baseball	32-300-34202	-	-	-	-	10,150
Softball	32-300-34203	-	-	-	-	3,150
Flag Football	32-300-34204	-	-	-	-	2,100
Volleyball	32-300-34205	-	-	-	-	2,100
Summer Basketball Jr. High	32-300-34207	-	-	-	-	300
Contact Football	32-300-34209	-	-	-	-	3,850
Other	32-300-34220	-	-	-	-	3,000
<b>TOTAL FUNDRAISING &amp; SPONSORSHIPS</b>		-	-	-	-	111,950

**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b><u>INTEREST</u></b>						
Interest-Demand	32-300-36100	-	-	-	-	4,000
Interest-Investments	32-300-36050	-	-	-	-	1,000
<b>TOTAL INTEREST</b>		-	-	-	-	5,000
<b><u>MISCELLANEOUS</u></b>						
Miscellaneous	32-300-36150	-	-	-	-	800
Concessions	32-300-36200	-	-	-	-	27,000
Tournaments	32-300-36250	-	-	-	-	4,550
<b>TOTAL MISCELLANEOUS</b>		-	-	-	-	32,350
<b>Total Revenues</b>		-	-	-	-	440,541
Transfers In-General	32-300-39901	-	-	-	-	300,000
<b>Total Estimated Revenues and Transfers</b>		-	-	-	-	740,541
<b>TOTAL RESOURCES AVAILABLE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,040,541</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Administration	32-470	\$ -	\$ -	\$ -	\$ -	\$ 729,622
Baseball	32-471	-	-	-	-	32,730
Basketball	32-472	-	-	-	-	4,850
Football	32-473	-	-	-	-	12,750
Softball	32-474	-	-	-	-	7,125
Other	32-475	-	-	-	-	6,715
<b>Total Operations</b>		-	-	-	-	793,792
Transfers Out		-	-	-	-	-
<b>Total Appropriations</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 793,792</b>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 246,749</b>

**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
EXPENDITURE SUMMARY**

Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
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**APPROPRIATIONS:**

Operating Expenditures:

Administration	32-470	-	-	-	-	729,622
Baseball	32-471	-	-	-	-	32,730
Basketball	32-472	-	-	-	-	4,850
Football	32-473	-	-	-	-	12,750
Softball	32-474	-	-	-	-	7,125
Other Programs	32-475	-	-	-	-	6,715
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,715</u>
Total Operations		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 793,792</u>

**Operating Appropriations By Category:**

Personnel	-	-	-	-	368,337
Employee Benefits	-	-	-	-	86,169
Prof & Technical Services	-	-	-	-	17,200
Purchase Property Service	-	-	-	-	39,820
Other Purchase Property	-	-	-	-	37,940
Supplies	-	-	-	-	56,080
Capital Outlay	-	-	-	-	500
Miscellaneous	-	-	-	-	35,590
Debt	-	-	-	-	152,156
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>152,156</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 793,792</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	BOYS & GIRLS ADMINISTRATION (32-470)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	-	-	-	-	57,223
Salaries of Employees	14030	-	-	-	-	74,200
Overtime	14040	-	-	-	-	400
Extra Help	14050	-	-	-	-	236,514
<b>SUBTOTAL</b>		-	-	-	-	<b>368,337</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	-	-	-	-	28,505
Health Insurance	24070	-	-	-	-	15,004
Disability Insurance	24075	-	-	-	-	493
Employee Retirement	24080	-	-	-	-	14,572
Auto Allowance	24090	-	-	-	-	4,200
Unemployment Compensation Insurance	24100	-	-	-	-	6,980
Worker's Compensation Insurance	24110	-	-	-	-	16,415
<b>SUBTOTAL</b>		-	-	-	-	<b>86,169</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	500
<b>SUBTOTAL</b>		-	-	-	-	<b>500</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	-	-	-	-	35,000
Water	44590	-	-	-	-	2,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	1,000
Other Structures and Improvements	44630	-	-	-	-	1,320
Machinery and Equipment	44640	-	-	-	-	500
<b>SUBTOTAL</b>		-	-	-	-	<b>39,820</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	-	-	-	-	3,540
Postage	54490	-	-	-	-	250
Travel and Training	54500	-	-	-	-	10,000
Advertising	54510	-	-	-	-	1,900
Insurance:						
Building Insurance	54540	-	-	-	-	12,000
Fidelity Insurance	54570	-	-	-	-	1,250
Other Insurance	54560	-	-	-	-	8,000
<b>SUBTOTAL</b>		-	-	-	-	<b>36,940</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	5,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	BOYS & GIRLS ADMINISTRATION (32-470)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
Office Supplies	64140	-	-	-	-	5,000
<i>Operating Supplies:</i>						
Cleaning and Sanitation Supplies	64230	-	-	-	-	2,500
Clothing and Uniforms	64270	-	-	-	-	1,100
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	5,000
<b>SUBTOTAL</b>		-	-	-	-	<b>18,600</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	500
<b>SUBTOTAL</b>		-	-	-	-	<b>500</b>
<b>DEBT SERVICE:</b>	<b>84000</b>					
Other Principal	84800	-	-	-	-	125,503
Other Interest	84830	-	-	-	-	26,653
<b>SUBTOTAL</b>		-	-	-	-	<b>152,156</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Aid to Others	94675	-	-	-	-	500
Dues and Memberships	94700	-	-	-	-	6,300
Contractual Services not Otherwise Classified	94810	-	-	-	-	3,600
Fundraising cost	94898	-	-	-	-	15,750
Other	94899	-	-	-	-	450
<b>SUBTOTAL</b>		-	-	-	-	<b>26,600</b>
<b>TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 729,622</b>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	BASEBALL (32-471)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	10,000
<b>SUBTOTAL</b>		-	-	-	-	<b>10,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	1,500
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	12,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	4,500
<b>SUBTOTAL</b>		-	-	-	-	<b>18,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	1,330
Other	94899	-	-	-	-	3,400
<b>SUBTOTAL</b>		-	-	-	-	<b>4,730</b>
<b>TOTALS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,730</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	BASKETBALL (32-472)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	1,950
<b>SUBTOTAL</b>		-	-	-	-	1,950
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	700
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	2,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	200
<b>SUBTOTAL</b>		-	-	-	-	2,900
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>TOTALS</b>		\$ -	\$ -	\$ -	\$ -	\$ 4,850

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	FOOTBALL (32-473)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	2,550
<b>SUBTOTAL</b>		-	-	-	-	<b>2,550</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	700
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	6,900
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	2,550
<b>SUBTOTAL</b>		-	-	-	-	<b>10,150</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	50
<b>SUBTOTAL</b>		-	-	-	-	<b>50</b>
<b>TOTALS</b>		\$ -	\$ -	\$ -	\$ -	<b>\$ 12,750</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	SOFTBALL (32-474)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	1,750
<b>SUBTOTAL</b>		-	-	-	-	1,750
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	375
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	2,550
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	800
<b>SUBTOTAL</b>		-	-	-	-	3,725
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	-
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	1,650
Other	94899	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	1,650
<b>TOTALS</b>		\$ -	\$ -	\$ -	\$ -	\$ 7,125

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	BOYS & GIRLS FUND
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	OTHER PROGRAMS (32-475)

Account Description	Account Object	Adjusted FY 2006-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	450
<b>SUBTOTAL</b>		-	-	-	-	<b>450</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	-	-	-	-	1,000
Advertising	54510	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	<b>1,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	505
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	1,400
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	800
<b>SUBTOTAL</b>		-	-	-	-	<b>2,705</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	-	-	-	-
<b>SUBTOTAL</b>		-	-	-	-	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	2,560
<b>SUBTOTAL</b>		-	-	-	-	<b>2,560</b>
	<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,715</b>

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# ***TAX INCREMENT REINVESTMENT ZONE ONE***

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

**CITY OF MISSION, TEXAS  
TAX INCREMENT FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 4,310	\$ 4,490	\$ 4,505	\$ 4,505	\$ 4,705
<u>Estimated Revenues</u>						
Hidalgo County	81-300-33901	550,000	1,150,000	1,150,000	1,150,000	1,560,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	195	200	200	200	200
Total Estimated Revenues		<u>550,195</u>	<u>1,150,200</u>	<u>1,150,200</u>	<u>1,150,200</u>	<u>1,560,200</u>
<u>Transfers In</u>						
General Fund	81-399-33801	597,191	1,150,000	920,683	920,103	1,299,630
I&S Fund	81-399-33808	-	-	229,317	229,458	304,660
Total Transfers-In		<u>597,191</u>	<u>1,150,000</u>	<u>1,150,000</u>	<u>1,149,561</u>	<u>1,604,290</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u><u>\$ 1,151,696</u></u>	<u><u>\$ 2,304,690</u></u>	<u><u>\$ 2,304,705</u></u>	<u><u>\$ 2,304,266</u></u>	<u><u>\$ 3,169,195</u></u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Aid to Others	81-465-94675	1,147,191	2,300,000	2,300,000	2,299,561	3,164,290
Overhead & Indirect Costs	81-465-94860	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>		<u>1,147,191</u>	<u>2,300,000</u>	<u>2,300,000</u>	<u>2,299,561</u>	<u>3,164,290</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u><u>\$ 4,505</u></u>	<u><u>\$ 4,690</u></u>	<u><u>\$ 4,705</u></u>	<u><u>\$ 4,705</u></u>	<u><u>\$ 4,905</u></u>



# ***CEMETERY TRUST FUND***

The Cemetery Trust Fund is a Permanent Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS  
CEMETERY TRUST FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 59,146	\$ 60,496	\$ 62,146	\$ 62,146	\$ 44,046
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	2,875	1,500	1,500	1,400	1,300
Interest on Demand Account	17-300-36100	125	150	150	500	500
Perpetual Care	17-300-36110	-	-	-	-	-
Total Estimated Revenues		3,000	1,650	1,650	1,900	1,800
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 62,146</u>	<u>\$ 62,146</u>	<u>\$ 63,796</u>	<u>\$ 64,046</u>	<u>\$ 45,846</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Cemetery Expenditures	17-410-64360	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>TOTAL APPROPRIATIONS</b>		<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 62,146</u>	<u>\$ 42,146</u>	<u>\$ 43,796</u>	<u>\$ 44,046</u>	<u>\$ 25,846</u>

# ***DEBT SERVICE***

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

**CITY OF MISSION, TEXAS**  
**DEBT SERVICE FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 732,719	\$ 693,561	\$ 828,009	\$ 828,009	\$ 737,834
<b>Estimated Revenues</b>						
Current Property Taxes	08-300-31000	-	-	2,789,960	2,789,960	2,943,415
Delinquent Property Taxes	08-300-31200	-	-	126,500	126,500	126,500
Penalty and Interest	08-300-31300	-	-	100,000	100,000	100,000
Interest - Investments	08-300-36050	60,539	30,000	30,000	50,000	50,000
Interest - Demand Dep.	08-300-36100	5,522	8,000	8,000	4,000	4,000
<b>Total Revenues</b>		66,061	38,000	3,054,460	3,070,460	3,223,915
<b>Transfers-In</b>						
2003 C.O.'s	08-399-38001	301,819	303,144	-	-	-
2003 P.P.F.C.O.'s	08-399-38101	134,213	135,388	-	-	-
2004 C.O.'s	08-399-38201	90,088	87,900	-	-	-
2005 C.O.'s	08-399-38202	461,614	456,939	-	-	-
2007 C.O.'s	08-399-38301	-	588,460	294,438	-	-
1995 P.P.F.C.O.'s	08-399-39301	57,853	60,500	-	-	-
1998 P.P.F.C.O.'s	08-399-39401	282,678	281,775	-	-	-
1998 C.O.'s	08-399-39501	334,326	337,110	-	-	-
1998-A C.O.'s	08-399-39601	-	-	-	-	-
2005-A C.O.s	08-399-39701	354,172	335,625	-	-	-
2000 C.O.'s	08-399-39801	293,794	292,772	-	-	-
2000 P.P.F.C.O.'s	08-399-39901	206,739	51,563	-	-	-
Construction Funds	08-399-39960	5,245	-	-	-	-
<b>Total Transfers In</b>		2,522,541	2,931,176	294,438	-	-
<b>Total Estimated Revenues and Transfers</b>		2,588,602	2,969,176	3,348,898	3,070,460	3,223,915
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 3,321,321</u>	<u>\$ 3,662,737</u>	<u>\$ 4,176,907</u>	<u>\$ 3,898,469</u>	<u>\$ 3,961,749</u>
<b>APPROPRIATIONS:</b>						
<b>Operating Expenses:</b>						
1995 P.P.F.C.O.'s	08-413	\$ 57,853	\$ 60,500	\$ 60,500	\$ 60,500	\$ 58,000
1998 P.P.F.C.O.'s	08-414	282,678	281,775	281,775	281,775	123,963
1998 C.O.s	08-415	334,325	337,110	337,110	337,110	339,988
2000 C.O.'s	08-418	293,794	292,772	292,772	292,772	296,324
2000 P.P.F.C.O.'s	08-419	206,589	51,563	51,563	51,563	54,688
2003 C.O.'s	08-420	301,818	303,144	303,144	303,144	299,238
2003 P.P.F.C.O.'s	08-421	133,643	135,388	135,388	135,388	37,869
2004 C.O.'s	08-422	90,088	87,900	87,900	87,900	95,494
2005 C.O.'s	08-423	461,264	456,939	456,939	456,939	279,642
2005-A C.O.'s	08-424	331,260	335,626	335,626	335,626	334,926
2007 C.O.'s	08-425	-	588,460	588,460	588,460	715,313
<b>Total Operations</b>		2,493,312	2,931,177	2,931,177	2,931,177	2,635,445
<b>Transfers Out</b>						
TIRZ	08-499-56981	-	-	229,317	229,458	304,660
<b>Total Appropriations</b>		2,493,312	2,931,177	3,160,494	3,160,635	2,940,105
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 828,009</u>	<u>\$ 731,560</u>	<u>\$ 1,016,413</u>	<u>\$ 737,834</u>	<u>\$ 1,021,644</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	P.P.F. CO's-1995 (08-413)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	45,000	50,000	50,000	50,000	50,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	11,853	9,500	9,500	9,500	7,000
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>57,853</b>	<b>60,500</b>	<b>60,500</b>	<b>60,500</b>	<b>58,000</b>
	<b>TOTALS</b>	<b>\$ 57,853</b>	<b>\$ 60,500</b>	<b>\$ 60,500</b>	<b>\$ 60,500</b>	<b>\$ 58,000</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	P.P.F. CO's-1998 (08-414)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	240,000	250,000	250,000	250,000	100,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	41,678	30,775	30,775	30,775	22,963
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>282,678</b>	<b>281,775</b>	<b>281,775</b>	<b>281,775</b>	<b>123,963</b>
	<b>TOTALS</b>	<b>\$ 282,678</b>	<b>\$ 281,775</b>	<b>\$ 281,775</b>	<b>\$ 281,775</b>	<b>\$ 123,963</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	CO's-1998 (08-415)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	145,000	155,000	155,000	155,000	165,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	188,325	181,110	181,110	181,110	173,988
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>334,325</b>	<b>337,110</b>	<b>337,110</b>	<b>337,110</b>	<b>339,988</b>
<b>TOTALS</b>		<b>\$ 334,325</b>	<b>\$ 337,110</b>	<b>\$ 337,110</b>	<b>\$ 337,110</b>	<b>\$ 339,988</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	CO's-2000 (08-418)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	100,000	105,000	105,000	105,000	115,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	192,794	186,772	186,772	186,772	180,324
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>293,794</b>	<b>292,772</b>	<b>292,772</b>	<b>292,772</b>	<b>296,324</b>
	<b>TOTALS</b>	<b>\$ 293,794</b>	<b>\$ 292,772</b>	<b>\$ 292,772</b>	<b>\$ 292,772</b>	<b>\$ 296,324</b>



**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	P.P.F. CO's-2000 (08-419)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	185,000	35,000	35,000	35,000	40,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	20,739	15,563	15,563	15,563	13,688
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	850	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>206,589</b>	<b>51,563</b>	<b>51,563</b>	<b>51,563</b>	<b>54,688</b>
	<b>TOTALS</b>	<b>\$ 206,589</b>	<b>\$ 51,563</b>	<b>\$ 51,563</b>	<b>\$ 51,563</b>	<b>\$ 54,688</b>

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	CO's-2003      (08-420)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	120,000	125,000	125,000	125,000	125,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	180,818	177,144	177,144	177,144	173,238
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>301,818</b>	<b>303,144</b>	<b>303,144</b>	<b>303,144</b>	<b>299,238</b>
	<b>TOTALS</b>	<b>\$ 301,818</b>	<b>\$ 303,144</b>	<b>\$ 303,144</b>	<b>\$ 303,144</b>	<b>\$ 299,238</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** DEBT SERVICE FUND (08)  
**Function:** DEBT SERVICE  
**Department:** P.P.F. CO's-2003 (08-421)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	125,000	130,000	130,000	130,000	35,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	8,213	4,388	4,388	4,388	1,869
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	430	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>133,643</b>	<b>135,388</b>	<b>135,388</b>	<b>135,388</b>	<b>37,869</b>
	<b>TOTALS</b>	<b>\$ 133,643</b>	<b>\$ 135,388</b>	<b>\$ 135,388</b>	<b>\$ 135,388</b>	<b>\$ 37,869</b>

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

**Fund No.:** DEBT SERVICE FUND (08)  
**Function:** DEBT SERVICE  
**Department:** CO's-2004 (08-422)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	50,000	50,000	50,000	50,000	60,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	39,088	36,900	36,900	36,900	34,494
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,000	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>90,088</b>	<b>87,900</b>	<b>87,900</b>	<b>87,900</b>	<b>95,494</b>
<b>TOTALS</b>		<b>\$ 90,088</b>	<b>\$ 87,900</b>	<b>\$ 87,900</b>	<b>\$ 87,900</b>	<b>\$ 95,494</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	CO's-2005 (08-423)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	320,000	325,000	325,000	325,000	155,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	140,614	130,939	130,939	130,939	123,642
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	650	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>461,264</b>	<b>456,939</b>	<b>456,939</b>	<b>456,939</b>	<b>279,642</b>
	<b>TOTALS</b>	<b>\$ 461,264</b>	<b>\$ 456,939</b>	<b>\$ 456,939</b>	<b>\$ 456,939</b>	<b>\$ 279,642</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** DEBT SERVICE FUND (08)  
**Function:** DEBT SERVICE  
**Department:** CO's-2005A (08-424)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	-	140,000	140,000	140,000	145,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	330,687	194,626	194,626	194,626	188,926
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	573	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		<b>331,260</b>	<b>335,626</b>	<b>335,626</b>	<b>335,626</b>	<b>334,926</b>
	<b>TOTALS</b>	<b>\$ 331,260</b>	<b>\$ 335,626</b>	<b>\$ 335,626</b>	<b>\$ 335,626</b>	<b>\$ 334,926</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	DEBT SERVICE FUND (08)
<b>Function:</b>	DEBT SERVICE
<b>Department:</b>	CO's-2007 (08-425)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	-	280,000	280,000	280,000	430,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	-	307,460	307,460	307,460	284,313
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	-	1,000	1,000	1,000	1,000
Issuance Cost	84850	-	-	-	-	-
<b>SUBTOTAL</b>		-	<b>588,460</b>	<b>588,460</b>	<b>588,460</b>	<b>715,313</b>
	<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 588,460</b>	<b>\$ 588,460</b>	<b>\$ 588,460</b>	<b>\$ 715,313</b>

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# ***UTILITY FUND***

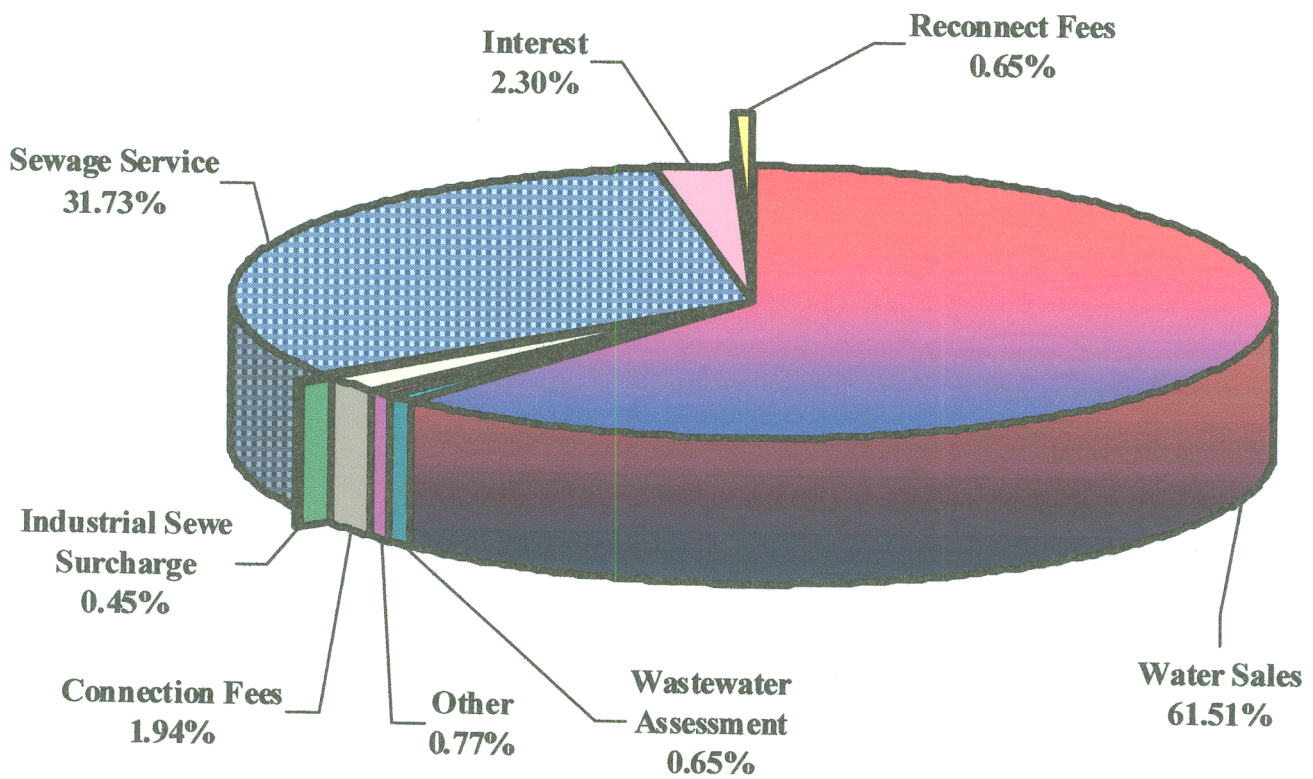
**The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.**

