

City of Mission, TX

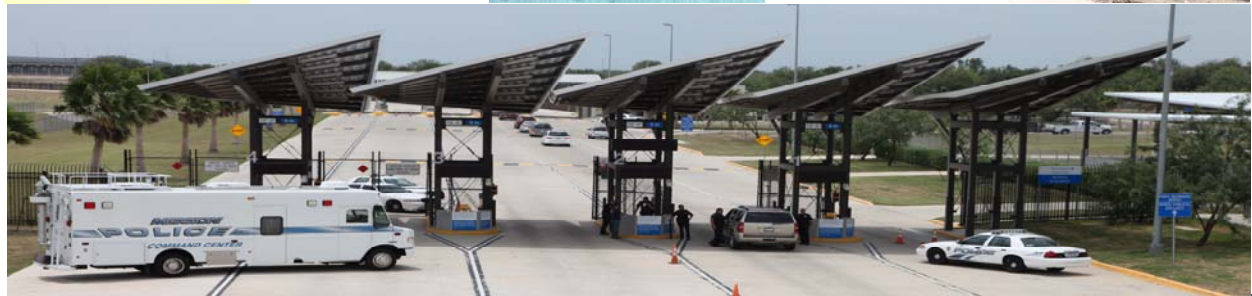
Annual Budget



Fiscal Year



October 1, 2013-September 30, 2014





CITY OF MISSION

**ANNUAL BUDGET FOR FISCAL YEAR
OCTOBER 1, 2013 - SEPTEMBER 30, 2014**

**AS ADOPTED BY CITY COUNCIL
ON SEPTEMBER 9, 2013**

Norberto "Beto" Salinas, Mayor

**Norie Gonzalez, Mayor Pro-Tem
Maria Elena Ramirez, Councilwoman**

**Ruben Plata, Councilman
Dr. Armando O'cana, Councilman**

Martin Garza, Jr., City Manager

Janie Flores, Director of Finance

City of Mission, Texas

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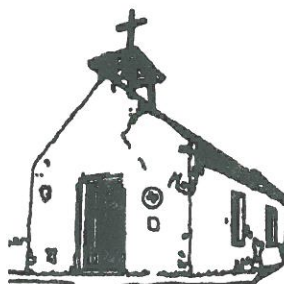
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CITY OF MISSION

"Home of the Grapefruit"

October 1, 2013

Citizens of Mission, Texas
Honorable Mayor and Members of the City Council
City of Mission
1201 E. 8th Street
Mission, Texas 78572

It is my pleasure to present the budget for the fiscal year starting October 1, 2013 through September 30, 2014. This budget has been prepared in compliance with the state laws of Texas, Mission's City Charter, and the standards established by the Governmental Accounting Standards Board. All funds of the City of Mission, with the exception of Capital Project Fund, are included in this budget document. Copies of this budget will be made available for public review in the City Secretary's Office, the Mission Speer Memorial Library, and the Hidalgo County Courthouse after October 1, 2013.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the forthcoming year; it is a financial plan of action which will provide services to the citizens of Mission that are realistic, feasible, and cost-effective. It not only addresses the existing level of services, which our citizens have come to expect and deserve, but also addresses adequate compensation to our employees and capital asset needs. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2013-2014 fiscal year. Furthermore, the budget serves as a guide for financial control and the implementation of policies and procedures mandated by the City Council.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and changes in fund balance for all of the funds budgeted. Each fund includes: a summary presenting its purpose; goals and objectives for fiscal year 2013-2014; accomplishments for fiscal year 2012-2013; significant budget and service level changes; authorized personnel; and performance indicators.

Although all departmental accomplishments are considered significant, the following represent major accomplishments for the City as a whole during fiscal year 2012-2013.

FISCAL YEAR 2012 - 2013 ACCOMPLISHMENTS

1. Adopted the same property tax rate for tax year 2013 at \$0.5288 per \$100 valuation.
2. The City was awarded \$1.5 million in State and Federal Grants for housing, public safety services and equipment, park improvements, and education programs.
3. Fifteen new homes were reconstructed by the CDBG housing program during the year and two were renovated.
4. Completed the landscaping improvements for the Mission Historical Museum.
5. Completed the Hike and Bike Trail extension along with an addition to the parking lot and several resting stations along the trail.
6. Completed the restroom facility project at the Leo Pena La Placita Park.
7. Completed the 2012 Street Paving Project.

As previously mentioned the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for fiscal year 2013-2014. The main goals and objectives for the City are as follows:

GOALS FOR FISCAL YEAR 2013 – 2014

1. Complete the Conway Streetscape Project, a fourteen block undertaking, with an estimated cost of \$2.5 million.
2. The implementation of a City operated Sanitation Department to collect residential trash.
3. Continue with ROW acquisitions for the construction of the Inspiration Road overpass and the expansion of North Inspiration Road.
4. Continue applying for federal and state grants that would enable the City to provide additional positions for the Police and Fire Departments.
5. Complete the CWV Park improvements, which include the renovation of the CWV Facility.
6. Continue with Phase I of the 2 Mile Line West expansion project from Conway Avenue to Inspiration Road.
7. Complete the Keralum drainage project with an estimated cost of \$1.2 million.
8. Create and implement a Media Relations Department and upgrade the City's website to promote the City's ongoing projects and accomplishments throughout the year.
9. Continue the practice in the CDBG program of focusing solely on providing for the reconstruction of homes and the funding of several public agencies.
10. Continue water and sewer line improvements to upgrade the City's utility infrastructure and add services to the newly annexed areas.
11. Increase the number of rounds played and membership at the Shary Golf Course through increased promotion of the Golf Course.
12. Improve workplace safety and reduce the number of injury claims by implementing safety programs aimed at making employees aware of conditions around them and taking pro-active measures to correct problem areas.
13. Continue support of the Mission Police Academy in the training and education of entry level police cadets.

FISCAL YEAR 2013-2014 BUDGET OVERVIEW

The City experienced slight growth in its economy with projected sales tax revenues reflecting a 0.5% increase during Fiscal Year 2012-2013. Property Tax valuations, for this period, also had a slight increase. Even though the trend reflects a slowing economy, the City anticipates continued future growth, and as such the Fiscal Year 2013-2014 budget reflects the same property tax rate of \$0.5288 per \$100 valuation.

The General Fund budget includes \$4,933,082 for capital projects of which \$3,313,382 are carryover funds for projects undertaken during FY 2012-2013. The Utility Fund Budget includes \$2,526,063 in capital expenses and the Drainage Fund budget includes \$1,798,008 for drainage improvements and equipment.

GENERAL FUND

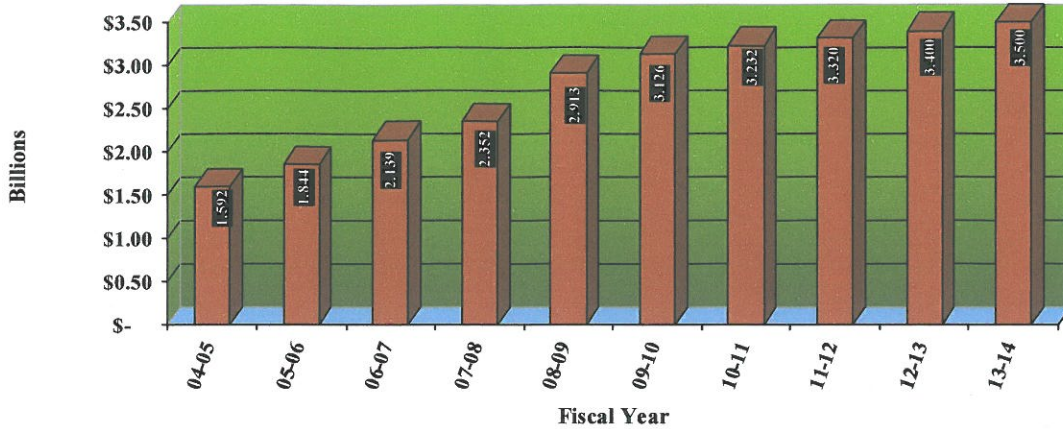
The direction of the City Council has been to try and reduce property taxes, when economically feasible, to help the citizens of Mission and to attract businesses to the City. The City takes pride in the various services it provides to its' citizens at affordable rates; however, the cost to provide these services has increased over the years, therefore, in an effort to continue to provide these services and not increase property tax rates, the City Council increased this year's operating transfer in from the Utility Fund, from \$3.4 million to \$4.4 million. The budget also includes a 4% cost of living adjustment for all employees, as well as the addition of one additional position in the newly created Media Technology Department.

Revenues

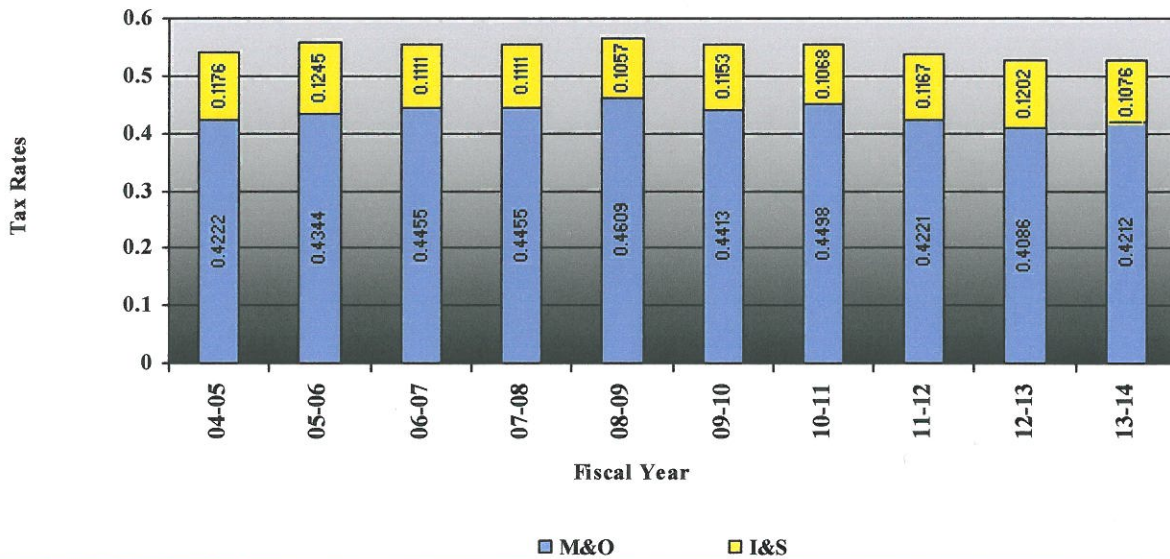
The Fiscal Year 2013-2014 General Fund budget was prepared using an ad valorem property M&O tax rate of \$0.4212 per \$100 with an assessed taxable value of \$3,520,791,142. The ad valorem property M&O tax rate for the fiscal year 2012-2013 was \$0.4086 per \$100 of assessed taxable value. The assessed taxable value increased by 3.3% over the prior tax year of 2012 (\$3,406,486,662). Property tax is the largest revenue source for the City.

As seen in the following table, assessed valuations reflect a steady increase over the last 10 years. This increase is not only attributed to increases in property valuations but also to the expansion of the City's city limits through several annexations undertaken over the past several years.

Taxable Assessed Valuation



Analysis of Tax Rate per \$100 Valuation



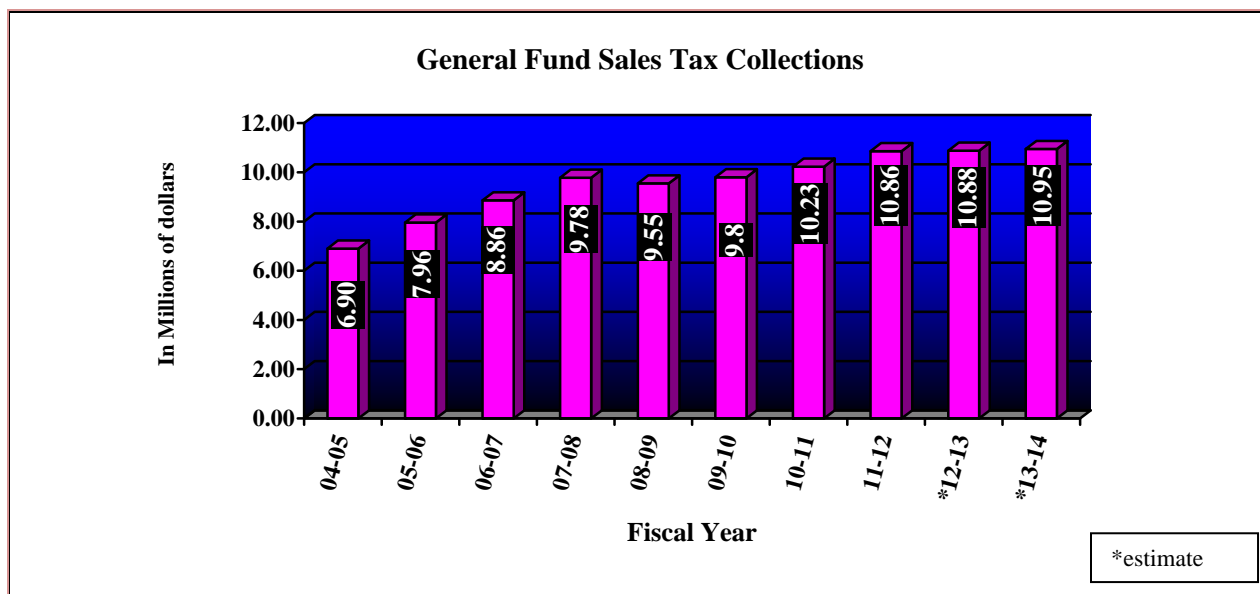
General Fund revenues for fiscal year 2013-2014 are projected at \$40,043,337 representing an increase of 4.6% from the amended FY 2012-2013 General Fund budget revenues of \$38,263,573. The majority of the increase is attributable to a reimbursement from the Mission Redevelopment Authority (MRA) in the amount of \$1,396,786 million for the North Inspiration Road and Walsh Road projects.

There is an inter-local agreement between the City of Mission, Hidalgo County, and City of McAllen which reflects a reimbursement for the expansion of Taylor Road. This project which, is being undertaken jointly by the cities of Mission, McAllen and Hidalgo County will be financed equally by these three entities with the City of Mission being the lead entity.

The majority of General Fund revenues come from taxes. Property and Sales Taxes comprise approximately 65.13% of total General Fund revenues. Transfers-in represent 11.11% of total revenues and business licenses, permits, and other revenues make up the remaining 23.76% of General Fund revenue. Estimated Sales Tax revenue for FY 2013-2014, the second largest

source of revenue for the City, was budgeted conservatively at 0.07% above the estimated amount for FY 2012-2013.

The City's sales tax rate is made up of two parts. The first part is 6.25% which represents the state sales tax rate and the second part is 2% which represents the City's sales tax rate. Of the 2% city sales tax rate, the City allocates ½ cent to the Mission Economic Development Corporation, MEDC, for economic development and therefore is not included in this budget report. The following table reflects the steady increase in sales tax collection, driven by the steady growth in retail and commercial businesses the City has experienced over the last few years. We will continue to monitor this significant revenue source and make adjustments as necessary.



Appropriations

Total appropriations in the General Fund for the fiscal year 2013-2014 are budgeted at \$42,914,470. This figure includes operating transfers-out in the amount of \$2,189,355 made up of the City's share of property tax collections transferred to the City's Tax Increment Reinvestment Zone (TIRZ), in the amount of \$1,660,000. In addition, \$300,000 will be transferred to the Boys and Girls Club Fund; \$80,000 to the Capital Replacement Fund for the replacement of police patrol units; and \$149,355 to the Aquatics Fund for the City's share of maintenance and operational expenditures at the City's pools.

General Fund operating expenses of \$40,725,115 reflect an increase of 7.9% compared to the amended Fiscal Year 2012-2013 Budget. The majority of this increase is the result of a salary increase of 4% for all employees and two Streets Widening Projects. In addition, to projects under construction at September 30, 2013, which will be carried forward and completed during FY 2013-2014, the budget includes \$49,700 in Capital Outlay. General Fund appropriations are categorized as follows: General Government \$8,742,647 (20.37%); Public Safety \$20,297,849,

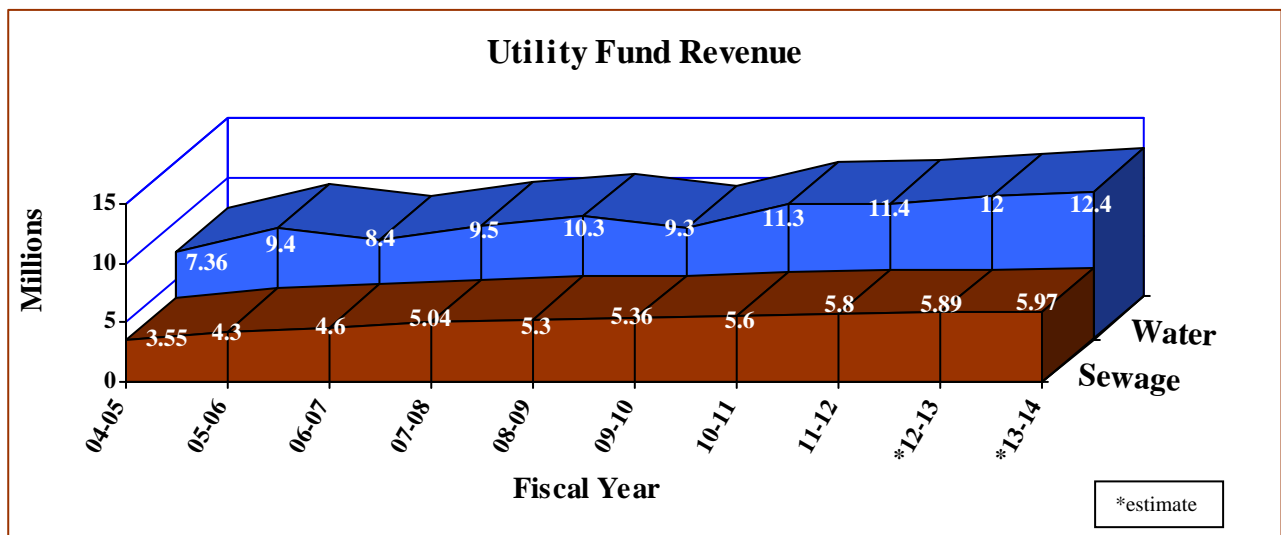
(47.30%); Highways and Streets \$7,061,579, (16.46%); Culture and Recreation \$4,252,661, (9.90%); Health and Welfare \$370,379, (0.86%); and Transfers-out \$2,189,355 (5.10%).

The Unassigned Fund Balance at September 30, 2013 is estimated to be \$6,363,077 and the Unassigned Fund Balance at September 30, 2014 is estimated to be \$3,491,944. The ending fund balance at September 30, 2014 represents 1.03 months of operation. This reduction is the result of several items including: \$890,000 for a 4% salary increase for all City employees; \$400,000 for street overlays throughout the City; Bannworth Pool is completed and the City will incur an operational cost of \$153,637 for the year. Other factors attributing to the reduction of fund balance are several ongoing projects that commenced in the prior year (FY 2013) which will be completed in this fiscal year.

UTILITY FUND

Revenues

For the fiscal year 2013-2014, the Utility Fund estimated revenues are budgeted at \$19,104,500, which represents an increase of 11.12% from the FY 2012-2013 amended budget. This is due to an expected increase in water sales based on the continuing lack of rainfall in the area. Water and sewer rates were not increased for FY 2013-2014.



Expenses

Total appropriations for fiscal year 2013-2014 are estimated at \$22,334,929, an increase of 3.37% over the amended FY 2012-2013 budget. This fund, which budgets for operations and capital project improvements, includes a \$4.4 million transfer to the General Fund. This transfer to the General Fund reflects an increase of \$1 million over last year's transfer.

The budget includes \$2,526,063 for capital expenses, which includes new water and sewer lines. The budget also includes funds for the Water Loop Project on Military Road, a utility relocation

project along US 83 and Inspiration Road, and a sewer line project at Moorefield Road and FM Road 495.

Total debt service for FY 2013-2014 is \$3,193,474, an increase of \$62,032 compared to the amended FY 2012-2013 Budget.

The Utility Fund will have an estimated working capital of \$8,040,809 at September 30, 2013, and an estimated working capital of \$4,810,380 at September 30, 2014. The majority of the decrease is attributed to the additional \$1 million transfer to the General Fund for operations and \$1.2 million to the Drainage Fund for the Keralum Drainage Project in the prior year.

SHARY MUNICIPAL GOLF COURSE FUND

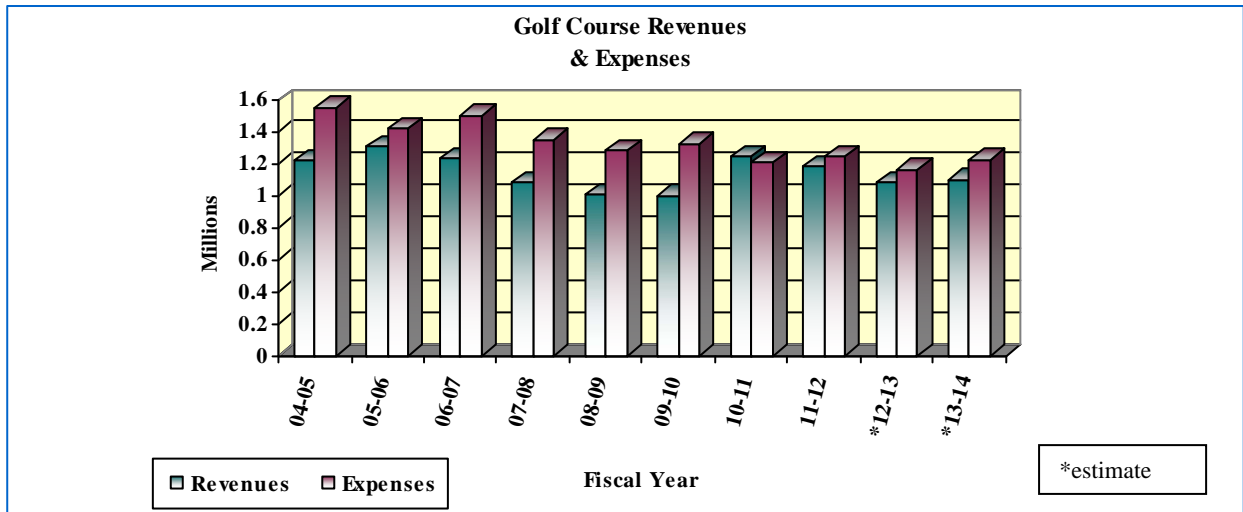
For Fiscal Year 2013-2014, total budgeted revenue for the Shary Municipal Golf Course is \$1,100,600. This figure represents a decrease of 4.35% compared to the FY 2012-2013 amended budget.

In July 2013, the Shary Municipal Golf Course Advisory Board and staff recommended to City Council that certain fees be increased. The new rates which were effective during the FY 2012-2013 will still be comparable to rates and fees charged by other municipal golf courses in the area. Changes to the fee structure include: adjusting existing and adding new membership fee classifications.

The City Council also approved a Capital Improvement Fee of \$1 per round of golf, for the purpose of replacing equipment as needed. The Capital Improvement revenue will be restricted and have a separate fund for accounting and is not reflected in this budget. The Golf Course staff will continue to evaluate all the programs and fees and recommend changes that will generate additional revenue and at the same time attract more golfers.

Total appropriations are budgeted at \$1,224,652 for FY 2013-2014, a decrease of \$9,438 compared to the FY 2012-2013 amended budget. The majority of the decrease is due to the anticipated reduction in maintenance on the golf cart fleet due to the leasing of 34 new golf carts.

The following graph represents the comparison between revenues and expenditures for the last ten fiscal years.



The debt service requirement for FY 2013-2014 is \$14,244 which represents debt requirement for capital leases and also the leases for the new golf carts.

Over the past several years the Golf Course Fund has been operating with a negative cash flow and has been operating with borrowed cash from the Utility Fund to meet its daily operations. Management and staff are confident that the changes being implemented will change the operations of the Golf Course and allow it to generate the necessary revenues it needs to operate and eliminate the need to be subsidized by the Utility Fund.

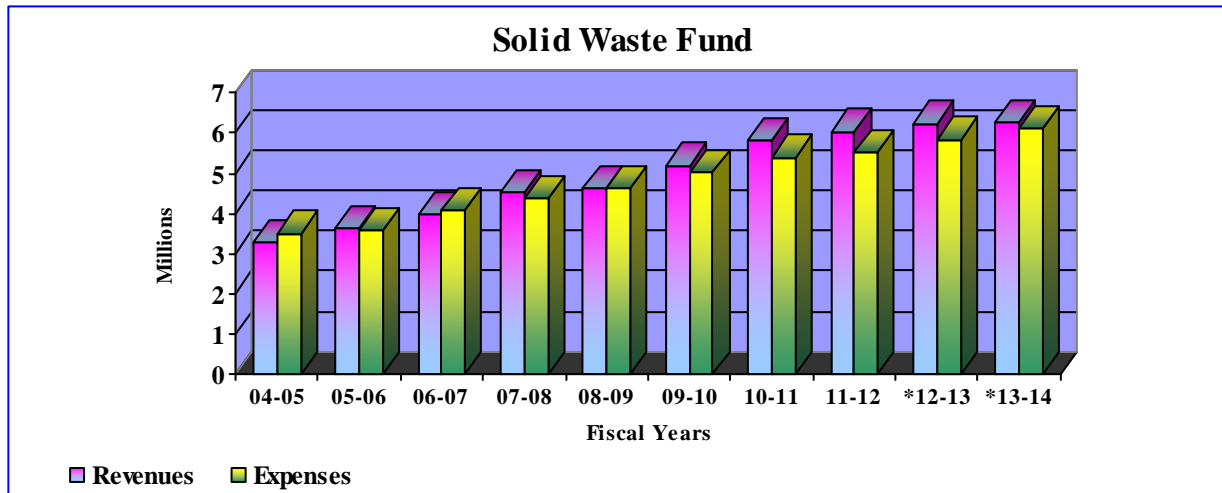
SOLID WASTE FUND

The City of Mission provides trash, brush, and dumpster services to its citizens through a solid waste contract with BFI, now Republic Services. Customers are billed for solid waste services through the City's Utility Billing and Collection Department. The contract with BFI is a revolving self-renewing five (5) year contract that is reviewed on an annual basis.

BFI bills the City for 100% of the sanitation services provided to Mission residential and commercial customers; however, City staff handles all complaints, provides billing and collection services, provides other administrative services, as well as incurring the loss on delinquent accounts.

The City of Mission is currently studying the feasibility of undertaking the residential sanitation services for the citizens of Mission; however, no allocations are included in this budget. The City will be issuing bonds to purchase all the equipment necessary for the implementation of the sanitation services.

Solid Waste estimated revenues for Fiscal Year 2013-2014 are budgeted at \$6,270,000, and appropriations are budgeted at \$6,127,901. The estimated ending working capital at September 30, 2013 is projected to be \$1,871,737 and at September 30, 2014 it is projected to be \$2,013,836.



SPECIAL REVENUE FUNDS

The City currently has 17 Special Revenue funds that are included in the 2013-2014 budget; however, only 14 funds have appropriations for FY 2014. Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the Aquatics Fund accounts for the operation of the city's three swimming pools; the Hotel/Motel Tax Fund accounts for the collection of hotel/motel taxes; and the CDBG Fund accounts for grant proceeds received from the Department of Housing Urban Development (HUD). Other funds created were either required by state law or were created by inter-local agreements.

Special Revenue Funds combined revenues for the Fiscal Year 2013-2014 are budgeted at \$7,412,682 and includes \$2,614,355 in transfers-in. The largest transfer-in of \$2 million is reflected in the TIRZ. The General Fund and the Debt Service Fund transfer property taxes collected on the properties located within the TIRZ to the TIRZ Fund.

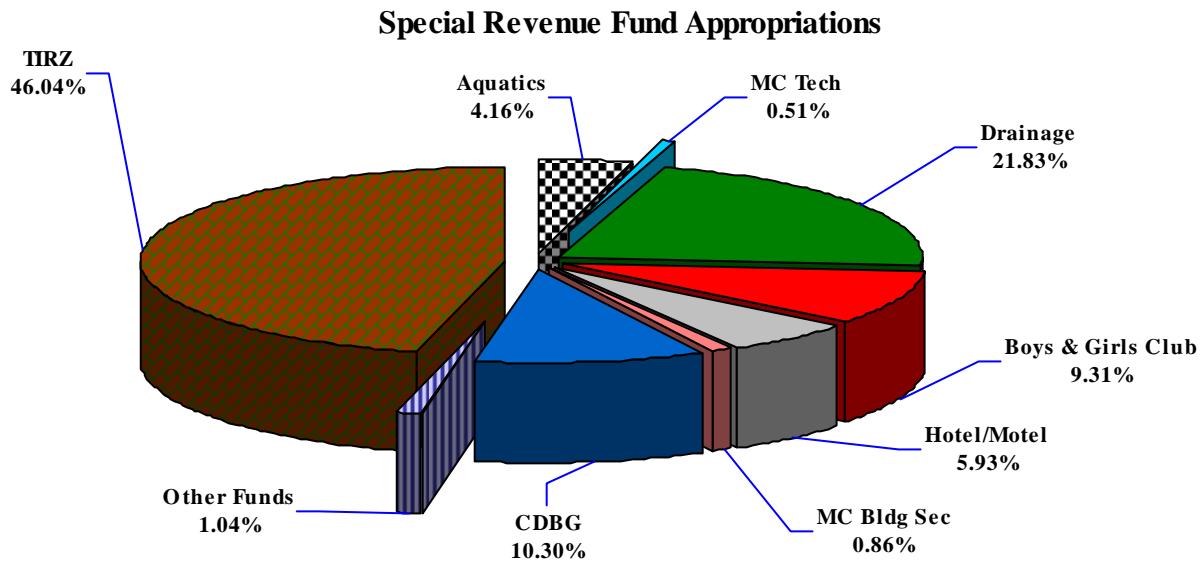
The Tax Increment Fund, which contains the largest appropriation (46.04%) of the Special Revenue Funds, was created when the City created Reinvestment Zone Number One in Fiscal Year 2002. Both the City of Mission and the County of Hidalgo deposit property taxes levied within the Zone into the Tax Increment Fund and these revenues are then distributed to the Mission Redevelopment Authority for redevelopment of residential subdivisions, educational facilities, commercial and park/open space areas within the Mission area.

The Boys and Girls Club Fund includes a transfer-in from the General Fund, for maintenance and operations, in the amount of \$300,000 and the Aquatics Fund includes a transfer-in from the General Fund for its share of maintenance and operations in the amount of \$149,355.

Combined appropriations for FY 2013-2014 are budgeted at \$8,438,439, which includes transfers-out in the amount of \$48,716. The difference between revenues and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2013-2014 start on page 71.