**CITY OF MISSION, TEXAS  
UTILITY FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-2007 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>		\$ 4,857,519	\$ 6,177,196	\$ 6,712,414	\$ 6,712,414	\$ 5,177,270
<b>Unreserved retained earnings</b>						
<b>Estimated Revenues:</b>						
Water Sales	02-300-31000	8,396,614	9,075,000	9,075,000	9,300,000	9,500,000
Connection Fees	02-300-31100	293,136	300,000	300,000	248,000	300,000
Reconnect Fees	02-300-31200	98,864	90,000	90,000	100,000	100,000
Sewage Service	02-300-31300	4,652,223	4,550,000	4,550,000	4,810,000	4,900,000
Industrial Sewer Surcharge	02-300-31350	106,446	107,000	107,000	70,000	70,000
Wastewater Assessment	02-300-31400	155,273	164,000	164,000	145,000	100,000
Service Charge	02-300-31500	72,631	70,000	70,000	74,000	74,000
Miscellaneous Income	02-300-33000	64,485	20,000	20,000	50,000	30,000
Reimbursement-TIRZ	02-300-33282	189,400	-	239,488	239,488	-
Waterline & Sewer Reimb.	02-300-33050	35,200	10,000	10,000	10,000	10,000
5% Credit Card Fee	02-300-34801	3,093	-	-	4,000	5,000
Interest on Investments	02-300-36050	912,002	230,000	230,000	500,000	230,000
Interest on Demand Dep.	02-300-36100	163,663	120,000	120,000	120,000	120,000
Interest on RGS Co.	02-300-36105	10,152	8,029	8,029	8,029	5,766
Misc.-Insurance Settlements	02-300-36160	1,633	-	-	-	-
Sale of City Equipment	02-300-39000	-	-	-	16,595	-
Gain/loss on fixed assets	02-300-39002	(1,050)	-	-	-	-
<b>Total Revenues</b>		<b>15,153,765</b>	<b>14,744,029</b>	<b>14,983,517</b>	<b>15,695,112</b>	<b>15,444,766</b>
<b>Total Estimated Revenues and Transfers</b>		<b>15,153,765</b>	<b>14,744,029</b>	<b>14,983,517</b>	<b>15,695,112</b>	<b>15,444,766</b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 20,011,284</b>	<b>\$ 20,921,225</b>	<b>\$ 21,695,931</b>	<b>\$ 22,407,526</b>	<b>\$ 20,622,036</b>
<b>APPROPRIATIONS:</b>						
<b>Operating Expenses:</b>						
Water Administration	02-410	\$ 453,788	\$ 603,636	\$ 631,886	\$ 629,348	\$ 551,840
Water Distribution	02-412	2,717,536	3,370,152	3,756,716	3,647,489	3,405,570
South Water Treatment Plant	02-413	1,305,012	1,629,300	1,745,439	1,762,351	1,742,573
Wastewater Treatment	02-414	1,454,636	1,834,429	2,928,084	2,735,430	1,869,674
Industrial Pre-Treatment	02-415	406,400	517,949	520,980	455,684	497,569
Utility Billing & Collecting	02-416	667,626	685,739	701,426	703,770	720,177
Organizational Expenses	02-417	4,198,630	4,551,510	4,603,106	4,549,116	4,462,298
Northside Water Treatment Plant	02-430	1,345,242	1,725,738	1,750,739	1,747,068	1,727,109
<b>Total Operations</b>		<b>12,548,870</b>	<b>14,918,453</b>	<b>16,638,376</b>	<b>16,230,256</b>	<b>14,976,810</b>
<b>Transfers-Out</b>						
General Fund	02-499-56900	750,000	1,000,000	1,000,000	1,000,000	1,500,000
<b>Total Transfers-Out</b>		<b>750,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,500,000</b>
<b>TOTAL APPROPRIATIONS</b>		<b>13,298,870</b>	<b>15,918,453</b>	<b>17,638,376</b>	<b>17,230,256</b>	<b>16,476,810</b>
<b>ENDING WORKING CAPITAL</b>		<b>\$ 6,712,414</b>	<b>\$ 5,002,772</b>	<b>\$ 4,057,555</b>	<b>\$ 5,177,270</b>	<b>\$ 4,145,226</b>

# City of Mission

## Utility Fund Revenues By Source \$15,444,766

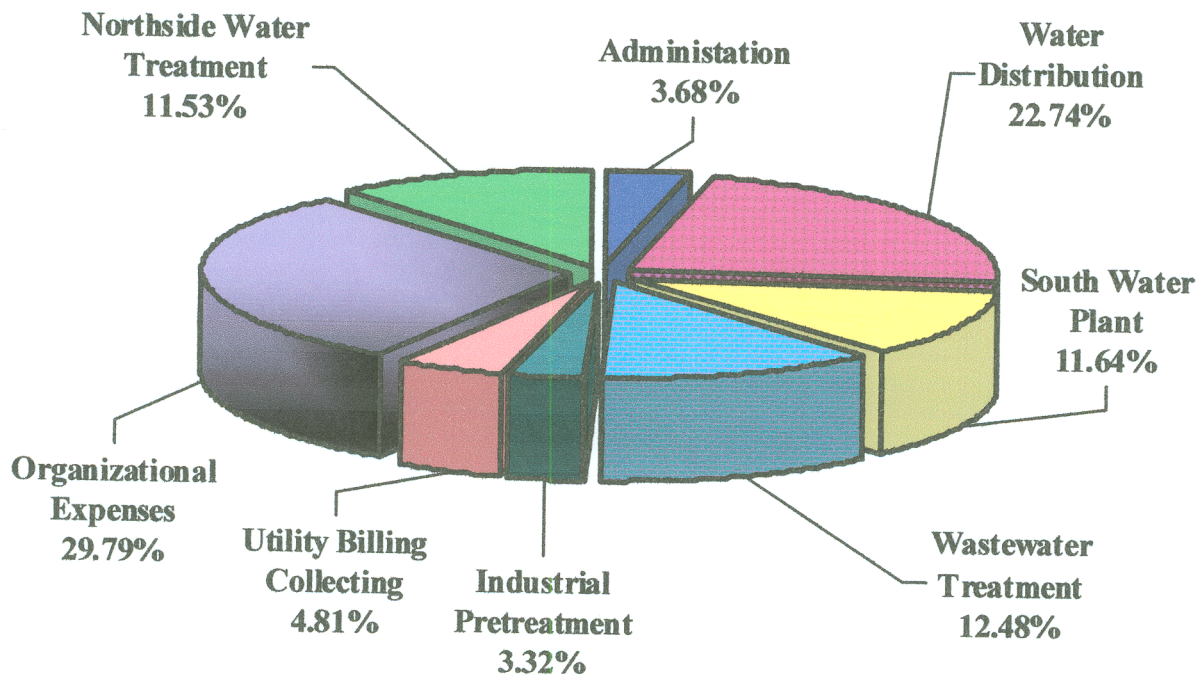


# City of Mission

## Utility Fund Appropriations

### By Department

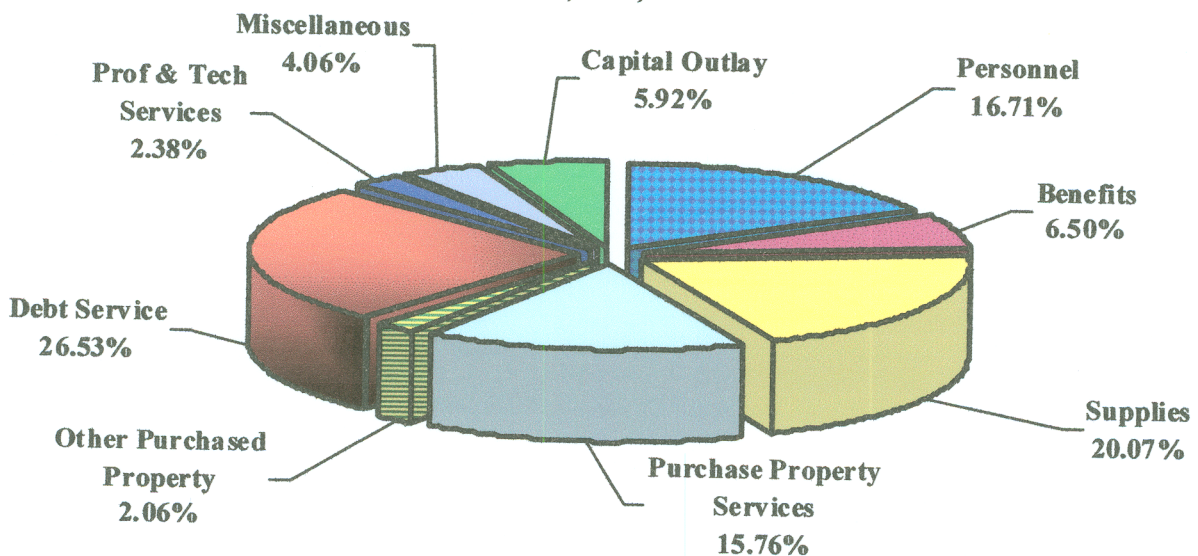
\$14,976,810



## Utility Fund Appropriations

### by Category

\$14,976,810



**CITY OF MISSION, TEXAS  
UTILITY FUND  
EXPENSE SUMMARY**

<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approval</b>
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**APPROPRIATIONS:**

**Operating Expenses:**

Water Administration	\$ 453,788	\$ 603,636	\$ 631,886	\$ 629,348	\$ 551,840
Water Distribution/Sewer Co	2,717,536	3,370,152	3,756,716	3,647,489	3,405,570
Water Treatment	1,305,012	1,629,300	1,745,439	1,762,351	1,742,573
South Water Treatment Plant	1,454,636	1,834,429	2,928,084	2,735,430	1,869,674
Industrial Pre-Treatment	406,400	517,949	520,980	455,684	497,569
Utility Billing & Collecting	667,626	685,739	701,426	703,770	720,177
Organizational Expenses	4,198,630	4,551,510	4,603,106	4,549,116	4,462,298
Northside Water Treatment Plant	1,345,242	1,725,738	1,750,739	1,747,068	1,727,109
<b>Total Operations</b>	<b>12,548,870</b>	<b>14,918,453</b>	<b>16,638,376</b>	<b>16,230,256</b>	<b>14,976,810</b>
<b>Transfers-Out</b>	<b>750,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,500,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 13,298,870</b>	<b>\$ 15,918,453</b>	<b>\$ 17,638,376</b>	<b>\$ 17,230,256</b>	<b>\$ 16,476,810</b>

**Operating Appropriation By Category:**

Personnel	2,270,392	2,503,664	2,567,798	2,504,396	2,502,660
Benefits	1,016,284	1,145,379	1,150,904	1,154,224	973,852
Profess & Tech Services	119,040	230,000	314,222	326,323	357,000
Purchased Property Services	1,825,585	2,306,900	2,557,879	2,288,805	2,360,700
Other Purchased Services	264,488	285,600	313,100	269,633	308,100
Supplies	2,279,043	2,694,800	2,804,594	2,805,246	3,005,450
Capital Outlay	556,469	935,000	2,167,279	2,147,658	887,000
Miscellaneous	241,843	588,600	534,090	505,461	608,250
Debt Service	3,975,726	4,228,510	4,228,510	4,228,510	3,973,798
	<b>\$ 12,548,870</b>	<b>\$ 14,918,453</b>	<b>\$ 16,638,376</b>	<b>\$ 16,230,256</b>	<b>\$ 14,976,810</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ADMINISTRATION**

**FUND: UTILITY**

**PURPOSE:**

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

**GOALS:**

1. Try and implement Texas Water Programs at schools.
2. Continue Water Awareness Programs throughout the City.
3. Update inventory control methods.
4. Partner with private industry and other cities on Water Awareness Programs.
5. Minimize customer complaints.
6. Continue to plan ahead for future growth.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Provided Water Conservation Outreach programs to over 6,000 students.
2. Updated our workorder generation programs.
3. Provide better customer service.
4. Minimized complaints.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 304,030	\$ 393,932	\$ 393,648	\$ 364,078
Employee Benefits	102,413	139,204	140,130	121,412
Purchased Services	36,127	51,750	51,070	46,250
Supplies	10,278	27,500	26,500	17,600
Other Services and Charges	940	4,500	3,000	2,500
<b>Operations Subtotal</b>	<b>453,788</b>	<b>616,886</b>	<b>614,348</b>	<b>551,840</b>
Capital Outlay	-	15,000	15,000	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 453,788</b>	<b>\$ 631,886</b>	<b>\$ 629,348</b>	<b>\$ 551,840</b>
<b>PERSONNEL</b>				
Exempt	4	4	4	4
Non-Exempt	2	4	4	4
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Public Outreach Water Conservation				
Number of persons reached	9,000		10,000	10,500



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
Department:	ADMINISTRATION (02-410)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	214,115	225,078	231,178	231,144	178,448
Salaries of Employees	14030	89,776	162,004	162,004	162,004	184,880
Overtime	14040	139	750	750	500	750
<b>SUBTOTAL</b>		<b>304,030</b>	<b>387,832</b>	<b>393,932</b>	<b>393,648</b>	<b>364,078</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	22,107	30,787	30,787	31,200	28,633
Health Insurance	24070	40,945	48,017	48,017	48,017	37,208
Disability Insurance	24075	1,130	1,279	1,279	1,279	1,454
Employee Retirement	24080	27,367	40,697	40,697	41,210	40,096
Auto Allowance	24090	9,581	14,600	14,600	14,600	10,200
Unemployment Compensation Insurance	24100	35	2,000	2,000	2,000	2,000
Worker's Compensation Insurance	24110	1,248	1,824	1,824	1,824	1,821
<b>SUBTOTAL</b>		<b>102,413</b>	<b>139,204</b>	<b>139,204</b>	<b>140,130</b>	<b>121,412</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	500	500	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	16,898	22,000	22,000	22,000	22,000
Water	44590	2,059	2,300	2,300	2,300	2,300
Repairs and Maintenance Machinery & Equip	44640	646	-	3,000	2,820	-
Rental of Machinery and Equipment	44660	-	200	200	200	200
<b>SUBTOTAL</b>		<b>19,603</b>	<b>24,500</b>	<b>27,500</b>	<b>27,320</b>	<b>24,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	9,282	12,000	12,000	12,000	12,000
Cable TV	54485	971	1,400	1,400	1,400	1,400
Postage	54490	164	250	250	250	250
Travel and Training	54500	6,107	5,000	10,000	10,000	8,000
Advertising	54510	-	100	100	100	100
<b>SUBTOTAL</b>		<b>16,524</b>	<b>18,750</b>	<b>23,750</b>	<b>23,750</b>	<b>21,750</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	757	1,500	1,500	1,500	1,600
Office Supplies	64140	6,586	9,000	9,000	10,000	11,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	1,213	350	14,500	14,500	5,000
Food, Ice, and Bottled Water	64250	-	500	500	500	-
Clothing and Uniforms	64270	32	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	1,690	2,000	2,000	-	-
<b>SUBTOTAL</b>		<b>10,278</b>	<b>13,350</b>	<b>27,500</b>	<b>26,500</b>	<b>17,600</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	-	15,000	15,000	15,000	-
<b>SUBTOTAL</b>		<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	793	2,500	2,500	1,000	1,500
Other	94899	147	2,000	2,000	2,000	1,000
<b>SUBTOTAL</b>		<b>940</b>	<b>4,500</b>	<b>4,500</b>	<b>3,000</b>	<b>2,500</b>
<b>TOTALS</b>		<b>\$ 453,788</b>	<b>\$ 603,636</b>	<b>\$ 631,886</b>	<b>\$ 629,348</b>	<b>\$ 551,840</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: WATER DISTRIBUTION**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff of over 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 36 liftstations, over 250 miles of waterlines, 240 miles of sewerlines and over 5,000 hydrants.

**GOALS:**

1. Relocate existing waterline on TXDOT R.O.W. to allow for the construction of street and drainage improvements.
2. Clean and maintain over 2,000 water valves.
3. Flush and maintain 5,000 fire hydrants.
4. Replace cast iron and asbestos lines throughout downtown area.
5. Continue improving water loss prevention program.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Installation of over 9,000 linear feet of waterline.</li> <li>2. Installation of over 4,500 linear feet of sewerline.</li> <li>3. Replaced several hydrants and serviced over 5,291 fire hydrants.</li> <li>4. Installed 701 new meter services connections.</li> <li>5. Responded to 238 wastewater sewer stops.</li> </ol> | <ol style="list-style-type: none"> <li>6. Performed 48 pressure test this fiscal year.</li> <li>7. Responded to 233 water breaks.</li> <li>8. Connected five auto dialers to five lift stations.</li> </ol> |
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## BUDGET

	Actual 06-07	Budget 07-08	Estimate 07-08	Budget 08-09
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 778,219	\$ 911,267	\$ 885,025	\$ 889,959
Employee Benefits	396,072	441,935	448,325	370,861
Purchased Services	375,587	521,585	440,585	541,000
Supplies	681,666	824,041	818,641	1,044,750
Other Services and Charges	6,242	8,000	10,025	8,000
<b>Operations Subtotal</b>	2,237,786	2,706,828	2,602,601	2,854,570
Capital Outlay	479,750	1,049,888	1,044,888	551,000
<b>DEPARTMENTAL TOTAL</b>	\$ 2,717,536	\$ 3,756,716	\$ 3,647,489	\$ 3,405,570
<b>PERSONNEL</b>				
Exempt	1	1	3	3
Non-Exempt	36	36	34	34
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	37	37	37	37
	Actual 06-07		Estimate 07-08	Budget 08-09
<b>PERFORMANCE INDICATORS</b>				
Water meters installed	701		1,000	1,000
Waterlines	8,851 L.F.		9,000 L.F.	10,000 L.F.
Sewerlines	4,507 L.F.		2,000 L.F.	2,000 L.F.
Fire Hydrants	14		15	20
Clean sewerlines	111,000 L.F.		120,000 L.F.	120,000 L.F.
Exercise valves	70		700	1,000
Water breaks	677		500	500
Water pressure tests	125		125	150
Line spotting	849		800	800
Televising of sewer lines	165		175	175



**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	WATER DISTRIBUTION (02-412)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	97,085	102,296	102,296	109,100	114,571
Salaries of Employees	14030	613,256	723,971	723,971	710,500	710,388
Overtime	14040	56,058	59,000	85,000	65,425	65,000
Extra Help	14050	11,820	-	-	-	-
<b>SUBTOTAL</b>		<b>778,219</b>	<b>885,267</b>	<b>911,267</b>	<b>885,025</b>	<b>889,959</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	60,732	67,723	67,723	67,723	68,081
Health Insurance	24070	209,046	216,528	216,528	216,528	138,787
Disability Insurance	24075	3,075	2,724	2,724	3,500	3,296
Employee Retirement	24080	72,417	89,527	89,527	90,000	95,335
Unemployment Compensation Insurance	24100	1,010	9,250	9,250	9,250	9,250
Worker's Compensation Insurance	24110	49,792	56,183	56,183	61,324	56,112
<b>SUBTOTAL</b>		<b>396,072</b>	<b>441,935</b>	<b>441,935</b>	<b>448,325</b>	<b>370,861</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Engineering and Architectural Services	34420	1,120	15,000	15,000	15,000	1,000
Other Professional and Para-Professional Services	34499	7,502	5,000	30,000	30,000	5,000
<b>SUBTOTAL</b>		<b>8,622</b>	<b>20,000</b>	<b>45,000</b>	<b>45,000</b>	<b>6,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	140,712	160,000	160,000	150,000	160,000
Water	44590	4,629	4,500	4,500	10,000	4,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610	295	500	500	500	500
Road and Bridge	44620	195	5,000	5,000	-	-
Water Towers	44622	8,529	15,000	15,000	10,000	10,000
Water Lines	44623	1,045	5,000	5,000	-	-
Lift Stations	44625	84,444	90,000	90,000	90,000	200,000
Sewer Lines	44626	3,674	70,000	70,000	10,000	10,000
Other Structures	44630	1,214	-	-	-	-
Machinery and Equipment	44640	69,667	40,000	53,000	60,000	80,000
Rental of Land & Building	44650	4,611	5,000	5,000	5,000	8,000
Rental of Machinery and Equipment	44660	9,070	6,000	6,085	6,085	11,000
<b>SUBTOTAL</b>		<b>328,085</b>	<b>401,000</b>	<b>414,085</b>	<b>341,585</b>	<b>484,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	22,412	20,000	46,000	46,000	40,000
Travel and Training	54500	5,016	7,500	7,500	5,000	7,500
Advertising	54510	8,775	6,000	6,000	3,000	3,500
Printing and Binding	54520	2,677	3,000	3,000	-	-
<b>SUBTOTAL</b>		<b>38,880</b>	<b>36,500</b>	<b>62,500</b>	<b>54,000</b>	<b>51,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	97	-	-	-	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	94,293	95,000	125,000	125,000	123,500

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

**Fund No.:** UTILITIES (02)  
**Function:** PUBLIC WORKS  
**Department:** WATER DISTRIBUTION (02-412)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
Lubricants (Oil, Grease, Etc.)	64190	178	250	250	250	250
Agricultural and Landscaping Supplies	64210	-	5,000	5,000	5,000	5,000
Chemicals, and Laboratory Supplies	64220	23,592	45,000	43,000	43,000	143,000
Cleaning and Sanitation Supplies	64230	2,061	3,000	3,000	3,000	3,000
Food, Ice, and Bottled Water	64250	1,648	1,500	1,500	1,500	1,500
Safety Supplies	64265	2,639	5,000	7,000	9,000	10,000
Clothing and Uniforms	64270	13,640	14,000	14,000	14,000	14,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	1,839	10,000	10,000	20,000	25,000
Water Lines	64325	208,816	270,000	270,000	250,000	325,000
Lift Stations	64335	28,648	30,200	30,200	40,000	50,000
Sewer Lines	64340	16,339	40,000	40,000	30,000	40,000
Water Meters	64350	193,568	190,000	207,591	207,591	210,000
Road Material	64370	90,398	80,000	65,000	65,000	90,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	520	1,000	1,500	1,500	1,500
Minor Equipment	64390	3,390	1,500	1,000	3,800	3,000
<b>SUBTOTAL</b>		<b>681,666</b>	<b>791,450</b>	<b>824,041</b>	<b>818,641</b>	<b>1,044,750</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Buildings</i>						
New Buildings	74890	2,653	5,000	5,000	-	-
<i>Improvements Other Than Buildings</i>						
Water Lines	74934	266,092	175,000	212,400	212,400	200,000
Sewer Lines	74936	189,400	25,000	264,488	264,488	200,000
Other Structures	74940	5,674	15,000	15,000	15,000	15,000
Machinery and Equipment	74950	15,931	566,000	553,000	553,000	136,000
<b>SUBTOTAL</b>		<b>479,750</b>	<b>786,000</b>	<b>1,049,888</b>	<b>1,044,888</b>	<b>551,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	280	1,500	1,500	1,825	1,500
Assistance Payments for Charity and Others	94800	-	1,500	1,500	1,500	1,500
Other	94899	5,962	5,000	5,000	6,700	5,000
<b>SUBTOTAL</b>		<b>6,242</b>	<b>8,000</b>	<b>8,000</b>	<b>10,025</b>	<b>8,000</b>
<b>TOTALS</b>		<b>\$ 2,717,536</b>	<b>\$ 3,370,152</b>	<b>\$ 3,756,716</b>	<b>\$ 3,647,489</b>	<b>\$ 3,405,570</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: SOUTH WATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

**GOALS:**

1. Continue repairing and/or installing decant, and sludge pumps and motors.
2. Complete construction of IMG elevated water tower.
3. Maintain equipment and pumps to work efficiently.
4. Comply with all State and Federal Guidelines.
5. Implement Long Range Water Treatment Plan.
6. Continue to deliver the best quality drinking water.
7. Start Construction of 6 MGD expansion to Water Plant.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by the Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Educated consumers on water conservation measures.
6. Completed design of 6 MGD expansion to Water Plant.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 334,737	\$ 356,102	\$ 356,077	\$ 359,393
Employee Benefits	144,263	159,737	159,732	138,180
Purchased Services	269,674	358,750	357,250	359,500
Supplies	553,912	797,858	816,858	658,550
Other Services and Charges	1,340	61,125	60,625	76,950
<b>Operations Subtotal</b>	1,303,926	1,733,572	1,750,542	1,592,573
Capital Outlay	1,086	11,867	11,809	150,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,305,012</b>	<b>\$ 1,745,439</b>	<b>\$ 1,762,351</b>	<b>\$ 1,742,573</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Treated Water North & South Plants	3,959,594		4,554,285	5,100,000
Monthly Ave.	329,966 (MG)		379,524 (MG)	429,524 (MG)
Daily Ave.	10.851 (MG)		12.356 (MG)	13.000 (MG)
High Peak	13.279 (MG)		14.423 (MG)	16.500 (MG)

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	36,822	37,948	39,832	39,832	41,363
Salaries of Employees	14030	285,949	292,995	294,270	294,270	296,030
Overtime	14040	11,966	12,000	22,000	21,975	22,000
<b>SUBTOTAL</b>		<b>334,737</b>	<b>342,943</b>	<b>356,102</b>	<b>356,077</b>	<b>359,393</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	25,173	26,234	27,244	27,240	27,493
Health Insurance	24070	68,197	70,224	70,224	70,224	45,012
Disability Insurance	24075	1,230	1,091	1,091	1,091	1,352
Employee Retirement	24080	30,994	34,681	36,401	36,400	38,501
Unemployment Compensation Insurance	24100	113	3,000	3,000	3,000	3,000
Worker's Compensation Insurance	24110	18,556	21,777	21,777	21,777	22,822
<b>SUBTOTAL</b>		<b>144,263</b>	<b>157,007</b>	<b>159,737</b>	<b>159,732</b>	<b>138,180</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	11,168	40,000	40,000	40,000	40,000
<b>SUBTOTAL</b>		<b>11,168</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	219,393	260,000	260,000	260,000	260,000
Gas	44580	378	500	500	500	500
Water	44590	1,488	1,500	1,500	1,750	2,000
<i>Repairs and Maintenance Services</i>						
Building	44610	310	-	-	-	-
Machinery and Equipment	44640	25,895	30,000	43,250	43,250	45,000
Rental of Machinery and Equipment	44660	-	1,000	1,000	-	-
<b>SUBTOTAL</b>		<b>247,464</b>	<b>293,000</b>	<b>306,250</b>	<b>305,500</b>	<b>307,500</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	5,096	5,000	5,000	7,000	7,000
Postage	54490	365	3,500	3,500	750	1,000
Travel and Training	54500	3,471	4,000	4,000	4,000	4,000
Printing and Binding	54520	2,110	3,500	-	-	-
<b>SUBTOTAL</b>		<b>11,042</b>	<b>16,000</b>	<b>12,500</b>	<b>11,750</b>	<b>12,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	465	750	750	200	200
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	12,388	11,500	11,500	14,000	16,000
Chemicals, and Laboratory Supplies	64220	325,266	360,000	480,508	480,508	340,000
Cleaning and Sanitation Supplies	64230	889	1,000	1,000	200	200
Raw Water	64242	180,633	225,000	225,000	245,000	250,000
Food, Ice, and Bottled Water	64250	368	600	600	200	200
Safety Supplies	64265	2,659	3,500	3,500	3,500	3,500
Clothing and Uniforms	64270	5,647	7,000	7,000	6,000	6,000
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	500	500	-	-

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
Water Plant	64315	23,967	40,000	65,000	65,000	40,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	129	500	500	250	250
Minor Equipment	64390	1,501	1,000	2,000	2,000	2,200
<b>SUBTOTAL</b>		<b>553,912</b>	<b>651,350</b>	<b>797,858</b>	<b>816,858</b>	<b>658,550</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	1,086	50,000	11,867	11,809	150,000
<b>SUBTOTAL</b>		<b>1,086</b>	<b>50,000</b>	<b>11,867</b>	<b>11,809</b>	<b>150,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	1,243	1,500	1,500	1,000	450
Library Books	94780	-	1,000	-	-	-
Other Waste Disposal Services	94807	-	75,000	58,125	58,125	75,000
Other	94899	97	1,500	1,500	1,500	1,500
<b>SUBTOTAL</b>		<b>1,340</b>	<b>79,000</b>	<b>61,125</b>	<b>60,625</b>	<b>76,950</b>
<b>TOTALS</b>		<b>\$ 1,305,012</b>	<b>\$ 1,629,300</b>	<b>\$ 1,745,439</b>	<b>\$ 1,762,351</b>	<b>\$ 1,742,573</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: WASTEWATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 7 operators, 1-ground maintenance employee, 2-Lab Tech. and 2-Supervisors. The new expansion of the plant will provide better service to customers and keep TCEQ parameters in compliance.

**GOALS:**

1. Operate in compliance with all state and federal regulations.
2. Perform all tests (lab) in-house with exception of bio-monitoring.
3. Continue public relations, such as tours, presentations, and awareness.
4. Have more certified operators.
5. Operate sludge management efficiency.
6. Repair blower building.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Overseeing the final completion of the wastewater plant expansion.
2. Keeping a maintenance program operating.
3. Keeping sludge management in compliance under pre-construction.
4. Keeping old belt press operations under pre-construction.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 354,056	\$ 376,598	\$ 356,970	\$ 368,296
Employee Benefits	140,437	156,056	154,116	131,728
Purchased Services	689,250	946,372	800,298	856,150
Supplies	140,720	151,758	143,186	219,500
Other Services and Charges	116,664	245,963	232,913	228,000
<b>Operations Subtotal</b>	1,441,127	1,876,747	1,687,483	1,803,674
Capital Outlay	13,509	1,051,337	1,047,947	66,000
<b>DEPARTMENTAL TOTAL</b>	\$ 1,454,636	\$ 2,928,084	\$ 2,735,430	\$ 1,869,674
<b>PERSONNEL</b>				
Exempt	1	1	2	2
Non-Exempt	11	11	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	12	12	12	12
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Sludge Disposed (Metric Tons)	1,979		2,165	2,200
Liquid haul sludge in cubic yards	6,340		9,180	9,300

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

**Fund No.:** UTILITIES (02)  
**Function:** PUBLIC WORKS  
**Department:** WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	41,828	43,107	43,107	45,970	48,280
Salaries of Employees	14030	281,506	292,491	292,491	270,000	290,016
Overtime	14040	30,722	30,000	41,000	41,000	30,000
<b>SUBTOTAL</b>		<b>354,056</b>	<b>365,598</b>	<b>376,598</b>	<b>356,970</b>	<b>368,296</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	26,590	27,968	27,968	27,000	28,173
Health Insurance	24070	67,934	71,424	71,424	71,424	45,012
Disability Insurance	24075	1,209	1,109	1,109	1,109	1,356
Employee Retirement	24080	32,969	36,972	36,972	36,000	39,455
Unemployment Compensation Insurance	24100	258	3,000	3,000	3,000	3,000
Worker's Compensation Insurance	24110	11,477	13,308	15,583	15,583	14,732
<b>SUBTOTAL</b>		<b>140,437</b>	<b>153,781</b>	<b>156,056</b>	<b>154,116</b>	<b>131,728</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	21,930	30,000	32,578	32,578	35,000
<b>SUBTOTAL</b>		<b>21,930</b>	<b>30,000</b>	<b>32,578</b>	<b>32,578</b>	<b>35,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	601,768	775,000	775,000	650,000	700,000
Water	44590	3,750	4,500	4,500	4,500	4,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610	1,208	1,000	2,000	2,000	2,000
Wastewater Plant	44624	4,065	10,000	14,000	14,000	14,000
Other Structures and Improvements	44630	-	500	500	500	500
Machinery and Equipment	44640	48,716	45,000	106,644	90,000	90,000
Rental of Machinery and Equipment	44660	-	2,500	2,500	700	1,000
<b>SUBTOTAL</b>		<b>659,507</b>	<b>838,500</b>	<b>905,144</b>	<b>761,700</b>	<b>812,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	3,543	3,500	3,500	4,000	4,000
Postage	54490	20	150	150	20	150
Travel and Training	54500	4,250	5,000	5,000	2,000	5,000
<b>SUBTOTAL</b>		<b>7,813</b>	<b>8,650</b>	<b>8,650</b>	<b>6,020</b>	<b>9,150</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	500	500	300	500
Office Supplies	64140	863	1,200	1,200	1,200	1,200
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	22,021	25,000	25,000	31,000	31,000
Lubricants (Oil, Grease, Etc.)	64190	5,448	10,000	10,000	1,500	5,000
Tires and Tubes	64200	155	700	700	-	-
Agricultural and Landscaping Supplies	64210	-	2,000	1,000	1,000	1,000
Chemicals, and Laboratory Supplies	64220	68,416	110,000	76,122	75,000	90,000
Cleaning and Sanitation Supplies	64230	1,276	2,000	3,500	3,000	4,000
Food, Ice, and Bottled Water	64250	497	600	600	500	500

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

**Fund No.:** UTILITIES (02)  
**Function:** PUBLIC WORKS  
**Department:** WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
Safety Supplies	64265	978	1,500	1,500	1,200	1,200
Clothing and Uniforms	64270	4,696	5,000	5,000	5,000	5,000
Camera Supplies	64290	-	100	100	100	100
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	82	500	500	500	500
Building Repair and Maintenance Supplies	64310	-	500	500	-	27,500
Wastewater Plant	64330	23,896	20,000	21,386	21,386	22,000
Other Repair and Maintenance Supplies	64360	9,092	2,500	2,650	250	2,500
Road Material	64370	2,126	25,000	-	-	25,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	188	500	500	750	1,500
Minor Equipment	64390	986	1,000	1,000	500	1,000
<b>SUBTOTAL</b>		<b>140,720</b>	<b>208,600</b>	<b>151,758</b>	<b>143,186</b>	<b>219,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
New Buildings	74890	-	-	-	-	13,000
<i>Improvements Other Than Buildings</i>						
Sewer Lines	74936	-	-	121,337	121,337	-
Lift Stations	74937	-	-	885,000	885,000	-
Other Structures	74940	-	5,000	5,000	1,610	5,000
Machinery and Equipment	74950	13,509	40,000	40,000	40,000	48,000
<b>SUBTOTAL</b>		<b>13,509</b>	<b>45,000</b>	<b>1,051,337</b>	<b>1,047,947</b>	<b>66,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Aid to Other Governments	94700	-	-	46,663	46,663	-
Dues and Memberships	94700	210	1,000	1,000	250	1,000
Other Waste Disposal Service	94807	114,158	180,000	195,000	180,000	215,000
Other	94899	2,296	3,300	3,300	6,000	12,000
<b>SUBTOTAL</b>		<b>116,664</b>	<b>184,300</b>	<b>245,963</b>	<b>232,913</b>	<b>228,000</b>
<b>TOTALS</b>		<b>\$ 1,454,636</b>	<b>\$ 1,834,429</b>	<b>\$ 2,928,084</b>	<b>\$ 2,735,430</b>	<b>\$ 1,869,674</b>



# CITY OF MISSION, TEXAS

**DEPARTMENT: INDUSTRIAL PRE-TREATMENT**

**FUND: UTILITY**

**PURPOSE:**

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

**GOALS:**

1. Pave roads going into pretreatment plant and grounds.
2. Clean up the excess sludge at the bottom of both ponds.
3. Sludge manage more efficiently.
4. Reduce electrical cost by eliminating transfer pumps and belt press.
5. Repair aerators and/or replace them with more horsepower.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Kept nutrients levels at recommended levels to avoid any upsets cause by industry.
2. Pretreatment plant sludge management kept in compliance.
3. Kept all equipment operating efficiently.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 33,522	\$ 36,768	\$ 36,752	\$ 37,308
Employee Benefits	13,370	14,976	14,955	13,361
Purchased Services	280,613	352,200	297,000	323,000
Supplies	8,866	16,736	9,850	13,600
Other Services and Charges	68,579	90,300	95,300	100,300
<b>Operations Subtotal</b>	404,950	510,980	453,857	487,569
Capital Outlay	1,450	10,000	1,827	10,000
<b>DEPARTMENTAL TOTAL</b>	\$ 406,400	\$ 520,980	\$ 455,684	\$ 497,569
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	1	1	1	1
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Pretreatment waste in millions of gallons	1,263,197		1,878,758	1,900,000
Pretreatment Disposal of Wste Cubic yards	3,500		3,600	3,700

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	INDUSTRIAL PRE-TREAT. (02-415)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	31,326	32,393	33,943	33,927	35,308
Overtime	14040	2,196	2,000	2,825	2,825	2,000
<b>SUBTOTAL</b>		<b>33,522</b>	<b>34,393</b>	<b>36,768</b>	<b>36,752</b>	<b>37,308</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	2,564	2,631	2,831	2,813	2,854
Health Insurance	24070	5,613	5,852	5,852	5,852	3,751
Disability Insurance	24075	109	107	107	107	141
Employee Retirement	24080	3,142	3,432	3,752	3,749	3,996
Unemployment Compensation Insurance	24100	-	250	250	250	250
Worker's Compensation Insurance	24110	1,942	2,184	2,184	2,184	2,369
<b>SUBTOTAL</b>		<b>13,370</b>	<b>14,456</b>	<b>14,976</b>	<b>14,955</b>	<b>13,361</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	3,127	3,000	3,000	1,000	1,000
<b>SUBTOTAL</b>		<b>3,127</b>	<b>3,000</b>	<b>3,000</b>	<b>1,000</b>	<b>1,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	236,222	310,000	310,000	260,000	286,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	1,979	2,200	2,200	-	-
Machinery and Equipment	44640	38,650	35,000	35,000	35,000	35,000
Rental of Machinery & Equipment	44660	-	-	-	-	-
<b>SUBTOTAL</b>		<b>276,851</b>	<b>347,200</b>	<b>347,200</b>	<b>295,000</b>	<b>321,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	635	2,000	2,000	1,000	1,000
<b>SUBTOTAL</b>		<b>635</b>	<b>2,000</b>	<b>2,000</b>	<b>1,000</b>	<b>1,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	-	-	2,000	1,250	2,000
Office Supplies	64140	549	600	600	600	600
<i>Operating Supplies:</i>						
Lubricants (Oil, Grease, Etc.)	64190	2,808	5,500	3,500	2,500	2,500
Chemicals, and Laboratory Supplies	64220	3,411	6,000	6,136	1,000	4,000
Safety Supplies	64265	369	300	300	300	300
<i>Repair and Maintenance Supplies</i>						
Wastewater Plant	64330	1,618	4,000	4,000	4,000	4,000
Other Repair and Maintenance Supplies	64360	111	200	200	200	200
<b>SUBTOTAL</b>		<b>8,866</b>	<b>16,600</b>	<b>16,736</b>	<b>9,850</b>	<b>13,600</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Improvements Other Than Buildings</i>						
Machinery and Equipment	74950	1,450	10,000	10,000	1,827	10,000
<b>SUBTOTAL</b>		<b>1,450</b>	<b>10,000</b>	<b>10,000</b>	<b>1,827</b>	<b>10,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other Waste Disposal Services	94807	68,575	90,000	90,000	95,000	100,000
Other	94899	4	300	300	300	300
<b>SUBTOTAL</b>		<b>68,579</b>	<b>90,300</b>	<b>90,300</b>	<b>95,300</b>	<b>100,300</b>
<b>TOTALS</b>		<b>\$ 406,400</b>	<b>\$ 517,949</b>	<b>\$ 520,980</b>	<b>\$ 455,684</b>	<b>\$ 497,569</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: UTILITY BILLING**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This department reads meters, processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

**GOALS:**

1. Provide accurate and timely billings.
2. Minimize customer complaints.
3. Work with BFI to provide timely service.
4. Provide better customer service.
5. Increase number of billing cycles.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Restructured Department.
2. Cross-trained staff.
3. Minimized complaints.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 342,673	\$ 346,090	\$ 341,424	\$ 342,341
Employee Benefits	155,338	159,149	159,149	134,836
Purchased Services	91,448	101,700	108,000	106,000
Supplies	72,846	73,800	77,510	83,500
Other Services and Charges	3,800	3,500	3,500	3,500
<b>Operations Subtotal</b>	666,105	684,239	689,583	670,177
Capital Outlay	1,521	17,187	14,187	50,000
<b>DEPARTMENTAL TOTAL</b>	\$ 667,626	\$ 701,426	\$ 703,770	\$ 720,177
<b>PERSONNEL</b>				
Exempt	1	1	2	2
Non-Exempt	14	14	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	15	15	15	15
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Customers	22,500		23,000	24,000
Work Orders	23,925		24,000	24,100

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	UTILITY BILLING & COLLECTION (02-416)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	330,525	335,440	335,440	330,774	333,341
Overtime	14040	8,528	5,150	10,650	10,650	9,000
Extra Help	14050	3,620	-	-	-	-
<b>SUBTOTAL</b>		<b>342,673</b>	<b>340,590</b>	<b>346,090</b>	<b>341,424</b>	<b>342,341</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	26,882	26,055	26,055	26,055	26,189
Health Insurance	24070	84,873	83,281	83,281	83,281	56,265
Disability Insurance	24075	754	1,106	1,106	1,106	1,334
Employee Retirement	24080	32,691	34,443	34,443	34,443	36,672
Unemployment Compensation Insurance	24100	344	3,750	3,750	3,750	3,750
Worker's Compensation Insurance	24110	9,794	10,514	10,514	10,514	10,626
<b>SUBTOTAL</b>		<b>155,338</b>	<b>159,149</b>	<b>159,149</b>	<b>159,149</b>	<b>134,836</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	9,172	10,000	10,000	10,000	5,000
<b>SUBTOTAL</b>		<b>9,172</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	7,923	8,700	8,700	10,000	8,000
Postage	54490	74,239	80,000	80,000	85,000	90,000
Travel and Training	54500	110	3,000	3,000	3,000	3,000
Over & Short	56190	4	-	-	-	-
<b>SUBTOTAL</b>		<b>82,276</b>	<b>91,700</b>	<b>91,700</b>	<b>98,000</b>	<b>101,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	980	300	300	1,000	1,000
Office Supplies	64140	11,567	15,000	15,000	15,000	15,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	26,477	24,000	24,000	26,000	30,000
Food, Ice, and Bottled Water	64250	-	100	100	-	-
Safety Supplies	64265	-	300	300	-	-
Clothing and Uniforms	64270	2,017	3,500	3,500	2,000	2,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	100	100	10	-
Water Meters	64350	31,569	30,000	30,000	33,000	35,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	236	500	500	500	500
<b>SUBTOTAL</b>		<b>72,846</b>	<b>73,800</b>	<b>73,800</b>	<b>77,510</b>	<b>83,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Building Additions and Renovations	74900	-	-	10,187	10,187	10,000
Machinery and Equipment	74950	1,521	7,000	7,000	4,000	40,000
<b>SUBTOTAL</b>		<b>1,521</b>	<b>7,000</b>	<b>17,187</b>	<b>14,187</b>	<b>50,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Contractual Services not Otherwise Classified	94810	3,629	3,000	3,000	3,000	3,000
Other	94899	171	500	500	500	500
<b>SUBTOTAL</b>		<b>3,800</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>TOTALS</b>		<b>\$ 667,626</b>	<b>\$ 685,739</b>	<b>\$ 701,426</b>	<b>\$ 703,770</b>	<b>\$ 720,177</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATIONAL**