The second largest Special Revenue Fund is the Drainage Assessment Fund with 21.83% of the total appropriations. The third largest Special Revenue Fund is Community Development Block

Grant (CDBG) funds are appropriated for the reconstruction of homes for low-income families. During the 2012-2013 Fiscal Year, 2 homes were rehabilitated and 15 homes were reconstructed.



DEBT SERVICE FUND

The adopted I&S tax rate for FY 2013-2014 is \$0.1076 on each \$100 of property valuation. The budget was prepared using a 96% collection rate of the tax levy resulting in total revenues projected at \$3,807,000.

Debt Service requirements for outstanding General Obligation Bonds for the Fiscal Year 2013-2014 are \$3,091,878.

Total expenditures are budgeted at \$3,516,878, which includes a transfer-out to the TIRZ in the amount of \$425,000 as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2013-2014 is estimated to be \$1,919,305. As per bond covenants, the Debt Service Fund is required to maintain 2% of the original bond amount of outstanding bonds in the Fund Balance at the end of the fiscal year. The amount required as of September 30, 2013 is \$849,200.

INTERNAL SERVICE FUND

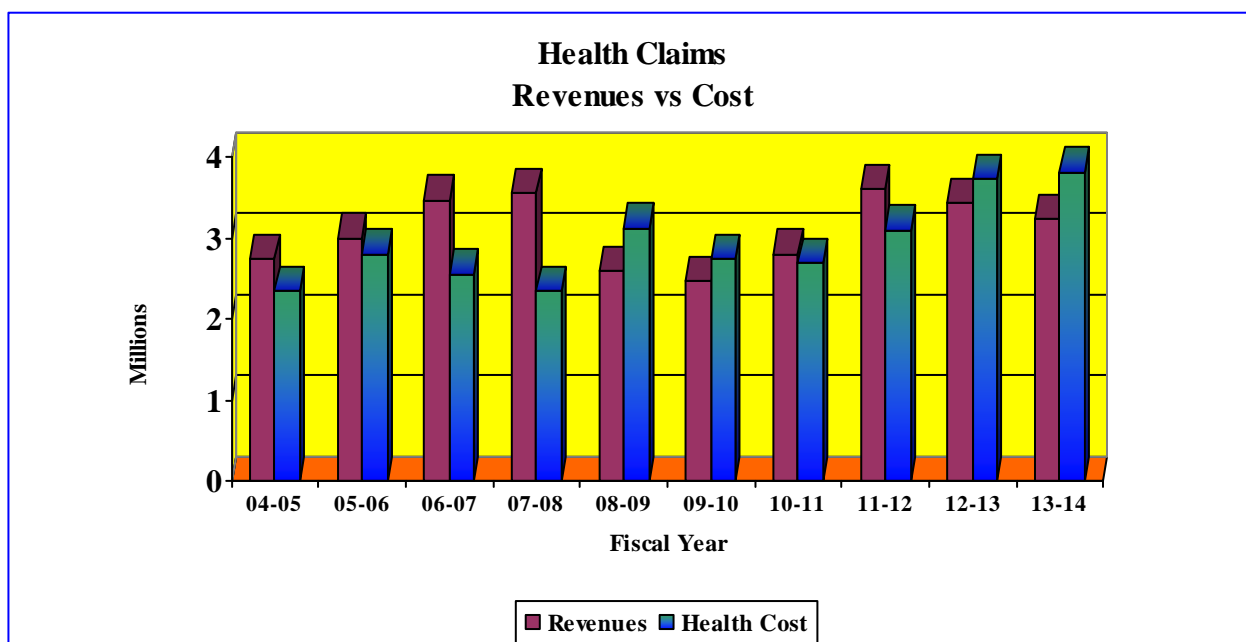
The Group Health Insurance Fund accounts for all premiums paid by the City for employee health insurance as well as premiums paid by City employees for family and dependent health coverage. This fund accounts for all health and dental claims paid for employees in addition to administrative costs paid to the third party administrator and stop-loss carrier.

The Group Health Insurance Fund total estimated revenues for FY 2013-2014 are budgeted at \$3,234,900 which represents an increase of \$113,100 or 3.6% compared to the 2012-2013 amended budget. This increase is the result of an increase in Stop Loss Insurance

Reimbursements; due to the City having several employees whose health claims exceeded the maximum stop loss threshold during Fiscal Year 2013.

Total appropriations for FY 2013-2014 are budgeted at \$3,820,700, which is an increase of \$319,700 compared to the FY 2012-2013 amended operating budget. The increase is due to an increase in both prescription drug cost and stop-loss insurance premiums. As mentioned earlier, the City had several employees who exceeded the stop-loss threshold, which in turn caused an increase to the premiums.

The City implemented some of the Health Care Reform Act requirements in prior years and has allocated the necessary reserves before the full implementation of the Act in 2014. The third party administrator recommended that the City maintain \$1 million in reserves above the required cost for claims and administration fees. The Net Assets at September 30, 2013 are projected to be \$2,612,891.



Government Account Standards Board (GASB) issued Statement No. 45, which became effective for FY 2010, converts the current practice of accounting for the City's retirees health benefits from a pay-as-you-go basis to the accrual basis of accounting. The statement requires that an actuarial valuation be performed at least every two years if the City provides post employment health benefits to its retirees. The City provides two years of health coverage for employees who retire from the City with 25 years or more of continuous service.

The City's most recent health benefit actuarial valuation, which was completed in September 2012, reports an unfunded actuarial accrued liability of \$1,386,881 and increase of \$518,471 from the 2010 valuation of \$868,410 and an Annual Required Contribution (ARC) of \$191,637. The City can choose not to fund the ARC and continue on a pay-as-you-go basis; however, it

must report the full unfunded liability in its statement of net assets. One of the requirements of GASB 45 is that the ARC must be set aside in an irrevocable trust fund. The City has decided not to fund the ARC and continue on a pay-as-you-go basis; and therefore, will be reporting the full liability in the City's financial statements.

SUMMARY

The preparation of the Fiscal Year 2013-2014 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and Staff. The City of Mission is a progressive community with a promising economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide these services continues to increase each year.

The City Council and City Administration are committed to the citizens of Mission to provide property tax relief in the form of property tax reductions when fiscally possible. For this reason, we will continue to work together to closely monitor all projected revenues and comply with expenditure limits with periodic reports to the City Council.

We anticipate that the FY 2013-2014 Budget will meet the City Council's objectives for services to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Martin Garza, Jr.", is positioned above the printed name.

Martin Garza, Jr.
City Manager

ORDINANCE NO. 3987

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION,
TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY
OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013
AND ENDING SEPTEMBER 30, 2014; APPROPRIATING MONEY TO A
DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON
THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET
OF THE CITY OF MISSION FOR THE 2013 – 2014 FISCAL YEAR**

WHEREAS, the budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That the appropriations for the fiscal year beginning October 1, 2013 and ending September 30, 2014 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2013–2014 budget;

SECTION 2.

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

The General Fund Budget is hereby approved in the amount of \$42,914,470; the Utility Fund Budget is hereby approved in the amount of \$22,334,929; the Golf Course Fund Budget is hereby approved in the amount of \$1,224,652; the Solid Waste Fund is hereby approved in the amount of \$6,127,901; the Group Health Insurance Fund is hereby approved in the amount of \$3,820,700. All other funds are approved in the total appropriations of \$11,955,317.

SECTION 3.

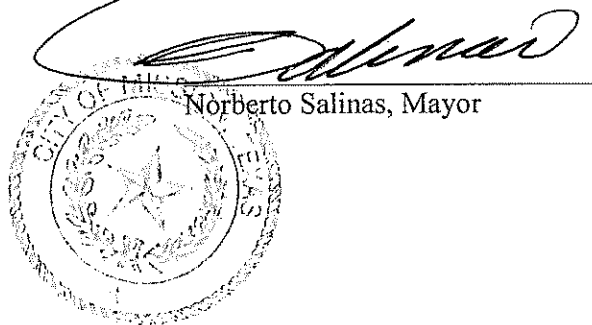
That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$3,516,878 included within the above stipulated amounts.

PASSED AND APPROVED on this reading, this 9th day of September 2013.

ATTEST:



Anna Carrillo, City Secretary



AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION,
TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF
THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE
FISCAL YEAR 2013-2014; PROVIDING FOR APPORTIONING EACH
LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL
BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF
NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY
AND FOR THE DISABLED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2013-2014; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.5288 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4212 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.1076 on each \$100.00 valuation of property.

SECTION 2.

That taxes levied under this ordinance shall be due and payable October 1, 2013, and if not paid on or before January 31, 2014 shall immediately become delinquent.

SECTION 3.

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

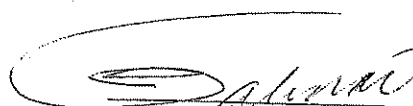
SECTION 4.

This ordinance shall take effect and be in force from and after its passage.

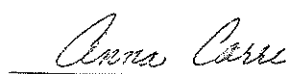
SECTION 5.

- a. There is hereby granted to an individual who is sixty-five (65) years of age or older an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2013 tax year.
- b. There is hereby granted to an individual who is disabled an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2013 tax year.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Mission,
Texas in regular meeting this the 9TH of September 2013.

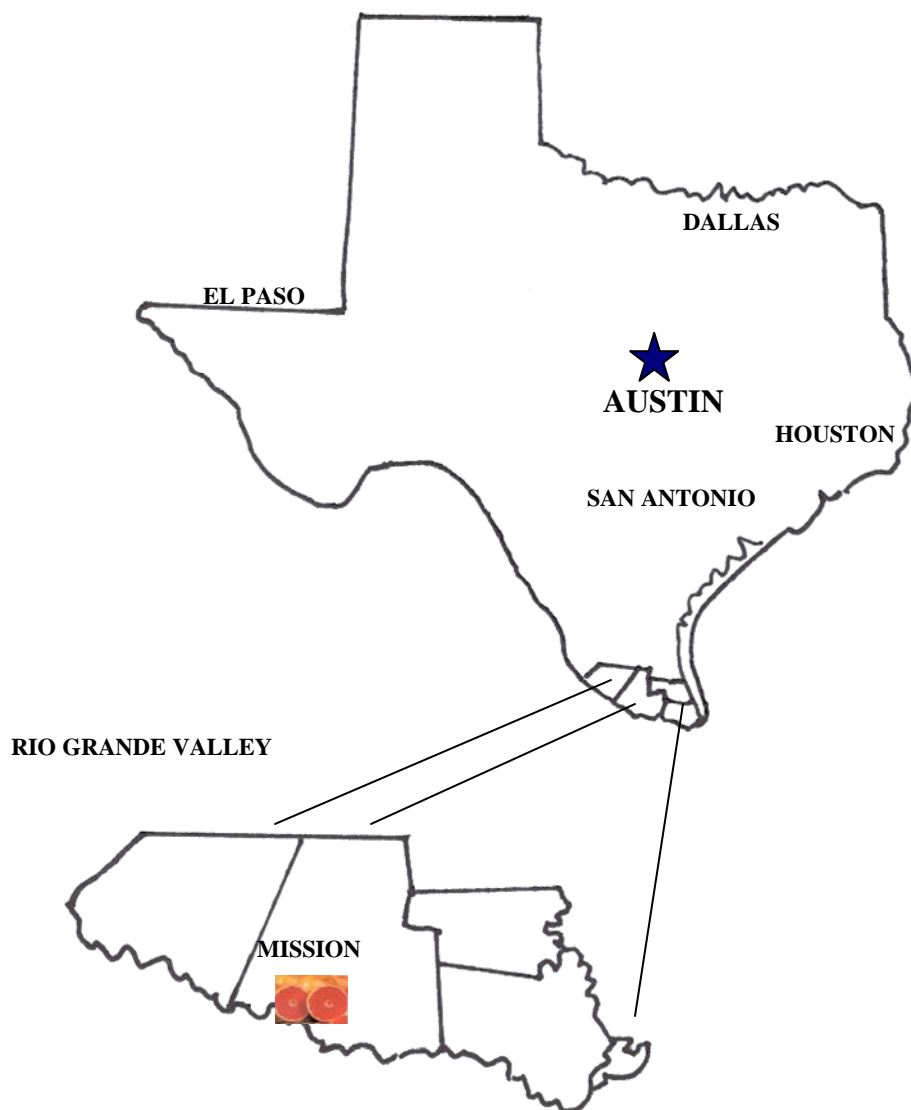

Norberto Salinas, Mayor

ATTEST:


Anna Carrillo, City Secretary



CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.



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CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION

PROFILE

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 21.25 square miles. The City's population has grown since the 2000 Census from 45,408 to 77,058 as per the 2010 Census, an increase of 70%. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

SERVICES

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes). The City has 146 police officers and 67 firefighters, five fire stations, one central police station and one police substation. The City has a 67acre community park plus 13 other parks located throughout the city, a hike and bike trail, two swimming pools, 8 tennis courts, and several other recreational activities. The City also operates a Boys and Girls Club Organization and has open two additional Boys and Girls Club Gyms making a total of three locations. The City also has three public swimming pools.

ECONOMIC CONDITION

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Once an agricultural town, the City of Mission has become one of the fastest growing cities in the Rio Grande Valley with investments in shopping centers, industrial parks, retail developments, residential and commercial developments, and recreational developments. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to "Winter Texans" for four to six months out of the year. Winter Texans are mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather. In addition to the Winter Texan Resident, Mission is also home to many Mexican visitors.

The Rio Grande Valley Cities have all seen an increase in their sales tax during FY 2013. The City of Mission sales stayed consistent to prior year. Building permits are reflecting a decrease of 25.7% compared to prior year, however management is expecting building permits to increase with the development along the Anzalduas Highway, which connects the City of Mission to the International Anzalduas Bridge, an \$80 million project that took 14 years and the cooperation of various government agencies to materialize. This project was a joint project between the Cities of Mission, McAllen, and Hidalgo. The Bridge connects South Mission and McAllen international trade areas to the west end of Reynosa, Mexico where many maquiladoras and other cross-border businesses are located. In addition, the Bridge also connects to the Monterrey, Mexico Connector, making easier and faster to travel to/from Mexico.

The international bridge, the highway, and the connection to major Mexican cities are all factors that are expected to have a favorable economic impact not only to the City of Mission, but to the whole region surrounding the City of Mission.

During Fiscal Year 2012-2013, several businesses were established in the City of Mission creating over 131 jobs. In the service sector, eighteen retail areas opened in different areas of the city creating over 42,000 sq. ft. of development space and \$5.1 million in capital investments. All this new retail development created combined capital investments of a little over \$9.1 million. In the restaurant category, six restaurants opened for business at a combined capital investment of \$1.4 million and creating 90 new jobs and in the restaurant sector.

According to the Texas Labor Market Information Tracer Data Link, the City of Mission unemployment rate was 8.4% as of August 2013. The unemployment rate for Hidalgo County for the same period was 10.8%, so the City of Mission has been maintaining a lower unemployment rate compared to Hidalgo County.

CITY OF MISSION FISCAL POLICY

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

BUDGET

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60 and (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year. The annual budget serves as the foundation for the City's financial planning and control. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund.

Budget Process

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the General Fund and in the Utility Fund.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.

7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the proposed budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the date of such hearing. The public hearing is normally in the last Council Meeting held in August.
8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1st.
12. After October 1st, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be processed through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.
13. The legal level of budgetary control is in the department level within each fund.

Balance Budget

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

The Basis of Accounting

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

Guidelines for estimating revenues and expenditures

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

Encumbrances and Construction in Progress Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

Capital Project Budgets

Capital project budgets are not included in the annual appropriated budget. Budgets for capital projects are processed at the beginning of a project and are closed at year-end. After an analysis of such projects, a budget is created and approved by City Council in the new fiscal year for the balance of each project. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

Sinking Funds

Revenue Bond Reserve Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is updated annually, unless a new Bond is issued.

Revenue Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Sinking Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in each account.

General Obligation Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. The Interest and Sinking Fund accounts for property tax revenue restricted for debt repayment. At year-end, at least 2% of the original bond issuance for all outstanding bonds must be maintained in the Interest and Sinking Fund Balance.

Long Term Debt Policy

Capital Improvement Plan

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

Fund Balance Policy

It is essential that the City of Mission maintain adequate levels of fund balance to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. To implement Statement No. 54 and provide adequate levels of fund balance, the following categories will be established:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

DEFINITIONS:

Non-spendable – are balances in permanent funds and inventories that are permanently precluded from conversion to cash. This category also applies to:

1. Long-term receivables if the receivable is not restricted, committed or assigned.
2. Inventories are also non-spendable because by their nature, they are not cash or convertible to cash unless sold.
3. Prepaid items
4. Long-term portion of loans receivable
5. Non-financial assets held for resale, such as foreclosure properties
6. The principal of an endowment or the capital of a revolving loan fund.

Restricted – the portion of fund balance that is constrained for a specific purpose by enabling legislation, external parties or constitutional provisions. Restrictions are imposed by :

1. Creditors
2. Grantors
3. Contributors
4. Other governments (through laws and regulations)
5. Ordinances increasing revenues for specific purpose
6. City's Charter
7. Proceeds from sale of restricted assets (Federal Sharing and State Sharing Funds)
8. Rainy day funds or contingency funds
9. Retainage funds

Committed – are those balances with constraints imposed by the highest level of decision-making authority. The City’s highest level of decision-making authority is the City Council. The constraint can only be removed or changed by City Council by taking the same type of action and must be done within the same reporting period (same fiscal year)

An example of a commitment is when a city council decides in an ordinance to spend a certain amount of funds for construction and the council is the highest decision-making authority. Only another ordinance can overturn the original action. Also, the commitment action should occur by the end of a fiscal year.

Assigned – are amounts intended for a specific purpose by a government’s management (department/agency heads and other signatory authorities) and are also appropriations of existing fund balances.

Examples of assigned amounts are the net balances of non-budgeted funds and situations where a manager signs a multi-year contract for a specific purpose.

Unassigned – are amounts available for any purpose. They are not precluded by a management decision, law or constitutional provision in the general fund. Negative unassigned amounts could occur in funds other than the General Fund when assigned, committed, or restricted amounts are too high. If a negative unassigned amount occurs, the assigned, committed, and other amounts should be reduced until the negative is cleared.

DESIGNATED AUTHORITY TO ASSIGN

Portions of fund balance, which are classified as “Assigned” must be so designated by the governing body (City Council) or a designee, such as the City Manager, as authorized to “Assign” fund balance. Any funds set aside as Assigned Fund Balance must be reported to City Council on the next regular Council meeting. Council has the authority to change or remove the assignment of the funds with majority vote. Council has assigned the City Manager as the designee.

CALCULATION OF UNRESTRICTED FUND BALANCE FOR THE GENERAL FUND

	Total Fund Balance
Less:	Non-spendable Fund Balance
Less:	<u>Restricted Fund Balance</u>
	Unrestricted Fund Balance

APPROPRIATE LEVEL OF GENERAL FUND UNRESTRICTED FUND BALANCE

It is essential that the City of Mission maintain adequate levels of fund balance in the General Fund to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. The General Fund Unrestricted Fund Balance will be no less than two (2) months of operating expenditures.

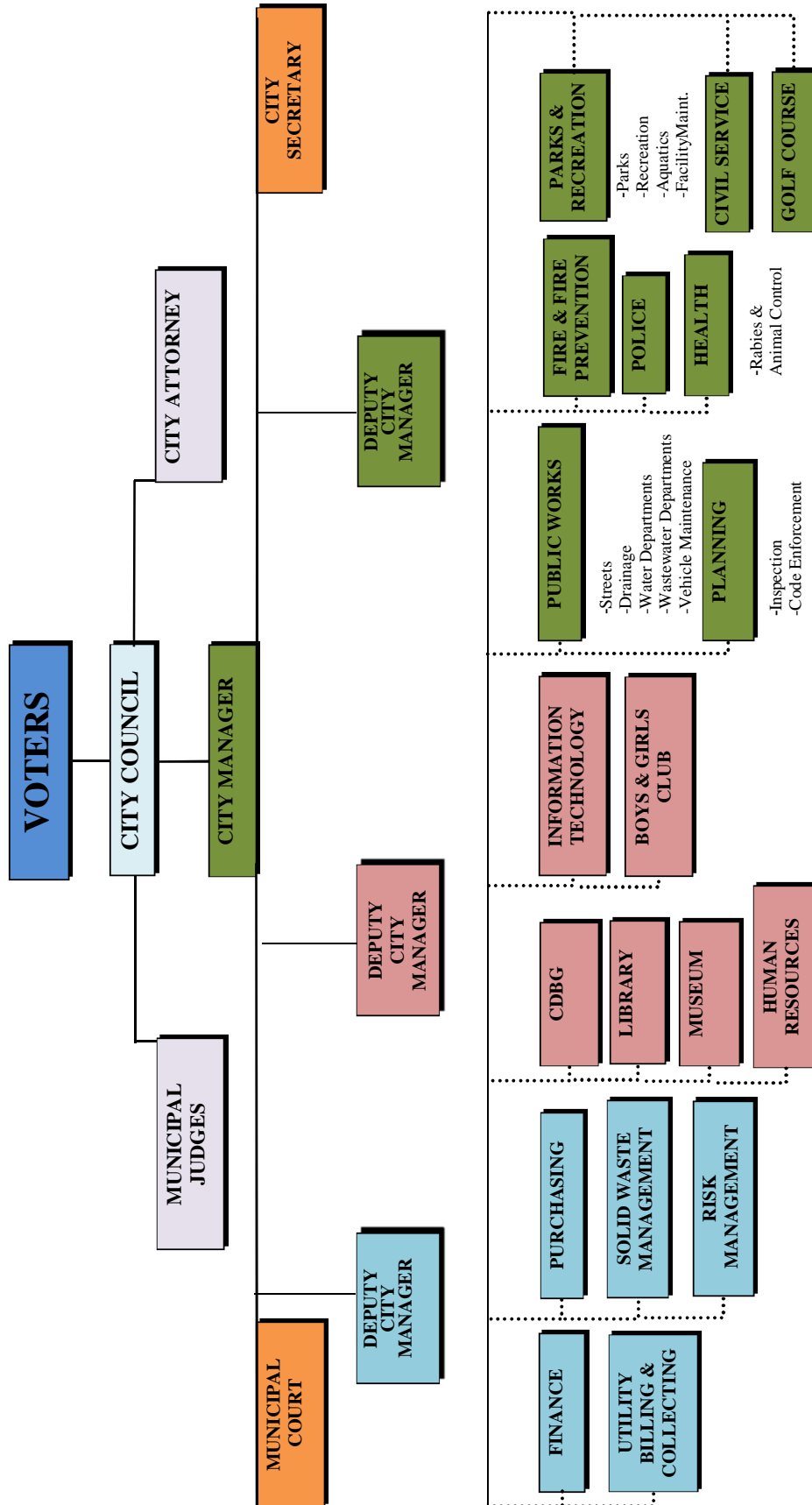
Should the Unrestricted Fund Balance decline to less than two (2) months of operating expenditures, all one-time revenues will be applied to replenish the targeted minimum balance. The targeted fund balance must be replenished within two years. Furthermore, the City's Charter has a provision that must be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount no more than three (3) percent of the total budget to be used in case of unforeseen items of expenditure. Unused contingent funds will be used to replenish the targeted minimum unrestricted fund balance.

ORDER OF EXPENDITURE OF FUNDS

When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category of funds available.

Example: A construction project is being funded by a grant, bond funds, committed funds, and unassigned fund balance the City will start with the most restricted before using unassigned funds.

CITY OF MISSION, TEXAS ORGANIZATIONAL CHART





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City of Mission, Texas
2013-2014 Estimated Fund Balance Analysis-All Funds

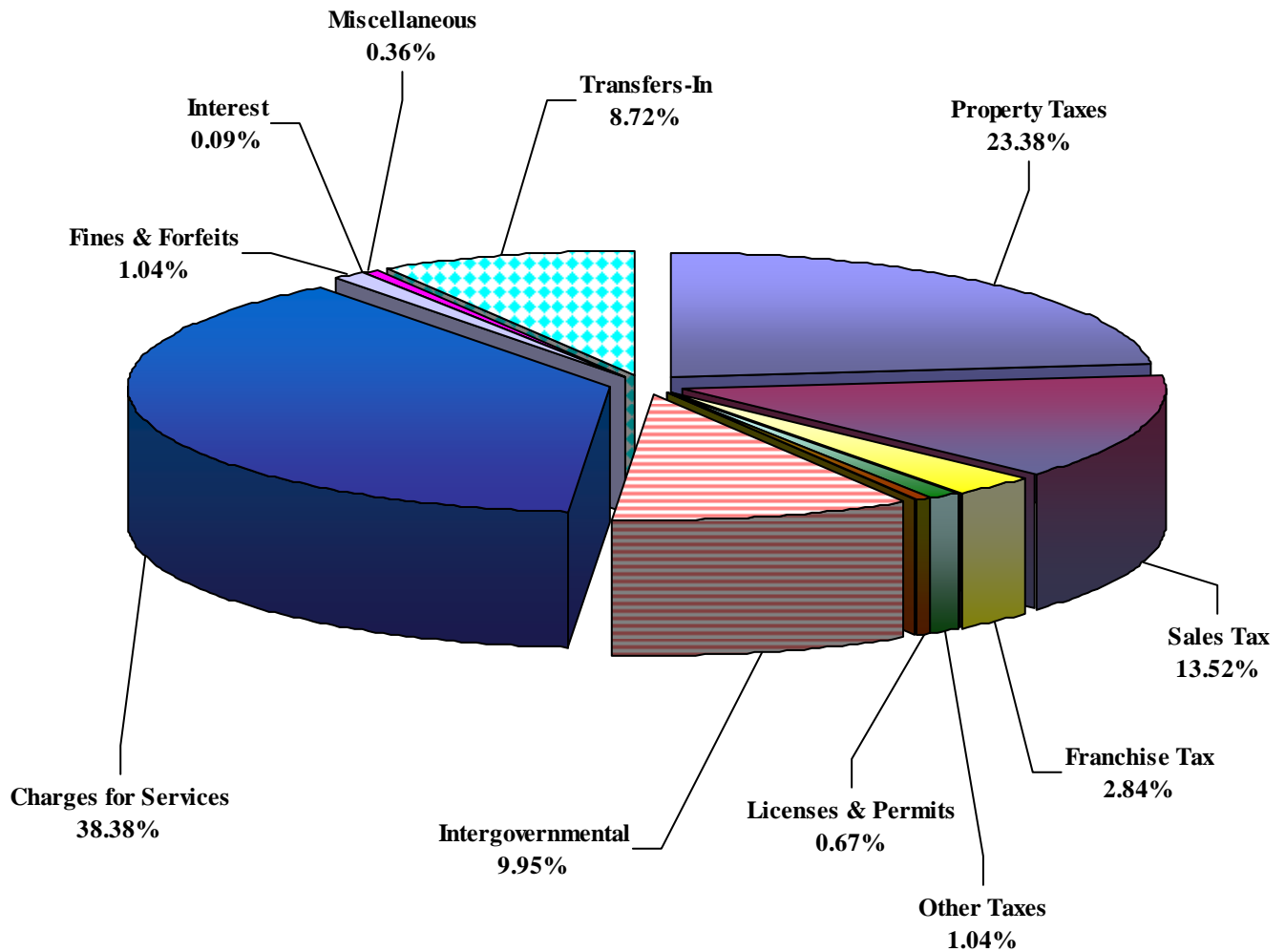
	Estimated Beginning Fund Balance 10/01/2013	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 09/30/2014
General Fund								
General Fund	\$ 6,363,077	\$ 35,594,621	\$ 4,448,716	\$ 46,406,414	\$ 40,725,115	\$ 2,189,355	\$ 42,914,470	\$ 3,491,944
Total General Fund	6,363,077	35,594,621	4,448,716	46,406,414	40,725,115	2,189,355	42,914,470	3,491,944
Special Revenue Funds								
CDBG	-	869,443	-	869,443	869,443	-	869,443	-
Aquatics Fund	10,000	201,954	149,355	361,309	351,309	-	351,309	10,000
Police Dept. State Sharing FD	41,029	-	-	41,029	-	-	-	41,029
Police Dept. Federal Sharing FD	998	-	-	998	-	-	-	998
Municipal Court Technology FD	173,857	30,925	-	204,782	43,300	-	43,300	161,482
Drainage Assessment Fund	1,586,325	857,900	-	2,444,225	1,842,108	-	1,842,108	602,117
Cemetery Fund	40,835	6,000	-	46,835	19,300	-	19,300	27,535
Records Preservation Fund	10,635	6,500	-	17,135	9,100	-	9,100	8,035
Speer Memorial Library Fund	26,214	-	-	26,214	-	-	-	26,214
Hotel/Motel Tax Fund	279,404	550,600	-	830,004	500,500	-	500,500	329,504
Municipal Court Building Security	151,677	24,050	-	175,727	24,121	48,716	72,837	102,890
Park Dedication Fund	-	30,000	-	30,000	30,000	-	30,000	-
Municipal Court Juvenile Case Mr	104,906	34,400	-	139,306	29,006	-	29,006	110,300
Capital Assets Replacement Fund	5,481	-	80,000	85,481	300	-	300	85,181
PEG Capital Fee	141,666	80,000	-	221,666	250	-	250	221,416
Boys and Girls Club Fund	277,797	306,525	300,000	884,322	785,786	-	785,786	98,536
Tax Increment Redevelopment FD	3,838	1,800,030	2,085,000	3,888,868	3,885,200	-	3,885,200	3,668
Total Special Funds	2,854,662	4,798,327	2,614,355	10,267,344	8,389,723	48,716	8,438,439	1,828,905
Enterprise Funds								
Utility Fund	8,040,809	19,104,500	-	27,145,309	17,934,929	4,400,000	22,334,929	4,810,380
Golf Course Fund	-	1,100,600	-	1,100,600	1,224,652	-	1,224,652	(124,052)
Solid Waste Fund	1,871,737	6,270,000	-	8,141,737	6,127,901	-	6,127,901	2,013,836
Total Enterprise Funds	9,912,546	26,475,100	-	36,387,646	25,287,482	4,400,000	29,687,482	6,700,164
Debt Service								
Debt Service Fund	1,629,183	3,807,000	-	5,436,183	3,091,878	425,000	3,516,878	1,919,305
Total Debt Service Fund	1,629,183	3,807,000	-	5,436,183	3,091,878	425,000	3,516,878	1,919,305
Internal Service Fund								
Group Health Insurance Fund	2,612,891	3,234,900	-	5,847,791	3,820,700	-	3,820,700	2,027,091
Total Trust Fund	2,612,891	3,234,900	-	5,847,791	3,820,700	-	3,820,700	2,027,091
TOTALS \$	23,372,359	\$ 73,909,948	\$ 7,063,071	\$ 104,345,378	\$ 81,314,898	\$ 7,063,071	\$ 88,377,969	\$ 15,967,409

CITY OF MISSION
SUMMARY OF MAJOR REVENUES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS				Group Health Ins. Fund	Debt Service Fund	Total
			Water	Golf Course	Solid Waste				
Property Taxes	\$ 15,130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,802,000	\$ 18,932,000
Sales Tax	10,950,000	-	-	-	-	-	-	-	10,950,000
Franchise Tax	2,300,000	-	-	-	-	-	-	-	2,300,000
Other Taxes	295,000	550,000	-	-	-	-	-	-	845,000
Licenses and Permits	544,000	-	-	-	-	-	-	-	544,000
Intergovernmental	4,845,386	2,923,797	289,500	-	-	-	-	-	8,058,683
Charges for Services	574,535	1,215,150	18,745,000	1,099,600	6,265,000	3,178,000	-	-	31,077,285
Fines and Forfeits	812,000	30,000	-	-	-	-	-	-	842,000
Interest	22,000	4,480	31,000	-	2,000	4,900	5,000	-	69,380
Miscellaneous	121,700	74,900	39,000	1,000	3,000	52,000	-	-	291,600
Total Operating Revenues	35,594,621	4,798,327	19,104,500	1,100,600	6,270,000	3,234,900	3,807,000	-	73,909,948
Transfers In	4,448,716	2,614,355	-	-	-	-	-	-	7,063,071
Total Operating Revenues and Transfers Out	\$ 40,043,337	\$ 7,412,682	\$ 19,104,500	\$ 1,100,600	\$ 6,270,000	\$ 3,234,900	\$ 3,807,000	-	\$ 80,973,019

CITY OF MISSION, TEXAS

SUMMARY OF MAJOR REVENUES – ALL FUNDS \$80,973,019

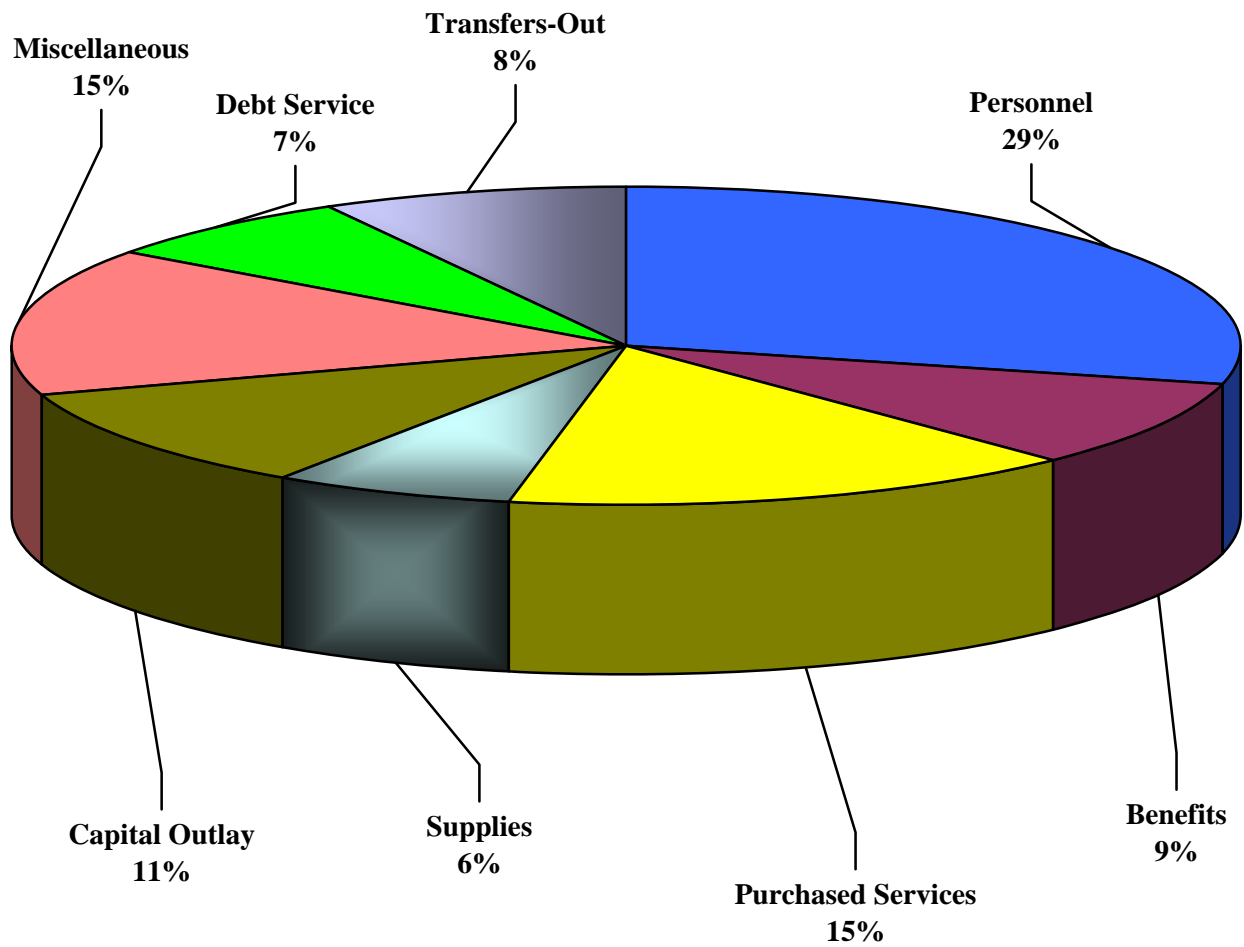


CITY OF MISSION
SUMMARY OF MAJOR EXPENDITURES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS				Group Health Ins. Fund	Debt Service Fund	Total
			Water	Golf Course	Solid Waste				
Personnel	\$ 21,006,366	\$ 678,974	\$ 3,220,901	\$ 592,554	\$ 110,939	\$ -	\$ -	\$ 25,609,734	
Benefits	6,162,502	181,074	1,129,787	203,013	32,212	-	-	7,708,588	
Purchased & Technical Services	2,087,150	87,500	890,000	-	-	-	-	3,064,650	
Purchased Property Services	2,685,065	160,372	2,285,100	98,761	-	-	-	5,229,298	
Other Purchased Services	1,036,635	95,101	310,864	15,700	3,000	3,819,200	-	5,280,500	
Supplies	1,711,550	180,850	3,458,040	280,500	4,750	-	-	5,635,690	
Capital Outlay	4,933,082	1,894,108	2,526,063	1,500	22,000	-	-	9,376,753	
Miscellaneous	1,102,765	5,111,744	920,700	18,380	5,955,000	1,500	4,000	13,114,089	
Debt Service	-	-	3,193,474	14,244	-	-	3,087,878	6,295,596	
Total Expenditures/Expenses	40,725,115	8,389,723	17,934,929	1,224,652	6,127,901	3,820,700	3,091,878	81,314,898	
Transfers Out	2,189,355	48,716	4,400,000	-	-	-	425,000	7,063,071	
Total Expenditures/Expense and Transfers Out	\$ 42,914,470	\$ 8,438,439	\$ 22,334,929	\$ 1,224,652	\$ 6,127,901	\$ 3,820,700	\$ 3,516,878	\$ 88,377,969	

CITY OF MISSION, TEXAS

SUMMARY OF MAJOR EXPENDITURES – ALL FUNDS \$88,377,969





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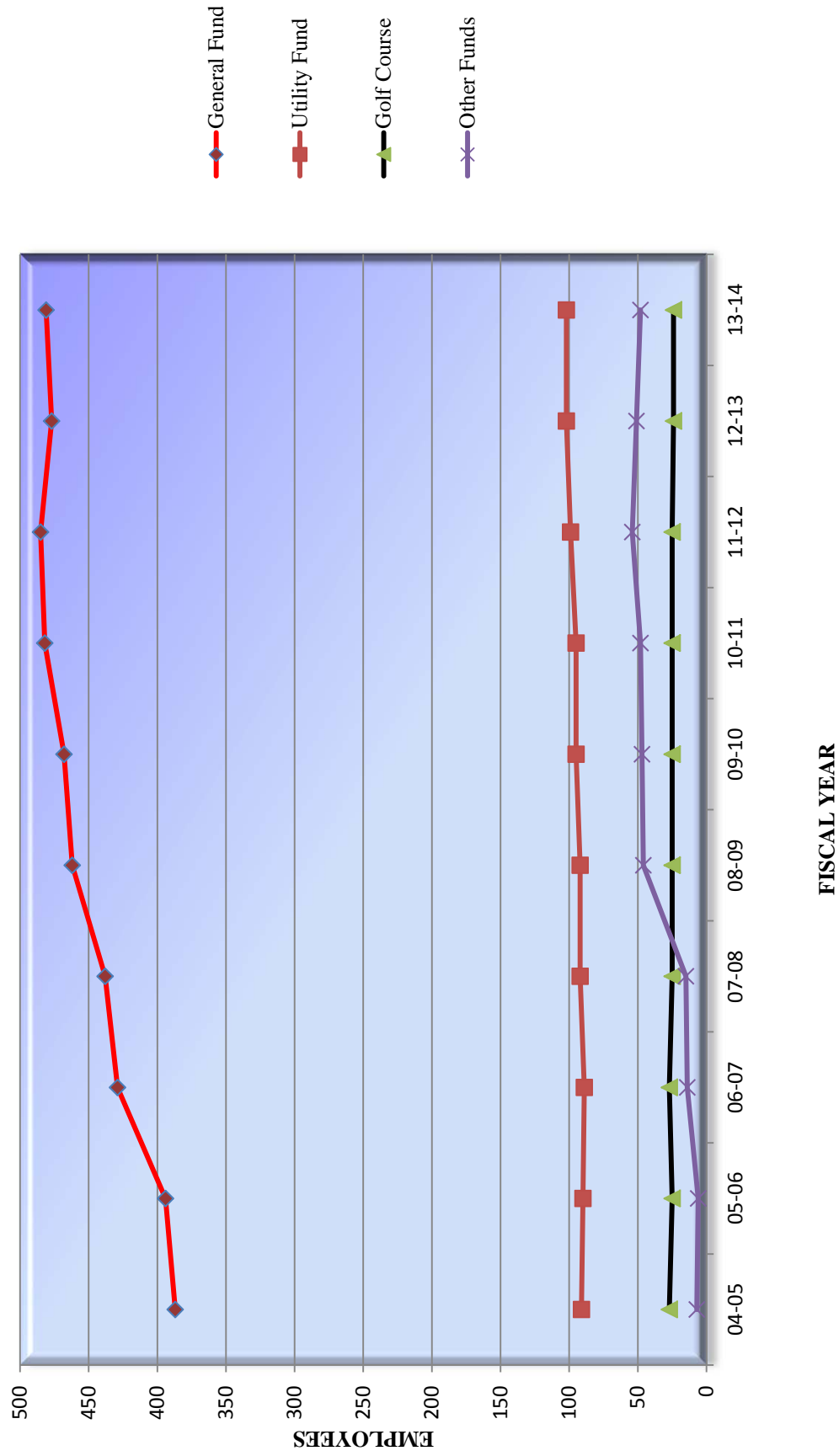
**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14
<u>PERSONNEL POSITIONS BY DEPARTMENT</u>				
GENERAL FUND:				
General Government:				
Executive	7	5	5	5
Finance	9	9	9	9
Municipal Court	13	14	14	14
Planning	16	16	16	16
Facility Maintenance	15	15	15	15
Purchasing	3	3	3	3
City Secretary	7	7	7	7
Risk Management	2	2	2	2
Civil Service	1	1	1	1
Human Resources	4	4	4	4
Information Technology	4	4	4	4
Media Relations	-	-	-	2
Total General Government	81	80	80	82
Public Safety				
Police	201	199	199	197
Fire	69	69	69	69
Fire Prevention	6	6	6	6
Total Public Safety	276	274	274	272
Highways and Streets				
Streets	33	32	32	32
Total Highways and Streets	33	32	32	32
Health and Welfare				
Health	7	8	8	8
Total Health and Welfare	7	8	8	8
Culture and Recreation				
Museum	7	6	6	6
Parks and Recreation Admin.	4	4	4	4
Parks	38	38	38	38
Recreation	5	4	4	4
Library	34	31	31	31
Banworth Pool	-	-	-	4
Total Culture and Recreation	88	83	83	87
TOTAL GENERAL FUND	485	477	477	481
UTILITY FUND				
Administration	8	10	11	11
Water Distribution	37	37	36	36
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	12	13	13	13
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	9	9	9	9
Organizational	-	-	-	-
Meter Readers	10	10	10	10
Northside Water Treatment Plant	10	10	10	10
TOTAL UTILITY FUND	99	102	102	102
GOLF COURSE FUND				
Club House	9	9	9	9
Grounds	12	12	11	11
Restaurant	4	4	4	4
TOTAL GOLF COURSE FUND	25	25	24	24

**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 11-12	Budget 12-13	Actual 12-13	Budget 13-14
COMMUNITY DEVELOPMENT BLK GRANT	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>
AQUATICS FUND	<u>12</u>	<u>12</u>	<u>12</u>	<u>8</u>
JUVENILE CASE MANAGER FUND	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
BOYS & GIRLS CLUB FUND	<u>30</u>	<u>30</u>	<u>28</u>	<u>28</u>
ECONOMIC DEVELOPMENT CORPORATION FUN	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
SOLID WASTE FUND	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>
TOTAL CITY EMPLOYEES	<u>663</u>	<u>657</u>	<u>654</u>	<u>655</u>
<u>PERSONNEL POSITIONS BY CATEGORY</u>				
Full-time non-civil service	384	380	380	382
Civil service	213	213	213	213
Part-time	<u>66</u>	<u>64</u>	<u>61</u>	<u>60</u>
TOTAL CITY EMPLOYEES	<u>663</u>	<u>657</u>	<u>654</u>	<u>655</u>

CITY OF MISSION PERSONNEL POSITIONS





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GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2013-2014 FUND BALANCE**

	FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
BEGINNING					
UNASSIGNED FUND BALANCE	\$ 9,931,292	\$ 5,937,531	\$ 6,778,895	\$ 6,778,895	\$ 6,363,077
RESOURCES					
<u>Estimated Revenues:</u>					
Taxes	27,957,663	27,621,000	27,621,000	27,737,000	28,675,000
Licenses and Permits	554,324	609,000	609,000	507,000	544,000
Intergovernmental	2,035,949	1,807,653	3,909,832	2,484,879	4,845,386
Charges for Services	535,324	494,656	494,656	558,770	574,535
Fines and Forfeits	811,498	850,000	850,000	806,000	812,000
Interest	33,465	20,000	20,000	22,000	22,000
Miscellaneous Revenue	419,006	1,127,600	1,157,746	1,162,847	121,700
Total Revenues	32,347,229	32,529,909	34,662,234	33,278,496	35,594,621
Transfers-In	2,158,565	3,601,339	3,601,339	3,601,336	4,448,716
Total Estimated Rev and Transfers-In	34,505,794	36,131,248	38,263,573	36,879,832	40,043,337
TOTAL AVAILABLE RESOURCES	<u>\$ 44,437,086</u>	<u>\$ 42,068,779</u>	<u>\$ 45,042,468</u>	<u>\$ 43,658,727</u>	<u>\$ 46,406,414</u>
APPROPRIATIONS:					
General Government	8,716,151	7,377,756	9,079,205	8,086,476	8,742,647
Public Safety	18,993,834	19,535,694	19,536,694	19,293,415	20,297,849
Highways and Streets	3,576,639	3,621,599	4,621,599	3,382,204	7,061,579
Health and Welfare	344,028	391,282	391,282	380,081	370,379
Culture and Recreation	3,987,701	4,025,106	4,092,431	3,924,704	4,252,661
Total Operations	35,618,353	34,951,437	37,721,211	35,066,880	40,725,115
Transfers-Out	2,039,837	2,298,953	2,373,953	2,228,770	2,189,355
TOTAL APPROPRIATIONS	<u>37,658,190</u>	<u>37,250,390</u>	<u>40,095,164</u>	<u>37,295,650</u>	<u>42,914,470</u>
UNASSIGNED FUND BALANCE	<u>\$ 6,778,896</u>	<u>\$ 4,818,389</u>	<u>\$ 4,947,304</u>	<u>\$ 6,363,077</u>	<u>\$ 3,491,944</u>

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
SOURCE OF INCOME						
<u>TAXES</u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 13,436,118	\$ 13,547,000	\$ 13,547,000	\$ 13,500,000	\$ 14,300,000
Delinquent	01-300-31200	471,545	555,000	555,000	450,000	500,000
Penalty and Interest	01-300-31300	329,129	390,000	390,000	320,000	330,000
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	7,238,156	7,100,000	7,100,000	7,250,000	7,300,000
Sales Tax Abatement	01-300-31410	3,619,078	3,550,000	3,550,000	3,625,000	3,650,000
Franchise Business Tax	01-300-31500	2,566,461	2,185,000	2,185,000	2,300,000	2,300,000
Telecommunication Assess Fee	01-300-31520	223,658	212,000	212,000	220,000	220,000
Mixed Drink Tax	01-300-31700	73,518	82,000	82,000	72,000	75,000
TOTAL TAXES		27,957,663	27,621,000	27,621,000	27,737,000	28,675,000
<u>LICENSES AND PERMITS</u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	41,151	52,000	52,000	45,000	50,000
Health Permit	01-300-32025	28,730	27,000	27,000	30,000	27,000
Moving & Building Permits	01-300-32100	268,426	280,000	280,000	240,000	250,000
Electrical Permits	01-300-32200	73,474	93,000	93,000	60,000	75,000
Mechanical Permits	01-300-32250	32,205	45,000	45,000	30,000	35,000
Plumbing Permits	01-300-32300	63,053	80,000	80,000	55,000	60,000
Misc. Lic. & Permits	01-300-32400	35,413	24,000	24,000	35,000	35,000
Alarm Permits	01-300-34750	11,872	8,000	8,000	12,000	12,000
TOTAL LICENSES AND PERMITS		554,324	609,000	609,000	507,000	544,000
<u>INTERGOVERNMENTAL REVENUES</u>						
G.R.E.A.T. Program	01-300-33080	189,493	185,000	185,000	175,000	185,000
MCISD & SISD-Dare Prog.	01-300-33090	671,384	655,000	655,000	650,000	655,000
Reimb. - TXDOT/ROW	01-300-33146	131,980	-	1,086,000	635,879	536,000
Reimb. - Hidalgo Co. Taylor Rd	01-300-33177	-	-	-	-	390,000
Reimb. - City McAllen Taylor Rd	01-300-33178	-	-	-	-	390,000
Rural Fire Protection	01-300-33250	38,350	55,000	55,000	35,000	40,000
County Restitution Reimb.	01-300-33260	3,926	2,653	2,653	2,000	2,600
Management Fee -MRA	01-300-33281	179,220	200,000	200,000	170,000	175,000
Reimbursement-TIRZ	01-300-33282	22,682	-	1,000,000	113,000	1,396,786
Economic Development	01-300-39020	635,000	635,000	635,000	635,000	1,000,000
FEMA Reimbursement	01-300-33500	39,036	-	-	-	-
FBI Overtime Reimb.	01-300-33632	22,066	15,000	15,000	10,000	15,000
Task Force Program	01-300-33640	36,088	30,000	30,000	25,000	30,000
DEA Overtime Task Force	01-300-33680	34,404	30,000	30,000	34,000	30,000
Library-Hidalgo County	01-300-35340	32,320	-	16,179	-	-
TOTAL INTERGOVERNMENTA REVENUES		2,035,949	1,807,653	3,909,832	2,484,879	4,845,386

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
<u>CHARGES FOR SERVICES</u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	41,976	34,000	34,000	41,800	41,800
Inspection Fee	01-300-32320	24,806	30,000	30,000	15,000	20,000
Construction Material Testing Fee	01-300-32330	7,179	4,000	4,000	40,000	10,000
Lease-Serv Center Complex	01-300-34300	6,000	6,000	6,000	6,000	6,000
Rent City Buildings	01-300-34350	6,001	5,000	5,000	6,000	6,000
Cemetery Charges	01-300-34500	57,187	40,000	40,000	61,000	61,000
Zoning & Subd. Fees	01-300-34600	36,030	30,000	30,000	40,000	40,000
Plans & Specifications	01-300-34610	-	320	320	-	-
5% Credit Card Fee	01-300-34801	6,097	5,000	5,000	6,000	5,000
Judicial Fee	01-300-35017	4,272	4,026	4,026	4,000	4,000
<i>Public Safety:</i>						
Fire Inspection Fees	01-300-33252	23,936	26,000	26,000	24,500	26,000
Police Dept. Service Charge	01-300-34700	9,674	8,385	8,385	6,500	8,000
Fire Dept. Training Fees	01-300-34705	1,672	-	-	1,350	-
Arrest Fees - MPD	01-300-34725	37,804	35,000	35,000	35,000	35,000
Child Safety Fees	01-300-35010	9,510	14,000	14,000	9,000	10,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	56,872	10,000	10,000	25,000	25,000
Lot Cleaning-Admin. Fee	01-300-34155	33,095	10,000	10,000	10,000	10,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	1,143	1,100	1,100	1,170	1,100
Vital Statistics	01-300-34550	122,719	110,000	110,000	120,000	120,000
Burial Transit Permit	01-300-34580	1,084	1,320	1,320	1,200	1,300
Animal Control and Shelter fee	01-300-34585	135	500	500	3,500	3,500
Food Manager/Handler ID Fee	01-300-34650	20,660	18,000	18,000	15,000	18,000
<i>Recreation:</i>						
Basketball Fees and Charges	01-300-34491	-	30,000	30,000	8,500	15,000
Softball Fees and Charges	01-300-34492	-	25,000	25,000	18,000	20,000
Football Fees and Charges	01-300-34493	-	17,000	17,000	7,500	10,000
Kickball Fees and Charges	01-300-34494	-	1,000	1,000	1,200	1,200
Volleyball Fees and Charges	01-300-34495	-	-	-	3,500	3,500
Park Facility Rentals	01-300-34496	-	-	-	8,000	8,000
Bannworth Pool Fees and Charges	01-300-34405	-	-	-	-	25,000
Other Recreational Fees and Charges	01-300-34499	-	-	-	12,000	12,000
Library Copies	01-300-35310	27,259	28,787	28,787	28,000	28,000
Library Reservations Fee	01-300-35311	138	63	63	50	60
Library Rentals	01-300-35312	75	155	155	-	75
TOTAL CHARGES FOR SERVICES		535,324	494,656	494,656	558,770	574,535
<u>FINES AND FORFEITS</u>						
Warrant Execution Fee	01-300-34800	126,784	130,000	130,000	115,000	120,000
Corporation Court Fines	01-300-35000	667,163	700,000	700,000	675,000	675,000
Library Fines	01-300-35300	17,551	20,000	20,000	16,000	17,000
TOTAL FINES AND FORFEITS		811,498	850,000	850,000	806,000	812,000

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

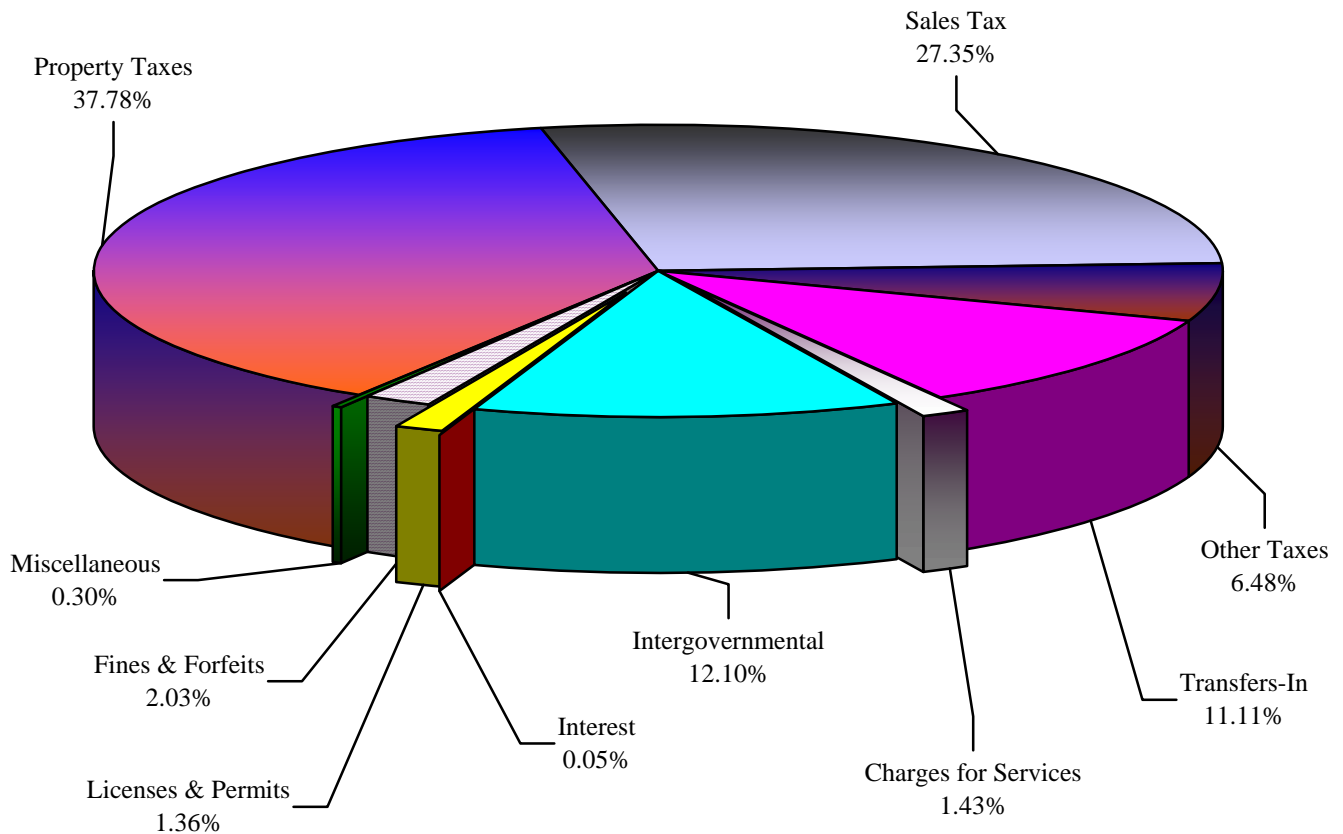
		FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
INTEREST						
Interest on Investments	01-300-36050	28,022	15,000	15,000	15,000	15,000
Interest on Demand Dep.	01-300-36100	5,443	5,000	5,000	7,000	7,000
TOTAL INTEREST		33,465	20,000	20,000	22,000	22,000
MISCELLANEOUS REVENUES						
Universal Service Rebate	01-300-33140	28,696	-	29,146	29,147	-
Reimbursement-MEDA	01-300-33160	-	1,000,000	1,000,000	1,000,000	-
Texas Citrus Fiesta	01-300-33215	44,344	45,500	45,500	44,000	45,000
Library Donation/Memorial	01-300-35320	62	200	200	700	200
Coke Machine & Misc.	01-300-36000	3,519	3,500	3,500	2,500	3,500
Other Misc. Income	01-300-36150	182,444	35,000	35,000	70,000	35,000
Misc. Insurance-Settlements	01-300-36160	82,031	30,000	30,000	12,000	25,000
Street Sign Reimbursement	01-300-36300	3,950	1,000	1,000	1,100	1,000
Subdividers Reimb.-Streets	01-300-36330	16,424	10,000	10,000	-	10,000
Oil Lease	01-300-36500	2,050	2,400	2,400	2,400	2,000
Contributions & Donations	01-300-36510	2	-	1,000	1,000	-
Sale of City Equipment	01-300-39000	55,484	-	-	-	-
Sale of Cemetery Lots	01-300-39010	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES		419,006	1,127,600	1,157,746	1,162,847	121,700
TOTAL REVENUES		32,347,229	32,529,909	34,662,234	33,278,496	35,594,621
TRANSFERS IN:						
Utility Fund	01-300-39900	2,000,000	3,400,000	3,400,000	3,400,000	4,400,000
Municipal Court Building Security Fd	01-300-39925	8,565	51,339	51,339	51,336	48,716
Drainage Assess Fund	01-300-39916	150,000	150,000	150,000	150,000	-
TOTAL TRANSFERS IN		2,158,565	3,601,339	3,601,339	3,601,336	4,448,716
TOTAL ESTIMATED REV. & TRANSFERS		\$ 34,505,794	\$ 36,131,248	\$ 38,263,573	\$ 36,879,832	\$ 40,043,337



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City of Mission

General Fund Estimated Revenues By Source \$40,043,337





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**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

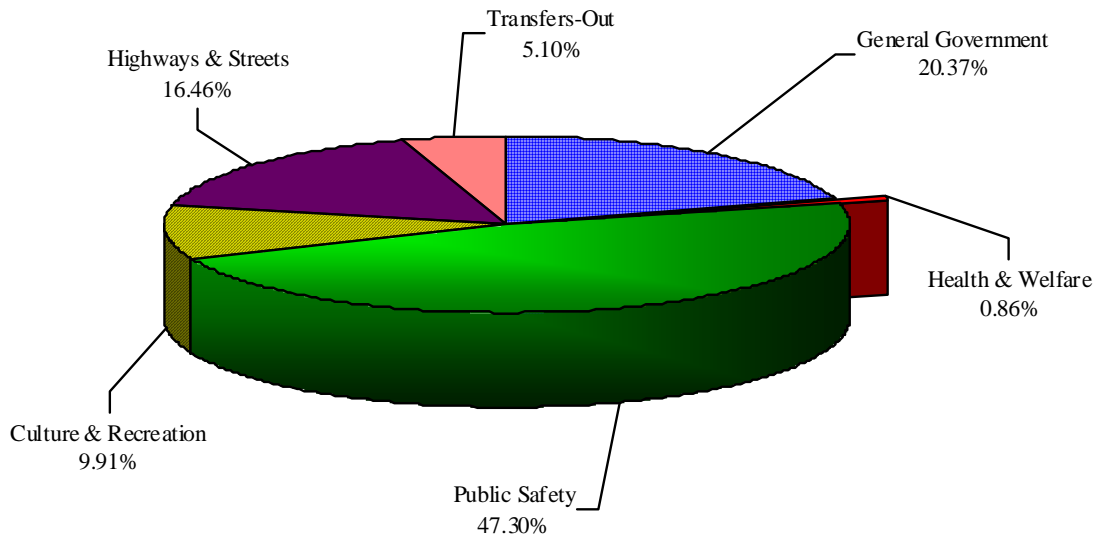
		FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
<u>APPROPRIATIONS:</u>						
<u>GENERAL GOVERNMENT</u>						
Legislative	01-410	\$ 21,744	\$ 19,280	\$ 19,280	\$ 20,840	\$ 21,090
Executive	01-411	643,708	469,396	562,096	558,109	489,242
Finance	01-412	533,085	532,755	532,755	524,622	552,881
Municipal Court	01-413	600,166	649,164	649,164	641,666	668,055
Planning	01-414	820,538	770,048	770,048	701,680	777,024
Facilities Maintenance	01-415	671,435	689,321	703,946	693,452	703,843
Fleet Maintenance	01-416	762,654	840,000	840,000	822,000	823,000
Organizational Expense	01-417	3,058,380	1,804,302	3,398,426	2,570,210	2,876,210
Purchasing	01-418	181,324	174,765	174,765	170,587	177,575
City Secretary	01-419	325,144	308,149	308,149	303,289	318,438
Risk Management	01-422	401,914	419,833	419,833	405,504	428,013
Elections	01-423	22,820	-	-	-	38,600
Civil Service	01-424	150,939	170,229	170,229	157,059	163,728
Human Resources	01-425	257,058	251,572	251,572	242,206	294,111
Information Technology	01-426	265,242	278,942	278,942	275,252	289,614
Media Relations	01-427	-	-	-	-	121,223
Economic Development	01-472	-	-	-	-	-
Total General Government		8,716,151	7,377,756	9,079,205	8,086,476	8,742,647
<u>PUBLIC SAFETY</u>						
Police	01-430	13,124,522	13,659,218	13,659,218	13,538,964	14,147,768
Fire	01-431	5,320,767	5,365,452	5,366,452	5,250,985	5,610,349
Fire Prevention	01-432	548,545	511,024	511,024	503,466	539,732
Total Public Safety		18,993,834	19,535,694	19,536,694	19,293,415	20,297,849
<u>HIGHWAYS AND STREETS</u>						
Streets	01-440	3,576,639	3,621,599	4,621,599	3,382,204	7,061,579
Total Highways and Streets		3,576,639	3,621,599	4,621,599	3,382,204	7,061,579
<u>HEALTH AND WELFARE</u>						
Health	01-443	344,028	391,282	391,282	380,081	370,379
Total Health and Welfare		344,028	391,282	391,282	380,081	370,379
<u>CULTURE AND RECREATION</u>						
Museum	01-451	245,482	238,014	238,014	222,587	236,966
Parks & Recreation Admn.	01-460	284,930	283,623	283,623	281,007	292,298
Parks	01-461	1,928,535	1,885,771	1,907,771	1,858,997	1,912,673
Recreation	01-463	237,002	378,986	378,986	349,617	373,852
Library	01-464	1,291,752	1,238,712	1,284,037	1,212,496	1,258,235
Banworth Pool	01-465	-	-	-	-	178,637