**FUND: UTILITY**

**PURPOSE:**

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	169,119	269,644	236,758	338,000
Supplies	-	-	-	-
Other Services and Charges	2,783	94,952	73,848	100,500
<b>Operations Subtotal</b>	171,902	364,596	310,606	438,500
Capital Outlay	51,002	10,000	10,000	50,000
Debt Service	3,975,726	4,228,510	4,228,510	3,973,798
<b>DEPARTMENTAL TOTAL</b>	\$ 4,198,630	\$ 4,603,106	\$ 4,549,116	\$ 4,462,298
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>Department:</b>	ORGANIZATIONAL (02-417)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Engineering and Architectural Services	34420	45,717	75,000	131,644	131,644	200,000
Legal Services	34430	-	-	-	4,101	-
Other Professional and Para-Professional Services	34499	21,149	30,000	30,000	30,000	30,000
<b>SUBTOTAL</b>		<b>66,866</b>	<b>105,000</b>	<b>161,644</b>	<b>165,745</b>	<b>230,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
<i>Insurance</i>						
General Liability Insurance	54560	88,179	100,000	100,000	63,013	100,000
Retiree Health Insurance	54590	14,074	8,000	8,000	8,000	8,000
<b>SUBTOTAL</b>		<b>102,253</b>	<b>108,000</b>	<b>108,000</b>	<b>71,013</b>	<b>108,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Right-of-Way	74870	-	10,000	10,000	10,000	50,000
Other Structures and Improvements	74940	51,002	-	-	-	-
<b>SUBTOTAL</b>		<b>51,002</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	2,235,430	2,398,759	2,398,759	2,398,759	2,176,873
Bond Interest	84810	1,733,486	1,822,751	1,822,751	1,822,751	1,787,925
Fiscal Agents Fees	84840	6,810	7,000	7,000	7,000	9,000
<b>SUBTOTAL</b>		<b>3,975,726</b>	<b>4,228,510</b>	<b>4,228,510</b>	<b>4,228,510</b>	<b>3,973,798</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Information and Credit Services	94710	1,240	-	1,772	1,772	2,500
Taxes	94720	-	-	2,776	2,776	3,000
Contractual Services not Otherwise Classified	94810	1,048	-	69,300	69,300	45,000
Other	94899	495	-	-	-	-
Contingency	94950	-	100,000	21,104	-	50,000
<b>SUBTOTAL</b>		<b>2,783</b>	<b>100,000</b>	<b>94,952</b>	<b>73,848</b>	<b>100,500</b>
<b>TOTALS</b>		<b>\$ 4,198,630</b>	<b>\$ 4,551,510</b>	<b>\$ 4,603,106</b>	<b>\$ 4,549,116</b>	<b>\$ 4,462,298</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

**GOALS:**

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 123,155	\$ 147,041	\$ 134,500	\$ 141,285
Employee Benefits	64,391	79,847	77,817	63,474
Purchased Services	297,295	583,200	593,800	455,900
Supplies	810,755	912,901	912,701	967,950
Other Services and Charges	41,495	25,750	26,250	88,500
<b>Operations Subtotal</b>	<b>1,337,091</b>	<b>1,748,739</b>	<b>1,745,068</b>	<b>1,717,109</b>
Capital Outlay	8,151	2,000	2,000	10,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,345,242</b>	<b>\$ 1,750,739</b>	<b>\$ 1,747,068</b>	<b>\$ 1,727,109</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	6	7	7	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Treated Water North & South Plants:				
Annually	3,876.832 (MG)			
Monthly Avg.	323.071 (MG)			
Daily Avg.	10.564 (MG)			
High Peak	16.015 (MG)			

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>430Department:</b>	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	121,153	143,541	143,541	128,000	137,785
Overtime	14040	2,002	3,500	3,500	6,500	3,500
<b>SUBTOTAL</b>		<b>123,155</b>	<b>147,041</b>	<b>147,041</b>	<b>134,500</b>	<b>141,285</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	9,471	11,249	11,249	10,290	10,808
Health Insurance	24070	35,370	42,165	42,165	42,165	26,257
Disability Insurance	24075	429	474	474	474	551
Employee Retirement	24080	11,625	14,871	14,871	13,800	15,135
Unemployment Compensation Insurance	24100	135	1,750	1,750	1,750	1,750
Worker's Compensation Insurance	24110	7,361	9,338	9,338	9,338	8,973
<b>SUBTOTAL</b>		<b>64,391</b>	<b>79,847</b>	<b>79,847</b>	<b>77,817</b>	<b>63,474</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	7,327	31,500	31,500	42,000	45,000
<b>SUBTOTAL</b>		<b>7,327</b>	<b>31,500</b>	<b>31,500</b>	<b>42,000</b>	<b>45,000</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	231,393	300,000	420,000	420,000	300,000
Water	44590	1,416	1,700	1,700	1,700	1,700
<i>Repairs and Maintenance Services</i>						
Water Plant	44621	-	21,000	6,000	6,000	-
Machinery and Equipment	44640	52,094	70,000	120,000	120,000	105,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
<b>SUBTOTAL</b>		<b>284,903</b>	<b>392,700</b>	<b>547,700</b>	<b>547,700</b>	<b>406,700</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	1,645	2,000	2,000	1,700	1,700
Travel and Training	54500	1,310	2,000	2,000	2,400	2,500
Printing and Advertising	54520	2,110	-	-	-	-
<b>SUBTOTAL</b>		<b>5,065</b>	<b>4,000</b>	<b>4,000</b>	<b>4,100</b>	<b>4,200</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Supplies	64140	946	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>						
Lubricants (Oil, Grease, Etc.)	64190	-	200	200	200	200
Chemicals, and Laboratory Supplies	64220	426,278	475,000	519,251	519,251	500,000
Cleaning and Sanitation Supplies	64230	840	1,000	1,000	-	1,000
Raw Water	64242	356,963	425,000	375,000	375,000	425,000
Safety Supplies	64265	1,280	1,500	1,500	2,500	3,000
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	500	500	-	-
Water Plant	64315	24,388	35,000	12,000	12,000	35,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	250	2,250	2,250	2,250
Minor Equipment	64390	60	200	200	500	500
<b>SUBTOTAL</b>		<b>810,755</b>	<b>939,650</b>	<b>912,901</b>	<b>912,701</b>	<b>967,950</b>



**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	UTILITIES (02)
<b>Function:</b>	PUBLIC WORKS
<b>430Department:</b>	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	8,151	12,000	2,000	2,000	10,000
<b>SUBTOTAL</b>		<b>8,151</b>	<b>12,000</b>	<b>2,000</b>	<b>2,000</b>	<b>10,000</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	475	5,000	1,000	1,500	1,500
Waste Disposal Service and Other Professional	94807	31,500	75,000	24,750	24,750	83,000
Other	94899	9,520	39,000	-	-	4,000
<b>SUBTOTAL</b>		<b>41,495</b>	<b>119,000</b>	<b>25,750</b>	<b>26,250</b>	<b>88,500</b>
<b>TOTALS</b>		<b>\$ 1,345,242</b>	<b>\$ 1,725,738</b>	<b>\$ 1,750,739</b>	<b>\$ 1,747,068</b>	<b>\$ 1,727,109</b>

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# ***SHARY GOLF COURSE***

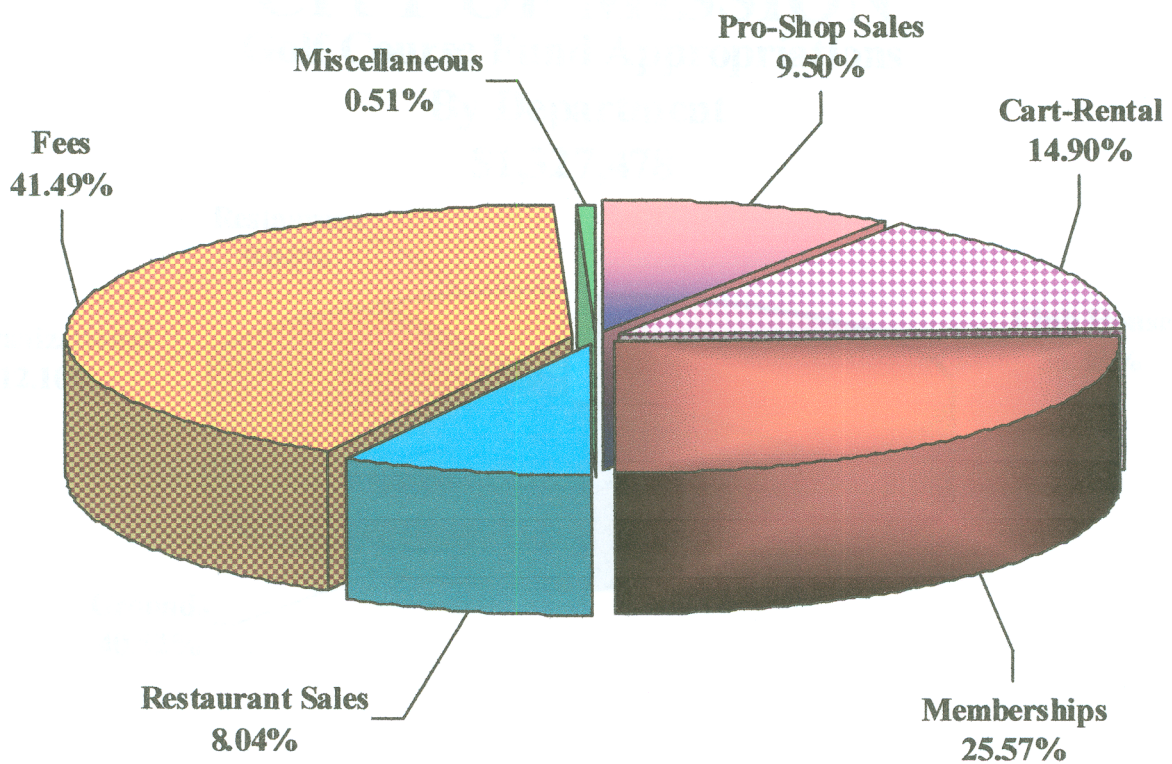
The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

**CITY OF MISSION, TEXAS**  
**GOLF COURSE FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>BEGINNING WORKING CAPITAL</b>		\$ (503,860)	\$ (769,270)	\$ (635,612)	\$ (635,612)	\$ (851,370)
<b><u>ESTIMATED REVENUES:</u></b>						
Pro-Shop Sales	03-300-31000	67,158	125,000	125,000	100,000	130,000
Twilight Rates-Cart Rental	03-300-31050	66,940	-	-	-	-
Cart Rental	03-300-31100	122,812	200,000	200,000	190,000	200,000
Food and Beverage Sales	03-300-31200	95,356	105,000	105,000	105,000	110,000
Daily Green Fees	03-300-31300	300,790	415,000	415,000	380,000	415,000
Driving Range	03-300-31320	37,771	57,000	57,000	45,000	50,000
Prepaid Members	03-300-31400	208,445	238,000	238,000	229,000	350,000
Summer Rates-Green Fees	03-300-31420	63,485	-	-	-	-
Pull Carts & Club Rentals	03-300-31500	3,888	4,000	4,000	4,000	4,000
JR's Fees	03-300-31520	28,266	30,000	30,000	31,500	33,000
Trail Fees	03-300-31600	61,962	72,000	72,000	60,000	70,000
Miscellaneous Income	03-300-31700	1,338	3,000	3,000	4,000	2,000
Interest on Investments	03-300-36050	184	-	-	-	-
Interest on Demand Dep	03-300-36100	663	-	-	300	-
Misc. Insurance Settlements	03-300-36160	2,654	-	-	-	-
Sale of City Equipment	03-300-39001	-	5,000	5,000	-	5,000
Gain/Loss on Fixed Assets	03-300-39002	(630)	-	-	-	-
Capital Contributions	03-300-39701	-	-	-	-	-
<b>Total Revenues</b>		<b>1,061,082</b>	<b>1,254,000</b>	<b>1,254,000</b>	<b>1,148,800</b>	<b>1,369,000</b>
<b>Transfers In</b>		<b>170,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Estimated Revenues and Transfers</b>		<b>1,231,082</b>	<b>1,254,000</b>	<b>1,254,000</b>	<b>1,148,800</b>	<b>1,369,000</b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 727,222</b>	<b>\$ 484,730</b>	<b>\$ 618,388</b>	<b>\$ 513,188</b>	<b>\$ 517,630</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Club House	03-410	\$ 431,493	\$ 475,450	\$ 501,888	\$ 495,405	\$ 508,819
Grounds	03-411	672,836	486,243	583,468	585,327	537,935
Restaurant	03-412	105,801	123,305	123,305	122,705	120,045
Organizational Expenses	03-417	152,704	159,772	164,613	161,121	160,679
<b>Total Appropriations</b>		<b>1,362,834</b>	<b>1,244,770</b>	<b>1,373,274</b>	<b>1,364,558</b>	<b>1,327,478</b>
<b>ENDING WORKING CAPITAL</b>		<b>\$ (635,612)</b>	<b>\$ (760,040)</b>	<b>\$ (754,886)</b>	<b>\$ (851,370)</b>	<b>\$ (809,848)</b>

# CITY OF MISSION

## Golf Course Fund Estimated Revenues By Source \$1,369,000

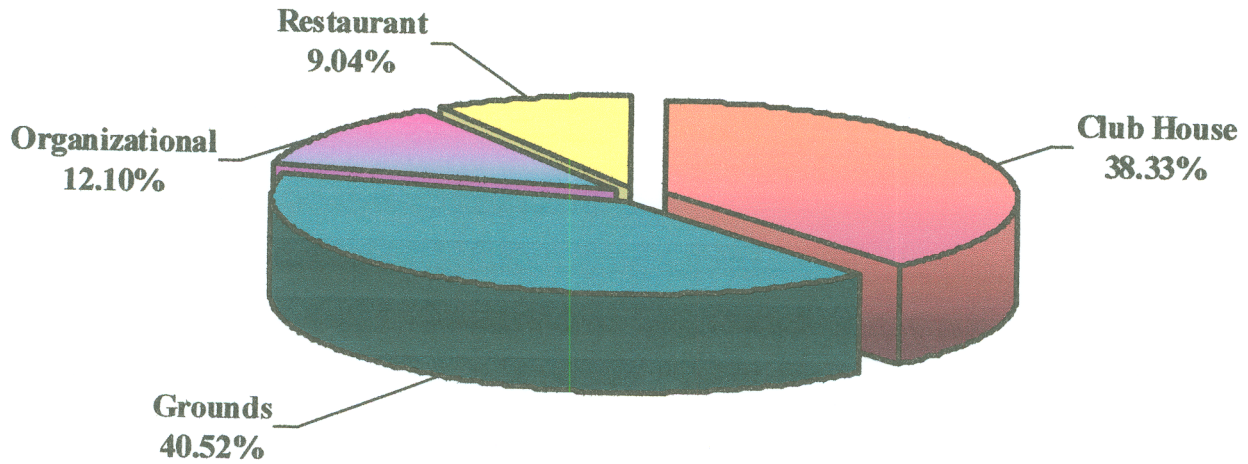


# CITY OF MISSION

## Golf Course Fund Appropriations

### By Department

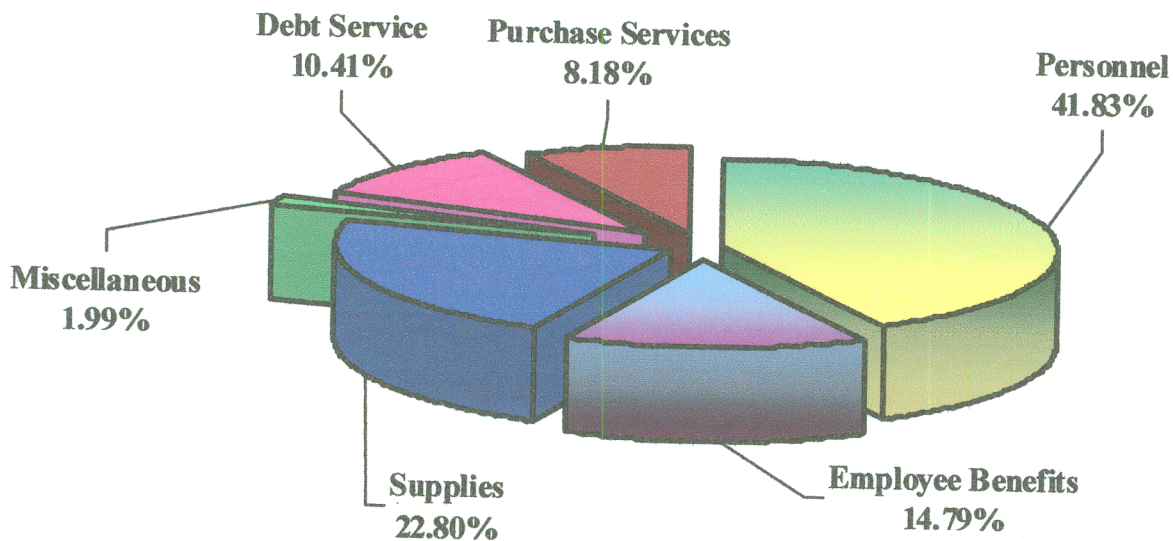
\$1,327,478



## Golf Course Fund Appropriations

### by Category

\$1,327,478



**CITY OF MISSION, TEXAS  
GOLF COURSE FUND  
EXPENSE SUMMARY**

Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
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**APPROPRIATIONS:**

Operating Expenses:							
Club House	03-410	\$ 431,493	\$ 475,450	\$ 501,888	\$ 495,405	\$ 508,819	
Grounds	03-411	672,836	486,243	583,468	585,327	537,935	
Restaurant	03-412	105,801	123,305	123,305	122,705	120,045	
Organizational Expenses	03-417	152,704	159,772	164,613	161,121	160,679	
Total Operations		1,362,834	1,244,770	1,373,274	1,364,558	1,327,478	
Transfers Out - General Fund		-	-	-	-	-	
Total Appropriations		\$ 1,362,834	\$ 1,244,770	\$ 1,373,274	\$ 1,364,558	\$ 1,327,478	

**Operating Appropriations by Category:**

Personnel	561,830	509,818	526,029	533,042	555,246
Employee Benefits	224,672	210,380	220,348	219,376	196,353
Prof & Technical Services	-	1,500	3,400	3,400	3,000
Purchase Property Service	88,970	84,400	87,900	86,821	96,250
Other Purchase Property	8,770	10,150	10,423	7,931	9,350
Supplies	296,091	255,550	293,817	284,033	302,700
Capital Outlay	28,098	12,000	59,542	59,542	-
Miscellaneous	18,430	19,700	30,543	30,141	26,400
Debt	135,973	141,272	141,272	140,272	138,179
Total Operating Appropriations	\$ 1,362,834	\$ 1,244,770	\$ 1,373,274	\$ 1,364,558	\$ 1,327,478

# CITY OF MISSION, TEXAS

**DEPARTMENT: CLUB HOUSE**

**FUND: GOLF COURSE**

**PURPOSE:**

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

**GOALS:**

1. Increase and promote sales to all revenue items with the pro-shop.
2. Improve customer service to a five star rating.
3. Continue to adjust our computer register system to be more user friendly and assist in more accountability.
4. Provide more training to staff with city policies, customer service, and basic to advance computer skills.
5. Develop and administer five year plan for Shary Municipal Golf Course.
6. Increase tournament commitments for the year.
7. Evaluate and improve marketing and advertising plan to better reach out to customers.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ 226,286	\$ 232,208	\$ 238,405	\$ 253,980
Employee Benefits	79,629	88,623	87,077	82,689
Purchased Services	36,123	48,656	47,306	53,500
Supplies	67,928	104,401	94,617	111,200
Other Services and Charges	5,394	7,150	7,150	7,450
<b>Operations Subtotal</b>	415,360	481,038	474,555	508,819
Capital Outlay	16,133	20,850	20,850	-
<b>DEPARTMENTAL TOTAL</b>	\$ 431,493	\$ 501,888	\$ 495,405	\$ 508,819
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	6	6	5	5
Part-Time	3	3	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	10	10	10	10
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>



**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GOLF COURSE FUND (03)
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	55,880	61,172	61,172	61,210	61,172
Salaries of Employees	14030	114,771	119,339	122,539	128,698	128,273
Overtime	14040	645	500	1,161	1,161	500
Extra Help	14050	54,990	50,486	47,336	47,336	64,035
<b>SUBTOTAL</b>		<b>226,286</b>	<b>231,497</b>	<b>232,208</b>	<b>238,405</b>	<b>253,980</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	17,305	17,710	18,610	18,315	19,430
Health Insurance	24070	33,131	35,241	35,241	35,241	22,538
Disability Insurance	24075	614	659	659	659	603
Employee Retirement	24080	17,283	18,306	20,176	19,425	23,175
Unemployment Compensation Insurance	24100	426	2,500	1,600	1,100	3,000
Worker's Compensation Insurance	24110	10,870	12,337	12,337	12,337	13,943
<b>SUBTOTAL</b>		<b>79,629</b>	<b>86,753</b>	<b>88,623</b>	<b>87,077</b>	<b>82,689</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	1,500
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	23,898	33,000	33,000	33,000	36,000
Water	44590	5,228	5,000	9,500	9,500	10,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	750	-	-	-
Other Structures and Improvements	44630	-	400	-	-	-
Machinery and Equipment	44640	2,755	2,000	1,100	-	2,000
Rental of Machinery & Equipment	44660	-	250	250	-	250
<b>SUBTOTAL</b>		<b>31,881</b>	<b>41,400</b>	<b>43,850</b>	<b>42,500</b>	<b>48,250</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Telephone	54470	3,820	3,500	3,500	3,500	3,700
Cable	54485	252	-	1,107	1,107	-
Postage	54490	42	50	50	50	50
Advertising	54510	208	1,000	149	149	-
Over & Short	56190	(80)	-	-	-	-
<b>SUBTOTAL</b>		<b>4,242</b>	<b>4,550</b>	<b>4,806</b>	<b>4,806</b>	<b>3,750</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Office:</i>						
Office Equipment	64120	481	500	120	120	500
Office Supplies	64140	2,989	2,750	2,750	2,750	4,000
<i>Operating Supplies:</i>						
Recreation Supplies	64160	1,596	1,750	1,000	1,000	1,000

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GOLF COURSE FUND (03)
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
Merchandise & Consumables for Resale	64170	46,653	90,000	90,000	80,000	90,000
Cleaning and Sanitation Supplies	64230	-	-	47	47	-
Clothing and Uniforms	64270	662	500	500	500	500
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	1,000	1,000	1,000	-
Other Repair and Maintenance Supplies	64360	15,033	5,000	8,784	9,000	15,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	514	-	200	200	200
<b>SUBTOTAL</b>		<b>67,928</b>	<b>101,500</b>	<b>104,401</b>	<b>94,617</b>	<b>111,200</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Other Structures	74940	-	-	16,850	16,850	-
Machinery and Equipment	74950	16,133	4,000	4,000	4,000	-
<b>SUBTOTAL</b>		<b>16,133</b>	<b>4,000</b>	<b>20,850</b>	<b>20,850</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	183	250	250	250	450
Contractual Services not Otherwise Classified	94810	5,211	5,500	6,900	6,900	7,000
<b>SUBTOTAL</b>		<b>5,394</b>	<b>5,750</b>	<b>7,150</b>	<b>7,150</b>	<b>7,450</b>
<b>TOTALS</b>		<b>\$ 431,493</b>	<b>\$ 475,450</b>	<b>\$ 501,888</b>	<b>\$ 495,405</b>	<b>\$ 508,819</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: GROUNDS**