**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

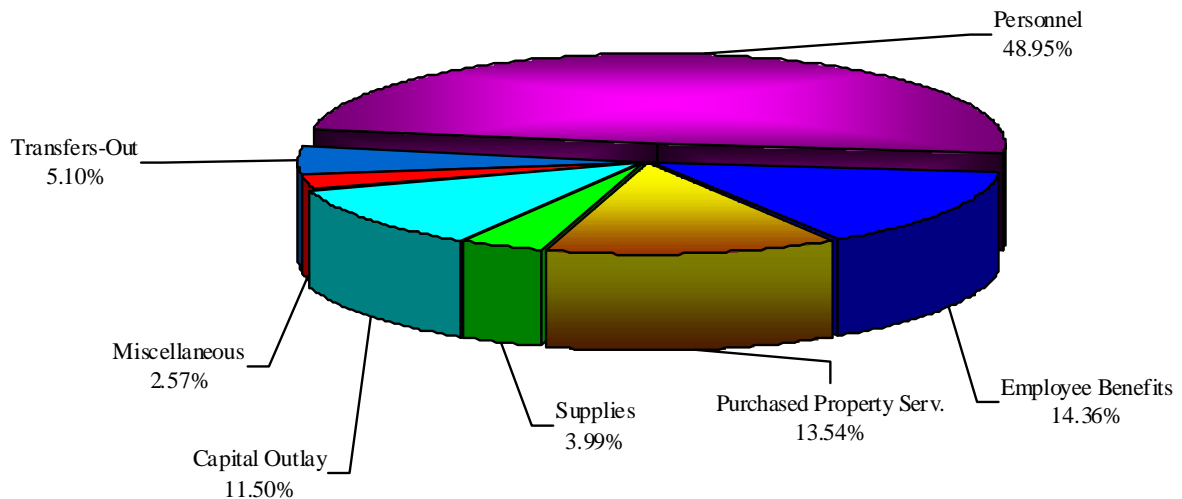
		FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
Total Culture and Recreation		<u>3,987,701</u>	<u>4,025,106</u>	<u>4,092,431</u>	<u>3,924,704</u>	<u>4,252,661</u>
TOTAL OPERATIONS		<u>35,618,353</u>	<u>34,951,437</u>	<u>37,721,211</u>	<u>35,066,880</u>	<u>40,725,115</u>
TRANSFERS-OUT						
Solid Waste Fund	01-499-56900	-	-	-	-	-
Utility Fund	01-499-56902	-	-	-	-	-
Golf Course Fund	01-499-56903	-	-	-	-	-
CDBG Fund	01-499-56904	45,000	40,486	40,486	40,395	-
Capital Projects Fund	01-499-56909	-	-	-	-	-
Aquatics Fund	01-499-56910	99,706	248,467	248,467	203,375	149,355
Recreation Fund	01-499-56912	30,976	-	-	-	-
Drainage Assessment Fund	01-499-56913	-	-	-	-	-
Designated Fund	01-499-56915	25,000	-	-	-	-
Hotel/Motel	01-499-56924	-	-	75,000	75,000	-
Future Asset Replacement Fund	01-499-56929	80,000	80,000	80,000	80,000	80,000
Boy's and Girls Club Fund	01-499-56932	330,000	330,000	330,000	330,000	300,000
TIRZ Fund	01-499-56981	<u>1,429,155</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,500,000</u>	<u>1,660,000</u>
Total Transfers Out		<u>2,039,837</u>	<u>2,298,953</u>	<u>2,373,953</u>	<u>2,228,770</u>	<u>2,189,355</u>
TOTAL GENERAL FUND APPROPRIATIONS		<u>\$ 37,658,190</u>	<u>\$ 37,250,390</u>	<u>\$ 40,095,164</u>	<u>\$ 37,295,650</u>	<u>\$ 42,914,470</u>
BY CATEGORY						
Personnel		19,443,753	20,037,307	20,129,907	19,846,987	21,006,366
Employee Benefits		6,108,953	5,993,589	6,001,481	5,748,627	6,162,502
Professional and Tech. Services		1,891,043	2,069,210	2,087,210	2,007,705	2,087,150
Purchased Property Services		2,588,566	2,562,565	2,575,195	2,585,311	2,685,065
Other Purchased Services		951,352	945,390	938,685	956,957	1,036,635
Supplies		1,582,616	1,636,232	1,762,740	1,720,348	1,711,550
Capital Outlay		1,225,560	922,500	2,710,500	830,203	4,933,082
Miscellaneous		1,779,404	759,712	1,490,561	1,345,810	1,102,765
Debt Services		<u>47,106</u>	<u>24,932</u>	<u>24,932</u>	<u>24,932</u>	<u>-</u>
TOTAL OPERATING APPROPRIATIONS		<u>\$ 35,618,353</u>	<u>\$ 34,951,437</u>	<u>\$ 37,721,211</u>	<u>\$ 35,066,880</u>	<u>\$ 40,725,115</u>

City of Mission

General Fund Appropriations by Function \$42,914,470



General Fund Operating Appropriations by Category \$42,914,470





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**CITY OF MISSION, TEXAS
GENERAL GOVERNMENT
SUMMARY**

FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
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BY DEPARTMENT

Legislative	\$ 21,744	\$ 19,280	\$ 19,280	\$ 20,840	\$ 21,090
Executive	643,708	469,396	562,096	558,109	489,242
Finance	533,085	532,755	532,755	524,622	552,881
Municipal Court	600,166	649,164	649,164	641,666	668,055
Planning	820,538	770,048	770,048	701,680	777,024
Facilities Maintenance	671,435	689,321	703,946	693,452	703,843
Fleet Maintenance	762,654	840,000	840,000	822,000	823,000
Organizational Expense	3,058,380	1,804,302	3,398,426	2,570,210	2,876,210
Purchasing	181,324	174,765	174,765	170,587	177,575
City Secretary	325,144	308,149	308,149	303,289	318,438
Risk Management	401,914	419,833	419,833	405,504	428,013
Elections	22,820	-	-	-	38,600
Civil Service	150,939	170,229	170,229	157,059	163,728
Human Resources	257,058	251,572	251,572	242,206	294,111
Information Technology	265,242	278,942	278,942	275,252	289,614
Media Relations	-	-	-	-	121,223
Economic Development	-	-	-	-	-
TOTAL	\$ 8,716,151	\$ 7,377,756	\$ 9,079,205	\$ 8,086,476	\$ 8,742,647

BY EXPENSE GROUP

Personnel	\$ 3,019,273	\$ 2,925,138	\$ 3,017,738	\$ 2,970,424	\$ 3,120,498
Employee Benefits	982,259	913,819	928,544	871,810	930,309
Professional and Tech. Services	1,775,620	1,844,210	1,867,210	1,796,265	1,867,150
Purchased Property Services	293,340	295,365	295,365	294,310	329,190
Other Purchased Services	535,360	505,030	505,330	498,234	556,500
Supplies	220,717	242,582	251,282	244,767	250,300
Capital Outlay	225,668	-	835,000	165,000	716,700
Miscellaneous	1,616,808	626,680	1,353,804	1,220,734	972,000
Debt Services	47,106	24,932	24,932	24,932	-
TOTAL APPROPRIATIONS	\$ 8,716,151	\$ 7,377,756	\$ 9,079,205	\$ 8,086,476	\$ 8,742,647

CITY OF MISSION, TEXAS

DEPARTMENT: LEGISLATIVE	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas, as outlined in the City's Charter Home Rule. The City has one Mayor and four Council Members.

GOALS:

1. Continue lowering property tax rate and maintain needs of the residents of the City.
2. Continue with Economic Development.
3. Authorize various projects to improve quality of life to citizens.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|--|
| 1. Maintained the same property tax rate of \$0.5288 | |
|--|--|

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	11-12	12-13	12-13	13-14
Personnel Services				
Salaries and Wages	\$ 2,300	\$ 2,400	\$ 2,100	\$ 2,100
Employee Benefits	1,380	1,430	1,365	1,365
Purchased Services	15,937	12,900	15,025	15,025
Supplies	1,754	2,000	2,000	2,000
Other Services and Charges	373	550	350	600
Operations Subtotal	21,744	19,280	20,840	21,090
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 21,744	\$ 19,280	\$ 20,840	\$ 21,090
PERSONNEL				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14

CITY OF MISSION, TEXAS

DEPARTMENT: EXECUTIVE	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

GOALS:

1. Improve customer service.
2. Reduce expenditures.
3. Promote employee wellness.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	11-12	12-13	12-13	13-14
Personnel Services				
Salaries and Wages	\$ 473,094	\$ 421,272	\$ 434,564	\$ 329,175
Employee Benefits	150,989	122,549	105,678	90,517
Purchased Services	16,414	14,375	14,250	22,050
Supplies	1,821	2,700	2,617	6,500
Other Services and Charges	1,390	1,200	1,000	1,000
Operations Subtotal	643,708	562,096	558,109	449,242
Capital Outlay	-	-	-	40,000
DEPARTMENTAL TOTAL	\$ 643,708	\$ 562,096	\$ 558,109	\$ 489,242
PERSONNEL				
Exempt	4	2	2	2
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14

CITY OF MISSION, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PURPOSE:

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

GOALS:

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Continue working with Departments to expedite the processing of invoices.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue applying for available grants.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Crossed trained employees.
2. Maintained the Texas Comptroller Leadership Circle Gold Membership by establishing fiscal transparency through city website.
3. Received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting for the 12th consecutive year.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 398,662	\$ 399,685	\$ 399,677	\$ 415,672
Employee Benefits	117,477	113,595	107,827	115,184
Purchased Services	10,262	12,025	10,518	11,425
Supplies	5,835	6,400	5,550	6,200
Other Services and Charges	849	1,050	1,050	900
Operations Subtotal	533,085	532,755	524,622	549,381
Capital Outlay	-	-	-	3,500
DEPARTMENTAL TOTAL	\$ 533,085	\$ 532,755	\$ 524,622	\$ 552,881
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Number of Journal Entries Posted	1,261		1,100	1,000
Number of Vendor Checks Processed	9,405		9,300	9,600
Number of Payroll Checks Processed	3,462		2,237	1,250
Number of Direct Deposits	12,346		13,321	14,408
Number of Assets Capitalized	491		575	450
Number of Accounts Receivable invoices	542		300	500
Grants applied for	25		20	20
Grants received	19		15	15
Funds maintained	38		39	39

CITY OF MISSION, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PURPOSE:

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

GOALS:

1. Go electronic by purchasing at least 5 handheld ticket writers, currently input is done manually.
2. Place a computer with Incode software in dispatch to verify active warrants.
3. Increase revenue
4. Have a successful Amnesty Month.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Installed fiber optic cable for connection with City Hall.
2. Implemented changes to streamline warrant processing and magistration process.
3. Converted collections to Lineburger Law Firm.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 428,352	\$ 473,660	\$ 472,903	\$ 492,585
Employee Benefits	139,498	144,554	137,413	142,020
Purchased Services	12,579	13,400	13,650	13,950
Supplies	5,987	5,800	5,800	6,500
Other Services and Charges	13,750	11,750	11,900	13,000
Operations Subtotal	600,166	649,164	641,666	668,055
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 600,166	\$ 649,164	\$ 641,666	\$ 668,055
PERSONNEL				
Exempt	5	5	5	5
Non-Exempt	7	8	8	8
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	14	14	14
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Total Violations Filed	11,124		10,758	12,000
Warrants cleared	7,666		8,497	9,000
Truancy cases heard	754		503	800
Amnesty month revenue	\$ -		\$ -	\$ -

CITY OF MISSION, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

PURPOSE:

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

GOALS:

- | | |
|--|---|
| 1. Update GIS program to better serve our citizens, developers, etc.
2. Continue substandard housing abatement and removing illegal dumping sites.
3. Continue Annexation of properties via Council's direction. | 4. Update 4 components of Standard Manual plus exhibits.
5. Streamline Building Permit process via Incode Software update.
6. Update water, sewer, storm sewer, zoning, etc. Maps.
7. Create on Online Complaining from for Code Violations. |
|--|---|

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
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| 1. Future Land Use updated.
2. GIS Program was updated
3. Various code changes presented to City Council for approval.
4. Numerous annexations. | 5. Processed 100% of permits, zoning requests, conditional use permits code violations, etc.
6. Conducted 1000's of code, business license, residential/commercial, apartments, industrial inspections. |
|--|--|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 565,574	\$ 537,036	\$ 488,456	\$ 545,222
Employee Benefits	178,216	165,072	151,284	165,062
Purchased Services	25,062	32,890	30,890	33,890
Supplies	20,426	21,800	17,800	19,300
Other Services and Charges	9,522	13,250	13,250	13,550
Operations Subtotal	798,800	770,048	701,680	777,024
Capital Outlay	21,738	-	-	-
DEPARTMENTAL TOTAL	\$ 820,538	\$ 770,048	\$ 701,680	\$ 777,024
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	13	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	16	16	16	16
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Business Licenses	297		207	350
Code Enforcement Cases	1,610		460	1,200
Conditional User Permits	111		51	150
Garage Sales	4,056		2,268	4,500
Health Cards	986		488	1,000
Number of inspections	3,868		3,219	4,200
Permits issued	4,144		2,258	5,000
Plats processed/Single-Lot Variances	18		11	40
Rezoning	20		21	50
Zoning Board of Adjustment Variances	25		8	50

CITY OF MISSION, TEXAS

DEPARTMENT: FACILITY MAINTENANCE

FUND: GENERAL

PURPOSE:

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 52 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

GOALS:

1. Installation of new roof for Police Department.
2. Installation of new roof for Parks Building.
3. Remodeling of the neighborhood center at CWV Park.
4. Replace floor at Parks & Rec building conference room.
5. Install 2 new A/C units at east side of City Hall.
6. Install 1 new A/C unit at Police Department.
7. Continue to provide the most efficient solutions for all city facilities (working with Clear Results Consultants).
8. Installation of remaining old A/C units for Headstar building.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Installed 2 new units at Police Department building.
2. Partial repair for Speer Library windows.
3. Repaired and replaced components to Library automatic entrance doors.
4. Installed 2 A/C units at City Hall.
5. Installed 2 A/C units for Headstart Program.
6. Placed separate water meters for CWV pool, Headstart and CWV Center.
7. Installed all new A/C units with energy efficient ratings. (worked with Clear Results)
8. Installed new automated gate systems for PD (East & West entrances).

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 325,287	\$ 354,541	\$ 350,591	\$ 357,895
Employee Benefits	129,173	128,255	124,311	129,398
Purchased Services	66,461	59,000	59,000	59,000
Supplies	150,514	156,150	157,550	155,550
Other Services and Charges	-	6,000	2,000	2,000
Operations Subtotal	671,435	703,946	693,452	703,843
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 671,435	\$ 703,946	\$ 693,452	\$ 703,843
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	3	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	15	15	15	15
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Facilities maintained (includes park concessions and restrooms)	52		55	56

CITY OF MISSION, TEXAS

DEPARTMENT: FLEET MAINTENANCE

FUND: GENERAL

PURPOSE:

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

GOALS:

1. Continue a productive working relationship with department heads.
2. Educate all our special and heavy equipment operators about daily maintenance.
3. Maintain and keep expenses within budgeted amounts as per fiscal year purchase order.
4. Limit preventable expenses.
5. Continue good working relationship with First Vehicle Service Corporate and local office.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Maintained 400 vehicles in fleet system.
2. Maintained preventative maintenance scheduled for all vehicles in a weekly and monthly schedule for all departments.
3. Ensured safe and good quality repairs to all fleet and special equipment.
4. Maintained a good working relationship with Fleet corporate and local office.
5. Ensured that First Vehicle employees all maintained proper training and certifications required by contractual agreement.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	722,626	792,000	744,000	783,000
Supplies	-	8,000	8,000	-
Other Services and Charges	40,028	40,000	70,000	40,000
Operations Subtotal	762,654	840,000	822,000	823,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 762,654	\$ 840,000	\$ 822,000	\$ 823,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Size of Fleet	305		312	400
Number of Accidents	10		12	10
Number of Certified Mechanics	4		3	7
Meetings with department heads	52		52	52

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,253,319	1,255,420	1,255,652	1,301,660
Supplies	7,131	8,750	8,550	8,550
Other Services and Charges	1,546,894	1,274,324	1,116,076	896,000
Operations Subtotal	2,807,344	2,538,494	2,380,278	2,206,210
Capital Outlay	203,930	835,000	165,000	670,000
Debt Service	47,106	24,932	24,932	-
DEPARTMENTAL TOTAL	\$ 3,058,380	\$ 3,398,426	\$ 2,570,210	\$ 2,876,210
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING

FUND: GENERAL

PURPOSE:

This department provides centralized purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

GOALS:

1. Add one staff member to purchasing department in order to properly and efficiently administer current and future contracts and to provide for the timely, impartial resolution of all procurement issues with contracts.
2. Update purchasing manual in order to be current with new purchasing policy and regulation.
3. Consolidate independent outstanding agreements for goods, commodities and services under one single contract and implement contract management in order to acquire fair and reasonable pricing, performance and responsive/responsible bidders.
4. Acquire an efficient materials management process for cost savings.
5. Adopt a more user friendly vendor database and expand on it through networking, workshops, conferences, and one-on-one vendor meetings in order to receive sufficient competition on all solicitations.
6. Adopt a consistent method to investigate & analyze price, market conditions, new products; and research and assess markets & suppliers.
7. Establish the City as a leader in the procurement industry, through more participation with public procurement organizations.
8. Formulate a macro system for universal approved specifications or statement of work in order to cut back on the RFB, RFP or RFQ process.
9. Acquire proper training through webinars, workshops, higher education and purchasing consortium for current staff to effectively entertain questions and/or concerns, assist with spec writing and conduct cost/price analysis.
10. Create policies and procedures for online auction to generate more revenue and for efficient process management.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Brought up to par purchasing manual in order to be current with new purchasing policy and regulation.
2. Guided and produced solid solicitations in accordance with City Purchasing Manual, Federal Acquisition Regulations, and Texas Local Government Codes.
3. Established more direct and efficient method of communicating with our vendor community via website.
4. Transitioned from live auction to online generating 50% more revenue.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 123,998	\$ 120,683	\$ 120,683	\$ 125,511
Employee Benefits	36,685	34,132	32,754	34,614
Purchased Services	18,149	17,450	14,750	15,150
Supplies	1,734	1,600	1,500	1,400
Other Services and Charges	758	900	900	900
Operations Subtotal	181,324	174,765	170,587	177,575
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 181,324	\$ 174,765	\$ 170,587	\$ 177,575
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of purchase orders issued	2,308		2,245	2,100
Number of bid numbers assigned	300		319	315
Number of projects bid	46		40	42
Number of pre-bid conferences	46		32	39
Number of contracts managed	38		45	42

CITY OF MISSION, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PURPOSE:

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill, San Jose, Catholic Cemeteries.

GOALS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Continue selling lot spaces at Catholic Cemetery. 2. Continue with the scanning of birth and death records. 3. Update Code of Ordinance Manual. 4. Strive to receive the Five Star Award for Vital Statistics by attending conference. 5. Continue with the implementation of TER Death as requested by State of Texas. | <ol style="list-style-type: none"> 6. Continue scanning all documents into Laserfiche System. 7. Continue to provide assistance and excellent customer service. |
|--|---|

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Computerized database of all old birth and death records is completed and updated daily. 2. Code of Ordinance Manual updated to include all ordinances thru June 2012. 3. Staff received training on Open Records procedures for certification. 4. Staff attended Acknowledgement of Paternity Training and Certification. | <ol style="list-style-type: none"> 5. 100% implementation of TER Death as requested by State of Texas. 6. Catholic Cemetery records have been transferred into a computerized database in city template for easy location of lots. |
|--|--|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 209,428	\$ 210,673	\$ 210,673	\$ 219,101
Employee Benefits	71,790	67,766	65,136	68,607
Purchased Services	41,531	26,750	24,820	28,070
Supplies	863	1,000	800	800
Other Services and Charges	1,532	1,960	1,860	1,860
Operations Subtotal	325,144	308,149	303,289	318,438
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 325,144	\$ 308,149	\$ 303,289	\$ 318,438
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Number of Birth Records issued	5,677		3,666	6,000
Number of Death Records issued	710		272	600
Number of agenda packets prepared	31		14	30
Birth Records Registered	2,318		1,394	2,500
Death Records Registered	416		284	425
Cemetery Spaces Sold	49		38	60

CITY OF MISSION, TEXAS

DEPARTMENT: RISK MANAGEMENT

FUND: GENERAL

PURPOSE:

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

GOALS:

1. Conduct random drug testing for all safety sensitive positions.
2. Re-establish monthly safety meetings for all departments.
3. Look into comprehensive vehicle identification number system.
4. Continue to bring down total number of Workers' Comp claims.
5. Formulate a new city-wide Safety Plan.
6. Institute online training for each new employee at orientation.
7. Create risk management procedures manual.

ACCOMPLISHMENTS FOR THE CURRENT YEAR:

1. Performed audit of all city properties.
2. Maintained inventory of safety supplies.
3. Implemented online training courses for city employees.
4. Another decline in Workers' Compensation Claims.
5. Created new forms for incident reports.
6. Implemented a new safety supply distribution system.
7. Performed Driver License audit for all Safety Sensitive employees, and those with car allowance.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 80,912	\$ 80,916	\$ 80,468	\$ 84,148
Employee Benefits	28,995	27,722	26,840	28,045
Purchased Services	282,237	298,095	287,146	304,620
Supplies	9,670	12,750	10,950	11,000
Other Services and Charges	100	350	100	200
Operations Subtotal	401,914	419,833	405,504	428,013
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 401,914	\$ 419,833	\$ 405,504	\$ 428,013
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Safety meetings	2		4	12
Training sessions/seminars	7		8	12
Fire buildings inspections	3		3	3
Workers' Compensation claims submitted	101		95	85
General Liability Claims submitted	61		58	52

CITY OF MISSION, TEXAS

DEPARTMENT: ELECTIONS

FUND: GENERAL

PURPOSE:

The Elections Department accounts for all expenditures incurred during election years. Elections are held every numbered years. Expenditures include advertisements, ballots, and wages for election clerks. The next election will be held on May 2014.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	650
Purchased Services	20,967	-	-	34,800
Supplies	1,853	-	-	3,000
Other Services and Charges	-	-	-	150
Operations Subtotal	22,820	-	-	38,600
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 22,820	\$ -	\$ -	\$ 38,600
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of Elections	1		-	1

CITY OF MISSION, TEXAS

DEPARTMENT: CIVIL SERVICE

FUND: GENERAL

PURPOSE:

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

GOALS:

1. Fill all entry level positions.
2. Have all eligibility lists ready and prepared for both Chiefs.
3. Resolve all/any pending issues.
4. Have all available resources for promotional exams.
5. Keep Administration, Commission, City Council and all interested parties educated on Civil Service.
6. Successful implementation of all legislative changes that occur.
7. Maintain open communication for CS employees and other department heads.

ACCOMPLISHMENTS:

1. Conducted 2 entry level exams with over 200 processed applicants.
2. Conducted 3 promotional exams at Fire & 3 promotional exams at PD.
3. Attended all available trainings to keep in compliance with CH 143.
4. Worked closely with both chiefs to make sure all civil service issues were handled accordingly.
5. Made sure that the commission met accordingly and in compliance.
6. Updated local rules to maintain compliance with CH 143.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 81,817	\$ 81,817	\$ 81,817	\$ 85,090
Employee Benefits	24,005	23,212	22,527	23,538
Purchased Services	35,558	45,200	32,715	35,100
Supplies	9,559	20,000	20,000	20,000
Other Services and Charges	-	-	-	-
Operations Subtotal	<u>150,939</u>	<u>170,229</u>	<u>157,059</u>	<u>163,728</u>
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 150,939	\$ 170,229	\$ 157,059	\$ 163,728
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of entry level examinations	2		2	2
Number of promotional exams	3		6	n/a
Promotional exam appeals	-		1	-
Third party hearings	1		1	n/a

CITY OF MISSION, TEXAS

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

PURPOSE:

The Human Resources Department works with and for City Departments by evaluating, monitoring, developing and administering Recruitment and Retention, Compensation, Status Changes (promotions, demotions, transfers, terminations), Personnel Records Administration Performance Evaluations, Disciplinary Action, Employee Relations, Policy and Procedures, Training and Development, Family and Medical Leave, Employee Benefits, State and Federal Law compliance and other personnel-related questions and concerns. The Human Resources Department also assists the Civil Service Director with Entry-Level and Promotional Testing for the Police and Fire Departments. The Human Resources Department provides and promotes a fair and healthy working environment for all City Employees.

GOALS:

1. Implement Employee Recognition Program.
2. Create Employee Handbook.
3. Implement Wellness Committee to assist in promoting health awareness and encouraging healthy lifestyles.
4. Maintain a beneficial health plan for employees while securing a cost-effective plan for the City.
5. Develop an internal network (Intranet) for employees to receive and have access to City communications.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Completion and approval of revisions/updates to 2008 Personnel Policy Manual.
2. Monthly seminars for employees on Health, Wellness and Human Resources topics.
3. Implemented a Wellness Program.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 181,027	\$ 180,784	\$ 174,221	\$ 218,750
Employee Benefits	51,435	48,836	46,462	54,871
Purchased Services	20,429	17,100	16,843	16,600
Supplies	2,728	2,582	2,450	2,250
Other Services and Charges	1,439	2,270	2,230	1,640
Operations Subtotal	<u>257,058</u>	<u>251,572</u>	<u>242,206</u>	<u>294,111</u>
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 257,058	\$ 251,572	\$ 242,206	\$ 294,111
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of positions advertised	88		108	100
Applications processed	923		725	650
Number of employees hired	147		185	150
Employees terminated (Resigned/Dismissed)	118		150	100
Number of employees eligible for retirement	78		62	69
Trainings provided to employees/supervisors	9		12	12

CITY OF MISSION, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PURPOSE:

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

GOALS:

1. Research the possibilities of laying fiber optics to Central Fire and Public Works.
2. Continue cross-training of I.T. staff.
3. Send new staff to Incode training.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Installation of fiber optics line between City Hall and Municipal Court.
2. Incode Migration was accomplished.
3. Backups are being done between City Hall and Municipal Court.
4. Security was implemented on shared folders.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 148,822	\$ 154,271	\$ 154,271	\$ 159,275
Employee Benefits	52,616	51,421	50,213	51,889
Purchased Services	62,789	71,300	69,550	76,500
Supplies	842	1,750	1,200	1,750
Other Services and Charges	173	200	18	200
Operations Subtotal	265,242	278,942	275,252	289,614
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 265,242	\$ 278,942	\$ 275,252	\$ 289,614
PERSONNEL				
Exempt	2	2	3	3
Non-Exempt	2	2	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Computers	585		590	600
City Hall Servers	14		14	14
INCODE Applications	14		14	14
Other devices including printers, time clocks	375		375	375

CITY OF MISSION, TEXAS

PURPOSE:

PURPOSE:

The Media Relations Department was created to serve as a liaison to all members of the media. It gathers information to report on news events that impact residents and visitors of the City of Mission. This may be presented in the form of interviews, press releases, website and social media posts.

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BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	11-12	12-13	12-13	13-14
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 85,974
Employee Benefits	-	-	-	24,549
Purchased Services	-	-	-	2,000
Supplies	-	-	-	5,500
Other Services and Charges	-	-	-	-
Operations Subtotal	-	-	-	118,023
Capital Outlay	-	-	-	3,200
DEPARTMENTAL TOTAL	\$ -	\$ -	\$ -	\$ 121,223
PERSONNEL				
Exempt	-	-	-	1
Non-Exempt	-	-	-	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14



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**CITY OF MISSION, TEXAS
PUBLIC SAFETY
SUMMARY**

FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
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BY DEPARTMENT

Police	\$ 13,124,522	\$ 13,659,218	\$ 13,659,218	\$ 13,538,964	\$ 14,147,768
Fire	5,320,767	5,365,452	5,366,452	5,250,985	5,610,349
Fire Prevention	548,545	511,024	511,024	503,466	539,732
TOTAL	\$ 18,993,834	\$ 19,535,694	\$ 19,536,694	\$ 19,293,415	\$ 20,297,849

BY EXPENSE GROUP

Personnel	\$ 13,294,531	\$ 13,935,470	\$ 13,935,470	\$ 13,788,873	\$ 14,497,673
Employee Benefits	3,919,924	3,917,744	3,910,911	3,773,643	4,020,781
Professional and Tech. Services	106,344	107,000	102,000	107,000	107,000
Purchased Property Services	588,157	539,600	548,730	566,355	567,675
Other Purchased Services	335,287	321,300	312,595	342,563	351,575
Supplies	684,830	666,650	679,058	667,631	694,200
Capital Outlay	20,820	-	-	-	3,000
Miscellaneous	43,941	47,930	47,930	47,350	55,945
TOTAL APPROPRIATIONS	\$ 18,993,834	\$ 19,535,694	\$ 19,536,694	\$ 19,293,415	\$ 20,297,849

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PURPOSE:

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff and our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

GOALS:

1. Rebanding of all First Responder and mobile radios (PD, Fire)
2. Purchase three (3) police Tahoes utilizing Stonegarden Grant.
3. Establish new Mission PD Law Enforcement Firing Range.
4. Purchase Drivers License Scanning System for Patrol Units.
5. Establish waiting area for Victim/Witness in Interview Room Area.
6. Establish Missio PD Explorer Program.
7. Purchase of new Weight Training Equipment for Police Gym.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Purchased nine(9) new Chevrolet Police Tahoes.
2. Purchased new Skywatch Tower.
3. Purchased new Speed Trailer.
4. Purchased new Computers for Patrol Officer-Briefing Room.
5. Purchased Bar Coding Device for our CSI Bureau.
6. Purchased new Video Conferencing System.
7. Purchased new Intersection Camera Systems.
8. Purchased new uniforms for Color Guard, K-9 Unit, SWAT Officers & Jailers.
9. Purchased new Field Reporting Software for New World System.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 9,137,532	\$ 9,689,514	\$ 9,622,000	\$ 10,077,832
Employee Benefits	2,743,454	2,766,704	2,668,333	2,806,616
Purchased Services	742,551	708,625	756,550	754,675
Supplies	481,695	468,475	466,531	476,600
Other Services and Charges	19,290	25,900	25,550	32,045
Operations Subtotal	13,124,522	13,659,218	13,538,964	14,147,768
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 13,124,522	\$ 13,659,218	\$ 13,538,964	\$ 14,147,768
PERSONNEL				
Exempt (civilians)	2	2	2	1
Non-Exempt	51	49	49	49
Part-Time	2	2	2	1
Civil Service	146	146	146	146
DEPARTMENT TOTAL	201	199	199	197
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Police Calls for Service	39,596		40,500	41,000
Police Case Submissions to the Court System	2,799		3,000	3,200
Police Arrests (Adult and Juveniles)	4,305		4,500	4,700
Traffic Accidents Investigated	3,375		3,500	3,700

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PURPOSE:

The Mission Fire Department is multi-functional organization that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission.

This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

GOALS:

1. Conduct Officer Development Class and Instructor Class.
2. Update Department SOP and SOG; Create a Code of Conduct.
3. Update Communication Center Radios.
4. Conduct a 2nd EMT class.
5. Replace a fire apparatus.
6. Send four (4) staff members to the Fire Chief's Academy in Edinburg, Texas.
7. Work on updating the City's Ambulance Ordinances.
8. Mission Fire Department to be part of a Type 3 Team Urban Search thru Texas Task Force On.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. 18 Fire Fighters completed EMT Class.
2. 15 Fire Fighters completed S130/190 Wild Class.
3. Celebrated Fire Department 100 years anniversary.
4. 7 Staff Members graduated from the Fire Academy.
5. Received notice of Joing Grant Award with several valley cities thru the City of McAllen for radios.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 3,766,101	\$ 3,861,277	\$ 3,784,955	\$ 4,027,121
Employee Benefits	1,069,312	1,041,862	1,006,162	1,110,928
Purchased Services	262,529	242,700	247,468	246,400
Supplies	188,005	198,583	190,600	202,300
Other Services and Charges	24,288	22,030	21,800	23,600
Operations Subtotal	5,310,235	5,366,452	5,250,985	5,610,349
Capital Outlay	10,532	-	-	-
DEPARTMENTAL TOTAL	\$ 5,320,767	\$ 5,366,452	\$ 5,250,985	\$ 5,610,349
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	62	62	62	62
DEPARTMENT TOTAL	69	69	69	69
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Emergency Service Calls and Service Calls	3,238		3,400	3,580
Calls for Services (Fire Department)	1,464		1,550	1,640
Emergency Medical (Fire Department)	1,774		1,850	1,940
Training Hours	850		881	1,105
(Med-Care) Emergency Calls	5,523		5,618	5,898

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE PREVENTION

FUND: GENERAL

PURPOSE:

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

GOALS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Certify 1 Fire Investigator as Texas Commission Law Enforcement Officer. 2. Certify Lieutenant under the Texas Commission of Fire Protection as a Fire Investigator. 3. Continue to produce and provide information and materials to citizens, giving them the knowledge to help reduce property damage and loss of life. | <ol style="list-style-type: none"> 4. Continue sending prevention staff to training courses on fire investigations, fire & building codes and emergency management. 5. Continue searching for grants or funding to provide additional training, equipment, etc. |
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ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Held 1st Annual Open House at Central Fire Station on Fire Prevention week in October. 2. Implemented a new program "Smoke Detector Program for the Elderly". 3. Re-established the Fire Prevention Clown and Puppet Show for 2012-2013. 4. Purchased video camera for fire investigation documentation. | <ol style="list-style-type: none"> 5. Re-structured fire investigation report format. 6. Re-structured fire prevention rank file and responsibilities. 7. Recived donations from different organizations. |
|--|--|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 390,898	\$ 384,679	\$ 381,918	\$ 392,720
Employee Benefits	107,158	102,345	99,148	103,237
Purchased Services	24,708	12,000	11,900	25,175
Supplies	15,130	12,000	10,500	15,300
Other Services and Charges	363	-	-	300
Operations Subtotal	538,257	511,024	503,466	536,732
Capital Outlay	10,288	-	-	3,000
DEPARTMENTAL TOTAL	\$ 548,545	\$ 511,024	\$ 503,466	\$ 539,732
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	5	5
DEPARTMENT TOTAL	6	6	6	6
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Fire Investigations	31		11	20
Inspections (annual and occupancy)	1,803		1,540	2,600
Plan Reviews	153		62	110
Public Education Presentation	102		75	120
Burning Permits	32		13	25
Subdivision Reviews	84		37	65
Fire Sprinkler System Reviews	27		20	30
Fire Alarm System Reviews	35		19	30
Hood & Suppression System Reviews	17		35	45
LP Tank Permits	18		13	20

**CITY OF MISSION, TEXAS
HIGHWAYS AND STREETS
SUMMARY**

FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
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BY DEPARTMENT

Streets	\$ 3,576,639	\$ 3,621,599	\$ 4,621,599	\$ 3,382,204	7,061,579
TOTAL	\$ 3,576,639	\$ 3,621,599	\$ 4,621,599	\$ 3,382,204	\$ 7,061,579

BY EXPENSE GROUP

Personnel	\$ 795,747	\$ 798,340	\$ 798,340	\$ 784,047	\$ 841,663
Employee Benefits	371,829	363,057	363,057	348,433	373,964
Professional and Tech. Services	8,529	45,000	45,000	45,000	45,000
Purchased Property Services	1,112,511	1,131,000	1,131,000	1,127,000	1,146,500
Other Purchased Services	8,908	9,500	9,500	9,300	9,300
Supplies	415,319	428,500	533,500	526,750	459,200
Capital Outlay	862,849	835,000	1,735,000	540,404	4,184,382
Miscellaneous	947	11,202	6,202	1,270	1,570
TOTAL APPROPRIATIONS	\$ 3,576,639	\$ 3,621,599	\$ 4,621,599	\$ 3,382,204	\$ 7,061,579

CITY OF MISSION, TEXAS

DEPARTMENT: STREETS

FUND: GENERAL

PURPOSE:

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

GOALS:

1. Continue Alley paving program.
2. Continue repair of sidewalks and street curbs.
3. Continue to work with City Council and Management.
4. Continue to perform street inspections on new development.
5. Continue maintenance on Drain Ditches throughout City.
6. Complete yearly Street Overlay Program.
7. Continue alley tree trimming, debris removal and mowing.
8. Continue replacement of street signs.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed sidewalk and curb repairs with City crew.
2. Completed Hike & Bike Trail Expansion.
3. Completed Alley & Street Overlay Projects with City crew.
4. Maintained and removed debris from alleys.
5. Maintained weedy lots with City crew.
6. Maintained Drain Ditches throughout City.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 795,747	\$ 798,340	\$ 784,047	\$ 841,663
Employee Benefits	371,829	363,057	348,433	373,964
Purchased Services	1,129,948	1,185,500	1,181,300	1,200,800
Supplies	415,319	533,500	526,750	459,200
Other Services and Charges	947	6,202	1,270	1,570
Operations Subtotal	2,713,790	2,886,599	2,841,800	2,877,197
Capital Outlay	862,849	1,735,000	540,404	4,184,382
DEPARTMENTAL TOTAL	\$ 3,576,639	\$ 4,621,599	\$ 3,382,204	\$ 7,061,579
PERSONNEL				
Exempt	4	3	3	3
Non-Exempt	29	29	29	29
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	33	32	32	32
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Street miles swept	4,107		2,600	4,000
Pothole repairs	15,783		19,000	20,000
Service order requests	2,600		2,300	3,000
Weedy lots mowed	135		150	175
Street sign installations	2,611		1,600	2,000
Collected illegally dumped tires	16,400		8,400	5,000

**CITY OF MISSION, TEXAS
HEALTH AND WELFARE
SUMMARY**

FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
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BY DEPARTMENT

Health	\$ 344,028	\$ 391,282	\$ 391,282	\$ 380,081	\$ 370,379
TOTAL	\$ 344,028	\$ 391,282	\$ 391,282	\$ 380,081	\$ 370,379

BY EXPENSE GROUP

Personnel	\$ 217,637	\$ 232,555	\$ 232,555	\$ 232,531	\$ 240,962
Employee Benefits	74,970	79,277	79,277	76,601	80,967
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	1,122	1,200	1,200	600	1,200
Other Purchased Services	6,310	6,650	6,650	5,750	5,850
Supplies	32,137	39,600	39,600	34,900	36,100
Capital Outlay	10,844	30,000	30,000	28,499	4,000
Miscellaneous	1,008	2,000	2,000	1,200	1,300
TOTAL APPROPRIATIONS	\$ 344,028	\$ 391,282	\$ 391,282	\$ 380,081	\$ 370,379

CITY OF MISSION, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PURPOSE:

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

GOALS:

1. Continue expansion of animal shelter.
2. Conduct electronic inspections for food service.
3. Acquire another ULV machine for Vector control.
4. Educate the consumer and industry in food safety.
5. Certify two animal control officers in Animal Control and Vector.
6. Acquire much needed equipment for animal control (catch poles, service traps, nets, etc).

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed animal Shelter quarantine section.
2. Acquired new 100 sq. ft. freezer for animal shelter.
3. Continued to lower cost of animal care for the City.
4. Two ACO's obtained Animal Control Certifications.
5. One ACO obtained Vector certification.
6. Provided 45 food handler classes.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 217,637	\$ 232,555	\$ 232,531	\$ 240,962
Employee Benefits	74,970	79,277	76,601	80,967
Purchased Services	7,432	7,850	6,350	7,050
Supplies	32,137	39,600	34,900	36,100
Other Services and Charges	1,008	2,000	1,200	1,300
Operations Subtotal	333,184	361,282	351,582	366,379
Capital Outlay	10,844	30,000	28,499	4,000
DEPARTMENTAL TOTAL	\$ 344,028	\$ 391,282	\$ 380,081	\$ 370,379
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	6	7	7	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	8	8	8
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Certification of food handlers	984		754	1,100
Eating and Drinking Inspections	1,148		987	1,320
Conduct Food Handler Classes	34		22	36
Animal Control (Animals to Humane)	5,996		5,261	6,500
Vector Control (Mosquito Surveillance)	50		21	60
Dog Tags	19		51	100

**CITY OF MISSION, TEXAS
CULTURE & RECREATION
SUMMARY**

Adjusted FY 2011-2012 Actual	FY 2012-13 Original Budget	FY 2012-13 Amended Budget	FY 2012-13 Estimate	FY 2013-2014 City Council Approval
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BY DEPARTMENT

Museum	\$ 245,482	\$ 238,014	\$ 238,014	\$ 222,587	\$ 236,966
Parks & Recreation Admn.	284,930	283,623	283,623	281,007	292,298
Parks	1,928,535	1,885,771	1,907,771	1,858,997	1,912,673
Recreation	237,002	378,986	378,986	349,617	373,852
Library	1,291,752	1,238,712	1,284,037	1,212,496	1,258,235
Banworth Pool	-	-	-	-	178,637
TOTAL	\$ 3,987,701	\$ 4,025,106	\$ 4,092,431	\$ 3,924,704	\$ 4,252,661

BY EXPENSE GROUP

Personnel	\$ 2,116,565	\$ 2,145,804	\$ 2,145,804	\$ 2,071,112	\$ 2,305,570
Employee Benefits	759,971	719,692	719,692	678,140	756,481
Professional and Tech. Services	550	73,000	73,000	59,440	68,000
Purchased Property Services	593,436	595,400	598,900	597,046	640,500
Other Purchased Services	65,487	102,910	104,610	101,110	113,410
Supplies	229,613	258,900	259,300	246,300	271,750
Capital Outlay	105,379	57,500	110,500	96,300	25,000
Miscellaneous	116,700	71,900	80,625	75,256	71,950
TOTAL APPROPRIATIONS	\$ 3,987,701	\$ 4,025,106	\$ 4,092,431	\$ 3,924,704	\$ 4,252,661

CITY OF MISSION, TEXAS

DEPARTMENT: MUSEUM

FUND: GENERAL

PURPOSE:

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

GOALS:

1. Work with Board to identify new opportunities and apply for grants to support up-coming projects and programs.
2. Work with Board, staff and community to design and implement an interpretive plan.
3. Work with Board to design and execute a 3 to 5 year strategic plan.
4. Devise a bi-annual financial strategic plan to care and maintain the new landscape grounds.
5. Apply innovative ideas to promote heritage tourism and community outreach via outdoor exhibits.
6. Finalize and realize MHM exhibit reconfiguration project.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Realized the site improvement and landscape and irrigation project.
2. Increased amount of special programming from 6 to 9 programs with art and film. This provided insight to a new demographic for the musuem.
3. Began designs to create a musuem conference room to offer the city, members, business partners, outside organizations et al. rental space for private meetings.
4. Secured grant support from Hidalgo County Heritage Foundation to upgrade supplies for the collection.
5. Expanded the museum store to sell titles that would highlight culture, art and regional history.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 172,812	\$ 163,697	\$ 156,727	\$ 165,974
Employee Benefits	54,513	53,617	49,290	53,642
Purchased Services	13,735	14,100	12,850	13,450
Supplies	3,395	6,100	3,450	3,650
Other Services and Charges	499	500	270	250
Operations Subtotal	244,954	238,014	222,587	236,966
Capital Outlay	528	-	-	-
DEPARTMENTAL TOTAL	\$ 245,482	\$ 238,014	\$ 222,587	\$ 236,966
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	3	2	2	2
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	6	6	6
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Special Programs (all types)	7,374		2,097	4,800
Visitors (walk-in)	1,846		1,788	2,500
Total people served	5,528		6,296	7,100

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS & RECREATION ADMINISTRATION

FUND: GENERAL

PURPOSE:

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 194,222	\$ 193,306	\$ 193,809	\$ 201,998
Employee Benefits	59,378	56,967	54,838	57,900
Purchased Services	28,576	30,550	29,800	29,800
Supplies	2,674	2,700	2,500	2,500
Other Services and Charges	80	100	60	100
Operations Subtotal	284,930	283,623	281,007	292,298
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 284,930	\$ 283,623	\$ 281,007	\$ 292,298
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Parks	25		25	25
Facilities	52		55	56
Pools	1		3	3

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PURPOSE:

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary.

In addition to the various parks, this department maintains two cemeteries and approximately 45 miles of Right of Ways.

Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

GOALS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Irrigation improvements to Lion's Park. 2.. Overlay sections of Hick & Bike Trail. 3. Improvements to 1st street area (1) Irrigation (2) Lanscaping (3) Walking trail 4. Shade canopies for Lion's, Northwest and Jaycee dugouts. 5. Shade canopies for Bentsen Palm Park dugouts. | <ol style="list-style-type: none"> 6. Water for pond at Bentsen Palm Park irrigation. Riverwater or Well water. 7. Expand Mulching Program. 8. Shade canopies for Bentsen Palm Park bleacher area. |
|---|---|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Constructed pavilion at Madero Park. 2. Improvements at Hike & Bike trail - parking, pavilion, trail extension and rest stations. 3. Installed irrigation system at Birkdwell Park. 4. Constructed bleacher pads at Northwest Park. | <ol style="list-style-type: none"> 5. Repaired irrigation system at green area island on Bryan & Business 83. 6. Installed electrical system for island at Bus 83 & Bryan. 7. Installed irrigation at Nell Tolle Park soccer area. 8. Paved San Jose Cemetary and installed irrigation at shrubs. |
|---|---|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 822,832	\$ 834,684	\$ 803,462	\$ 869,493
Employee Benefits	365,476	342,787	327,785	347,730
Purchased Services	473,470	461,000	467,000	482,000
Supplies	175,401	186,800	180,450	185,450
Other Services and Charges	3,180	3,000	3,000	3,000
Operations Subtotal	1,840,359	1,828,271	1,781,697	1,887,673
Capital Outlay	88,176	79,500	77,300	25,000
DEPARTMENTAL TOTAL	\$ 1,928,535	\$ 1,907,771	\$ 1,858,997	\$ 1,912,673
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	34	34	34	34
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	38	38	38	38
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Parks maintained	25		25	25

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: GENERAL

PURPOSE:

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

GOALS:

- | | |
|--|--|
| 1. Try and start a soccer program. | 5. Expand kickball leagues. |
| 2. With the addition of the new gyms, start off seasonal volleyball leagues. | 6. Start off season High School leagues in basketball. |
| 3. Expand softball co-ed leagues. | 7. Work with people to start soccer league club. |
| 4. Expand flag football leagues. | |

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|--|
| 1. Expanded Gus & Goldie program. | 6. Expanded High School volleyball program up to 18 teams. |
| 2. Expanded Tennis/Swim Camp. | 7. Helped Mission Fastpitch Festival be a success. |
| 3. Expanded Soccer/Swim Camp. | 8. Expanded Kickball to another season. |
| 4. Had more kids in TAAF programs-swimming, tennis, track & field. | |
| 5. Worked with people from community to help with their events. | |

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 176,100	\$ 197,772	\$ 188,517	\$ 198,505
Employee Benefits	51,644	45,314	42,180	48,447
Purchased Services	-	104,500	90,240	99,000
Supplies	3,270	26,900	24,500	23,400
Other Services and Charges	5,988	4,500	4,180	4,500
Operations Subtotal	237,002	378,986	349,617	373,852
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 237,002	\$ 378,986	\$ 349,617	\$ 373,852
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	3	2	2	2
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Adult Basketball participants	1104		1152	1152
Adult Flag Football participants	1000		1050	1050
Girl's Fast-Pitch participants	420		420	420
Girl's Volleyball participants	120		180	200
Pickle Ball participants	100		135	135
Kickball participants	120		180	180
Softball participants	220		300	300
5K Run participants	120		150	150

CITY OF MISSION, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

PURPOSE:

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 250 Internet accessible computers for public use. We have a Computer Labs and Community Room that is used by the general public and various organizations. Some of the services provided by the Library include: GED and ESL classes, income income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading program, public photocopier, and literacy programs. The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

GOALS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Maintain our 48,760 square foot library to meet the needs of our patrons. 2. Review and revise our offerings in order to meet the changing needs and expectations of our public. 3. Increase the number of material cataloged and made available to our public. 4. Upgrade, replace & maintain our inventory of equipment and furniture as needed. | <ol style="list-style-type: none"> 5. Continue to apply for Grants/Rebate programs that can be effectively used. 6. Increase number of adult programs. 7. Increase number of electronic material available to our public. |
|--|--|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Received E-Rate Funds for round 13. 2. Purchased software to control print jobs for better management and less paper waste. 3. Made Office 2010 available to the public on some of our computers. 4. Purchased 27 computers to replace older models. 5. Increased registration and book reports in Summer Reading Program. | <ol style="list-style-type: none"> 6. New programs like Yoga, incorporated in Summer Reading Program. 7. Hosted 1st Author Book Festival. 8. Hosted 1st Children's Health Fair with various participating agencies. |
|---|--|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 11-12	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 750,599	\$ 756,345	\$ 728,597	\$ 779,849
Employee Benefits	228,960	221,007	204,047	223,476
Purchased Services	143,692	166,360	157,706	156,660
Supplies	44,873	36,800	35,400	35,050
Other Services and Charges	106,953	72,525	67,746	63,200
Operations Subtotal	1,275,077	1,253,037	1,193,496	1,258,235
Capital Outlay	16,675	31,000	19,000	-
DEPARTMENTAL TOTAL	\$ 1,291,752	\$ 1,284,037	\$ 1,212,496	\$ 1,258,235
PERSONNEL				
Exempt	10	9	9	9
Non-Exempt	11	10	10	10
Part-Time	13	12	12	12
Civil Service	-	-	-	-
DEPARTMENT TOTAL	34	31	31	31
	Actual 11-12		Estimate 11-12	Budget 13-14
PERFORMANCE INDICATORS				
Patrons using electronic resources per week	5,603		5,846	6,000
Materials provided thru electronic resources	2,516,688		2,625,835	2,700,000
Library Materials (books, audio & video)	119,698		122,328	126,000
Circulation Transactions	176,638		193,494	200,000
Juvenile Program Attendance	9,627		9,279	10,000
Number of Library Visits	272,957		262,670	275,000

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. This pool will have one full-time employee and three part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

1. Install detached shade canopies for spectators.
2. Install circulation 36" fans for pool area.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

(see Aquatic Fund)

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 89,751
Employee Benefits	-	-	-	25,286
Purchased Services	-	-	-	41,000
Supplies	-	-	-	21,700
Other Services and Charges	-	-	-	900
Operations Subtotal	-	-	-	178,637
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ -	\$ -	\$ 178,637
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	1
Part-Time	-	-	-	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	4
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Pools	-		-	1

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COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

**CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

			FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
<u>ESTIMATED REVENUES:</u>							
Drawdown's -B-09	04-300-33601	\$	-	\$	-	\$	-
Drawdown's -B-10	04-300-33602		490,728		-		-
Drawdown's -B-11	04-300-33603		412,380		31,484	353,105	-
Drawdown's -B-12	04-300-33604		-		860,882	860,478	-
Drawdown's -B-13	04-300-33605		-		-	-	869,443
Project Income	04-300-36000		-		-	-	-
Total Estimated Revenues			<u>903,108</u>	<u>892,366</u>	<u>1,213,583</u>	<u>1,213,583</u>	<u>869,443</u>
<u>TRANSFERS IN</u>							
General Fund	04-300-39901		<u>45,000</u>	<u>40,486</u>	<u>40,486</u>	<u>37,094</u>	<u>-</u>
Total Estimated Revenues & Transfers			<u>\$ 948,108</u>	<u>\$ 932,852</u>	<u>\$ 1,254,069</u>	<u>\$ 1,250,677</u>	<u>\$ 869,443</u>
<u>APPROPRIATIONS:</u>							
Operating Expenses:							
Housing Administrative	04-472	\$	59,720	\$	50,207	\$	50,111
CDBG Administrative	04-482		101,689		119,411		119,007
2013 Projects	04-462		-		-		-
2012 Projects	04-462		-		763,234		759,938
2011 Projects	04-461		332,471		-		321,621
2010 Projects	04-460		451,738		-		-
2009 Projects	04-499		2,490		-		-
Total Appropriations			<u>\$ 948,108</u>	<u>\$ 932,852</u>	<u>\$ 1,254,069</u>	<u>\$ 1,250,677</u>	<u>\$ 869,443</u>
<u>EXPENDITURE CATEGORY</u>							
Personnel		\$	107,445	\$	115,290	\$	115,297
Benefits			35,155		33,228		32,901
Profess & Tech Services			3,112		4,000		4,000
Purchased Property Services			1,818		2,550		2,550
Other Purchased Services			10,340		10,350		9,970
Supplies			1,799		2,400		2,200
Capital Outlay			-		-		-
Miscellaneous (Housing & other Projects)			788,439		765,034		1,083,759
Transfers-out			-		-		-
			<u>\$ 948,108</u>	<u>\$ 932,852</u>	<u>\$ 1,254,069</u>	<u>\$ 1,250,677</u>	<u>\$ 869,443</u>

CITY OF MISSION, TEXAS

DEPARTMENT: HOUSING ADMINISTRATION

FUND: CDBG

PURPOSE:

The Housing Administration division consists of two full time employees and two Community Development employees who will dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's whose homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant. This year, the City received funding to provide rental assistance.

GOALS:

1. Construct 2 rehabilitation projects @ \$41,726
2. Construct approximately 12 projects for homes that are beyond repair @ \$583,965.
3. Reduce overall cost of projects by revising the design of the home.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Eight homes were started and completed during this fiscal year.
2. Six homes were underway at the end of prior year and completed this fiscal year.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 36,546	\$ 29,051	\$ 29,058	\$ 30,220
Employee Benefits	14,859	9,506	9,403	9,622
Purchased Services	6,582	9,550	9,550	9,550
Supplies	1,001	1,100	1,100	1,300
Other Services and Charges	732	1,000	1,000	800
Operations Subtotal	59,720	50,207	50,111	51,492
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 59,720	\$ 50,207	\$ 50,111	\$ 51,492
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	1	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	1	1	1
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Rehabilitation Assistance CDBG	6		3	2
Rehabilitation Assistance CDBG-DR	1		-	-
Reconstruction Assistance CDBG	21		14	12
Homeless Prevention/Rapid Re-housing	46		-	-

CITY OF MISSION, TEXAS

DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION

FUND: CDBG

PURPOSE:

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

GOALS:

1. Provide funding to various agencies.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Amigos Del Valle \$15,000 provided home delivered meals to 74 seniors.
2. Area Agency on Aging \$10,000 provided assistance to seniors; 10 medication, 4 hearing aids and 1 dentures set.
3. Dentist Who Care \$10,000 provided dental services to 46 indigent children through 3 schools.
4. Children's Advocacy inc. \$10,000 provided counseling services to 38 abused and neglected children.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 70,899	\$ 86,239	\$ 86,239	\$ 89,032
Employee Benefits	20,296	23,498	23,498	23,958
Purchased Services	8,688	6,970	6,970	6,970
Supplies	798	1,100	1,100	1,100
Other Services and Charges	1,008	1,200	1,200	1,200
Operations Subtotal	101,689	119,007	119,007	122,260
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 101,689	\$ 119,007	\$ 119,007	\$ 122,260
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Departments	-		-	-
Public Services	4		4	6

CITY OF MISSION, TEXAS

DEPARTMENT: NON-DEPARTMENTAL	FUND: CDBG
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FUND: CDBG

PURPOSE:

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

Some of the Agencies that will receive and/or have recieved CDBG Funds include:

Area Agency on Aging
Amigos Del Valle
Dentists Who Care
Children's Advocacy Center, Inc.
Easter Seals - RGV
Silver Ribbon Community Partners

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	11-12	12-13	12-13	13-14
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	45,000	45,000	41,704	70,000
Supplies	-	-	-	-
Miscellaneous	741,699	1,039,855	1,039,855	625,691
Operations Subtotal	786,699	1,084,855	1,081,559	695,691
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 786,699	\$ 1,084,855	\$ 1,081,559	\$ 695,691
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14



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AQUATICS FUND

The Aquatics Fund is used to account for all revenues and expenditures associated with the Northside Pool and Mayberry Pool. This fund is financed by user charge fees and operating transfers from the City and Mission School District.

**CITY OF MISSION, TEXAS
AQUATICS FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
BEGINNING NONSPENDABLE FUND BALANCE		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>ESTIMATED REVENUES:</u>						
Northside & Mayberry Pools	06-300-30000	43,796	50,000	50,000	56,000	52,600
Pool Fees- Bannworth Pool	06-300-30100	-	25,000	25,000	15,000	-
M.C.I.S.D. Contributions	06-300-30400	99,731	153,277	153,277	136,776	149,354
S.C.I.S.D. Contributions	06-300-30500	-	95,190	95,190	-	-
Miscellaneous Revenue	06-300-33000	414	-	-	-	-
Interest-Investments	06-300-36050	-	-	-	-	-
Interest-Demand Dep.	06-300-36100	-	-	-	-	-
Total Revenues		143,941	323,467	323,467	207,776	201,954
Transfers In	06-399-39901	99,706	248,467	248,467	203,375	149,355
Total Estimated Revenues and Transfers		243,647	571,934	571,934	411,151	351,309
TOTAL AVAILABLE RESOURCES		<u>\$ 253,647</u>	<u>\$ 581,934</u>	<u>\$ 581,934</u>	<u>\$ 421,151</u>	<u>\$ 361,309</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Northside and Mayberry Pools	06-410	\$ 243,647	\$ 356,555	\$ 356,555	\$ 329,553	\$ 351,309
Bannworth Pool	06-415	-	215,379	215,379	81,598	-
Total Appropriations		243,647	571,934	571,934	411,151	351,309
Transfers Out - General Fund	06-499-56901	-	-	-	-	-
Total Appropriations		243,647	571,934	571,934	411,151	351,309
NONSPENDABLE FUND BALANCE		<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE AND MAYBERRY POOLS

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Northwest and Mayberry Pools. The City is in partnership with the Mission Consolidated School District to share the cost of operations for the pools. Each entity contributes half the cost to operate the pools. There are two full-time and six year round part-time employees in this department; however, during the summer months the City hires additional part-time help to be able to meet the public's needs. Some of the programs provided to the public include; public swimming, learn-to swim programs, lap swimming, advanced and competitive swimming, lifeguard and CPR classes, swim meets, diving lessons, and Special Olympics competition.