**FUND: GOLF COURSE**

**PURPOSE:**

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

**GOALS:**

1. Upgrade training for employees to further expand knowledge of fertilization and chemical application on tif dwarf greens.
2. Continue tree trimming and pruning program.
3. Repair cart paths.
4. Redo several tee areas that need resurfacing.
5. Start an in-house nursery to provide shrubbery and grass for course use.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 288,484	\$ 243,721	\$ 244,537	\$ 251,166
Employee Benefits	137,381	122,570	123,744	104,719
Purchased Services	57,124	47,567	47,838	49,600
Supplies	177,432	134,416	134,416	131,000
Other Services and Charges	450	5,052	4,650	1,450
<b>Operations Subtotal</b>	660,871	553,326	555,185	537,935
Capital Outlay	11,965	30,142	30,142	-
<b>DEPARTMENTAL TOTAL</b>	\$ 672,836	\$ 583,468	\$ 585,327	\$ 537,935
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	12	9	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	13	10	11	11
	<b>Actual 06-07</b>		<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>PERFORMANCE INDICATORS</b>				
Maintain fairways	27			
Maintain greens				
1) 328 Bermuda	18			
2) TIF Dwarf Hybrid	9			

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

**Fund No.:** GOLF COURSE FUND (03)  
**Function:** CULTURE & RECREATION  
**Department:** GROUNDS (03-411)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Department Heads and Foremen	14020	48,067	49,537	49,537	49,537	49,537
Salaries of Employees	14030	238,902	178,184	191,184	192,000	201,129
Overtime	14040	1,515	500	3,000	3,000	500
<b>SUBTOTAL</b>		<b>288,484</b>	<b>228,221</b>	<b>243,721</b>	<b>244,537</b>	<b>251,166</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	21,597	17,459	17,459	19,110	19,214
Health Insurance	24070	73,600	58,521	65,049	65,049	41,261
Disability Insurance	24075	1,021	750	820	750	826
Employee Retirement	24080	26,567	23,080	24,580	25,473	26,906
Unemployment Compensation Insurance	24100	277	2,500	2,500	1,200	2,750
Worker's Compensation Insurance	24110	14,319	12,162	12,162	12,162	13,762
<b>SUBTOTAL</b>		<b>137,381</b>	<b>114,472</b>	<b>122,570</b>	<b>123,744</b>	<b>104,719</b>
<b>PURCHASED PROF. &amp; TECHNICAL SERV.</b>	<b>34000</b>					
Other Professional and Para-Professional Serv.	34499	-	1,500	3,400	3,400	1,500
<b>SUBTOTAL</b>		<b>-</b>	<b>1,500</b>	<b>3,400</b>	<b>3,400</b>	<b>1,500</b>
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
<i>Utilities</i>						
Electricity	44570	32,590	35,000	35,000	35,000	38,000
Water	44590	4,361	-	-	271	-
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	433	-	-	-	-
Machinery and Equipment	44640	19,705	8,000	9,050	9,050	10,000
<b>SUBTOTAL</b>		<b>57,089</b>	<b>43,000</b>	<b>44,050</b>	<b>44,321</b>	<b>48,000</b>
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
Travel and Training	54500	35	100	117	117	100
<b>SUBTOTAL</b>		<b>35</b>	<b>100</b>	<b>117</b>	<b>117</b>	<b>100</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Office Supplies	64140	1,126	-	-	-	-
Recreation Supplies	64160	3,367	2,000	2,000	2,000	3,000
Motor Vehicle Fuel	64180	21,202	20,000	27,000	27,000	30,000
Chemicals	64220	53,399	45,000	38,843	38,843	45,000
Raw Water	64242	5,577	6,000	6,000	6,000	7,000
Clothing and Uniforms	64270	5,347	5,500	5,500	5,500	6,000
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	87,414	20,000	55,073	55,073	40,000
<b>SUBTOTAL</b>		<b>177,432</b>	<b>98,500</b>	<b>134,416</b>	<b>134,416</b>	<b>131,000</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
Machinery and Equipment	74950	11,965	-	30,142	30,142	-
<b>SUBTOTAL</b>		<b>11,965</b>	<b>-</b>	<b>30,142</b>	<b>30,142</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Dues and Memberships	94700	450	450	450	450	450
Contractual Services Not Otherwise Classified	94810	-	-	4,200	4,200	-
Other	94899	-	-	402	-	1,000
<b>SUBTOTAL</b>		<b>450</b>	<b>450</b>	<b>5,052</b>	<b>4,650</b>	<b>1,450</b>
<b>TOTALS</b>		<b>\$ 672,836</b>	<b>\$ 486,243</b>	<b>\$ 583,468</b>	<b>\$ 585,327</b>	<b>\$ 537,935</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: RESTAURANT**

**FUND: GOLF COURSE**

**PURPOSE:**

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

Note: A budget for FY 04-05 will be approved at a later date due to reorganization of the Restaurant.

**GOALS:**

1. Be more fiscally minded by monitoring labor and consumable buying.
2. Increase sales by improving customer service, expanded menu, and beverage cart service.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 47,060	\$ 50,100	\$ 50,100	\$ 50,100
Employee Benefits	7,662	9,155	8,555	8,945
Purchased Services	-	-	-	-
Supplies	50,731	55,000	55,000	60,500
Other Services and Charges	348	500	500	500
<b>Operations Subtotal</b>	<b>105,801</b>	<b>114,755</b>	<b>114,155</b>	<b>120,045</b>
Capital Outlay	-	8,550	8,550	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 105,801</b>	<b>\$ 123,305</b>	<b>\$ 122,705</b>	<b>\$ 120,045</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	4	4	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GOLF COURSE FUND (03)
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	RESTAURANT (03-412)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>EMPLOYEE SALARIES AND WAGES:</b>	<b>14000</b>					
Salaries of Employees	14030	358	-	-	-	-
Overtime	14040	-	-	-	-	-
Extra Help	14050	46,702	50,100	50,100	50,100	50,100
<b>SUBTOTAL</b>		<b>47,060</b>	<b>50,100</b>	<b>50,100</b>	<b>50,100</b>	<b>50,100</b>
<b>EMPLOYEE BENEFITS:</b>	<b>24000</b>					
Social Security Tax	24060	3,573	3,833	3,833	3,833	3,833
Health Insurance	24070	35	128	128	128	32
Disability Insurance	24075	-	166	166	166	-
Employee Retirement	24080	1,269	1,392	1,392	1,392	1,494
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	324	1,000	1,000	400	1,000
Worker's Compensation Insurance	24110	2,461	2,636	2,636	2,636	2,586
<b>SUBTOTAL</b>		<b>7,662</b>	<b>9,155</b>	<b>9,155</b>	<b>8,555</b>	<b>8,945</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Merchandise & Consumables for Resale	64170	50,322	55,000	55,000	55,000	60,000
Food, Ice, and Bottled Water	64250	16	-	-	-	-
Clothing and Uniforms	64270	225	350	-	-	-
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	168	200	-	-	500
<b>SUBTOTAL</b>		<b>50,731</b>	<b>55,550</b>	<b>55,000</b>	<b>55,000</b>	<b>60,500</b>
<b>CAPITAL OUTLAYS:</b>	<b>74000</b>					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	8,000	8,550	8,550	-
<b>SUBTOTAL</b>		<b>-</b>	<b>8,000</b>	<b>8,550</b>	<b>8,550</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Other	94899	348	500	500	500	500
<b>SUBTOTAL</b>		<b>348</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>TOTALS</b>		<b>\$ 105,801</b>	<b>\$ 123,305</b>	<b>\$ 123,305</b>	<b>\$ 122,705</b>	<b>\$ 120,045</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATION**

**FUND: GOLF COURSE**

**PURPOSE:**

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and the contingency appropriation as established by the City's Charter.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	4,493	5,500	3,008	5,500
Supplies	-	-	-	-
Other Services and Charges	12,238	17,841	17,841	17,000
<b>Operations Subtotal</b>	16,731	23,341	20,849	22,500
Capital Outlay	-	-	-	-
Debt Service	135,973	141,272	140,272	138,179
<b>DEPARTMENTAL TOTAL</b>	\$ 152,704	\$ 164,613	\$ 161,121	\$ 160,679
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GOLF COURSE FUND (03)
<b>Function:</b>	CULTURE & RECREATION
<b>Department:</b>	ORGANIZATIONAL (03-417)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>OTHER PURCHASED SERVICES:</b>	<b>54000</b>					
<i>Insurance</i>						
General Liability Insurance	54560	4,493	5,500	5,500	3,008	5,500
<b>SUBTOTAL</b>		<b>4,493</b>	<b>5,500</b>	<b>5,500</b>	<b>3,008</b>	<b>5,500</b>
<b>DEBT SERVICE:</b>	<b>84000</b>					
Bond Principal	84790	85,000	90,000	90,000	90,000	90,000
Other Principal	84800	34,722	38,049	38,049	38,049	40,313
Bond Interest	84810	10,449	8,325	8,325	8,325	5,232
Other Debt Interest	84820	5,802	3,898	3,898	3,898	1,634
Fiscal Agents Fees	84840	-	1,000	1,000	-	1,000
<b>SUBTOTAL</b>		<b>135,973</b>	<b>141,272</b>	<b>141,272</b>	<b>140,272</b>	<b>138,179</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Information and Credit Services	94710	12,238	13,000	16,600	16,600	15,000
Taxes	94720	-	-	1,241	1,241	2,000
<b>SUBTOTAL</b>		<b>12,238</b>	<b>13,000</b>	<b>17,841</b>	<b>17,841</b>	<b>17,000</b>
	<b>TOTALS</b>	<b>\$ 152,704</b>	<b>\$ 159,772</b>	<b>\$ 164,613</b>	<b>\$ 161,121</b>	<b>\$ 160,679</b>



# ***SOLID WASTE FUND***

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS  
SOLID WASTE FUND  
FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		<b>Adjusted FY 06-07 Actual</b>	<b>FY 2007-2008 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2008-2009 City Council Approved</b>
<b>BEGINNING WORKING CAPITAL</b>		\$ 304,608	\$ 202,336	\$ 194,615	\$ 194,615	\$ 362,160
<b><u>ESTIMATED REVENUES:</u></b>						
Garbage Fees	05-300-30000	3,440,004	3,638,000	3,638,000	3,625,000	3,770,000
Brush Fees	05-300-30020	426,652	481,500	481,500	440,000	457,600
Roll-off Fees	05-300-30040	6,063	6,000	6,000	6,000	6,000
Franchise Fee	05-300-31500	78,485	80,000	80,000	80,000	82,000
Miscellaneous Income	05-300-33000	747	600	600	1,000	1,000
Interest-Investments	05-300-36050	2,555	3,000	3,000	400	100
Interest-Demand Dep.	05-300-36100	6,283	3,000	3,000	400	400
Total Revenues		3,960,789	4,212,100	4,212,100	4,152,800	4,317,100
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		3,960,789	4,212,100	4,212,100	4,152,800	4,317,100
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 4,265,397</u>	<u>\$ 4,414,436</u>	<u>\$ 4,406,715</u>	<u>\$ 4,347,415</u>	<u>\$ 4,679,260</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Solid Waste	05-410	\$ 3,970,782	\$ 3,985,255	\$ 3,985,255	\$ 3,985,255	\$ 4,132,088
Total Operations		3,970,782	3,985,255	3,985,255	3,985,255	4,132,088
Transfers Out		100,000	150,000	150,000	-	100,000
Total Appropriations		4,070,782	4,135,255	4,135,255	3,985,255	4,232,088
<b>ENDING WORKING CAPITAL</b>		<u>\$ 194,615</u>	<u>\$ 279,181</u>	<u>\$ 271,460</u>	<u>\$ 362,160</u>	<u>\$ 447,172</u>

**CITY OF MISSION, TEXAS  
BUDGET  
FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	SOLID WASTE FUND (05)
<b>Function:</b>	SANITATION
<b>Department:</b>	SOLID WASTE (05-410)

Account Description	Account Object	Adjusted FY 06-07 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approved
<b>PURCHASED PROPERTY SERVICES:</b>	<b>44000</b>					
Rental of Machinery and Equipment	44660	3,800	7,000	7,000	7,000	7,000
<b>SUBTOTAL</b>		<b>3,800</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>SUPPLIES:</b>	<b>64000</b>					
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	-	-	-	-
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MISCELLANEOUS</b>	<b>94000</b>					
Solid Waste Disposal Service	94805	3,966,982	3,670,833	3,670,833	3,670,833	3,817,666
Contractual Services Not Other Wise Classified	94810	-	37,422	37,422	37,422	37,422
Management Fee	94860	-	250,000	250,000	250,000	250,000
Other	94899	-	-	-	-	-
Contingency	94850	-	10,000	10,000	10,000	10,000
Bad Debt	56900	-	10,000	10,000	10,000	10,000
<b>SUBTOTAL</b>		<b>3,966,982</b>	<b>3,978,255</b>	<b>3,978,255</b>	<b>3,978,255</b>	<b>4,125,088</b>
<b>TOTALS</b>		<b>\$ 3,970,782</b>	<b>\$ 3,985,255</b>	<b>\$ 3,985,255</b>	<b>\$ 3,985,255</b>	<b>\$ 4,132,088</b>

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# ***GROUP HEALTH INSURANCE FUND***

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS**  
**GROUP HEALTH INSURANCE FUND**  
**FISCAL YEAR 2008-2009 BUDGET SUMMARY**

		Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 797,305	\$ 1,045,655	\$ 1,711,054	\$ 1,711,054	\$ 2,273,554
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	3,206,767	3,150,000	3,150,000	3,390,000	2,166,000
M.E.D.A. Insurance Premium	19-300-31201	36,857	34,000	34,000	34,000	39,000
Employee Direct Payment	19-300-31250	1,622	1,000	1,000	-	344,000
COBRA Insurance Premium	19-300-31300	249	250	250	-	-
Retiree Insurance Premium	19-300-31350	8,462	7,000	7,000	10,000	7,000
Reimb-Stop Loss Insurance	19-300-31400	144,890	200,000	200,000	150,000	100,000
Interest on Investments	19-300-36050	50,094	22,000	22,000	45,000	25,000
Interest on Demand	19-300-36100	19,351	15,000	15,000	11,000	10,000
Miscellaneous	19-300-36150	20	-	-	-	-
Gain (Loss) on Securities	19-300-36250	-	-	-	-	-
Total Estimated Revenues		<u>3,468,312</u>	<u>3,429,250</u>	<u>3,429,250</u>	<u>3,640,000</u>	<u>2,691,000</u>
Total Estimated Revenues and Transfers		<u>3,468,312</u>	<u>3,429,250</u>	<u>3,429,250</u>	<u>3,640,000</u>	<u>2,691,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 4,265,617</u>	<u>\$ 4,474,905</u>	<u>\$ 5,140,304</u>	<u>\$ 5,351,054</u>	<u>\$ 4,964,554</u>
<b>APPROPRIATIONS</b>						
<u>Operating Expenses:</u>						
Group Health Premiums	19-410	\$ 2,554,563	\$ 3,659,000	\$ 3,659,000	\$ 3,077,500	\$ 3,429,000
Total Operating Expenses		<u>2,554,563</u>	<u>3,659,000</u>	<u>3,659,000</u>	<u>3,077,500</u>	<u>3,429,000</u>
<b>TOTAL APPROPRIATIONS</b>		<u>2,554,563</u>	<u>3,659,000</u>	<u>3,659,000</u>	<u>3,077,500</u>	<u>3,429,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 1,711,054</u>	<u>\$ 815,905</u>	<u>\$ 1,481,304</u>	<u>\$ 2,273,554</u>	<u>\$ 1,535,554</u>

**CITY OF MISSION, TEXAS**  
**BUDGET**  
**FISCAL YEAR 2008-2009**

<b>Fund No.:</b>	GROUP HEALTH INSURANCE FUND (19)
<b>Function:</b>	GENERAL
<b>Department:</b>	PREMIUMS (19-410)

Account Description	Account Object	Adjusted FY 06-2007 Actual	FY 2007-2008 Original Budget	FY 2007-2008 Amended Budget	FY 2007-2008 Estimate	FY 2008-2009 City Council Approval
<b>OTHER PURCHASED SERVICES:</b>	<b>56000</b>					
Medical Claims	56000	1,787,404	2,700,000	2,700,000	2,100,000	2,400,000
Dental Claims	56005	86,459	100,000	100,000	100,000	115,000
Prescription Drugs	56007	239,621	285,000	285,000	290,000	300,000
Claims Administration	56010	127,703	160,000	160,000	140,000	150,000
Re-Insurance	56015	303,124	350,000	350,000	385,000	400,000
Life and AD&D	56020	10,252	14,000	14,000	12,500	14,000
Wellness Program	56021	-	50,000	50,000	50,000	50,000
<b>SUBTOTAL</b>		<b>2,554,563</b>	<b>3,659,000</b>	<b>3,659,000</b>	<b>3,077,500</b>	<b>3,429,000</b>
	<b>TOTALS</b>	<b>\$ 2,554,563</b>	<b>\$ 3,659,000</b>	<b>\$ 3,659,000</b>	<b>\$ 3,077,500</b>	<b>\$ 3,429,000</b>

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# ***BOND SCHEDULES***

CITY OF MISSION

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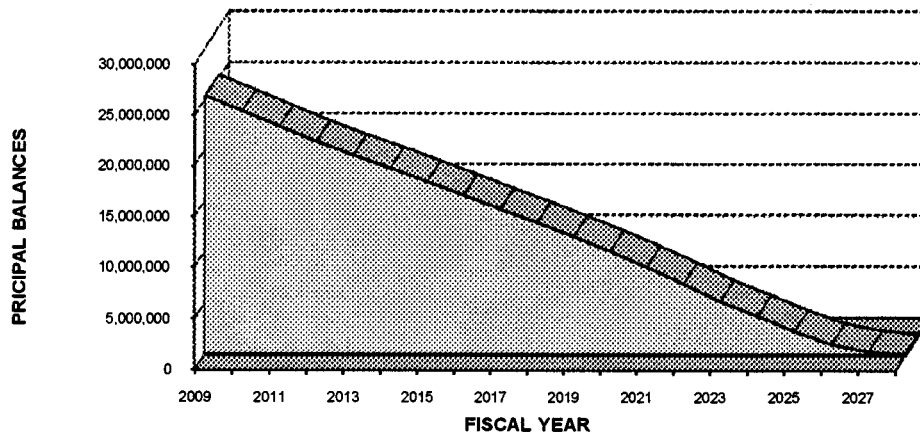
# ***GENERAL OBLIGATION BONDS***

CITY OF MISSION

**CITY OF MISSION, TEXAS**  
**GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS**  
**ANNUAL DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					26,750,000.00
2009	1,420,000.00	1,204,440.65	11,000.00	2,635,440.65	25,330,000.00
2010	1,495,000.00	1,140,608.14	11,000.00	2,646,608.14	23,835,000.00
2011	1,530,000.00	1,074,732.51	10,000.00	2,614,732.51	22,305,000.00
2012	1,525,000.00	1,007,313.73	9,000.00	2,541,313.73	20,780,000.00
2013	1,325,000.00	943,943.76	9,000.00	2,277,943.76	19,455,000.00
2014	1,280,000.00	885,692.51	8,000.00	2,173,692.51	18,175,000.00
2015	1,330,000.00	827,252.51	8,000.00	2,165,252.51	16,845,000.00
2016	1,325,000.00	767,591.88	8,000.00	2,100,591.88	15,520,000.00
2017	1,360,000.00	706,168.75	7,000.00	2,073,168.75	14,160,000.00
2018	1,320,000.00	644,081.25	6,000.00	1,970,081.25	12,840,000.00
2019	1,380,000.00	581,190.00	6,000.00	1,967,190.00	11,460,000.00
2020	1,450,000.00	514,676.25	6,000.00	1,970,676.25	10,010,000.00
2021	1,525,000.00	444,423.75	6,000.00	1,975,423.75	8,485,000.00
2022	1,600,000.00	370,046.25	6,000.00	1,976,046.25	6,885,000.00
2023	1,690,000.00	290,892.50	6,000.00	1,986,892.50	5,195,000.00
2024	1,415,000.00	216,090.00	5,000.00	1,636,090.00	3,780,000.00
2025	1,480,000.00	146,487.50	5,000.00	1,631,487.50	2,300,000.00
2026	1,290,000.00	79,050.00	4,000.00	1,373,050.00	1,010,000.00
2027	715,000.00	30,993.75	2,000.00	747,993.75	295,000.00
2028	295,000.00	7,375.00	1,000.00	303,375.00	-
	<u>\$ 26,750,000.00</u>	<u>\$ 11,883,050.69</u>	<u>\$ 134,000.00</u>	<u>\$ 38,767,050.69</u>	

**OUTSTANDING G.O. BONDS**  
**As of 10/01/08 to Year 2028**



**CITY OF MISSION, TEXAS**  
**GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS**  
**CURRENT DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

ISSUE	OUTSTANDING 10/01/08	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
PPFCO - SERIES 1995	165,000.00	50,000.00	7,000.00	1,000.00	58,000.00
PPFCO - SERIES 1998	550,000.00	100,000.00	22,962.50	1,000.00	123,962.50
CO - SERIES 1998	3,680,000.00	165,000.00	173,987.50	1,000.00	339,987.50
PPFCO - SERIES 2000	285,000.00	40,000.00	13,687.50	1,000.00	54,687.50
CO - SERIES 2000	3,360,000.00	115,000.00	180,323.75	1,000.00	296,323.75
PPFCO - SERIES 2003	75,000.00	35,000.00	1,868.75	1,000.00	37,868.75
CO - SERIES 2003	3,875,000.00	125,000.00	173,237.51	1,000.00	299,237.51
CO-SERIES 2004	835,000.00	60,000.00	34,493.76	1,000.00	95,493.76
CO-SERIES 2005	3,255,000.00	155,000.00	123,641.88	1,000.00	279,641.88
CO-SERIES 2005A	3,960,000.00	145,000.00	188,925.00	1,000.00	334,925.00
CO-SERIES 2007	6,710,000.00	430,000.00	284,312.50	1,000.00	715,312.50
	<u>\$ 26,750,000.00</u>	<u>\$ 1,420,000.00</u>	<u>\$1,204,440.65</u>	<u>\$ 11,000.00</u>	<u>\$2,635,440.65</u>