GOALS:

- | | |
|--|---|
| 1. Paint all buildings at Northside Pool. | 4. Install motion alarm system to Northside Pool. |
| 2. Re-evaluate Northside pool structure for proposed repairs (Partner with MCISD). | 5. Install shade canopies at CWV Pool. |
| 3. Repair irrigation system at Northside Pool. | |

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|---|---|
| 1. Re-opened CWV Pool. | 4. Acquired new vacuum system for Northside Pool. |
| 2. Repaired drainage problem at CWV Pool restrooms. | 5. 200+ participants in TAAF program. |
| 3. Constructed additional concrete decks with seating area at Northside Pool. | 6. Installed new area lighting system for pool area at CWV. |

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 139,772	\$ 177,674	\$ 157,042	\$ 169,868
Employee Benefits	33,055	36,981	35,769	40,441
Purchased Services	40,096	82,700	77,277	76,500
Supplies	28,125	49,200	49,200	59,200
Other Services and Charges	267	-	265	300
Operations Subtotal	241,315	346,555	319,553	346,309
Capital Outlay	2,332	10,000	10,000	5,000
DEPARTMENTAL TOTAL	\$ 243,647	\$ 356,555	\$ 329,553	\$ 351,309
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	6	6	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	8	8	8
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Pools	1		2	2

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. The City is no longer in partnership with the Sharyland Consolidated School District to share the cost of operations for the pool. Therefore effective for the 2013-2014 Fiscal Year, the Bannworth Pool Department will be budgeted under the General Fund. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

(see General Fund)

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Opened Banworth Pool Center.
2. 200+ participants in TAAF program.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ 90,525	\$ 36,000	\$ -
Employee Benefits	-	29,054	5,998	-
Purchased Services	-	59,000	20,500	-
Supplies	-	36,500	18,500	-
Other Services and Charges	-	300	600	-
Operations Subtotal	-	215,379	81,598	-
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ 215,379	\$ 81,598	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	-
Part-Time	3	3	3	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	-
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Pools	-		1	-

POLICE DEPT. STATE SHARING FUND

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESTRICTED FUND BALANCE		\$ 471,984	\$ 285,419	\$ 759,948	\$ 759,948	\$ 41,029
<u>ESTIMATED REVENUES:</u>						
State Seizures	10-300-33500	83,488	-	-	39,529	-
Interest-Investments	10-300-36050	1,020	-	-	812	-
Interest-Demand Dep.	10-300-36100	1,143	-	-	688	-
Sale of City Equipment	10-300-39000	203,628	-	-	-	-
Total Revenues		289,279	-	-	41,029	-
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		289,279	-	-	41,029	-
TOTAL RESOURCES AVAILABLE		<u>\$ 761,263</u>	<u>\$ 285,419</u>	<u>\$ 759,948</u>	<u>\$ 800,977</u>	<u>\$ 41,029</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Special Fund	10-410	<u>\$ 1,315</u>	<u>\$ -</u>	<u>\$ 759,948</u>	<u>\$ 759,948</u>	<u>\$ -</u>
Total Operations		<u>1,315</u>	<u>-</u>	<u>759,948</u>	<u>759,948</u>	<u>-</u>
Transfers Out		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u>1,315</u>	<u>-</u>	<u>759,948</u>	<u>759,948</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 759,948</u>	<u>\$ 285,419</u>	<u>\$ -</u>	<u>\$ 41,029</u>	<u>\$ 41,029</u>

CITY OF MISSION, TEXAS

DEPARTMENT:POLICE

FUND: PD STATE SHARING FUND

PURPOSE:

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ 100,000	\$ 100,000	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	130,000	130,000	-
Supplies	-	40,000	40,000	-
Other Services and Charges	1,315	9,948	9,948	-
Operations Subtotal	1,315	279,948	279,948	-
Capital Outlay	-	480,000	480,000	-
DEPARTMENTAL TOTAL	\$ 1,315	\$ 759,948	\$ 759,948	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14



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POLICE DEPT. FEDERAL SHARING FUND

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESTRICTED FUND BALANCE		\$ 463,708	\$ 1,057,749	\$ 1,013,094	\$ 1,013,094	\$ 998
<u>ESTIMATED REVENUES:</u>						
Federal Sharing U.S. Treasury	11-300-35300	488,434	-	-	8,137	-
Federal Sharing ICE	11-300-35301	1,453,628	-	-	-	-
Interest-Investments	11-300-36050	2,710	-	-	1,789	-
Interest-Demand Dep.	11-300-36100	1,827	-	-	640	-
Miscellaneous	11-300-37000	-	-	-	3,772	-
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		1,946,599	-	-	14,338	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		<u>1,946,599</u>	<u>-</u>	<u>-</u>	<u>14,338</u>	<u>-</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 2,410,307</u>	<u>\$ 1,057,749</u>	<u>\$ 1,013,094</u>	<u>\$ 1,027,432</u>	<u>\$ 998</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 1,388,927	\$ -	\$ 1,013,094	\$ 1,013,094	\$ -
Total Operations		<u>1,388,927</u>	<u>-</u>	<u>1,013,094</u>	<u>1,013,094</u>	<u>-</u>
Transfers Out		<u>8,286</u>	<u>-</u>	<u>13,340</u>	<u>13,340</u>	<u>-</u>
Total Appropriations		<u>1,397,213</u>	<u>-</u>	<u>1,026,434</u>	<u>1,026,434</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 1,013,094</u>	<u>\$ 1,057,749</u>	<u>\$ (13,340)</u>	<u>\$ 998</u>	<u>\$ 998</u>

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE DEPARTMENT

FUND: PD FEDERAL SHARING FUND

PURPOSE:

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 65,357	\$ -	\$ -	\$ -
Employee Benefits	13,932	-	-	-
Purchased Services	77,743	210,000	210,000	-
Supplies	45,215	70,000	70,000	-
Other Services and Charges	2,193	14,446	14,446	-
Operations Subtotal	204,440	294,446	294,446	-
Capital Outlay	1,184,487	718,648	718,648	-
DEPARTMENTAL TOTAL	\$ 1,388,927	\$ 1,013,094	\$ 1,013,094	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14



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MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 158,294	\$ 152,859	\$ 184,505	\$ 184,505	\$ 173,857
<u>Estimated Revenues</u>						
Court Technology Fee	14-300-34110	30,498	30,000	30,000	30,000	30,000
Interest on Investments	14-300-36050	568	400	400	600	625
Interest on Demand	14-300-36100	294	300	300	250	300
Total Estimated Revenues		31,360	30,700	30,700	30,850	30,925
TOTAL AVAILABLE RESOURCES		<u>\$ 189,654</u>	<u>\$ 183,559</u>	<u>\$ 215,205</u>	<u>\$ 215,355</u>	<u>\$ 204,782</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Municipal Court Technology	14-413	\$ 5,149	\$ 43,200	\$ 43,200	\$ 41,498	\$ 43,300
Total Operations		5,149	43,200	43,200	41,498	43,300
Transfers Out	14-499-56901	-	-	-	-	-
TOTAL APPROPRIATIONS		<u>5,149</u>	<u>43,200</u>	<u>43,200</u>	<u>41,498</u>	<u>43,300</u>
RESTRICTED FUND BALANCE		<u>\$ 184,505</u>	<u>\$ 140,359</u>	<u>\$ 172,005</u>	<u>\$ 173,857</u>	<u>\$ 161,482</u>

DRAINAGE ASSESSMENT FUND

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESTRICTED FUND BALANCE		\$ 533,047	\$ 451,212	\$ 514,276	\$ 514,276	\$ 1,586,325
<u>ESTIMATED REVENUES:</u>						
Drainage Assessment Fee	16-300-36000	541,497	545,000	545,000	620,500	850,000
Drainage Reimb.-Subdividers	16-300-36020	-	7,000	7,000	6,344	7,000
Interest - Investments	16-300-36050	1,023	400	400	725	400
Adjustments	16-300-36100	-	-	-	-	-
Miscellaneous Income	16-300-36150	75	-	-	80	-
Interest - Demand Dep.	16-300-36300	1,134	500	500	500	500
Total Revenues		543,729	552,900	552,900	628,149	857,900
OTHER FINANCING RESOURCES						
Capital Leases	16-300-39050	-	-	-	-	-
TRANSFERS IN						
Utility Fund	16-399-39902	-	-	1,200,000	1,200,000	-
Total Estimated Revenues		543,729	552,900	1,752,900	1,828,149	857,900
TOTAL AVAILABLE RESOURCES		<u>\$ 1,076,776</u>	<u>\$ 1,004,112</u>	<u>\$ 2,267,176</u>	<u>\$ 2,342,425</u>	<u>\$ 2,444,225</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 412,500	\$ 604,100	\$ 1,804,100	\$ 606,100	\$ 1,842,108
Total Operations		412,500	604,100	1,804,100	606,100	1,842,108
Transfers Out	16-499-56901	150,000	150,000	150,000	150,000	-
Total Appropriations		562,500	754,100	1,954,100	756,100	1,842,108
RESTRICTED FUND BALANCE		<u>\$ 514,276</u>	<u>\$ 250,012</u>	<u>\$ 313,076</u>	<u>\$ 1,586,325</u>	<u>\$ 602,117</u>

RECORDS PRESERVATION FUND

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 9,929	\$ 12,429	\$ 13,016	\$ 13,016	\$ 10,635
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	6,412	7,000	7,000	6,500	6,500
Interest on Investments	20-300-36050	5	-	-	-	-
Interest on Demand	20-300-36100	45	-	-	31	-
		<u>6,462</u>	<u>7,000</u>	<u>7,000</u>	<u>6,531</u>	<u>6,500</u>
Total Estimated Revenues						
		<u>6,462</u>	<u>7,000</u>	<u>7,000</u>	<u>6,531</u>	<u>6,500</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 16,391</u>	<u>\$ 19,429</u>	<u>\$ 20,016</u>	<u>\$ 19,547</u>	<u>\$ 17,135</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 3,375	\$ 10,000	\$ 10,000	\$ 8,912	\$ 9,100
TOTAL APPROPRIATIONS		<u>3,375</u>	<u>10,000</u>	<u>10,000</u>	<u>8,912</u>	<u>9,100</u>
RESTRICTED FUND BALANCE		<u>\$ 13,016</u>	<u>\$ 9,429</u>	<u>\$ 10,016</u>	<u>\$ 10,635</u>	<u>\$ 8,035</u>

SPEER MEMORIAL LIBRARY FUND

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 25,453	\$ 25,509	\$ 25,594	\$ 25,594	\$ 26,214
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	128	-	-	620	-
Interest on Demand Deposits	22-300-36100	13	-	-	-	-
		<u>141</u>	<u>-</u>	<u>-</u>	<u>620</u>	<u>-</u>
Total Estimated Revenues		<u>141</u>	<u>-</u>	<u>-</u>	<u>620</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 25,594</u>	<u>\$ 25,509</u>	<u>\$ 25,594</u>	<u>\$ 26,214</u>	<u>\$ 26,214</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 25,594</u>	<u>\$ 25,509</u>	<u>\$ 25,594</u>	<u>\$ 26,214</u>	<u>\$ 26,214</u>

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 437,435	\$ 317,681	\$ 412,953	\$ 412,953	\$ 279,404
<u>Estimated Revenues</u>						
Hotel/Motel Occupancy Tax	24-300-31800	533,815	500,000	500,000	550,000	550,000
Penalty & Interest-Hotel Tax	24-300-31810	3,759	-	-	1,351	-
Interest on Investments	24-300-36050	579	400	400	400	400
Interest on Demand	24-300-36100	768	200	200	200	200
Total Estimated Revenues		538,921	500,600	500,600	551,951	550,600
<u>Transfers In</u>						
General Fund	24-399-39901	-	-	75,000	75,000	-
Total Transfers-In		-	-	75,000	75,000	-
TOTAL AVAILABLE RESOURCES		<u>\$ 976,356</u>	<u>\$ 818,281</u>	<u>\$ 988,553</u>	<u>\$ 1,039,904</u>	<u>\$ 830,004</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Tourist Promo & Advertising	24-450	\$ 438,403	\$ 675,500	\$ 760,500	\$ 760,500	\$ 500,500
Historical Org & Sites	24-451	-	-	-	-	-
Total Operations		438,403	675,500	760,500	760,500	500,500
<u>Transfers Out</u>						
Capital Projects Fund	24-499	125,000	-	-	-	-
Total Transfers-out		125,000	-	-	-	-
TOTAL APPROPRIATIONS		<u>563,403</u>	<u>675,500</u>	<u>760,500</u>	<u>760,500</u>	<u>500,500</u>
RESTRICTED FUND BALANCE		<u>\$ 412,953</u>	<u>\$ 142,781</u>	<u>\$ 228,053</u>	<u>\$ 279,404</u>	<u>\$ 329,504</u>

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 184,684	\$ 184,355	\$ 194,512	\$ 194,512	\$ 151,677
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	22,671	19,000	19,000	22,500	23,000
Interest on Investments	25-300-36050	457	200	200	465	450
Interest on Demand	25-300-36100	485	600	600	250	600
		<u>23,613</u>	<u>19,800</u>	<u>19,800</u>	<u>23,215</u>	<u>24,050</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 208,297</u>	<u>\$ 204,155</u>	<u>\$ 214,312</u>	<u>\$ 217,727</u>	<u>\$ 175,727</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Building Security	25-413	5,220	24,121	24,121	14,714	24,121
		<u>5,220</u>	<u>24,121</u>	<u>24,121</u>	<u>14,714</u>	<u>24,121</u>
Total Operations		<u>5,220</u>	<u>24,121</u>	<u>24,121</u>	<u>14,714</u>	<u>24,121</u>
Transfers Out		<u>8,565</u>	<u>51,339</u>	<u>51,339</u>	<u>51,336</u>	<u>48,716</u>
TOTAL APPROPRIATIONS		<u>\$ 13,785</u>	<u>\$ 75,460</u>	<u>\$ 75,460</u>	<u>\$ 66,050</u>	<u>\$ 72,837</u>
RESTRICTED FUND BALANCE		<u>\$ 194,512</u>	<u>\$ 128,695</u>	<u>\$ 138,852</u>	<u>\$ 151,677</u>	<u>\$ 102,890</u>

PARK DEDICATION FUND

The Park Dedication Fund is a Special Revenue Fund, established to account for fees assessed on new development for the sole purpose of providing recreational areas in the various city zones. The City is divided into five zones.

**CITY OF MISSION, TEXAS
PARK DEDICATION FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESTRICTED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Zone 1-NW	27-300-36351	43,594	-	-	-	-
Zone 2-NE	27-300-36352	19,916	-	-	-	30,000
Zone 3-SW	27-300-36353	-	-	30,000	-	-
Zone 4-SE	27-300-36354	-	-	-	-	-
Zone 5-Central	27-300-36355	-	-	-	-	-
Total Revenues		63,510	-	30,000	-	30,000
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		63,510	-	30,000	-	30,000
TOTAL RESOURCES AVAILABLE		<u>\$ 63,510</u>	<u>\$ -</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 30,000</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Zone 1-NW	27-451	\$ 43,594	\$ -	\$ -	\$ -	\$ -
Zone 2-NE	27-452	19,916	-	-	-	30,000
Zone 3-SW	27-453	-	-	30,000	-	-
Zone 4-SE	27-454	-	-	-	-	-
Zone 5-Central	27-455	-	-	-	-	-
Total Operations		63,510	-	30,000	-	30,000
Transfers Out		-	-	-	-	-
Total Appropriations		63,510	-	30,000	-	30,000
RESTRICTED FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 71,518	\$ 81,680	\$ 85,570	\$ 85,570	\$ 104,906
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	34,771	31,500	31,500	32,700	34,000
Interest on Investments	28-300-36050	202	50	50	256	275
Interest on Demand	28-300-36100	211	100	100	110	125
Total Estimated Revenues		35,184	31,650	31,650	33,066	34,400
TOTAL AVAILABLE RESOURCES		<u>\$ 106,702</u>	<u>\$ 113,330</u>	<u>\$ 117,220</u>	<u>\$ 118,636</u>	<u>\$ 139,306</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ 21,132	\$ 28,183	\$ 28,183	\$ 13,730	\$ 29,006
TOTAL APPROPRIATIONS		<u>21,132</u>	<u>28,183</u>	<u>28,183</u>	<u>13,730</u>	<u>29,006</u>
RESTRICTED FUND BALANCE		<u>\$ 85,570</u>	<u>\$ 85,147</u>	<u>\$ 89,037</u>	<u>\$ 104,906</u>	<u>\$ 110,300</u>

CAPITAL ASSET REPLACEMENT FUND

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis $\frac{1}{2}$ of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES						
ASSIGNED FUND BALANCE		\$ 95,007	\$ 174,954	\$ 175,222	\$ 175,222	\$ 5,481
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	296	-	-	384	-
Interest on Demand	29-300-36100	361	-	-	175	-
Total Estimated Revenues		657	-	-	559	-
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
Total Transfers In		80,000	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		80,657	80,000	80,000	80,559	80,000
TOTAL AVAILABLE RESOURCES		<u>\$ 175,664</u>	<u>\$ 254,954</u>	<u>\$ 255,222</u>	<u>\$ 255,781</u>	<u>\$ 85,481</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ 442	\$ 250,300	\$ 250,300	\$ 250,300	300
TOTAL APPROPRIATIONS		<u>442</u>	<u>250,300</u>	<u>250,300</u>	<u>250,300</u>	<u>300</u>
ASSIGNED FUND BALANCE		<u>\$ 175,222</u>	<u>\$ 4,654</u>	<u>\$ 4,922</u>	<u>\$ 5,481</u>	<u>\$ 85,181</u>

PEG CAPITAL FUND

The PEG Capital Fund is a Special Revenue Fund, which is used to account for revenues generated from PEG Capital Fees. These funds, by federal legislation, can only be used for capital costs incurred for PEG access facilities.

**CITY OF MISSION, TEXAS
PEG CAPITAL FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ -	\$ -	\$ 61,716	\$ 61,716	\$ 141,666
<u>Estimated Revenues</u>						
PEG Capital Fee	30-300-31505	61,716	-	-	80,000	80,000
Interest on Investments	30-300-36050	-	-	-	-	-
Interest on Demand Deposits	30-300-36100	-	-	-	200	-
Total Estimated Revenues		61,716	-	-	80,200	80,000
TOTAL AVAILABLE RESOURCES		<u>\$ 61,716</u>	<u>\$ -</u>	<u>\$ 61,716</u>	<u>\$ 141,916</u>	<u>\$ 221,666</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
PEG Capital	30-410	\$ -	\$ -	\$ -	\$ 250	\$ 250
TOTAL APPROPRIATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>	<u>250</u>
RESTRICTED FUND BALANCE		<u>\$ 61,716</u>	<u>\$ -</u>	<u>\$ 61,716</u>	<u>\$ 141,666</u>	<u>\$ 221,416</u>

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES:						
UNASSIGNED FUND BALANCE		\$ 267,196	\$ 214,961	\$ 295,770	\$ 295,770	\$ 277,797
<u>CHARGES FOR SERVICES</u>						
Recreation:						
Basketball Fees	32-300-32001	8,590	10,000	10,000	9,470	10,500
Baseball Fees	32-300-32002	18,270	20,000	20,000	21,685	20,000
Soccer Fees	32-300-32003	-	-	-	-	17,500
Flag Football	32-300-32004	4,290	5,000	5,000	3,600	5,000
Volleyball	32-300-32005	4,260	4,000	4,000	4,500	4,000
Cheerleading	32-300-32006	1,000	1,050	1,050	1,000	1,050
Summer Program	32-300-32008	30,379	31,000	31,000	31,000	31,000
Contact Football	32-300-32009	8,150	7,000	7,000	6,500	7,000
Membership Fees	32-300-32011	17,200	20,000	20,000	18,000	20,000
After School Program	32-300-32012	9,085	10,000	10,000	9,000	10,000
TOTAL CHARGES FOR SERVICES		101,224	108,050	108,050	104,755	126,050
<u>INTERGOVERNMENTAL</u>						
United Way	32-300-33001	75,162	72,000	72,000	68,000	68,000
Urban County	32-300-33002	-	-	-	37,000	37,000
TOTAL INTERGOVERNMENTAL		75,162	72,000	72,000	105,000	105,000
<u>CONTRIBUTIONS AND DONATIONS</u>						
Individual	32-300-34002	730	400	400	400	400
Other Contributions	32-300-34004	1,283	-	-	650	500
TOTAL CONTRIBUTIONS & DONATIONS		2,013	400	400	1,050	900
<u>FUNDRAISING & SPONSORSHIPS</u>						
Gala	32-300-34100	42,345	45,000	45,000	47,710	45,000
Sponsorships:						
Basketball	32-300-34201	350	500	500	900	1,000
Baseball	32-300-34202	2,100	2,500	2,500	2,380	2,500
Flag Football	32-300-34204	700	1,000	1,000	1,000	1,000
Volleyball	32-300-34205	500	500	500	500	500
Summer Basketball Jr. High	32-300-34207	-	-	-	-	500
Contact Football	32-300-34209	2,700	2,000	2,000	2,000	2,000
Other	32-300-34220	-	-	-	-	-
TOTAL FUNDRAISING & SPONSORSHIPS		48,695	51,500	51,500	54,490	52,500
<u>INTEREST</u>						
Interest-Investments	32-300-36050	967	500	500	475	500
Interest-Demand	32-300-36100	60	75	75	-	75
TOTAL INTEREST		1,027	575	575	475	575
<u>MISCELLANEOUS</u>						
Miscellaneous	32-300-36150	3,169	3,000	3,000	2,500	3,000
Concessions	32-300-36200	6,701	8,000	8,000	8,000	8,000
Tournaments	32-300-36250	-	-	-	-	1,500
Reimbursements-B&G Club	32-300-36300	21,204	9,000	9,000	9,000	9,000
TOTAL MISCELLANEOUS		31,074	20,000	20,000	19,500	21,500

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
Total Revenues		259,195	252,525	252,525	285,270	306,525
Transfers In-General	32-300-39901	330,000	330,000	330,000	330,000	300,000
Total Estimated Revenues and Transfers		589,195	582,525	582,525	615,270	606,525
TOTAL RESOURCES AVAILABLE		<u>\$ 856,391</u>	<u>\$ 797,486</u>	<u>\$ 878,295</u>	<u>\$ 911,040</u>	<u>\$ 884,322</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Administration	32-470	\$ 470,792	\$ 623,587	\$ 619,287	\$ 519,577	\$ 652,286
Baseball	32-471	46,050	48,200	48,200	49,194	51,200
Basketball	32-472	13,160	14,400	14,400	14,202	21,200
Football	32-473	19,808	32,950	32,950	32,703	23,900
Soccer	32-474	-	-	-	-	18,000
Other	32-475	10,811	18,600	22,900	17,567	19,200
Total Operations		560,621	737,737	737,737	633,243	785,786
Transfers Out		-	-	-	-	-
Total Appropriations		<u>\$ 560,621</u>	<u>\$ 737,737</u>	<u>\$ 737,737</u>	<u>\$ 633,243</u>	<u>\$ 785,786</u>
UNASSIGNED FUND BALANCE		<u>\$ 295,770</u>	<u>\$ 59,749</u>	<u>\$ 140,558</u>	<u>\$ 277,797</u>	<u>\$ 98,536</u>

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
EXPENDITURE SUMMARY**

Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
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Operating Appropriations By Category:

Personnel	285,592	348,676	348,676	303,872	369,195
Employee Benefits	72,398	95,501	95,501	79,958	99,006
Prof & Technical Services	35,773	36,600	39,100	41,442	53,500
Purchase Property Service	32,980	85,300	81,000	41,200	82,700
Other Purchase Property	10,409	15,260	15,260	18,860	21,060
Supplies	67,591	96,350	98,150	85,128	94,750
Capital Outlay	265	-	-	-	4,700
Miscellaneous	55,613	60,050	60,050	62,783	60,875
Debt	-	-	-	-	-
	<u>\$ 560,621</u>	<u>\$ 737,737</u>	<u>\$ 737,737</u>	<u>\$ 633,243</u>	<u>\$ 785,786</u>

CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Boys & Girls Club retains their 501C-3 Non-Profit Organization status; however, the City has brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees are City of Mission employees and are entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging and enjoyment of their childhood. Members range from ages 5 to 18 years old. Besides the athletic programs, the Organization offers five instructional programs:

1) Power Hour, which provides tutoring and homework help; 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active; 3) Arts & Crafts, which encourages artistic expression among Club members; 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use; 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills.

GOALS:

1. Increase overall membership by 5-10%.
2. Provide necessary training for all staff in order to improve overall Mission Boys & Girls club programs.
3. Start current Champions league for kids with disabilities.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased money raised in annual fundraiser.
2. Started leagues partnership with Palmview Youth Club.
3. Implemented and completed National BGC programs.
4. Annual membership increased.
5. Banworth & CWV Gyms ready for operation.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 285,592	\$ 348,676	\$ 303,872	\$ 369,195
Employee Benefits	72,398	95,501	79,958	99,006
Purchased Services	40,432	92,760	55,214	97,860
Supplies	20,946	28,300	23,050	31,050
Other Services and Charges	51,159	54,050	57,483	55,175
Debt Service	-	-	-	-
Operations Subtotal	470,527	619,287	519,577	652,286
Capital Outlay	265	-	-	-
DEPARTMENTAL TOTAL	\$ 470,792	\$ 619,287	\$ 519,577	\$ 652,286
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	1	1	1	1
Part-Time	26	26	24	24
Civil Service	-	-	-	-
DEPARTMENT TOTAL	30	30	28	28
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of members	4,800		5,200	5,300
Number of programs	5		7	7
Number of grants received	3		4	4
Schools served	3		4	4

CITY OF MISSION, TEXAS

DEPARTMENT: BASEBALL

FUND: BOYS AND GIRLS CLUB

MISSION:

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Baseball and Softball Program. Through proper guidance and exemplary leadership, the Baseball Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

GOALS:

1. Increase amount of teams participating.
2. Host baseball clinics.
3. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	19,480	19,800	22,139	22,700
Supplies	22,116	23,000	21,755	23,000
Other Services and Charges	4,454	5,400	5,300	5,500
Operations Subtotal	46,050	48,200	49,194	51,200
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 46,050	\$ 48,200	\$ 49,194	\$ 51,200
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Number of teams	65		70	68
Number of members participating	850		1,000	1,200

CITY OF MISSION, TEXAS

DEPARTMENT: BASKETBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of teams participating.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Successfully held basketball clinic.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	9,444	10,000	9,908	13,000
Supplies	3,716	4,400	4,294	7,500
Other Services and Charges	-	-	-	-
Operations Subtotal	13,160	14,400	14,202	20,500
Capital Outlay	-	-	-	700
DEPARTMENTAL TOTAL	\$ 13,160	\$ 14,400	\$ 14,202	\$ 21,200
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Number of teams	30		35	35
Number of members participating	360		420	420

CITY OF MISSION, TEXAS

DEPARTMENT: FOOTBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of teams participating.
2. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 13-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	6,591	6,700	6,674	7,700
Supplies	13,217	26,150	26,029	16,200
Other Services and Charges	-	100	-	-
Operations Subtotal	19,808	32,950	32,703	23,900
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 19,808	\$ 32,950	\$ 32,703	\$ 23,900
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 13-13
PERFORMANCE INDICATORS				
Number of teams	20		25	32
Number of members participating	300		350	400

CITY OF MISSION, TEXAS

DEPARTMENT: SOCCER

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Soccer Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in soccer; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Implement a youth soccer league.

ACCOMPLISHMENTS IN CURRENT YEAR:

n/a

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	8,000
Supplies	-	-	-	6,000
Other Services and Charges	-	-	-	-
Operations Subtotal	-	-	-	14,000
Capital Outlay	-	-	-	4,000
DEPARTMENTAL TOTAL	\$ -	\$ -	\$ -	\$ 18,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Number of teams	-		-	15
Number of members participating	-		-	400

CITY OF MISSION, TEXAS

DEPARTMENT: OTHER PROGRAMS

FUND: BOYS AND GIRLS CLUB

PURPOSE: Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Improve and increase the education programs offered.
2. Implement individual sport skills camp (summer camps).
3. Increase team participation in volleyball.
4. Implement cheerleading, dance & tumbling.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased number of teams.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 13-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,215	6,100	7,567	8,000
Supplies	7,596	16,300	10,000	11,000
Other Services and Charges	-	500	-	200
Operations Subtotal	10,811	22,900	17,567	19,200
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 10,811	\$ 22,900	\$ 17,567	\$ 19,200
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 13-13
PERFORMANCE INDICATORS				
Number of teams	14		18	20
Number of members participating	168		216	300

TAX INCREMENT REINVESTMENT ZONE ONE

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 4,401	\$ 4,300	\$ 3,999	\$ 3,999	\$ 3,838
<u>Estimated Revenues</u>						
Hidalgo County	81-300-33901	1,761,108	1,800,000	1,800,000	1,838,695	1,800,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	1,092	30	30	39	30
Total Estimated Revenues		1,762,200	1,800,030	1,800,030	1,838,734	1,800,030
<u>Transfers In</u>						
General Fund	81-399-33801	1,429,154	1,600,000	1,600,000	1,500,000	1,660,000
I&S Fund	81-399-33808	394,147	500,000	500,000	425,000	425,000
Total Transfers-In		1,823,301	2,100,000	2,100,000	1,925,000	2,085,000
Total Revenues and Transfers In		3,585,501	3,900,030	3,900,030	3,763,734	3,885,030
TOTAL AVAILABLE RESOURCES		<u>\$ 3,589,902</u>	<u>\$ 3,904,330</u>	<u>\$ 3,904,029</u>	<u>\$ 3,767,733</u>	<u>\$ 3,888,868</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
TIRZ	81-465	3,585,903	3,900,138	3,900,138	3,763,895	3,885,200
TOTAL APPROPRIATIONS		3,585,903	3,900,138	3,900,138	3,763,895	3,885,200
RESTRICTED FUND BALANCE		<u>\$ 3,999</u>	<u>\$ 4,192</u>	<u>\$ 3,891</u>	<u>\$ 3,838</u>	<u>\$ 3,668</u>

CEMETERY FUND

The Cemetery Fund is a Special Revenue Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS
CEMETERY FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 33,839	\$ 16,524	\$ 37,541	\$ 37,541	\$ 40,835
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	-	-	-	-	-
Interest on Demand Account	17-300-36100	105	-	-	70	-
Perpetual Care	17-300-36110	6,100	-	-	4,500	6,000
Total Estimated Revenues		6,205	-	-	4,570	6,000
OTHER FINANCING RESOURCES						
Capital Leases	17-300-39050	-	-	-	-	-
Total Other Financing Resources		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 40,044</u>	<u>\$ 16,524</u>	<u>\$ 37,541</u>	<u>\$ 42,111</u>	<u>\$ 46,835</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Cemetery	17-410	\$ 2,503	\$ -	\$ -	\$ 1,276	\$ 19,300
TOTAL APPROPRIATIONS		<u>2,503</u>	<u>-</u>	<u>-</u>	<u>1,276</u>	<u>19,300</u>
RESTRICTED FUND BALANCE		<u>\$ 37,541</u>	<u>\$ 16,524</u>	<u>\$ 37,541</u>	<u>\$ 40,835</u>	<u>\$ 27,535</u>

DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 1,114,955	\$ 1,145,347	\$ 1,315,074	\$ 1,315,074	\$ 1,629,183
<u>Estimated Revenues</u>						
Bond Proceeds	08-300-30000	3,165,000	-	-	-	-
Bond Premium	08-300-30001	159,340	-	-	-	-
Current Property Taxes	08-300-31000	3,714,749	3,700,000	3,700,000	3,900,000	3,600,000
Delinquent Property Taxes	08-300-31200	114,754	128,000	128,000	95,000	115,000
Penalty and Interest	08-300-31300	85,430	97,000	97,000	79,000	87,000
Interest - Investments	08-300-36050	1,679	1,000	1,000	1,279	1,000
Interest - Demand Dep.	08-300-36100	3,237	4,000	4,000	3,000	4,000
Total Revenues		<u>7,244,189</u>	<u>3,930,000</u>	<u>3,930,000</u>	<u>4,078,279</u>	<u>3,807,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 8,359,144</u>	<u>\$ 5,075,347</u>	<u>\$ 5,245,074</u>	<u>\$ 5,393,353</u>	<u>\$ 5,436,183</u>
APPROPRIATIONS:						
<u>Operating Expenditures</u>						
Principal		2,157,000	2,119,000	2,119,000	2,119,000	1,970,000
Interest		1,182,846	1,205,570	1,205,570	1,205,570	1,107,878
Fiscal Fees		120,316	10,600	10,600	10,600	10,000
Payment to Bond Escrow		3,185,773	-	-	-	-
Depository Charges		3,988	4,000	4,000	4,000	4,000
Total Expenditures		<u>6,649,923</u>	<u>3,339,170</u>	<u>3,339,170</u>	<u>3,339,170</u>	<u>3,091,878</u>
Transfers Out						
TIRZ	08-499-56981	394,147	500,000	500,000	425,000	425,000
Total Appropriations		<u>7,044,070</u>	<u>3,839,170</u>	<u>3,839,170</u>	<u>3,764,170</u>	<u>3,516,878</u>
RESTRICTED FUND BALANCE		<u>\$ 1,315,074</u>	<u>\$ 1,236,177</u>	<u>\$ 1,405,904</u>	<u>\$ 1,629,183</u>	<u>\$ 1,919,305</u>

UTILITY FUND

The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
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RESOURCES

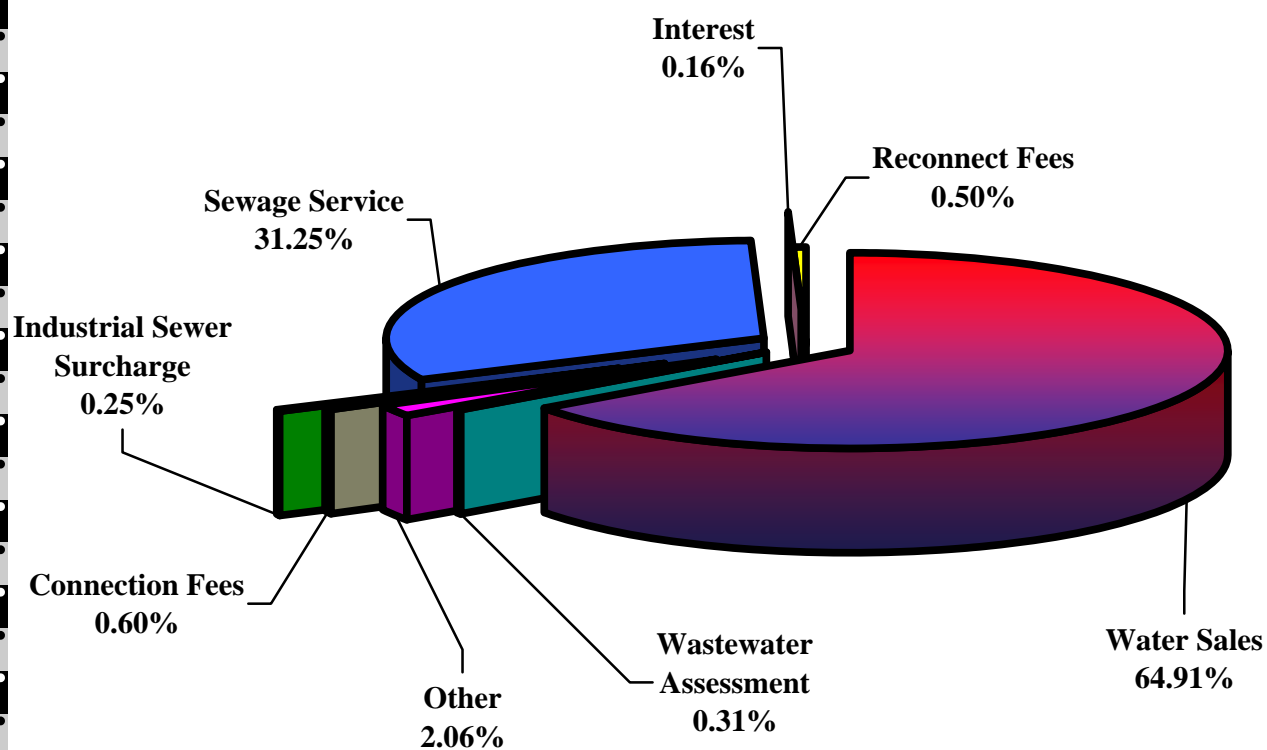
BEGINNING WORKING CAPITAL		\$ 8,432,098	\$ 8,241,462	\$ 9,814,402	\$ 9,814,402	\$ 8,040,809
<u>Estimated Revenues:</u>						
Water Sales	02-300-31000	11,399,838	11,040,000	11,040,000	12,000,000	12,400,000
Connection Fees	02-300-31100	129,971	140,000	140,000	115,000	115,000
Reconnect Fees	02-300-31200	109,060	90,000	90,000	95,000	95,000
Sewage Service	02-300-31300	5,807,939	5,675,000	5,675,000	5,890,000	5,970,000
Industrial Sewer Surcharge	02-300-31350	37,423	45,000	45,000	45,000	40,000
Wastewater Assessment	02-300-31400	64,915	65,000	65,000	55,000	60,000
Service Charge	02-300-31500	60,523	70,000	70,000	70,000	65,000
Miscellaneous Income	02-300-33000	95,921	20,000	20,000	20,000	20,000
Waterline & Sewer Reimb.	02-300-33050	10,239	1,000	1,000	1,262	1,000
T.W.D.B.	02-300-33133	-	-	-	-	289,500
5% Credit Card Fee	02-300-34801	17,137	16,000	16,000	18,000	18,000
Interest on Investments	02-300-36050	34,658	20,000	20,000	20,000	20,000
Interest on Demand Dep.	02-300-36100	11,438	10,000	10,000	10,500	11,000
Misc.-Insurance Settlements	02-300-36160	-	-	-	373	-
Sale of City Equipment	02-300-39000	10,393	-	-	-	-
Gain/loss on fixed assets	02-300-39002	(2,157)	-	-	(18)	-
Total Estimated Revenues		<u>17,787,298</u>	<u>17,192,000</u>	<u>17,192,000</u>	<u>18,340,117</u>	<u>19,104,500</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 26,219,396</u></u>	<u><u>\$ 25,433,462</u></u>	<u><u>\$ 27,006,402</u></u>	<u><u>\$ 28,154,519</u></u>	<u><u>\$ 27,145,309</u></u>

APPROPRIATIONS:

<u>Operating Expenses:</u>						
Water Administration	02-410	\$ 604,925	\$ 803,205	\$ 803,205	\$ 725,170	\$ 894,568
Water Distrib/Sewer Collections	02-412	3,421,581	4,237,244	4,637,244	3,628,214	4,912,353
South Water Treatment Plant	02-413	1,704,431	1,816,521	1,974,788	1,894,456	1,966,061
Wastewater Treatment	02-414	2,030,206	2,031,733	2,031,733	1,958,721	2,009,570
Industrial Pre-Treatment	02-415	243,570	290,365	290,365	308,623	292,177
Utility Billing & Collecting	02-416	445,117	552,798	552,798	499,544	532,335
Organizational Expenses	02-417	3,402,954	3,813,942	3,778,775	3,678,029	4,516,590
Meter Readers	02-418	425,904	536,891	536,891	493,854	469,159
Northside Water Treatment Plant	02-430	2,126,306	1,950,223	2,400,223	2,327,100	2,342,116
Total Operations		<u>14,404,994</u>	<u>16,032,922</u>	<u>17,006,022</u>	<u>15,513,711</u>	<u>17,934,929</u>
<u>Transfers-Out</u>						
General Fund	02-499-56900	2,000,000	3,400,000	3,400,000	3,400,000	4,400,000
Drainage Assessment	02-499-56903	-	-	1,200,000	1,200,000	-
Total Transfers-Out		<u>2,000,000</u>	<u>3,400,000</u>	<u>4,600,000</u>	<u>4,600,000</u>	<u>4,400,000</u>
TOTAL APPROPRIATIONS		<u><u>16,404,994</u></u>	<u><u>19,432,922</u></u>	<u><u>21,606,022</u></u>	<u><u>20,113,711</u></u>	<u><u>22,334,929</u></u>

City of Mission

Utility Fund Revenues By Source \$19,104,500



**CITY OF MISSION, TEXAS
UTILITY FUND
EXPENSE SUMMARY**

Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
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APPROPRIATIONS:

Operating Expenses:

Water Administration	410	\$ 604,925	\$ 803,205	\$ 803,205	\$ 725,170	\$ 894,568
Water Distrib/Sewer Collections	412	3,421,581	4,237,244	4,637,244	3,628,214	4,912,353
South Water Treatment Plant	413	1,704,431	1,816,521	1,974,788	1,894,456	1,966,061
Wastewater Treatment	414	2,030,206	2,031,733	2,031,733	1,958,721	2,009,570
Industrial Pre-Treatment	415	243,570	290,365	290,365	308,623	292,177
Utility Billing & Collecting	416	445,117	552,798	552,798	499,544	532,335
Organizational Expenses	417	3,402,954	3,813,942	3,778,775	3,678,029	4,516,590
Meter Readers	418	425,904	536,891	536,891	493,854	469,159
Northside Water Treatment Plant	430	2,126,306	1,950,223	2,400,223	2,327,100	2,342,116
		<u>14,404,994</u>	<u>16,032,922</u>	<u>17,006,022</u>	<u>15,513,711</u>	<u>17,934,929</u>
Total Operations						
		<u>2,000,000</u>	<u>3,400,000</u>	<u>4,600,000</u>	<u>4,600,000</u>	<u>4,400,000</u>
Transfers-Out						
		<u>2,000,000</u>	<u>3,400,000</u>	<u>4,600,000</u>	<u>4,600,000</u>	<u>4,400,000</u>
TOTAL APPROPRIATIONS		<u><u>\$ 16,404,994</u></u>	<u><u>\$ 19,432,922</u></u>	<u><u>\$ 21,606,022</u></u>	<u><u>\$ 20,113,711</u></u>	<u><u>\$ 22,334,929</u></u>

Operating Appropriation By Category:

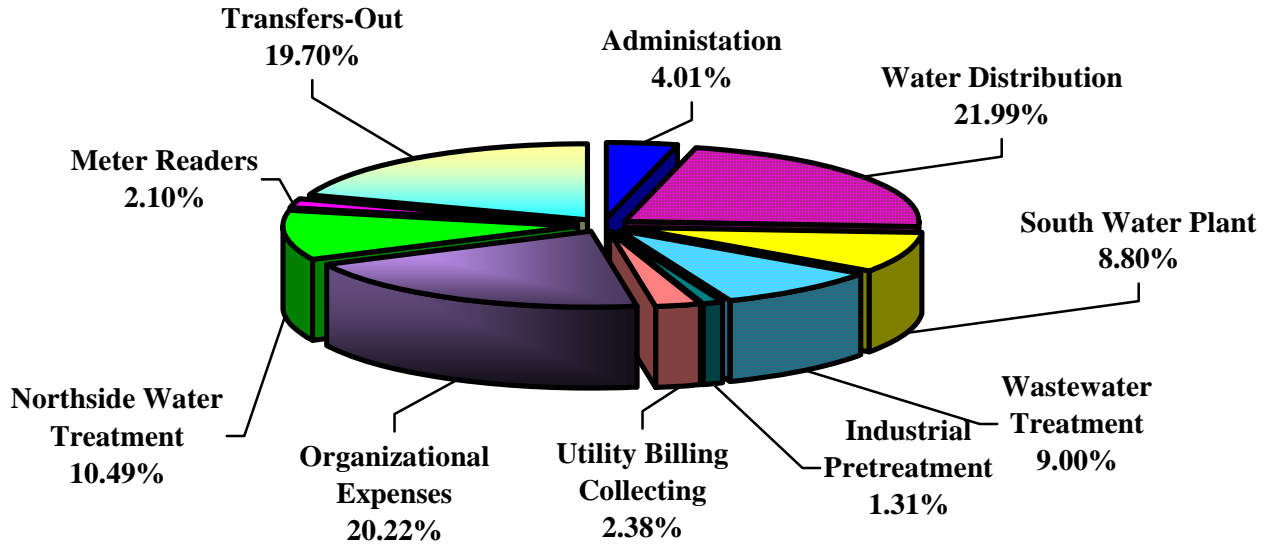
Personnel	\$ 2,844,759	\$ 3,083,152	\$ 3,083,152	\$ 2,944,668	\$ 3,220,901
Benefits	1,112,514	1,116,473	1,116,473	1,055,866	1,129,787
Profess & Tech Services	143,978	290,000	295,000	206,000	890,000
Purchased Property Services	2,230,807	2,408,900	2,403,900	2,265,740	2,285,100
Other Purchased Services	249,935	315,165	317,665	274,198	310,864
Supplies	2,895,613	3,040,140	3,627,640	3,522,824	3,458,040
Capital Outlay	1,244,786	1,727,800	2,146,067	1,284,853	2,526,063
Miscellaneous	526,605	919,850	884,683	828,120	920,700
Debt Service	3,155,997	3,131,442	3,131,442	3,131,442	3,193,474
	<u><u>\$ 14,404,994</u></u>	<u><u>\$ 16,032,922</u></u>	<u><u>\$ 17,006,022</u></u>	<u><u>\$ 15,513,711</u></u>	<u><u>\$ 17,934,929</u></u>

City of Mission

Utility Fund Appropriations

By Department

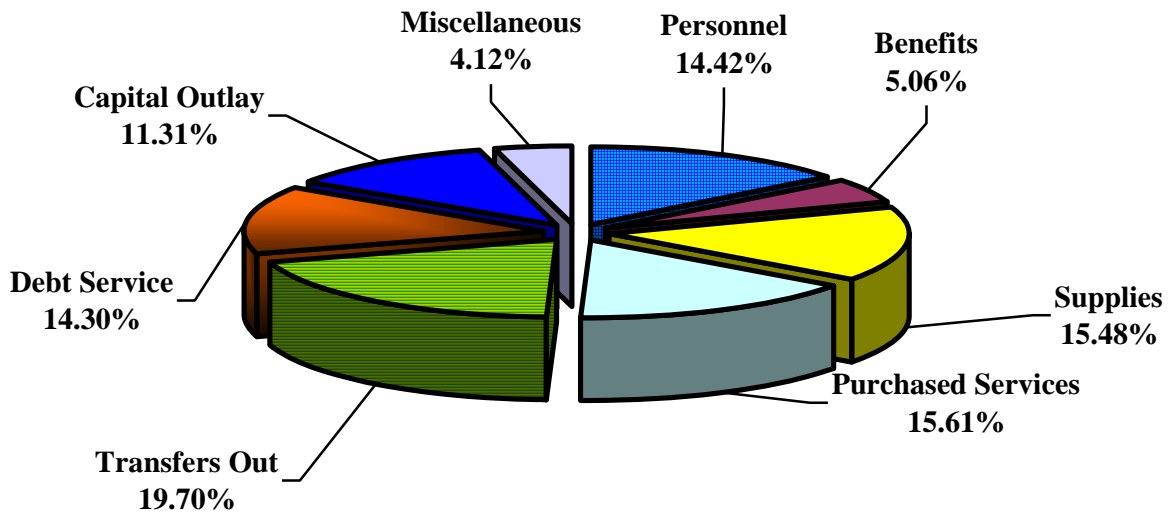
\$22,334,929



Utility Fund Appropriations

by Category

\$22,334,929





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CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: UTILITY

PURPOSE:

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

GOALS:

1. Prepare plans and specs for various Public Works projects.
2. Continue upgrading GIS System.
3. Continue to review construction plans for new residential and commercial subdivisions.
4. Continue with long and short term planning for Water and Sewer Systems.
5. Continue to work with developers and contractors to ensure compliance with City standards.
6. Continue to phase in the City's Storm Water Management Plan.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed Continued Education Courses.
2. Upgrade of GIS System
3. Complied with TCEQ regulations for our Storm Water Management Plan.
4. Project Development & Management.
5. Conducted Monthly Safety Meetings.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 430,764	\$ 583,340	\$ 530,253	\$ 658,608
Employee Benefits	124,058	168,415	152,267	188,560
Purchased Services	37,183	41,350	33,950	38,450
Supplies	8,178	8,750	8,050	8,050
Other Services and Charges	850	1,350	650	900
Operations Subtotal	601,033	803,205	725,170	894,568
Capital Outlay	3,892	-	-	-
DEPARTMENTAL TOTAL	\$ 604,925	\$ 803,205	\$ 725,170	\$ 894,568
PERSONNEL				
Exempt	5	7	8	8
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	10	11	11
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Public Outreach Water Conservation Number of residents reached (mailouts)	24,700		25,000	25,500

CITY OF MISSION, TEXAS

DEPARTMENT: WATER DISTRIBUTION/SEWER COLLECTION

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 38 liftstations, over 250 miles of waterlines, 325 miles of sewerlines and over 2,500 hydrants.

GOALS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Replacing of Water Tower at Lucksing and School Lane (Shary) 2. Replace cast iron and asbestos lines throughout downtown area. 3. Continue improving Water Loss Prevention Program. 4. Loop 12-inch Water Main from Conway to Inspiration. 5. Continue with Manhole Rehabilitation Program. | <ol style="list-style-type: none"> 6. Inspect and televise 28,000 linear feet of utility line. 7. Apply for EDAP Grant for expansion of Sanitary Sewer. 8. Continue to clean and maintain 330 miles of Sewer lines. 9. Maintain, clean and deodorize all Lift Stations daily. |
|--|---|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Responded to 586 water breaks. 2. Installed over 2,500 linear feet of water lines. 3. Completed 12-inch water main looping system at FM396/Bryan. 4. Installed over 20 manholes for Rehabilitation Program. 5. Installed over 411 new meter service connections. 6. Replaced several fire hydrants and serviced 2,500 fire hydrants. | <ol style="list-style-type: none"> 7. Installed over 3,000 linear feet of sewer lines. 8. Installed 15-inch sanitary sewer main at Moorefield and Business 83. 9. Installed Micro Solve to resolve odor complaints throughout our Wastewater Collection System. |
|--|--|

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 980,799	\$ 1,000,207	\$ 954,842	\$ 994,538
Employee Benefits	398,862	385,537	369,085	377,152
Purchased Services	402,272	585,700	486,700	504,200
Supplies	798,547	883,500	858,500	801,500
Other Services and Charges	15,627	20,500	16,500	16,400
Operations Subtotal	2,596,107	2,875,444	2,685,627	2,693,790
Capital Outlay	825,474	1,761,800	942,587	2,218,563
DEPARTMENTAL TOTAL	\$ 3,421,581	\$ 4,637,244	\$ 3,628,214	\$ 4,912,353
PERSONNEL				
Exempt	4	4	3	3
Non-Exempt	33	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	37	37	36	36
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Installed new water lines (L.F.)	6,249		2,895	3,500
Installed new forcemain (L.F.)	2,596		3,000	1,000
Fire Hydrants maintained (E.A.)	2,495		2,950	2,800
Cleaned and maintained miles of sewer lines	325		327	330
Water breaks repaired (E.A.)	507		385	500
Line locating of water and sewer	2,530		2,901	2,500

CITY OF MISSION, TEXAS

DEPARTMENT: SOUTH WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

GOALS:

1. Continue repairing and/or installing decant, and sludge pumps and motors.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all State and Federal Guidelines.
4. Implement Long Range Water Treatment Plan.
5. Continue to deliver the best quality drinking water.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by TCEQ.
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Educated consumers on water conservation measures.
6. Complete SCADA Communication System renovation of South and North Water Plants.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	11-12	12-13	12-13	13-14
Personnel Services				
Salaries and Wages	\$ 354,583	\$ 352,115	\$ 355,853	\$ 377,587
Employee Benefits	144,717	133,706	128,280	136,224
Purchased Services	395,755	414,100	390,900	397,150
Supplies	594,261	888,300	857,857	834,800
Other Services and Charges	68,663	71,500	51,300	51,300
Operations Subtotal	1,557,979	1,859,721	1,784,190	1,797,061
Capital Outlay	146,452	115,067	110,266	169,000
DEPARTMENTAL TOTAL	\$ 1,704,431	\$ 1,974,788	\$ 1,894,456	\$ 1,966,061
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Treated Water (North & South Plants) Gallons	4,668,583,000		4,830,881,000	5,250,000,000
Monthly Average	389,048,584		402,573,000	437,500,000
Daily Average (MGD)	12.97		13.42	14.50
High Peak (MGD)	18.56		16.90	17.50

CITY OF MISSION, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 10-operators, 1-laborer, 1 Clerk and 1-Supervisor.

GOALS:

1. Operate in compliance with all state and federal regulations.
2. Renew Wastewater permit which will expire June 2014.
3. Reduce electricity consumption within the plant through new and efficient equipment.
4. Research on effluent reuse and the feasibility of such water reuse.
5. Encourage new operators to obtain "D" or "C" certification by hosting TEEX courses in Mission.
6. Continue to work on public relations, such as tours and classroom presentations.
7. Purchase and install another pump at Main Lift Station.
8. Work on upgrading UV System through new parts and technical support programming.
9. Keeping laboratory informed with latest changes by TCEQ and/or permit requirements.
10. Working on expansion of Wastewater Treatment Plant because plant has reached the 78% mark.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Kept Wastewater Treatment Plant in compliance.
2. TCEQ annual evaluation was graded excellent through no non-compliance violations.
3. Purchased and installed two, 10-inch pumps at Main Lift Station.
4. Repaired and installed East Bar Screen.
5. Kept Wastewater Plant looking and operating efficiently even after a major rupture of 48-inch force main.
6. Kept pumps, motors and equipment maintained and operational.
7. Kept laboratory quality control assurance at optimal levels.
8. Upgraded UV System through purchase of UV lamps, ballasts, cylinders, limit switches, etc.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 357,342	\$ 389,445	\$ 351,689	\$ 393,309
Employee Benefits	138,948	137,788	127,315	138,761
Purchased Services	979,702	905,900	897,400	908,150
Supplies	221,828	243,600	249,117	254,650
Other Services and Charges	217,818	265,000	243,200	243,200
Operations Subtotal	1,915,638	1,941,733	1,868,721	1,938,070
Capital Outlay	114,568	90,000	90,000	71,500
DEPARTMENTAL TOTAL	\$ 2,030,206	\$ 2,031,733	\$ 1,958,721	\$ 2,009,570
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	10	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	13	13	13
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Wastewater Treated (gallons)	2,433,146,000		2,528,524,000	2,600,000,000
Sludge Disposed (cubic yards)	9,980		8,460	8,500
Sludge Disposed in Liquid Haul (gallons)	-		307,200	310,000

CITY OF MISSION, TEXAS

DEPARTMENT: INDUSTRIAL PRE-TREATMENT

FUND: UTILITY

PURPOSE:

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

GOALS:

1. Re-pave roads going into and around Pretreatment.
2. Upgrade old aerators through the purchase of new aerators/motors.
3. Reduce electrical cost by having only one activated pond.
4. Lower cost associated with chemicals such as fertilizer by maintaining needed nutrients constantly.
5. Operate Pretreatment within compliance of State parameters.
6. Repair or upgrade perimeter fencing around Pretreatment.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Kept Pretreatment Plant in compliance.
2. Lowered cost of electricity by utilizing only one pond.
3. Kept East pond active with two industrial accounts discharging (TCX and MPI).
4. Kept all equipment operating efficiently.
5. Repaired two ruptures of an 8-inch force main without any incidents.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 42,564	\$ 42,563	\$ 42,426	\$ 44,106
Employee Benefits	14,429	13,902	13,597	14,271
Purchased Services	126,511	136,100	155,100	136,100
Supplies	13,418	13,800	13,500	14,200
Other Services and Charges	40,200	75,000	75,000	75,000
Operations Subtotal	237,122	281,365	299,623	283,677
Capital Outlay	6,448	9,000	9,000	8,500
DEPARTMENTAL TOTAL	\$ 243,570	\$ 290,365	\$ 308,623	\$ 292,177
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
Pretreatment Waste (gallons)	57,967,600		72,908,200	73,000,000
Sludge (cubic yards)	3,600		3,000	3,000

CITY OF MISSION, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This departments processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

GOALS:

1. Reduce return mail to .3% of bills mailed by verifying addresses with applications first and Post Office.
2. Improve customer service by conducting meetings with all cashiers to keep them aware of customer's most asked questions to be fluent with answers and provide the best customer service to all Mission residents.
3. Improve customer service by doing workorders on customer's concern(s), and send service personnel to check situation and close work order within 24 hours.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Reduced return mail by certifying mail by carrier route and continuing to update address in billing system.
2. All employees are being continuously cross trained for better and more efficient customer service and to create better communication with our Mission residents.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 216,101	\$ 239,438	\$ 237,113	\$ 246,945
Employee Benefits	87,763	81,745	77,538	82,522
Purchased Services	123,312	174,275	161,649	180,628
Supplies	14,432	19,340	15,000	16,240
Other Services and Charges	2,244	3,000	2,244	2,500
Operations Subtotal	443,852	517,798	493,544	528,835
Capital Outlay	1,265	35,000	6,000	3,500
DEPARTMENTAL TOTAL	\$ 445,117	\$ 552,798	\$ 499,544	\$ 532,335
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Water bills mailed out -Annually	312,000		313,000	313,000
Past Due bills mailed out -Annually	89,000		94,000	97,000
Return mail per month	150		150	125
Customer calls per month	1,900		1,900	1,850
Customer calls per month regarding Sanitation	600		600	625
Total collections per month	\$ 1,700,000		\$ 1,750,000	\$ 1,700,000

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: UTILITY

PURPOSE:

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	83,811	213,000	118,472	803,216
Supplies	-	-	-	-
Other Services and Charges	139,693	404,333	398,115	489,900
Operations Subtotal	223,504	617,333	516,587	1,293,116
Capital Outlay	23,453	30,000	30,000	30,000
Debt Service	3,155,997	3,131,442	3,131,442	3,193,474
DEPARTMENTAL TOTAL	\$ 3,402,954	\$ 3,778,775	\$ 3,678,029	\$ 4,516,590
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				

CITY OF MISSION, TEXAS

DEPARTMENT: METER READERS

FUND: UTILITY

PURPOSE:

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

GOALS:

1. Limit re-reads to no more than 1% of total meters read.
2. Begin re-routing of accounts to increase efficiency. This is a project that will overlap into the 2014-15 FY.
3. Increase sytem revenues by replacint -0- consumption meters.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Replaced approximately 700, -0- reading meters.
2. Provided 2 hour turn-around time on customer requests.
3. Completed replacement of all department vehicles.
4. Worked with Utility Billing to complete re-reads before cycle run dates.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 240,386	\$ 242,255	\$ 239,106	\$ 249,616
Employee Benefits	103,985	98,396	94,831	98,473
Purchased Services	10,037	19,840	10,267	21,770
Supplies	71,496	115,200	92,650	99,300
Other Services and Charges	-	-	-	-
Operations Subtotal	425,904	475,691	436,854	469,159
Capital Outlay	-	61,200	57,000	-
DEPARTMENTAL TOTAL	\$ 425,904	\$ 536,891	\$ 493,854	\$ 469,159
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	9	9	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Days needed to complete reading cycle	7		7	7
Accounts read per cycle	8,400		8,500	8,600
Re-reads per month	60		60	50
Meters changed out	700		700	700

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

GOALS:

1. Maintain equipment and pumps to work efficiently.
2. Comply with all State and Federal guidelines.
3. Implement Long Range Water Treatment Plan.
4. Continue to deliver the best quality drinking water.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with all State and Federal guidelines.
2. Operated Water Treatment Plant in full compliance with the rules and regulations established by TCEQ.
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Completed North Water Treatment Plant Expansion from 11.5 MGD to 17.5 MGD.
6. Completed SCADA Communication System renovation of North Water Treatment Plant.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 222,220	\$ 233,789	\$ 233,386	\$ 256,192
Employee Benefits	99,752	96,984	92,953	93,824
Purchased Services	466,137	526,300	491,500	496,300
Supplies	1,173,453	1,455,150	1,428,150	1,429,300
Other Services and Charges	41,510	44,000	41,111	41,500
Operations Subtotal	2,003,072	2,356,223	2,287,100	2,317,116
Capital Outlay	123,234	44,000	40,000	25,000
DEPARTMENTAL TOTAL	\$ 2,126,306	\$ 2,400,223	\$ 2,327,100	\$ 2,342,116
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	9	9	9	9
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
See South Water Plant Indicators.				