**CITY OF MISSION, TEXAS**  
**PPF CONTRACTUAL OBLIGATIONS SERIES 1995**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/01/09	50,000.00	4,125.00	1,000.00	55,125.00
08/01/09		2,875.00		2,875.00
02/01/10	55,000.00	2,875.00	1,000.00	58,875.00
08/01/10		1,500.00		1,500.00
02/01/11	60,000.00	1,500.00	1,000.00	62,500.00
	<u>\$ 165,000.00</u>	<u>\$ 12,875.00</u>	<u>\$ 3,000.00</u>	<u>\$ 180,875.00</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: December 1, 1995  
PRINCIPAL AMOUNT OF ISSUE: \$1,530,000.00

Average Coupon.....5.0448154%

**CITY OF MISSION, TEXAS  
PPFCO SERIES 1998 TAX-SUPPORTED PORTION  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	100,000.00	12,606.25	1,000.00	113,606.25
8/15/2009		10,356.25		10,356.25
2/15/2010	105,000.00	10,356.25	1,000.00	116,356.25
8/15/2010		7,993.75		7,993.75
2/15/2011	110,000.00	7,993.75	1,000.00	118,993.75
8/15/2011		5,463.75		5,463.75
2/15/2012	115,000.00	5,463.75	1,000.00	121,463.75
8/15/2012		2,790.00		2,790.00
2/15/2013	<u>120,000.00</u>	<u>2,790.00</u>	<u>1,000.00</u>	<u>123,790.00</u>
	<u>\$ 550,000.00</u>	<u>\$ 65,813.75</u>	<u>\$ 5,000.00</u>	<u>\$ 620,813.75</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: June 15, 1998  
PRINCIPAL AMOUNT OF ISSUE: \$2,955,000.00

Average Coupon.....4.6074020%

**CITY OF MISSION, TEXAS  
COMBINATION TAX & LIMITED PLEDGE  
REVENUE CO'S SERIES 1998  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	165,000.00	88,850.00	1,000.00	254,850.00
8/15/2009		85,137.50		85,137.50
2/15/2010	175,000.00	85,137.50	1,000.00	261,137.50
8/15/2010		81,200.00		81,200.00
2/15/2011	185,000.00	81,200.00	1,000.00	267,200.00
8/15/2011		76,945.00		76,945.00
2/15/2012	195,000.00	76,945.00	1,000.00	272,945.00
8/15/2012		72,460.00		72,460.00
2/15/2013	205,000.00	72,460.00	1,000.00	278,460.00
8/15/2013		67,693.75		67,693.75
2/15/2014	215,000.00	67,693.75	1,000.00	283,693.75
8/15/2014		62,641.25		62,641.25
2/15/2015	225,000.00	62,641.25	1,000.00	288,641.25
8/15/2015		57,297.50		57,297.50
2/15/2016	240,000.00	57,297.50	1,000.00	298,297.50
8/15/2016		51,477.50		51,477.50
2/15/2017	250,000.00	51,477.50	1,000.00	302,477.50
8/15/2017		45,352.50		45,352.50
2/15/2018	265,000.00	45,352.50	1,000.00	311,352.50
8/15/2018		38,860.00		38,860.00
2/15/2019	280,000.00	38,860.00	1,000.00	319,860.00
8/15/2019		32,000.00		32,000.00
2/15/2020	295,000.00	32,000.00	1,000.00	328,000.00
8/15/2020		24,625.00		24,625.00
2/15/2021	310,000.00	24,625.00	1,000.00	335,625.00
8/15/2021		16,875.00		16,875.00
2/15/2022	330,000.00	16,875.00	1,000.00	347,875.00
8/15/2022		8,625.00		8,625.00
2/15/2023	345,000.00	8,625.00	1,000.00	354,625.00
	<u>\$ 3,680,000.00</u>	<u>\$ 1,531,230.00</u>	<u>\$ 15,000.00</u>	<u>\$ 5,226,230.00</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: June 15, 1998  
PRINCIPAL AMOUNT OF ISSUE: \$4,820,000.00

Average Coupon.....4.9647373%



**CITY OF MISSION, TEXAS**  
**PPFCO SERIES 2000-TAX SUPPORTED PORTION**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	40,000.00	7,343.75	1,000.00	48,343.75
8/15/2009		6,343.75		6,343.75
2/15/2010	40,000.00	6,343.75	1,000.00	47,343.75
8/15/2010		5,343.75		5,343.75
2/15/2011	30,000.00	5,343.75	1,000.00	36,343.75
8/15/2011		4,593.75		4,593.75
2/15/2012	30,000.00	4,593.75	1,000.00	35,593.75
8/15/2012		3,806.25		3,806.25
2/15/2013	35,000.00	3,806.25	1,000.00	39,806.25
8/15/2013		2,887.50		2,887.50
2/15/2014	35,000.00	2,887.50	1,000.00	38,887.50
8/15/2014		1,968.75		1,968.75
2/15/2015	35,000.00	1,968.75	1,000.00	37,968.75
8/15/2015		1,050.00		1,050.00
2/15/2016	40,000.00	1,050.00	1,000.00	42,050.00
	<u>\$ 285,000.00</u>	<u>\$ 59,331.25</u>	<u>\$ 8,000.00</u>	<u>\$ 352,331.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: August 31, 20000  
PRINCIPAL AMOUNT OF ISSUE: \$1,835,000.00

AVERAGE LIFE: 4.596 Years  
AVERAGE COUPON: 4.9997760%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2000  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	115,000.00	91,843.75	1,000.00	207,843.75
8/15/2009		88,480.00		88,480.00
2/15/2010	120,000.00	88,480.00	1,000.00	209,480.00
8/15/2010		85,030.00		85,030.00
2/15/2011	125,000.00	85,030.00	1,000.00	211,030.00
8/15/2011		81,592.50		81,592.50
2/15/2012	135,000.00	81,592.50	1,000.00	217,592.50
8/15/2012		77,880.00		77,880.00
2/15/2013	140,000.00	77,880.00	1,000.00	218,880.00
8/15/2013		74,275.00		74,275.00
2/15/2014	150,000.00	74,275.00	1,000.00	225,275.00
8/15/2014		70,412.50		70,412.50
2/15/2015	155,000.00	70,412.50	1,000.00	226,412.50
8/15/2015		66,343.75		66,343.75
2/15/2016	165,000.00	66,343.75	1,000.00	232,343.75
8/15/2016		62,012.50		62,012.50
2/15/2017	175,000.00	62,012.50	1,000.00	238,012.50
8/15/2017		57,200.00		57,200.00
2/15/2018	185,000.00	57,200.00	1,000.00	243,200.00
8/15/2018		52,112.50		52,112.50
2/15/2019	195,000.00	52,112.50	1,000.00	248,112.50
8/15/2019		46,750.00		46,750.00
2/15/2020	205,000.00	46,750.00	1,000.00	252,750.00
8/15/2020		41,112.50		41,112.50
2/15/2021	215,000.00	41,112.50	1,000.00	257,112.50
8/15/2021		35,200.00		35,200.00
2/15/2022	230,000.00	35,200.00	1,000.00	266,200.00
8/15/2022		28,875.00		28,875.00
2/15/2023	240,000.00	28,875.00	1,000.00	269,875.00
8/15/2023		22,275.00		22,275.00
2/15/2024	255,000.00	22,275.00	1,000.00	278,275.00
8/15/2024		15,262.50		15,262.50
2/15/2025	270,000.00	15,262.50	1,000.00	286,262.50
8/15/2025		7,837.50		7,837.50
2/15/2026	285,000.00	7,837.50	1,000.00	293,837.50
	<u>\$ 3,360,000.00</u>	<u>\$ 1,917,146.25</u>	<u>\$ 18,000.00</u>	<u>\$ 5,295,146.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: August 15, 2000  
PRINCIPAL AMOUNT OF ISSUE: \$4,000,000

AVERAGE LIFE: 16.233 Years  
AVERAGE COUPON: 5.4724454%

**CITY OF MISSION, TEXAS  
PPFCO SERIES 2003-TAX SUPPORTED PORTION  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	35,000.00	1,218.75	1,000.00	37,218.75
8/15/2009		650.00		650.00
2/15/2010	<u>40,000.00</u>	<u>650.00</u>	<u>1,000.00</u>	<u>41,650.00</u>
	<u>\$ 75,000.00</u>	<u>\$ 2,518.75</u>	<u>\$ 2,000.00</u>	<u>\$ 79,518.75</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$1,020,000.00

Interest at 2.00% to 3.25%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2003  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	125,000.00	87,634.38	1,000.00	213,634.38
8/15/2009		85,603.13		85,603.13
2/15/2010	130,000.00	85,603.13	1,000.00	216,603.13
8/15/2010		83,328.13		83,328.13
2/15/2011	135,000.00	83,328.13	1,000.00	219,328.13
8/15/2011		80,796.88		80,796.88
2/15/2012	140,000.00	80,796.88	1,000.00	221,796.88
8/15/2012		77,996.88		77,996.88
2/15/2013	145,000.00	77,996.88	1,000.00	223,996.88
8/15/2013		75,096.88		75,096.88
2/15/2014	155,000.00	75,096.88	1,000.00	231,096.88
8/15/2014		71,996.88		71,996.88
2/15/2015	160,000.00	71,996.88	1,000.00	232,996.88
8/15/2015		68,796.88		68,796.88
2/15/2016	165,000.00	68,796.88	1,000.00	234,796.88
8/15/2016		65,393.75		65,393.75
2/15/2017	175,000.00	65,393.75	1,000.00	241,393.75
8/15/2017		61,675.00		61,675.00
2/15/2018	180,000.00	61,675.00	1,000.00	242,675.00
8/15/2018		57,737.50		57,737.50
2/15/2019	190,000.00	57,737.50	1,000.00	248,737.50
8/15/2019		53,462.50		53,462.50
2/15/2020	195,000.00	53,462.50	1,000.00	249,462.50
8/15/2020		48,977.50		48,977.50
2/15/2021	205,000.00	48,977.50	1,000.00	254,977.50
8/15/2021		44,160.00		44,160.00
2/15/2022	215,000.00	44,160.00	1,000.00	260,160.00
8/15/2022		39,000.00		39,000.00
2/15/2023	230,000.00	39,000.00	1,000.00	270,000.00
8/15/2023		33,250.00		33,250.00
2/15/2024	240,000.00	33,250.00	1,000.00	274,250.00
8/15/2024		27,250.00		27,250.00
2/15/2025	250,000.00	27,250.00	1,000.00	278,250.00
8/15/2025		21,000.00		21,000.00
2/15/2026	265,000.00	21,000.00	1,000.00	287,000.00
8/15/2026		14,375.00		14,375.00
2/15/2027	280,000.00	14,375.00	1,000.00	295,375.00
8/15/2027		7,375.00		7,375.00
2/15/2028	295,000.00	7,375.00	1,000.00	303,375.00
	<u>\$ 3,875,000.00</u>	<u>\$ 2,122,178.20</u>	<u>\$ 20,000.00</u>	<u>\$ 6,017,178.20</u>

PAYEE: The Bank of New York      DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$4,120,000.00  
Interest Rates at 3.00% to 5.00%

**CITY OF MISSION, TEXAS  
 CERTIFICATE OF OBLIGATION SERIES 2004  
 SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	60,000.00	17,903.13	1,000.00	78,903.13
8/15/2009		16,590.63		16,590.63
2/15/2010	75,000.00	16,590.63	1,000.00	92,590.63
8/15/2010		14,950.00		14,950.00
2/15/2011	100,000.00	14,950.00	1,000.00	115,950.00
8/15/2011		12,762.50		12,762.50
2/15/2012	100,000.00	12,762.50	1,000.00	113,762.50
8/15/2012		10,575.00		10,575.00
2/15/2013	100,000.00	10,575.00	1,000.00	111,575.00
8/15/2013		8,387.50		8,387.50
2/15/2014	100,000.00	8,387.50	1,000.00	109,387.50
8/15/2014		6,200.00		6,200.00
2/15/2015	100,000.00	6,200.00	1,000.00	107,200.00
8/15/2015		4,200.00		4,200.00
2/15/2016	100,000.00	4,200.00	1,000.00	105,200.00
8/15/2016		2,125.00		2,125.00
2/15/2017	100,000.00	2,125.00	1,000.00	103,125.00
	<u>\$ 835,000.00</u>	<u>\$ 169,484.39</u>	<u>\$ 9,000.00</u>	<u>\$ 1,013,484.39</u>

PAYEE: The Bank of New York      DATE OF ISSUE: August 10, 2004  
 PRINCIPAL AMOUNT OF ISSUE: \$1,035,000.00  
 INTEREST RATES AT 4.00% TO 4.375%

**CITY OF MISSION, TEXAS**  
**CERTIFICATE OF OBLIGATION SERIES 2005**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	155,000.00	63,031.88	1,000.00	219,031.88
8/15/2009		60,610.00		60,610.00
2/15/2010	165,000.00	60,610.00	1,000.00	226,610.00
8/15/2010		57,928.75		57,928.75
2/15/2011	170,000.00	57,928.75	1,000.00	228,928.75
8/15/2011		54,953.75		54,953.75
2/15/2012	170,000.00	54,953.75	1,000.00	225,953.75
8/15/2012		51,978.75		51,978.75
2/15/2013	180,000.00	51,978.75	1,000.00	232,978.75
8/15/2013		48,378.75		48,378.75
2/15/2014	195,000.00	48,378.75	1,000.00	244,378.75
8/15/2014		44,478.75		44,478.75
2/15/2015	210,000.00	44,478.75	1,000.00	255,478.75
8/15/2015		40,278.75		40,278.75
2/15/2016	150,000.00	40,278.75	1,000.00	191,278.75
8/15/2016		37,503.75		37,503.75
2/15/2017	170,000.00	37,503.75	1,000.00	208,503.75
8/15/2017		34,316.25		34,316.25
2/15/2018	180,000.00	34,316.25	1,000.00	215,316.25
8/15/2018		30,896.25		30,896.25
2/15/2019	180,000.00	30,896.25	1,000.00	211,896.25
8/15/2019		27,296.25		27,296.25
2/15/2020	190,000.00	27,296.25	1,000.00	218,296.25
8/15/2020		23,496.25		23,496.25
2/15/2021	210,000.00	23,496.25	1,000.00	234,496.25
8/15/2021		19,296.25		19,296.25
2/15/2022	210,000.00	19,296.25	1,000.00	230,296.25
8/15/2022		15,096.25		15,096.25
2/15/2023	230,000.00	15,096.25	1,000.00	246,096.25
8/15/2023		10,352.50		10,352.50
2/15/2024	240,000.00	10,352.50	1,000.00	251,352.50
8/15/2024		5,312.50		5,312.50
2/15/2025	250,000.00	5,312.50	1,000.00	256,312.50
	<u>\$ 3,255,000.00</u>	<u>\$ 1,187,379.38</u>	<u>\$ 17,000.00</u>	<u>\$ 4,459,379.38</u>

PAYEE: Texas State Bank      DATE OF ISSUE: February 15, 2005

PRINCIPAL AMOUNT OF ISSUE: \$4,115,000

Bonds Callable....02/15/2014 @100.00      Average Coupon.....3.93159704%

Interest Rate at 3.00% to 4.25%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2005A  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	145,000.00	95,912.50	1,000.00	241,912.50
8/15/2009		93,012.50		93,012.50
2/15/2010	150,000.00	93,012.50	1,000.00	244,012.50
8/15/2010		90,012.50		90,012.50
2/15/2011	160,000.00	90,012.50	1,000.00	251,012.50
8/15/2011		86,812.50		86,812.50
2/15/2012	165,000.00	86,812.50	1,000.00	252,812.50
8/15/2012		83,306.25		83,306.25
2/15/2013	170,000.00	83,306.25	1,000.00	254,306.25
8/15/2013		79,693.75		79,693.75
2/15/2014	180,000.00	79,693.75	1,000.00	260,693.75
8/15/2014		75,643.75		75,643.75
2/15/2015	185,000.00	75,643.75	1,000.00	261,643.75
8/15/2015		71,481.25		71,481.25
2/15/2016	195,000.00	71,481.25	1,000.00	267,481.25
8/15/2016		67,093.75		67,093.75
2/15/2017	205,000.00	67,093.75	1,000.00	273,093.75
8/15/2017		61,968.75		61,968.75
2/15/2018	215,000.00	61,968.75	1,000.00	277,968.75
8/15/2018		56,593.75		56,593.75
2/15/2019	225,000.00	56,593.75	1,000.00	282,593.75
8/15/2019		50,968.75		50,968.75
2/15/2020	240,000.00	50,968.75	1,000.00	291,968.75
8/15/2020		44,968.75		44,968.75
2/15/2021	250,000.00	44,968.75	1,000.00	295,968.75
8/15/2021		38,718.75		38,718.75
2/15/2022	265,000.00	38,718.75	1,000.00	304,718.75
8/15/2022		31,762.50		31,762.50
2/15/2023	280,000.00	31,762.50	1,000.00	312,762.50
8/15/2023		24,412.50		24,412.50
2/15/2024	295,000.00	24,412.50	1,000.00	320,412.50
8/15/2024		16,668.75		16,668.75
2/15/2025	310,000.00	16,668.75	1,000.00	327,668.75
8/15/2025		8,531.25		8,531.25
2/15/2026	325,000.00	8,531.25	1,000.00	334,531.25
	<u>\$ 3,960,000.00</u>	<u>\$ 2,059,212.50</u>	<u>\$ 18,000.00</u>	<u>\$ 6,037,212.50</u>

PAYEE: Texas State Bank      DATE OF ISSUE: November 1, 2005  
PRINCIPAL AMOUNT OF ISSUE: \$4,100,000  
Bonds Callable 2/15/2015 @100.00      Average Coupon.....5.00342901%  
Interest Rate at 4.00% to 5.25%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2007  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	430,000.00	147,531.25	1,000.00	578,531.25
8/15/2009		136,781.25		136,781.25
2/15/2010	440,000.00	136,781.25	1,000.00	577,781.25
8/15/2010		126,881.25		126,881.25
2/15/2011	455,000.00	126,881.25	1,000.00	582,881.25
8/15/2011		116,643.75		116,643.75
2/15/2012	475,000.00	116,643.72	1,000.00	592,643.72
8/15/2012		105,956.25		105,956.25
2/15/2013	230,000.00	105,956.25	1,000.00	336,956.25
8/15/2013		100,781.25		100,781.25
2/15/2014	250,000.00	100,781.25	1,000.00	351,781.25
8/15/2014		95,156.25		95,156.25
2/15/2015	260,000.00	95,156.25	1,000.00	356,156.25
8/15/2015		89,306.25		89,306.25
2/15/2016	270,000.00	89,306.25	1,000.00	360,306.25
8/15/2016		83,231.25		83,231.25
2/15/2017	285,000.00	83,231.25	1,000.00	369,231.25
8/15/2017		76,818.75		76,818.75
2/15/2018	295,000.00	76,818.75	1,000.00	372,818.75
8/15/2018		70,550.00		70,550.00
2/15/2019	310,000.00	70,550.00	1,000.00	381,550.00
8/15/2019		63,962.50		63,962.50
2/15/2020	325,000.00	63,962.50	1,000.00	389,962.50
8/15/2020		57,056.25		57,056.25
2/15/2021	335,000.00	57,056.25	1,000.00	393,056.25
8/15/2021		49,937.50		49,937.50
2/15/2022	350,000.00	49,937.50	1,000.00	400,937.50
8/15/2022		42,500.00		42,500.00
2/15/2023	365,000.00	42,500.00	1,000.00	408,500.00
8/15/2023		34,743.75		34,743.75
2/15/2024	385,000.00	34,743.75	1,000.00	420,743.75
8/15/2024		26,562.50		26,562.50
2/15/2025	400,000.00	26,562.50	1,000.00	427,562.50
8/15/2025		18,062.50		18,062.50
2/15/2026	415,000.00	18,062.50	1,000.00	434,062.50
8/15/2026		9,243.75		9,243.75
2/15/2027	435,000.00	9,243.75	1,000.00	445,243.75
	<u>\$ 6,710,000.00</u>	<u>\$ 2,755,881.22</u>	<u>\$ 19,000.00</u>	<u>\$ 9,484,881.22</u>

PAYEE: Texas State Bank      DATE OF ISSUE: September 15, 2007  
PRINCIPAL AMOUNT OF ISSUE: \$7,000,000  
Bonds Callable 2/15/07 @ 100.00      Average Coupon..... 4.30955242%



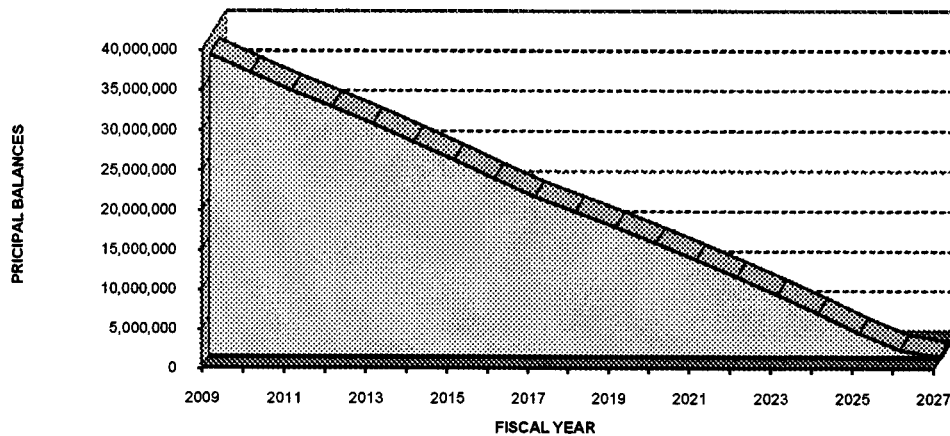
# ***UTILITY REVENUE BONDS***

CITY OF MISSION

**CITY OF MISSION, TEXAS**  
**UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS**  
**ANNUAL DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					40,115,811.29
2009	2,176,872.78	1,697,476.34	7,000.00	3,881,349.12	37,938,938.51
2010	2,297,315.75	1,627,935.12	7,000.00	3,932,250.87	35,641,622.76
2011	2,242,315.75	1,536,488.57	6,000.00	3,784,804.32	33,399,307.01
2012	2,042,315.75	1,448,663.97	6,000.00	3,496,979.72	31,356,991.26
2013	2,119,315.75	1,362,455.15	6,000.00	3,487,770.90	29,237,675.51
2014	2,224,758.74	1,284,559.27	6,000.00	3,515,318.01	27,012,916.77
2015	2,229,872.74	1,165,017.47	6,000.00	3,400,890.21	24,783,044.03
2016	2,344,315.75	1,075,309.58	4,000.00	3,423,625.33	22,438,728.28
2017	2,260,315.75	974,912.88	4,000.00	3,239,228.63	20,178,412.53
2018	1,867,315.75	888,248.97	4,000.00	2,759,564.72	18,311,096.78
2019	1,933,315.75	806,387.86	4,000.00	2,743,703.61	16,377,781.03
2020	2,000,315.75	720,254.81	4,000.00	2,724,570.56	14,377,465.28
2021	2,087,315.75	629,127.15	4,000.00	2,720,442.90	12,290,149.53
2022	2,160,315.75	532,637.99	4,000.00	2,696,953.74	10,129,833.78
2023	2,252,315.75	430,946.96	4,000.00	2,687,262.71	7,877,518.03
2024	2,344,315.75	324,019.06	4,000.00	2,672,334.81	5,533,202.28
2025	2,480,758.74	211,294.12	4,000.00	2,696,052.86	3,052,443.54
2026	2,127,443.54	96,000.76	4,000.00	2,227,444.30	925,000.00
2027	925,000.00	20,812.50	1,000.00	946,812.50	(0.00)
	<u>\$ 40,115,811.29</u>	<u>\$ 16,832,548.53</u>	<u>\$ 89,000.00</u>	<u>\$ 57,037,359.82</u>	

**OUTSTANDING REVENUE BONDS**  
**As of 10/01/08 to Year 2027**



**CITY OF MISSION, TEXAS  
UTILITY FUND  
CURRENT DEBT SERVICE REQUIREMENTS  
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/08	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
EDAP Junior Lien Rev Bonds 1995-A	290,000.00	34,000.00	18,941.50	1,000.00	53,941.50
SRF Junior Lien Rev. Bonds 1995-B	939,000.00	115,000.00	46,383.00	1,000.00	162,383.00
PPFCO Series 2003	245,000.00	120,000.00	6,012.50	1,000.00	127,012.50
WW&SS Junior Lien Rev Bonds 2004-A	13,710,000.00	495,000.00	696,001.25	1,000.00	1,192,001.25
WW&SS Junior Lien Rev Bonds 2004-B	566,000.00	20,000.00	30,738.30	1,000.00	51,738.30
WW & SS 2006 Refunding Series	16,485,000.00	970,000.00	695,011.26	1,000.00	1,666,011.26
WW/SS 2006A Revenue Bonds	7,880,811.29	422,872.78	204,388.53	1,000.00	628,261.31
	<u>\$ 40,115,811.29</u>	<u>\$ 2,176,872.78</u>	<u>\$ 1,697,476.34</u>	<u>\$ 7,000.00</u>	<u>\$ 3,881,349.12</u>

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
EDAP JUNIOR LIEN REVENUE BONDS SERIES 1995-A  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/09	34,000.00	10,048.75	1,000.00	45,048.75
10/01/09		8,892.75		8,892.75
04/01/10	36,000.00	8,892.75	1,000.00	45,892.75
10/01/10		7,659.75		7,659.75
04/01/11	38,000.00	7,659.75	1,000.00	46,659.75
10/01/11		6,348.75		6,348.75
04/01/12	41,000.00	6,348.75	1,000.00	48,348.75
10/01/12		4,924.00		4,924.00
04/01/13	44,000.00	4,924.00	1,000.00	49,924.00
10/01/13		3,395.00		3,395.00
04/01/14	47,000.00	3,395.00	1,000.00	51,395.00
10/01/14		1,750.00		1,750.00
04/01/15	50,000.00	1,750.00	1,000.00	52,750.00
				-
	<u>\$ 290,000.00</u>	<u>\$ 75,989.25</u>	<u>\$ 7,000.00</u>	<u>\$ 372,989.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: March 23, 1995  
PRINCIPAL AMOUNT OF ISSUE: \$579,000.00  
\*\*These bonds may be called on 04/01/05 @ 100.000  
INTEREST: Rates at 5.3% to 7.0%

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
SRF JUNIOR LIEN REVENUE BONDS SERIES 1995-B  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/09	115,000.00	24,657.75	1,000.00	140,657.75
10/01/09		21,725.25		21,725.25
04/01/10	120,000.00	21,725.25	1,000.00	142,725.25
10/01/10		18,635.25		18,635.25
04/01/11	127,000.00	18,635.25	1,000.00	146,635.25
10/01/11		15,333.25		15,333.25
04/01/12	133,000.00	15,333.25	1,000.00	149,333.25
10/01/12		11,842.00		11,842.00
04/01/13	140,000.00	11,842.00	1,000.00	152,842.00
10/01/13		8,132.00		8,132.00
04/01/14	148,000.00	8,132.00	1,000.00	157,132.00
10/01/14		4,173.00		4,173.00
04/01/15	<u>156,000.00</u>	<u>4,173.00</u>	<u>1,000.00</u>	<u>161,173.00</u>
				-
	<u>\$ 939,000.00</u>	<u>\$ 184,339.25</u>	<u>\$ 7,000.00</u>	<u>\$ 1,130,339.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: March 23, 1995  
PRINCIPAL AMOUNT OF ISSUE: \$2,032,000.00  
\*\*These bonds may be called on 04/01/05 @ 100.000  
INTEREST RATES: 4.05% to 5.35%

**CITY OF MISSION, TEXAS**  
**PPFCO SERIES 2003-UTILITY SUPPORTED PORTION**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	120,000.00	3,981.25	1,000.00	124,981.25
8/15/2009		2,031.25		2,031.25
2/15/2010	<u>125,000.00</u>	<u>2,031.25</u>	<u>1,000.00</u>	<u>128,031.25</u>
	<u>\$ 245,000.00</u>	<u>\$ 8,043.75</u>	<u>\$ 2,000.00</u>	<u>\$ 255,043.75</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$1,370,000.00  
INTEREST RATES: 2.00% TO 3.25%

**CITY OF MISSION, TEXAS**  
**WATERWORKS AND SEWER SYSTEM**  
**JUNIOR LIEN REVENUE BONDS SERIES 2004-A**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/09	495,000.00	352,641.25	1,000.00	848,641.25
10/01/09		343,360.00		343,360.00
04/01/10	510,000.00	343,360.00	1,000.00	854,360.00
10/01/10		333,032.50		333,032.50
04/01/11	535,000.00	333,032.50	1,000.00	869,032.50
10/01/11		321,530.00		321,530.00
04/01/12	560,000.00	321,530.00	1,000.00	882,530.00
10/01/12		309,210.00		309,210.00
04/01/13	585,000.00	309,210.00	1,000.00	895,210.00
10/01/13		295,901.25		295,901.25
04/01/14	610,000.00	295,901.25	1,000.00	906,901.25
10/01/14		281,718.75		281,718.75
04/01/15	640,000.00	281,718.75	1,000.00	922,718.75
10/01/15		266,358.75		266,358.75
04/01/16	670,000.00	266,358.75	1,000.00	937,358.75
10/01/16		249,776.25		249,776.25
04/01/17	705,000.00	249,776.25	1,000.00	955,776.25
10/01/17		231,798.75		231,798.75
04/01/18	745,000.00	231,798.75	1,000.00	977,798.75
10/01/18		212,428.75		212,428.75
04/01/19	785,000.00	212,428.75	1,000.00	998,428.75
10/01/19		191,822.50		191,822.50
04/01/20	825,000.00	191,822.50	1,000.00	1,017,822.50
10/01/20		169,753.75		169,753.75
04/01/21	875,000.00	169,753.75	1,000.00	1,045,753.75
10/01/21		145,910.00		145,910.00
04/01/22	920,000.00	145,910.00	1,000.00	1,066,910.00
10/01/22		120,380.00		120,380.00
04/01/23	975,000.00	120,380.00	1,000.00	1,096,380.00
10/01/23		93,080.00		93,080.00
04/01/24	1,030,000.00	93,080.00	1,000.00	1,124,080.00
10/01/24		63,982.50		63,982.50
04/01/25	1,090,000.00	63,982.50	1,000.00	1,154,982.50
10/01/25		32,917.50		32,917.50
04/01/26	1,155,000.00	32,917.50	1,000.00	1,188,917.50
	<u>\$ 13,710,000.00</u>	<u>\$ 7,678,563.75</u>	<u>\$ 18,000.00</u>	<u>\$ 21,406,563.75</u>

PAYEE: The Bank of New York, Jacksonville, Florida  
DATE OF ISSUE: April 1, 2004  
PRINCIPAL AMOUNT OF ISSUE: \$14,645,000

Average Coupon.....5.3020635%

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
JUNIOR LIEN REVENUE BONDS SERIES 2004-B  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/09	20,000.00	15,590.65	1,000.00	36,590.65
10/01/09		15,147.65		15,147.65
04/01/10	20,000.00	15,147.65	1,000.00	36,147.65
10/01/10		14,684.65		14,684.65
04/01/11	21,000.00	14,684.65	1,000.00	36,684.65
10/01/11		14,182.75		14,182.75
04/01/12	22,000.00	14,182.75	1,000.00	37,182.75
10/01/12		13,645.95		13,645.95
04/01/13	24,000.00	13,645.95	1,000.00	38,645.95
10/01/13		13,048.35		13,048.35
04/01/14	25,000.00	13,048.35	1,000.00	39,048.35
10/01/14		12,413.35		12,413.35
04/01/15	26,000.00	12,413.35	1,000.00	39,413.35
10/01/15		11,739.95		11,739.95
04/01/16	28,000.00	11,739.95	1,000.00	40,739.95
10/01/16		10,993.75		10,993.75
04/01/17	29,000.00	10,993.75	1,000.00	40,993.75
10/01/17		10,206.40		10,206.40
04/01/18	31,000.00	10,206.40	1,000.00	42,206.40
10/01/18		9,349.25		9,349.25
04/01/19	32,000.00	9,349.25	1,000.00	42,349.25
10/01/19		8,448.45		8,448.45
04/01/20	34,000.00	8,448.45	1,000.00	43,448.45
10/01/20		7,474.35		7,474.35
04/01/21	36,000.00	7,474.35	1,000.00	44,474.35
10/01/21		6,433.95		6,433.95
04/01/22	39,000.00	6,433.95	1,000.00	46,433.95
10/01/22		5,297.10		5,297.10
04/01/23	41,000.00	5,297.10	1,000.00	47,297.10
10/01/23		4,091.70		4,091.70
04/01/24	43,000.00	4,091.70	1,000.00	48,091.70
10/01/24		2,816.75		2,816.75
04/01/25	46,000.00	2,816.75	1,000.00	49,816.75
10/01/25		1,452.85		1,452.85
04/01/26	49,000.00	1,452.85	1,000.00	51,452.85
	<u>\$ 566,000.00</u>	<u>\$ 338,445.05</u>	<u>\$ 18,000.00</u>	<u>\$ 922,445.05</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$603,000.00

Average Coupon.....5.6374166%



**CITY OF MISSION, TEXAS**  
**WATERWORKS & SEWER SYSTEM REFUNDING BONDS**  
**SERIES 2006**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
2/15/2009	970,000.00	357,811.88	1,000.00	1,328,811.88
8/15/2009		337,199.38		337,199.38
2/15/2010	1,025,000.00	337,199.38	1,000.00	1,363,199.38
8/15/2010		315,418.13		315,418.13
2/15/2011	1,060,000.00	315,418.13	1,000.00	1,376,418.13
8/15/2011		292,893.13		292,893.13
2/15/2012	825,000.00	292,893.13	1,000.00	1,118,893.13
8/15/2012		275,361.88		275,361.88
2/15/2013	865,000.00	275,361.88	1,000.00	1,141,361.88
8/15/2013		256,980.63		256,980.63
2/15/2014	895,000.00	256,980.63	1,000.00	1,152,980.63
8/15/2014		237,961.88		237,961.88
2/15/2015	935,000.00	237,961.88	1,000.00	1,173,961.88
8/15/2015		218,093.13		218,093.13
2/15/2016	1,185,000.00	218,093.13	1,000.00	1,404,093.13
8/15/2016		188,468.13		188,468.13
2/15/2017	1,065,000.00	188,468.13	1,000.00	1,254,468.13
8/15/2017		167,168.13		167,168.13
2/15/2018	630,000.00	167,168.13	1,000.00	798,168.13
8/15/2018		154,174.38		154,174.38
2/15/2019	655,000.00	154,174.38	1,000.00	810,174.38
8/15/2019		140,419.38		140,419.38
2/15/2020	680,000.00	140,419.38	1,000.00	821,419.38
8/15/2020		125,969.38		125,969.38
2/15/2021	715,000.00	125,969.38	1,000.00	841,969.38
8/15/2021		110,596.88		110,596.88
2/15/2022	740,000.00	110,596.88	1,000.00	851,596.88
8/15/2022		94,409.38		94,409.38
2/15/2023	775,000.00	94,409.38	1,000.00	870,409.38
8/15/2023		77,456.25		77,456.25
2/15/2024	810,000.00	77,456.25	1,000.00	888,456.25
8/15/2024		59,737.50		59,737.50
2/15/2025	845,000.00	59,737.50	1,000.00	905,737.50
8/15/2025		40,725.00		40,725.00
2/15/2026	885,000.00	40,725.00	1,000.00	926,725.00
8/15/2026		20,812.50		20,812.50
2/15/2027	925,000.00	20,812.50	1,000.00	946,812.50
	<u>\$ 16,485,000.00</u>	<u>\$ 6,585,502.02</u>	<u>\$ 19,000.00</u>	<u>\$ 23,089,502.02</u>

PAYEE: Texas State Bank      DATE OF ISSUE: August 15, 2006  
PRINCIPAL AMOUNT OF ISSUE: \$18,300,000  
Bonds Callable 02/15/2016 @ 100.00      Average Coupon.....4.37215754%

**CITY OF MISSION, TEXAS**  
**WATERWORKS & SEWER SYSTEM REVENUE BONDS**  
**SERIES 2006A**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
11/4/2008	38,442.98	19,045.29	1,000.00	58,488.27
12/2/2008	38,442.98	18,952.39		57,395.37
1/6/2009	38,442.98	18,859.49		57,302.47
2/3/2009	38,442.98	18,766.58		57,209.56
3/3/2009	38,442.98	18,673.68		57,116.66
3/31/2009	38,442.98	18,580.78		57,023.76
5/5/2009	38,442.98	18,487.87		56,930.85
6/2/2009	38,442.98	18,394.97		56,837.95
6/30/2009	38,442.98	18,302.06		56,745.04
8/4/2009	38,442.98	18,209.16		56,652.14
9/1/2009	38,442.98	18,116.26		56,559.24
2010	461,315.75	210,148.56	1,000.00	672,464.31
2011	461,315.75	196,770.41	1,000.00	659,086.16
2012	461,315.75	183,392.26	1,000.00	645,708.01
2013	461,315.75	170,014.09	1,000.00	632,329.84
2014	499,758.74	169,085.06	1,000.00	669,843.80
2015	422,872.74	130,808.66	1,000.00	554,681.40
2016	461,315.75	129,879.62	1,000.00	592,195.37
2017	461,315.75	116,501.47	1,000.00	578,817.22
2018	461,315.75	103,123.31	1,000.00	565,439.06
2019	461,315.75	89,745.15	1,000.00	552,060.90
2020	461,315.75	76,367.00	1,000.00	538,682.75
2021	461,315.75	62,988.84	1,000.00	525,304.59
2022	461,315.75	49,610.68	1,000.00	511,926.43
2023	461,315.75	36,232.53	1,000.00	498,548.28
2024	461,315.75	22,854.36	1,000.00	485,170.11
2025	499,758.74	9,662.02	1,000.00	510,420.76
11/4/2025	38,443.54	92.91	1,000.00	39,536.45
				-
	<u>\$ 7,880,811.29</u>	<u>\$ 1,961,665.46</u>	<u>\$ 18,000.00</u>	<u>\$ 9,860,476.75</u>

PAYEE: Texas State Bank      DATE OF ISSUE: November 1, 2006  
PRINCIPAL AMOUNT OF ISSUE: \$8,765,000  
Bonds Callable 11/30/2006 @100.00      Average Coupon.....2.90000001%

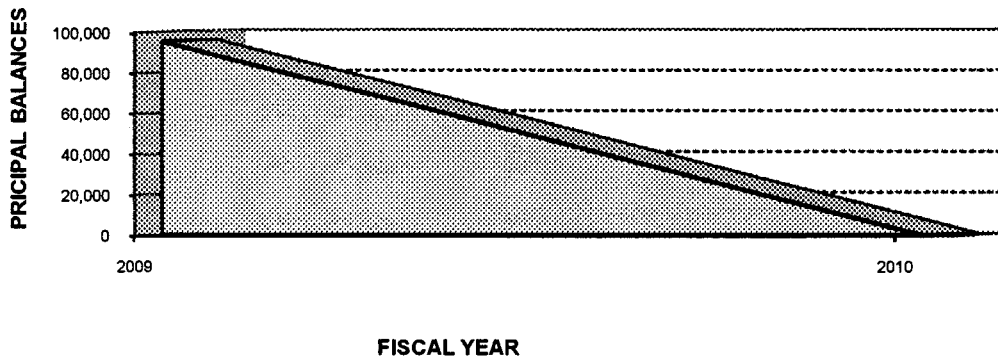
# ***GOLF COURSE DEBT***

CITY OF MISSION

**CITY OF MISSION, TEXAS  
GOLF COURSE CERTIFICATE OF OBLIGATIONS & NOTES  
ANNUAL DEBT SERVICE REQUIREMENTS  
ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					185,000.00
2009	90,000.00	4,493.75	1,000.00	95,493.75	95,000.00
2010	95,000.00	1,543.75	1,000.00	97,543.75	-
	<u>\$ 185,000.00</u>	<u>\$ 6,037.50</u>	<u>\$ 2,000.00</u>	<u>\$ 193,037.50</u>	

**OUTSTANDING REVENUE BONDS  
As of 10/01/08 to Year 2010**



**CITY OF MISSION, TEXAS  
GOLF COURSE CERTIFICATE OF OBLIGATION & NOTES  
CURRENT DEBT SERVICE REQUIREMENTS  
ALL ISSUES**

ISSUE	OUTSTANDING 10/1/2008	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
CO - 2005 Series	<u>185,000.00</u>	<u>90,000.00</u>	<u>4,493.75</u>	<u>1,000.00</u>	<u>95,493.75</u>
	<u>\$ 185,000.00</u>	<u>\$ 90,000.00</u>	<u>\$ 4,493.75</u>	<u>\$ 1,000.00</u>	<u>\$ 95,493.75</u>

**CITY OF MISSION, TEXAS  
 CERTIFICATE OF OBLIGATION SERIES 2005  
 SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/09	90,000.00	2,950.00	1,000.00	93,950.00
08/15/09		1,543.75	-	1,543.75
02/15/10	<u>95,000.00</u>	<u>1,543.75</u>	<u>1,000.00</u>	<u>97,543.75</u>
	<u><u>\$ 185,000.00</u></u>	<u><u>\$ 6,037.50</u></u>	<u><u>\$ 2,000.00</u></u>	<u><u>\$ 193,037.50</u></u>

PAYEE: Texas State Bank  
 DATE OF ISSUE: February 1, 2005  
 PRINCIPAL AMOUNT OF ISSUE: \$435,000.00

Average Coupon 3.12079083%  
 Average Life 3.14 years

# ***STATISTICAL INFORMATION***

CITY OF MISSION

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**City of Mission**  
**Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
General Fund										
Reserved	\$ 74,885	\$ 291,614	\$1,143,729	\$ 951,720	\$ 662,909	\$ 318,453	\$ 298,568	\$ 232,659	\$ 107,877	\$ 252,164
Unreserved	3,589,698	5,804,924	6,098,829	6,333,540	5,145,120	3,028,383	2,617,788	2,987,048	4,341,125	5,121,470
Total general Fund	<u>\$ 3,664,583</u>	<u>\$6,096,538</u>	<u>\$7,242,558</u>	<u>\$ 7,285,260</u>	<u>\$ 5,808,029</u>	<u>\$ 3,346,836<sup>1</sup></u>	<u>\$ 2,916,356</u>	<u>\$ 3,219,707</u>	<u>\$ 4,449,002</u>	<u>\$ 5,373,634</u>
All other governmental funds										
Reserved	\$ 6,567,556 <sup>2</sup>	\$3,542,173	\$6,935,851 <sup>2</sup>	\$ 4,013,641	\$ 1,512,169	\$ 5,058,264 <sup>2</sup>	\$ 3,087,189	\$ 3,254,271	\$ 4,572,792	\$ 4,322,710
Unreserved, reported in										
Special revenue funds	674,213	1,017,621	991,107	1,221,001	850,878	322,100	178,636	324,931	501,387	768,423
Capital projects funds	-	-	-	-	-	-	-	-	-	-
Permanent funds	-	-	-	-	-	-	-	-	-	-
Total all other governmental funds	<u>\$ 7,241,769</u>	<u>\$4,559,794</u>	<u>\$7,926,958</u>	<u>\$ 5,234,642</u>	<u>\$ 2,363,047</u>	<u>\$ 5,380,364</u>	<u>\$ 3,265,825</u>	<u>\$ 3,579,202</u>	<u>\$ 5,074,179</u>	<u>\$ 5,091,133</u>

<sup>1</sup>The reduction in fund balance for this periods was due to various street projects and park improvements not funded from the bonds. Operating revenues were used to fund these projects.

<sup>2</sup>The increase in reserve fund balance in this periods was due to unspent bond proceeds from an issuance during the period for capital projects.

**City of Mission**  
**Changes in Fund Balance of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**

	Fiscal Year									
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Revenues										
Taxes	\$ 9,946,170	\$ 11,255,491	\$12,188,375	\$13,681,359	\$14,743,891	\$15,730,176	\$17,447,440	\$19,450,112	\$22,683,237	\$25,120,622
Licenses and permits	328,625	346,717	459,477	503,857	656,295	662,923	867,612	999,942	1,176,810	1,048,873
Intergovernmental	2,151,519	2,799,629	3,556,341	3,804,126	3,216,051	3,503,489	3,180,900	4,855,473	4,525,130	4,593,260
Charges for services	289,586	247,832	299,261	337,812	363,753	437,158	486,941	516,484	785,816	1,126,575
Fines	217,981	424,714	496,603	556,007	551,659	723,591	908,040	946,280	1,008,935	928,498
Investment earnings	257,570	609,230	604,012	735,003	296,821	208,349	197,213	224,856	462,951	519,103
Special assessments	281,608	300,410	317,651	336,817	358,786	382,484	437,495	426,252	400,179	472,710
Miscellaneous	732,573	909,655	703,982	793,641	1,840,859	1,423,424	2,305,501	1,860,804	966,855	1,397,770
Total Revenues	14,205,632	16,893,678	18,625,702	20,748,622	22,028,115	23,071,594	25,831,142	29,280,203	32,009,913	35,207,411
Expenditures										
General government	3,643,670	3,999,613	5,347,724	5,091,576	7,646,116	7,285,978	7,535,033	7,658,126	7,543,408	7,509,552
Public safety	5,174,291	5,502,603	5,883,722	6,722,653	7,420,386	8,900,690	10,160,519	12,804,066	12,739,371	15,400,283
Highways and streets	1,568,923	2,479,122	2,329,702	2,931,909	3,763,183	3,198,793	4,354,478	4,031,056	2,495,682	2,689,557
Sanitation	136,386	83,875	8,468	145,918	127,451	98,726	-	-	-	-
Health and Welfare	143,729	146,001	131,763	104,000	85,802	105,738	465,285	497,496	551,362	357,778
Economic and physical development	-	-	-	-	-	217,581	315,013	602,633	897,118	1,147,191
Culture and recreation	1,447,535	1,986,545	2,313,753	2,659,752	2,963,292	3,817,905	3,407,854	3,357,198	3,809,523	4,625,680
Capital projects	1,528,018	3,886,304	2,553,778	4,215,483	2,848,892	2,364,827	3,198,994	1,851,950	3,326,307	951,640
Debt service										
Principal	903,917	925,000	1,105,000	960,000	1,045,000	1,085,000	1,065,000	1,340,000	1,640,000	1,479,385
Interest	119,687	502,401	491,335	703,338	688,471	697,608	797,036	795,997	944,053	1,160,599
Other charges	1,230	1,420	1,448	1,976	2,515	2,512	6,565	8,280	8,930	8,503
Total expenditures	14,667,386	19,512,884	20,166,693	23,536,605	26,591,108	27,775,358	31,305,777	32,946,802	33,955,754	35,330,168
Excess of revenues over (under) expenditures	(461,754)	(2,619,206)	(1,540,991)	(2,787,983)	(4,562,993)	(4,703,764)	(5,474,635)	(3,666,599)	(1,945,841)	(122,757)

**Fiscal Year**

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
<b>Other financing sources (uses)</b>										
Transfers in	1,532,759	2,031,186	2,041,083	2,118,640	2,307,824	2,625,956	4,006,959	3,174,927	4,517,001	4,580,409
Transfers out	(1,359,821)	(1,681,186)	(1,885,667)	(2,018,640)	(2,153,570)	(2,507,597)	(2,442,787)	(3,024,927)	(3,967,001)	(3,900,410)
Refunding bond issued	-	-	-	-	-	-	-	-	-	-
Bonds issued	7,775,000	1,650,000	5,835,000	-	-	5,140,000	1,285,000	4,115,000	4,100,000	-
Long-term debt proceeds	-	140,000	-	-	-	-	-	-	-	-
Premium on bonds issued	-	-	-	-	-	-	-	-	-	-
Discount on bonds issued	-	-	-	-	-	-	-	-	-	-
Payments to refunded bond escrow agen	-	-	-	-	-	-	-	-	-	-
Capital leases	-	-	-	-	-	-	-	-	-	384,344
Sale of capital assets	20,571	229,186	63,759	38,370	59,912	1,529	80,448	18,323	20,114	-
Total other financing sources (uses)	<u>7,968,509</u>	<u>2,369,186</u>	<u>6,054,175</u>	<u>138,370</u>	<u>214,166</u>	<u>5,259,888</u>	<u>2,929,620</u>	<u>4,283,323</u>	<u>4,670,114</u>	<u>1,064,343</u>
Net change in fund balances	<u>\$ 7,506,755</u>	<u>\$ (250,020)</u>	<u>\$ 4,513,184</u>	<u>\$ (2,649,613)</u>	<u>\$ (4,348,827)</u>	<u>\$ 556,124</u>	<u>\$ (2,545,015)</u>	<u>\$ 616,724</u>	<u>\$ 2,724,273</u>	<u>\$ 941,586</u>
Debt service as a percentage of noncapital expenditures	7.80%	9.14%	9.07%	8.62%	7.31%	7.63%	7.60%	7.78%	8.33%	8.14%

**CITY OF MISSION, TEXAS  
GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE  
LAST TEN FISCAL YEARS  
(modified accrual basis of accounting)**

<b>Fiscal Year</b>	<b>Property Tax</b>	<b>Sales Tax</b>	<b>Franchise Tax</b>	<b>Hotel Occupancy Tax</b>	<b>Alcoholic Beverage Tax</b>	<b>Total</b>
1998	5,062,784	3,773,227	1,085,185	12,509	12,465	9,946,170
1999	5,584,238	4,287,638	1,317,840	44,591	21,184	11,255,491
2000	6,231,041	4,424,065	1,408,278	100,672	24,319	12,188,375
2001	6,904,086	4,826,440	1,790,343	137,525	22,965	13,681,359
2002	7,664,308	5,309,647	1,584,095	163,033	22,808	14,743,891
2003	8,215,430	5,706,252	1,560,472	222,383	25,639	15,730,176
2004	9,087,576	6,390,956	1,692,582	249,137	27,189	17,447,440
2005	10,331,387	6,787,566	2,013,665	283,886	33,608	19,450,112
2006	12,332,808	7,961,019	2,028,000	309,496	51,914	22,683,237
2007	13,773,567	8,859,345	2,069,905	358,276	59,529	25,120,622

**City of Mission**  
**Assessed Value and Estimated Actual Value of Taxable Property**  
**Last Ten Fiscal Years**

Fiscal Year Ended September 30,	Real Property		Personal Property		Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate (2)	Estimated Actual Taxable Value (1)	Assessed Value as a Percentage of Actual Value
	Residential Property	Commercial Property	Minerals	Other					
1998	290,976,508	602,025,290	30,712,650	83,964,376	197,592,963	810,085,861	0.6000	1,007,678,824	0.80%
1999	308,817,969	662,140,085	26,134,040	85,071,277	207,846,013	874,317,358	0.6200	1,082,163,371	0.81%
2000	414,768,046	663,022,344	25,207,880	110,317,583	224,569,975	988,745,878	0.6200	1,213,315,853	0.81%
2001	451,465,563	784,175,526	28,208,180	109,663,626	267,478,291	1,106,034,604	0.6200	1,373,512,895	0.81%
2002	489,937,634	827,275,941	36,690,590	123,103,407	260,593,116	1,216,414,456	0.6200	1,477,007,572	0.82%
2003	572,280,747	933,981,279	50,835,170	142,787,477	304,326,707	1,395,557,966	0.5500	1,699,884,673	0.82%
2004	665,902,711	1,024,129,078	53,470,880	152,507,379	303,814,908	1,592,195,140	0.5500	1,896,010,048	0.84%
2005	805,549,768	1,141,385,750	55,270,075	190,179,318	347,471,060	1,844,913,851	0.5398	2,192,384,911	0.84%
2006	915,768,153	1,321,705,696	67,538,266	198,703,883	364,403,708	2,139,312,290	0.5589	2,503,715,998	0.85%
2007	997,313,190	1,512,771,351	68,402,940	208,798,984	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%

(1) The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

(2) Tax rate per every \$100 valuation of property.

**City of Mission  
Property Tax Rates  
Direct and Overlapping Governments  
Last Ten Fiscal Years**

Fiscal Year	City of Mission			Overlapping Rates					Total Direct & Overlapping Rates
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	Hidalgo County Tax Rate	School District			South Texas Community College Tax Rate	
					Mission CISD School District Tax Rate	Sharyland School District Tax Rate	La Joya School District Tax Rate		
1998	0.4779	0.1221	0.6000	0.4654	1.4500	1.4100	1.4663	0.0949	5.49
1999	0.4660	0.1540	0.6200	0.4747	1.5000	1.4600	1.5560	0.0918	5.70
2000	0.4743	0.1457	0.6200	0.4467	1.5000	1.4600	1.5560	0.0920	5.67
2001	0.4759	0.1441	0.6200	0.4467	1.5300	1.5400	1.4558	0.0922	5.68
2002	0.4773	0.1427	0.6200	0.5007	1.5300	1.5400	1.5280	0.0897	5.81
2003	0.4247	0.1253	0.5500	0.5195	1.5841	1.5400	1.5699	0.1776	5.94
2004	0.4358	0.1142	0.5500	0.5900	1.5841	1.5550	1.5699	0.1738	6.02
2005	0.4222	0.1176	0.5398	0.5900	1.5691	1.5650	1.6420	0.1647	6.07
2006	0.4344	0.1245	0.5589	0.5900	1.5632	1.5650	1.6420	0.1589	6.08
2007	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.1548	5.88

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District.
2. (Total Tax Rate)-The allocation of operation and debt service is not available at this time for the County, School Districts, and the Community College.

**City of Mission**  
**Principal Property Tax Payers**  
**September 30, 2008**

Taxpayer	2008			1999		
	Taxable Value	Rank	Percentage of Total Taxable Value	Taxable Value	Rank	Percentage of Total Taxable Value
Sharyland Utilities LP	\$ 36,477,330	1	1.34%	\$ -	-	0.00%
Shary Retail LTD	33,385,206	2	1.22%	-	-	0.00%
Bert Ogden Chevrolet Mission	22,672,428	3	0.83%	8,294,797	5	0.85%
Wal-Mart Property Tax Department	18,796,242	4	0.69%	12,681,613	1	1.30%
H.E. Butt Grocery Company	18,311,251	5	0.67%	4,641,449	10	0.47%
Halliburton Energy Serv (HS)	13,613,760	6	0.50%	5,546,080	9	0.57%
A.E.P. Texas Central Co.	13,197,100	7	0.48%	-	-	0.00%
BBCW/Moran Sharyland LP	13,148,825	8	0.48%	-	-	0.00%
Cook, Vannie Trusts	10,185,086	9	0.37%	-	-	0.00%
LTD	10,166,955	10	0.37%	-	-	0.00%
Central Power & Light	-	-	-	6,521,710	6	0.67%
Southwestern Bell Telephone	-	-	-	11,024,030	2	1.13%
Vanity Fair Intimates, Inc.	-	-	-	10,937,709	3	1.12%
Cinemark USA, Inc.	-	-	-	9,040,855	4	0.92%
Rio Grande Snack Co.	-	-	-	5,725,468	8	0.58%
Spikes Motor Company, Inc.	-	-	-	6,474,701	7	0.66%
Total	<u>\$ 189,954,183</u>		<u>6.96%</u>	<u>\$ 80,888,412</u>		<u>8.27%</u>

Source: Hidalgo County Tax Assessor.

**City of Mission**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended September 30</b>	<b>Total Tax Levy for Fiscal Year</b>	<b>Collection within the Fiscal Year of the Levy</b>		<b>Collections in Subsequent Years</b>	<b>Total Collection to Date</b>	
		<b>Amount</b>	<b>Percentage of Levy</b>		<b>Amount</b>	<b>Percentage of Levy</b>
1998	4,924,646	4,600,665	93.4%	306,094	4,906,759	99.6%
1999	5,487,261	5,049,886	92.0%	334,171	5,384,057	98.1%
2000	6,130,892	5,715,957	93.2%	318,704	6,034,661	98.4%
2001	6,857,582	6,319,212	92.1%	347,421	6,666,633	97.2%
2002	7,542,074	6,939,238	92.0%	467,766	7,407,004	98.2%
2003	7,675,727	7,206,507	93.9%	561,514	7,768,021	101.2%
2004	8,757,156	8,227,346	93.9%	478,341	8,705,687	99.4%
2005	9,959,032	9,342,725	93.8%	617,066	9,959,791	100.0%
2006	12,015,190	11,347,253	94.4%	579,009	11,926,262	99.3%
2007	13,092,875	12,684,294	96.9%	655,496	13,339,790	101.9%

**City of Mission**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

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<b>Fiscal Year</b>	<b>Population <sup>(1)</sup></b>	<b>MSA<sup>(2)</sup> Personal Income</b>	<b>MSA<sup>(2)</sup> Capita Personal Income</b>	<b>Median Age <sup>(1)</sup></b>	<b>Percentage High School Graduates <sup>(3)</sup></b>	<b>School Enrollment <sup>(3)</sup></b>	<b>Unemployment Rate <sup>(4)</sup></b>
1998	41,085	514,753,965	12,529	30.10	74.3	12,077	15.10%
1999	43,500	559,845,000	12,870	30.30	75.6	12,269	11.20%
2000	45,408	616,459,008	13,576	30.40	77.9	12,481	10.80%
2001	48,000	690,384,000	14,383	30.50	81.2	13,131	10.50%
2002	50,515	747,116,850	14,790	30.50	84.4	13,600	10.70%
2003	51,000	774,384,000	15,184	31.00	88.0	14,038	11.20%
2004	54,934	799,938,672	14,562	31.00	81.7	14,156	9.00%
2005	56,582	826,336,648	14,604	30.50	84.8	14,869	5.20%
2006	58,279	853,605,758	14,647	31.70	93.1	15,341	5.20%
2007	61,193	881,774,748	14,410	32.00	85.3	15,536	5.60%

(1) Estimated (except for the FY 2000-information was received from the 2000 US Census).

(2) MSA-Metropolitan Statistical Area for Mission-McAllen-Edinburg-(Source: Tracer-Texas Labor Market).

(3) Source: Mission Consolidated School District

(4) Source: Texas LMI Tracer-Labor Market.



**City of Mission  
Principal Employers**

<b>Employer</b>	<b>2008<sup>(1)</sup></b>			<b>1999<sup>(2)</sup></b>		
	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total City Employment</b>	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total City Employment</b>
Mission CISD	2,412	1	6.30%	1,786	1	3.57%
Sharyland ISD	1,168	2	3.05%	618	3	1.24%
Mission Hospital	950	3	2.48%	680	2	1.36%
T-Mobile	904	4	2.36%	-	0	0.00%
H.E.B. Grocery	684	7	1.79%	-	0	0.00%
City of Mission	570	5	1.49%	266	6	0.53%
Wal-Mart Super Center	383	6	1.00%	500	4	1.00%
Haliburton Energy Services	200	8	0.52%	-	0	0.00%
Target	165	9	0.43%	-	0	0.00%
Club at Cimarron	150	10	0.39%	160	9	0.32%
Sharyland Plantation	-		0.00%	300	5	0.60%
Texas Citrus Exchange	-		0.00%	150	10	0.30%
Albertsons	-		0.00%	200	7	0.40%
Foy's Supermarket	-		0.00%	190	8	0.38%
Total	<u>7,586</u>		<u>19.81%</u>	<u>4,850</u>		<u>9.70%</u>

(1) Source: Mission Economic Development Authority and City of Mission's budget office.

(2) Source: Information not available.

**City of Mission**  
**Operating Indicators by Function**  
**Last Ten Fiscal Years**

Function	Fiscal Year									
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Police										
Physical arrests	-	-	2,892	3,166	2,303	2,977	3,779	3,892	3,943	4,592
Parking Violation	-	-	300	243	163	88	118	59	44	96
Traffic Violations	-	-	7,000	6,358	9,240	10,005	14,850	15,118	12,042	13,217
Fire										
Number of calls answered <sub>(1)</sub>	n/a	1,573	1,730	1,628	1,914	1,934	2,118	1,938	1,977	2,159
Inspections	843	1,521	1,625	1,406	1,616	830	1,191	884	790	2,945
Highways and Streets										
Streets resurfacing (miles)	20	24	24	31	33	41	39	29	20	8,564
Potholes repaired	9,800	10,440	11,709	12,530	12,980	13,046	18,288	15,379	13,006	24,729
Sanitation										
Refuse collected (tons/day) <sub>(2)</sub>	139	139	140	140	140	143	145	150	159	193
Recyclables collected (tons/day)	0.75	0.60	-	-	0.02	0.03	0.03	0.07	0.03	0.05
Culture and recreation										
Golf Course										
Rounds <sub>(3)</sub>	-	-	-	-	-	-	57,040	54,588	53,464	54,125
Recreation										
Programs	10	10	10	15	15	15	17	17	34	32
Parks Maintained	18	18	18	18	18	22	22	22	24	24
Water										
New connections (year)	1,100	1,200	1,200	1,250	1,300	1,320	1,321	1,122	1,237	1,202
Water mains breaks (year)	90	90	100	120	140	142	151	486	563	459
Average daily consumption (millions of gallons)	7.06	7.13	7.40	7.39	8.22	8.06	8.31	10.56	12.56	10.85
Wastewater										
Average daily sewage treatment	3.62	3.78	3.99	4.13	4.52	4.65	4.35	4.60	6.00	6.03

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for years 1996-1998 was not available.

(2) Information for 2006 estimated.

(3) Golf Course did not have the information for years 1996-2003.

**City of Mission**  
**Capital Asset Statistics by Function**  
**Last Ten Fiscal Years**

Function	Fiscal Year									
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
<b>Public Safety</b>										
Police Protection										
Stations	1	1	1	1	1	1	1	1	2	2
Patrol Units	48	53	57	53	60	74	71	80	85	88
Fire Protection										
Fire Stations	3	3	3	3	3	3	4	4	4	4
Highways and Streets										
Streets (miles)	-	-	275	280	280	289	298	306	535	539.52
Number of Streetlights	-	-	4,300	4,305	4,395	4,483	4,583	4,673	4,767	2,636
Culture and recreation										
Parks acreage	215	215	215	215	215	226	226	226	310	310
Parks	18	11	18	18	18	22	22	22	24	24
Swimming pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	2	2	2	2	2	2	2	2	2	2
Community Centers	2	2	2	2	2	2	2	2	2	2
<b>Water</b>										
Water Plants	1	1	1	1	2	2	2	2	2	2
Water mains (miles)	-	-	125	130	139	152	270	270	410	415.86
Fire hydrants	-	-	1,850	1,850	1,870	1,890	1,990	3,000	2,254	2,408
Number of Service connections	-	-	16,000	16,000	18,905	19,245	19,931	20,763	21,995	22,902
Number of Gallons Sold (in millions)	2,173.10	2,113.70	2,463.60	2,501.50	2,736.02	2,614.00	2,647.40	3,387.70	4,172.14	3,425.39
Daily Average Consumption (gallons) <sup>(1)</sup>	-	-	6.20	6.20	8.20	8.00	8.20	10.60	12.56	10.85
<b>Sewer</b>										
Number of Treatment plants	1	1	1	1	1	1	1	1	1	1
Sanitary sewers (miles)	-	-	112	128	133	140	200	200	315	319.45
Number of Service connections	-	-	12,000	16,000	12,085	15,812	16,682	17,683	18,606	18,632
Storm sewers (miles)	-	-	75	75	75	75	75	75	110	112.17
Daily average treatment in gallons <sup>(1)</sup>	-	-	3.10	3.10	3.40	4.40	4.20	4.60	6.00	6.03
Maximum daily treatment capacity <sup>(1)</sup>	-	-	4.60	4.60	4.60	4.90	4.99	5.16	7.00	7.34

Source: City departments.

(1) Amount is in millions.

Note: No capital asset indicators are available for the general government function.

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# ***BUDGET GLOSSARY***

CITY OF MISSION

# BUDGET GLOSSARY

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**Ad Valorem Tax** – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

**Appraised Value** – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

**Appropriation** – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**Appropriation Ordinance** – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

**Bond** – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

**Budget** – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

**Budget Document** – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**Capital Outlay** – Expenditures which result in the acquisition of or addition to the fixed assets.

**City Council** – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

**Culture and Recreation** – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

**Current Taxes** – Taxes levied and due within one year.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

**Department** – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

# BUDGET GLOSSARY

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**Estimate Revenue** – The amount of projected revenues to be collected during the fiscal year.

**Expenditures** – A decrease in net financial resources of the City due to the acquisition of goods and services.

**Expenses** – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

**Fiscal Period** – Any period at the end of which a government determines its financial position and the results of its operations.

**Fiscal Year** – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

**Franchise Tax** – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**Function** – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.

**Fund Balance** – The difference between fund assets and fund liabilities of governmental and similar trust funds.

**Fund Balance (Unreserved)** – The excess of the assets of a governmental fund or trust fund over its liabilities and reserved fund balance accounts.

**General Government** – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

**General Obligation Bonds** – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

**Highways and Streets** – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

# BUDGET GLOSSARY

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**Intergovernmental Revenues** – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Miscellaneous** – Amounts paid for goods and services not otherwise classified.

**MEDC** – Mission Economic Development Corporation – a component unit of the City of Mission.

**Ordinance** – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

**Other Purchased Services** – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

**Personnel (salaries and wages)** – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

**Personnel (employee benefits)** – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

**Public Safety** – A function of the City whose sole purpose is the protection of persons and property.

**Purchased Professional and Technical Services** – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

**Purchased Property Services** – Services purchased to operate, repair, maintain and rent property owned or used by the City.

**Revenue** – Funds that the government receives as income.



# BUDGET GLOSSARY

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**Revenue Bonds** – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

**Supplies** – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

**Tax Levy Ordinance** – An ordinance through which taxes are levied.

**Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Working Capital** – The excess of current assets over liabilities.