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SHARY GOLF COURSE

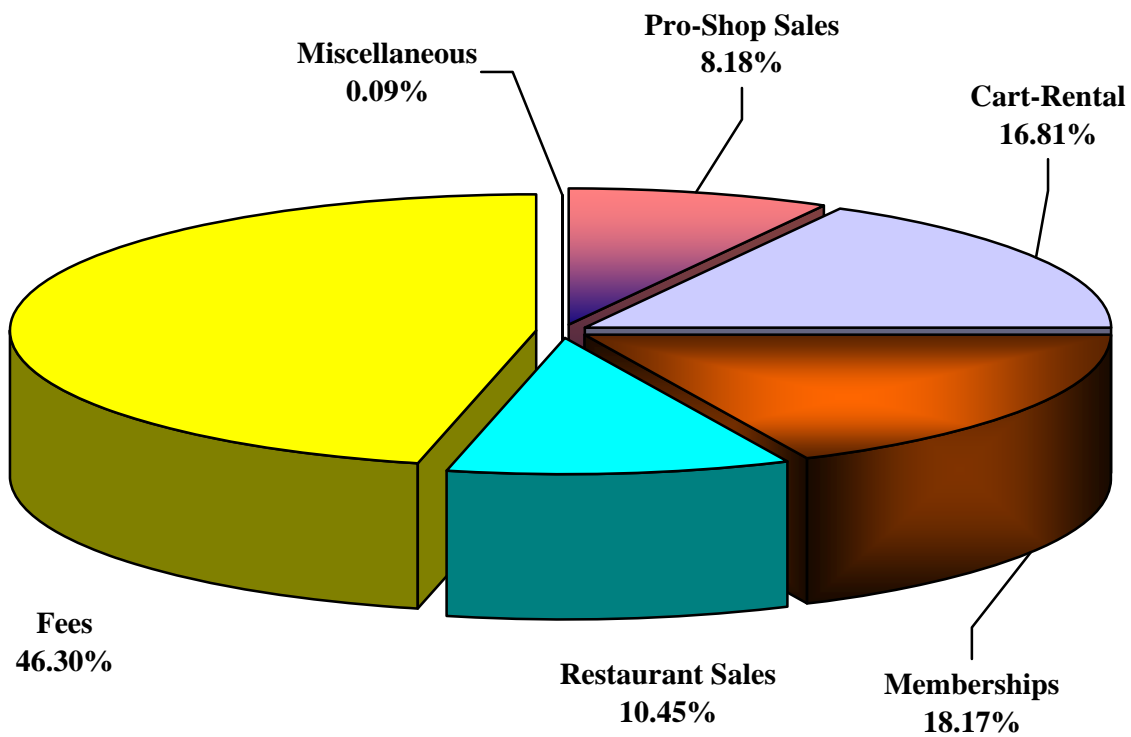
The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Pro-Shop Sales	03-300-31000	83,837	100,000	100,000	86,000	90,000
Cart Rental	03-300-31100	179,632	185,000	185,000	185,000	185,000
Food and Beverage Sales	03-300-31200	111,302	105,000	105,000	110,000	115,000
Daily Green Fees	03-300-31300	350,096	385,000	385,000	365,000	375,000
Driving Range	03-300-31320	42,324	41,000	41,000	40,000	42,000
Prepaid Members	03-300-31400	229,957	235,000	235,000	205,000	200,000
Pull Carts & Club Rentals	03-300-31500	2,467	2,600	2,600	2,600	2,600
JR's Fees	03-300-31520	25,231	30,000	30,000	28,000	28,000
Trail Fees	03-300-31600	55,788	65,000	65,000	60,000	62,000
Miscellaneous Income	03-300-31700	1,645	2,000	2,000	1,000	1,000
Interest on Demand Dep	03-300-36100	7	-	-	-	-
Economic Development	03-300-39020	100,000	-	-	-	-
Total Revenues		<u>1,182,286</u>	<u>1,150,600</u>	<u>1,150,600</u>	<u>1,082,600</u>	<u>1,100,600</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,182,286</u>	<u>\$ 1,150,600</u>	<u>\$ 1,150,600</u>	<u>\$ 1,082,600</u>	<u>\$ 1,100,600</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 443,472	\$ 494,350	\$ 489,930	\$ 454,538	\$ 531,166
Grounds	03-411	582,922	589,446	589,446	562,181	551,227
Restaurant	03-412	97,828	105,929	105,929	96,627	104,535
Organizational Expenses	03-417	124,257	44,365	48,785	49,765	37,724
Total Operations		<u>1,248,479</u>	<u>1,234,090</u>	<u>1,234,090</u>	<u>1,163,111</u>	<u>1,224,652</u>
Total Appropriations		<u>1,248,479</u>	<u>1,234,090</u>	<u>1,234,090</u>	<u>1,163,111</u>	<u>1,224,652</u>
ENDING WORKING CAPITAL		<u>\$ (66,193)</u>	<u>\$ (83,490)</u>	<u>\$ (83,490)</u>	<u>\$ (80,511)</u>	<u>\$ (124,052)</u>

CITY OF MISSION

Golf Course Fund Estimated Revenues By Source \$1,100,600



**CITY OF MISSION, TEXAS
GOLF COURSE FUND
EXPENSE SUMMARY**

Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
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APPROPRIATIONS:

Operating Expenses:							
Club House	03-410	\$ 443,472	\$ 494,350	\$ 489,930	\$ 454,538	\$ 531,166	
Grounds	03-411	582,922	589,446	589,446	562,181	551,227	
Restaurant	03-412	97,828	105,929	105,929	96,627	104,535	
Organizational Expenses	03-417	124,257	44,365	48,785	49,765	37,724	
Total Operations		1,248,479	1,234,090	1,234,090	1,163,111	1,224,652	
Transfers Out - General Fund		-	-	-	-	-	
Total Appropriations		\$ 1,248,479	\$ 1,234,090	\$ 1,234,090	\$ 1,163,111	\$ 1,224,652	

Operating Appropriations by Category:

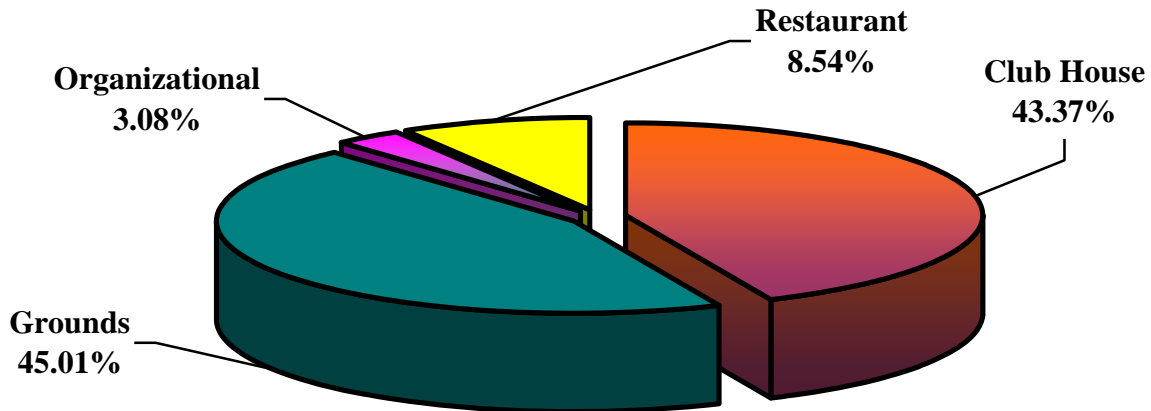
Personnel	565,680	591,661	587,241	571,529	592,554
Employee Benefits	204,605	204,234	204,234	188,515	203,013
Prof & Technical Services	1,500	-	-	-	-
Purchase Property Service	98,465	85,500	79,496	75,996	98,761
Other Purchase Property	10,301	13,120	13,120	15,872	15,700
Supplies	240,786	296,250	302,254	266,710	280,500
Capital Outlay	2,872	2,000	2,000	2,000	1,500
Miscellaneous	18,974	18,440	18,440	17,993	18,380
Debt	105,296	22,885	27,305	24,496	14,244
Total Operating Appropriations	\$ 1,248,479	\$ 1,234,090	\$ 1,234,090	\$ 1,163,111	\$ 1,224,652

CITY OF MISSION

Golf Course Fund Appropriations

By Department

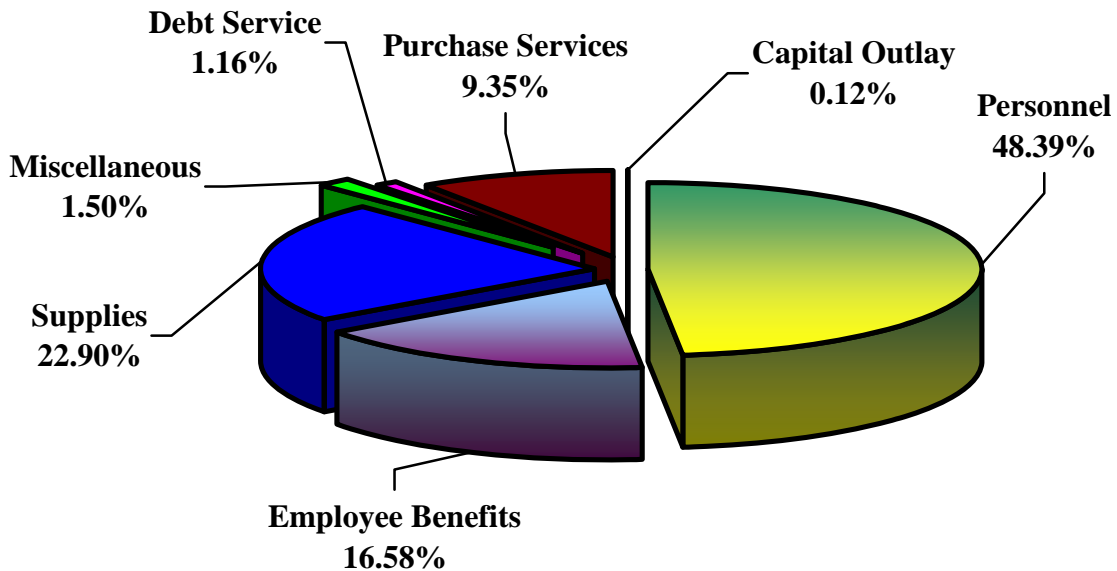
\$1,224,652



Golf Course Fund Appropriations

by Category

\$1,224,652





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CITY OF MISSION, TEXAS

DEPARTMENT: CLUB HOUSE

FUND: GOLF COURSE

PURPOSE:

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

GOALS:

1. Lease purchase 24 new golf carts to replace existing fleet.
2. Increase revenues by increasing rates.
3. Increase cost of round revenue from \$16 to \$18 per round.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Added 4 new tournaments to this year's schedule, increased revenue.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 229,100	\$ 247,004	\$ 238,102	\$ 278,140
Employee Benefits	73,264	76,096	68,031	85,665
Purchased Services	48,621	54,120	50,565	70,461
Supplies	87,039	110,750	95,809	94,500
Other Services and Charges	3,116	960	1,031	1,400
Operations Subtotal	441,140	488,930	453,538	530,166
Capital Outlay	2,332	1,000	1,000	1,000
DEPARTMENTAL TOTAL	\$ 443,472	\$ 489,930	\$ 454,538	\$ 531,166
PERSONNEL				
Exempt	1	1	3	3
Non-Exempt	4	4	3	3
Part-Time	4	4	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				
9 Hole Rounds	17,139		15,675	15,700
18 Hole Rounds	34,295		32,314	32,500

CITY OF MISSION, TEXAS

DEPARTMENT: GROUNDS

FUND: GOLF COURSE

PURPOSE:

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

GOALS:

1. Lease purchase new mower & gator for maintenance section.
2. Upgrade practice facility by stressing short game practice area.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Renovated Hole #1 by adding Pond on the left side next to the entrance of Golf Course.
2. Renovated Hole #12 from a Par 4 to a Par 3.
3. Added new tees to Holes 20, 22 & 23 for junior golfers.
4. Purchased soil reliever to start improving fairways on the Golf Course.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 303,062	\$ 299,852	\$ 299,427	\$ 279,309
Employee Benefits	125,700	118,594	113,357	108,918
Purchased Services	58,089	33,496	32,496	37,000
Supplies	95,531	136,004	115,901	125,500
Other Services and Charges	-	500	-	-
Operations Subtotal	582,382	588,446	561,181	550,727
Capital Outlay	540	1,000	1,000	500
DEPARTMENTAL TOTAL	\$ 582,922	\$ 589,446	\$ 562,181	\$ 551,227
PERSONNEL				
Exempt	2	2	1	1
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14
Maintain TIF Dwarf Greens	21		21	21
Maintain 328 Greens	10		10	10

CITY OF MISSION, TEXAS

DEPARTMENT: RESTAURANT

FUND: GOLF COURSE

PURPOSE:

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

GOALS:

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 33,518	\$ 40,385	\$ 34,000	\$ 35,105
Employee Benefits	5,641	9,544	7,127	8,430
Purchased Services	-	-	-	-
Supplies	58,216	55,500	55,000	60,500
Other Services and Charges	453	500	500	500
Operations Subtotal	97,828	105,929	96,627	104,535
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 97,828	\$ 105,929	\$ 96,627	\$ 104,535
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	4	4	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 11-12		Estimate 12-13	Budget 13-14
PERFORMANCE INDICATORS				

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATION

FUND: GOLF COURSE

PURPOSE:

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and bank depository fees.

BUDGET

	Actual 11-12	Budget 12-13	Estimate 12-13	Budget 13-14
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,556	5,000	8,807	7,000
Supplies	-	-	-	-
Other Services and Charges	105,296	27,305	24,496	14,244
Operations Subtotal	108,852	32,305	33,303	21,244
Capital Outlay	15,405	16,480	16,462	16,480
Debt Service	-	-	-	-
DEPARTMENTAL TOTAL	\$ 124,257	\$ 48,785	\$ 49,765	\$ 37,724
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	11-12		12-13	13-14

SOLID WASTE FUND

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
BEGINNING WORKING CAPITAL		\$ 932,895	\$ 1,377,814	\$ 1,468,776	\$ 1,468,776	\$ 1,871,737
<u>ESTIMATED REVENUES:</u>						
Garbage Fees	05-300-30000	5,286,891	5,200,000	5,200,000	5,480,000	5,500,000
Brush Fees	05-300-30020	622,159	615,000	615,000	630,000	640,000
Roll-off Fees	05-300-30040	6,607	5,000	5,000	4,000	5,000
Franchise Fee	05-300-31500	116,545	115,000	115,000	120,000	120,000
Miscellaneous Income	05-300-33000	2,494	3,000	3,000	2,500	3,000
Interest-Investments	05-300-36050	829	-	-	1,000	-
Interest-Demand Dep.	05-300-36100	2,209	2,000	2,000	2,500	2,000
Total Revenues		6,037,734	5,940,000	5,940,000	6,240,000	6,270,000
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		6,037,734	5,940,000	5,940,000	6,240,000	6,270,000
TOTAL AVAILABLE RESOURCES		<u>\$ 6,970,629</u>	<u>\$ 7,317,814</u>	<u>\$ 7,408,776</u>	<u>\$ 7,708,776</u>	<u>\$ 8,141,737</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Solid Waste	05-410	\$ 5,501,853	\$ 5,546,221	\$ 5,546,221	\$ 5,837,039	\$ 6,127,901
Total Operations		5,501,853	5,546,221	5,546,221	5,837,039	6,127,901
Transfers Out		-	-	-	-	-
Total Appropriations		5,501,853	5,546,221	5,546,221	5,837,039	6,127,901
ENDING WORKING CAPITAL		<u>\$ 1,468,776</u>	<u>\$ 1,771,593</u>	<u>\$ 1,862,555</u>	<u>\$ 1,871,737</u>	<u>\$ 2,013,836</u>

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
BUDGET SUMMARY BY DEPARTMENT**

	Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approved
<u>BY CATEGORY:</u>					
Personnel	\$ 40,686	\$ 44,299	\$ 44,299	\$ 46,740	\$ 110,939
Employee Benefits	19,266	18,552	18,552	18,787	32,212
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	-	5,000	5,000	-	-
Other Purchased Services	-	570	570	-	3,000
Supplies	25	400	400	-	4,750
Capital Outlay	-	24,700	24,700	22,000	22,000
Miscellaneous	5,441,876	5,452,700	5,452,700	5,749,512	5,955,000
TOTAL OPERATING APPROPRIATIONS	\$ 5,501,853	\$ 5,546,221	\$ 5,546,221	\$ 5,837,039	\$ 6,127,901



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GROUP HEALTH INSURANCE FUND

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2013-2014 BUDGET SUMMARY**

		Adjusted FY 2011-2012 Actual	FY 2012-2013 Original Budget	FY 2012-2013 Amended Budget	FY 2012-2013 Estimate	FY 2013-2014 City Council Approval
RESOURCES						
NET ASSETS		\$ 2,388,095	\$ 2,411,247	\$ 2,905,518	\$ 2,905,518	\$ 2,612,891
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	2,901,284	2,600,000	2,600,000	2,591,500	2,593,000
M.E.D.A. Insurance Premium	19-300-31201	-	-	-	-	-
Employee Direct Payment	19-300-31250	427,291	460,000	460,000	434,232	435,000
COBRA Insurance Premium	19-300-31300	5,909	10,000	10,000	1,834	-
Retiree Insurance Premium	19-300-31350	93,826	7,000	7,000	48,472	50,000
Reimb-Stop Loss Insurance	19-300-31400	108,002	25,000	25,000	300,000	100,000
Insurance Rebates	19-300-31410	64,107	10,000	10,000	43,000	43,000
Interest on Investments	19-300-36050	4,773	4,000	4,000	4,000	4,000
Interest on Demand	19-300-36100	883	800	800	900	900
Miscellaneous	19-300-36150	9,406	5,000	5,000	12,135	9,000
Total Estimated Revenues		3,615,481	3,121,800	3,121,800	3,436,073	3,234,900
Total Estimated Revenues		3,615,481	3,121,800	3,121,800	3,436,073	3,234,900
TOTAL AVAILABLE RESOURCES		<u>\$ 6,003,576</u>	<u>\$ 5,533,047</u>	<u>\$ 6,027,318</u>	<u>\$ 6,341,591</u>	<u>\$ 5,847,791</u>
APPROPRIATIONS						
<u>Operating Expenses:</u>						
Group Health	19-410	\$ 3,098,058	\$ 3,501,000	\$ 3,501,000	\$ 3,728,700	\$ 3,820,700
Total Operating Expenses		3,098,058	3,501,000	3,501,000	3,728,700	3,820,700
TOTAL APPROPRIATIONS		<u>3,098,058</u>	<u>3,501,000</u>	<u>3,501,000</u>	<u>3,728,700</u>	<u>3,820,700</u>
NET ASSETS		<u>\$ 2,905,518</u>	<u>\$ 2,032,047</u>	<u>\$ 2,526,318</u>	<u>\$ 2,612,891</u>	<u>\$ 2,027,091</u>

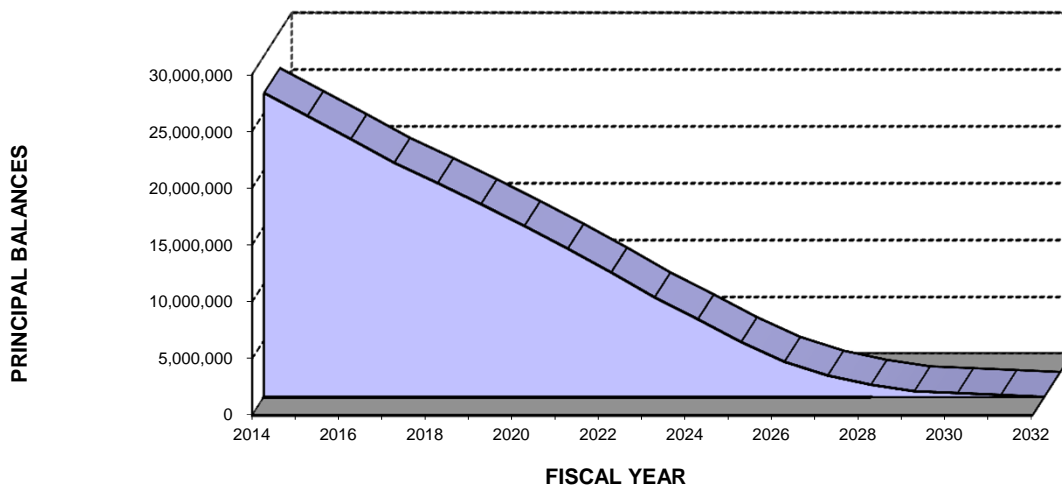
GENERAL OBLIGATION BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					28,710,000.00
2014	1,970,000.00	1,107,878.00	10,000.00	3,087,878.00	26,740,000.00
2015	2,025,000.00	1,041,228.00	9,000.00	3,075,228.00	24,715,000.00
2016	2,035,000.00	973,428.00	9,000.00	3,017,428.00	22,680,000.00
2017	2,085,000.00	900,040.50	9,000.00	2,994,040.50	20,595,000.00
2018	1,785,000.00	827,951.75	8,000.00	2,620,951.75	18,810,000.00
2019	1,850,000.00	759,500.50	8,000.00	2,617,500.50	16,960,000.00
2020	1,920,000.00	687,731.75	8,000.00	2,615,731.75	15,040,000.00
2021	2,000,000.00	612,525.75	8,000.00	2,620,525.75	13,040,000.00
2022	2,090,000.00	530,797.25	8,000.00	2,628,797.25	10,950,000.00
2023	2,190,000.00	441,119.00	8,000.00	2,639,119.00	8,760,000.00
2024	1,930,000.00	351,079.00	8,000.00	2,289,079.00	6,830,000.00
2025	2,005,000.00	261,869.75	8,000.00	2,274,869.75	4,825,000.00
2026	1,735,000.00	176,250.50	6,000.00	1,917,250.50	3,090,000.00
2027	1,210,000.00	110,062.50	4,000.00	1,324,062.50	1,880,000.00
2028	810,000.00	65,981.25	3,000.00	878,981.25	1,070,000.00
2029	570,000.00	33,993.75	2,000.00	605,993.75	500,000.00
2030	160,000.00	16,800.00	1,000.00	177,800.00	340,000.00
2031	165,000.00	10,300.00	1,000.00	176,300.00	175,000.00
2032	175,000.00	3,500.00	1,000.00	179,500.00	-
	<u>\$ 28,710,000.00</u>	<u>\$ 8,912,037.25</u>	<u>\$ 119,000.00</u>	<u>\$ 37,741,037.25</u>	

OUTSTANDING G.O. BONDS
As of 10/01/13 to Year 2032



CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES

ISSUE	OUTSTANDING 10/01/13	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
CO - SERIES 2003	155,000.00	155,000.00	3,100.00	1,000.00	159,100.00
CO-SERIES 2004	400,000.00	100,000.00	14,587.50	1,000.00	115,587.50
CO-SERIES 2005	2,415,000.00	195,000.00	92,857.50	1,000.00	288,857.50
CO-SERIES 2005A	3,170,000.00	180,000.00	155,337.50	1,000.00	336,337.50
CO-SERIES 2007	4,680,000.00	250,000.00	195,937.50	1,000.00	446,937.50
CO-SERIES 2009	4,755,000.00	215,000.00	211,405.00	1,000.00	427,405.00
REFUNDING SERIES 2009	5,565,000.00	435,000.00	214,240.00	1,000.00	650,240.00
CO-SERIES 2010	1,995,000.00	310,000.00	56,575.00	1,000.00	367,575.00
CO-SERIES 2012	2,440,000.00	100,000.00	76,076.00	1,000.00	177,076.00
REFUNDING SERIES 2012	3,135,000.00	30,000.00	87,762.00	1,000.00	118,762.00
	<u>\$ 28,710,000.00</u>	<u>\$ 1,970,000.00</u>	<u>\$ 1,107,878.00</u>	<u>\$ 10,000.00</u>	<u>\$ 3,087,878.00</u>

**CITY OF MISSION, TEXAS
 CERTIFICATE OF OBLIGATION SERIES 2003
 SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	<u>155,000.00</u>	<u>3,100.00</u>	<u>1,000.00</u>	<u>159,100.00</u>
	<u>\$ 155,000.00</u>	<u>\$ 3,100.00</u>	<u>\$ 1,000.00</u>	<u>\$ 159,100.00</u>

PAYEE: The Bank of New York DATE OF ISSUE: April 1, 2003
 PRINCIPAL AMOUNT OF ISSUE: \$4,120,000.00
 Interest Rates at 3.00% to 5.00%

**CITY OF MISSION, TEXAS
 CERTIFICATE OF OBLIGATION SERIES 2004
 SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	100,000.00	8,387.50	1,000.00	109,387.50
08/15/2014		6,200.00		6,200.00
02/15/2015	100,000.00	6,200.00	1,000.00	107,200.00
08/15/2015		4,200.00		4,200.00
02/15/2016	100,000.00	4,200.00	1,000.00	105,200.00
08/15/2016		2,125.00		2,125.00
02/15/2017	<u>100,000.00</u>	<u>2,125.00</u>	<u>1,000.00</u>	<u>103,125.00</u>
	<u>\$ 400,000.00</u>	<u>\$ 33,437.50</u>	<u>\$ 4,000.00</u>	<u>\$ 437,437.50</u>

PAYEE: The Bank of New York DATE OF ISSUE: August 10, 2004
 PRINCIPAL AMOUNT OF ISSUE: \$1,035,000.00
 INTEREST RATES AT 4.00% TO 4.375%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	195,000.00	48,378.75	1,000.00	244,378.75
08/15/2014		44,478.75		44,478.75
02/15/2015	210,000.00	44,478.75	1,000.00	255,478.75
08/15/2015		40,278.75		40,278.75
02/15/2016	150,000.00	40,278.75	1,000.00	191,278.75
08/15/2016		37,503.75		37,503.75
02/15/2017	170,000.00	37,503.75	1,000.00	208,503.75
08/15/2017		34,316.25		34,316.25
02/15/2018	180,000.00	34,316.25	1,000.00	215,316.25
08/15/2018		30,896.25		30,896.25
02/15/2019	180,000.00	30,896.25	1,000.00	211,896.25
08/15/2019		27,296.25		27,296.25
02/15/2020	190,000.00	27,296.25	1,000.00	218,296.25
08/15/2020		23,496.25		23,496.25
02/15/2021	210,000.00	23,496.25	1,000.00	234,496.25
08/15/2021		19,296.25		19,296.25
02/15/2022	210,000.00	19,296.25	1,000.00	230,296.25
08/15/2022		15,096.25		15,096.25
02/15/2023	230,000.00	15,096.25	1,000.00	246,096.25
08/15/2023		10,352.50		10,352.50
02/15/2024	240,000.00	10,352.50	1,000.00	251,352.50
08/15/2024		5,312.50		5,312.50
02/15/2025	250,000.00	5,312.50	1,000.00	256,312.50
	<u>\$ 2,415,000.00</u>	<u>\$ 625,026.25</u>	<u>\$ 12,000.00</u>	<u>\$ 3,052,026.25</u>

PAYEE: Texas State Bank DATE OF ISSUE: February 15, 2005
PRINCIPAL AMOUNT OF ISSUE: \$4,115,000
Bonds Callable....02/15/2014 @100.00 Average Coupon.....3.93159704%
Interest Rate at 3.00% to 4.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	180,000.00	79,693.75	1,000.00	260,693.75
08/15/2014		75,643.75		75,643.75
02/15/2015	185,000.00	75,643.75	1,000.00	261,643.75
08/15/2015		71,481.25		71,481.25
02/15/2016	195,000.00	71,481.25	1,000.00	267,481.25
08/15/2016		67,093.75		67,093.75
02/15/2017	205,000.00	67,093.75	1,000.00	273,093.75
08/15/2017		61,968.75		61,968.75
02/15/2018	215,000.00	61,968.75	1,000.00	277,968.75
08/15/2018		56,593.75		56,593.75
02/15/2019	225,000.00	56,593.75	1,000.00	282,593.75
08/15/2019		50,968.75		50,968.75
02/15/2020	240,000.00	50,968.75	1,000.00	291,968.75
08/15/2020		44,968.75		44,968.75
02/15/2021	250,000.00	44,968.75	1,000.00	295,968.75
08/15/2021		38,718.75		38,718.75
02/15/2022	265,000.00	38,718.75	1,000.00	304,718.75
08/15/2022		31,762.50		31,762.50
02/15/2023	280,000.00	31,762.50	1,000.00	312,762.50
08/15/2023		24,412.50		24,412.50
02/15/2024	295,000.00	24,412.50	1,000.00	320,412.50
08/15/2024		16,668.75		16,668.75
02/15/2025	310,000.00	16,668.75	1,000.00	327,668.75
08/15/2025		8,531.25		8,531.25
02/15/2026	325,000.00	8,531.25	1,000.00	334,531.25
	<u>\$ 3,170,000.00</u>	<u>\$ 1,177,318.75</u>	<u>\$ 13,000.00</u>	<u>\$ 4,360,318.75</u>

PAYEE: Texas State Bank DATE OF ISSUE: November 1, 2005

PRINCIPAL AMOUNT OF ISSUE: \$4,100,000

Bonds Callable 2/15/2015 @ 100.00

Average Coupon.....5.00342901%

Interest Rate at 4.00% to 5.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2007
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	250,000.00	100,781.25	1,000.00	351,781.25
08/15/2014		95,156.25		95,156.25
02/15/2015	260,000.00	95,156.25	1,000.00	356,156.25
08/15/2015		89,306.25		89,306.25
02/15/2016	270,000.00	89,306.25	1,000.00	360,306.25
08/15/2016		83,231.25		83,231.25
02/15/2017	285,000.00	83,231.25	1,000.00	369,231.25
08/15/2017		76,818.75		76,818.75
02/15/2018	295,000.00	76,818.75	1,000.00	372,818.75
08/15/2018		70,550.00		70,550.00
02/15/2019	310,000.00	70,550.00	1,000.00	381,550.00
08/15/2019		63,962.50		63,962.50
02/15/2020	325,000.00	63,962.50	1,000.00	389,962.50
08/15/2020		57,056.25		57,056.25
02/15/2021	335,000.00	57,056.25	1,000.00	393,056.25
08/15/2021		49,937.50		49,937.50
02/15/2022	350,000.00	49,937.50	1,000.00	400,937.50
08/15/2022		42,500.00		42,500.00
02/15/2023	365,000.00	42,500.00	1,000.00	408,500.00
08/15/2023		34,743.75		34,743.75
02/15/2024	385,000.00	34,743.75	1,000.00	420,743.75
08/15/2024		26,562.50		26,562.50
02/15/2025	400,000.00	26,562.50	1,000.00	427,562.50
08/15/2025		18,062.50		18,062.50
02/15/2026	415,000.00	18,062.50	1,000.00	434,062.50
08/15/2026		9,243.75		9,243.75
02/15/2027	435,000.00	9,243.75	1,000.00	445,243.75
	<u>\$ 4,680,000.00</u>	<u>\$ 1,535,043.75</u>	<u>\$ 14,000.00</u>	<u>\$ 6,229,043.75</u>

PAYEE: Texas State Bank DATE OF ISSUE: September 15, 2007

PRINCIPAL AMOUNT OF ISSUE: \$7,000,000

Bonds Callable 2/15/07 @ 100.00

Average Coupon..... 4.30955242%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2009
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	215,000.00	107,315.00	1,000.00	323,315.00
08/15/2014		104,090.00		104,090.00
02/15/2015	220,000.00	104,090.00	1,000.00	325,090.00
08/15/2015		100,790.00		100,790.00
02/15/2016	230,000.00	100,790.00	1,000.00	331,790.00
08/15/2016		96,190.00		96,190.00
02/15/2017	240,000.00	96,190.00	1,000.00	337,190.00
08/15/2017		91,390.00		91,390.00
02/15/2018	250,000.00	91,390.00	1,000.00	342,390.00
08/15/2018		86,390.00		86,390.00
02/15/2019	260,000.00	86,390.00	1,000.00	347,390.00
08/15/2019		81,190.00		81,190.00
02/15/2020	270,000.00	81,190.00	1,000.00	352,190.00
08/15/2020		75,790.00		75,790.00
02/15/2021	280,000.00	75,790.00	1,000.00	356,790.00
08/15/2021		70,190.00		70,190.00
02/15/2022	290,000.00	70,190.00	1,000.00	361,190.00
08/15/2022		64,100.00		64,100.00
02/15/2023	305,000.00	64,100.00	1,000.00	370,100.00
08/15/2023		57,618.75		57,618.75
02/15/2024	320,000.00	57,618.75	1,000.00	378,618.75
08/15/2024		49,218.75		49,218.75
02/15/2025	335,000.00	49,218.75	1,000.00	385,218.75
08/15/2025		40,425.00		40,425.00
02/15/2026	355,000.00	40,425.00	1,000.00	396,425.00
08/15/2026		31,106.25		31,106.25
02/15/2027	375,000.00	31,106.25	1,000.00	407,106.25
08/15/2027		21,262.50		21,262.50
02/15/2028	395,000.00	21,262.50	1,000.00	417,262.50
08/15/2028		10,893.75		10,893.75
02/15/2029	415,000.00	10,893.75	1,000.00	426,893.75
08/15/2029		-		-
	<u>\$ 4,755,000.00</u>	<u>\$ 2,068,605.00</u>	<u>\$ 16,000.00</u>	<u>\$ 6,839,605.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$5,495,000

Average Coupon.....4.70978023%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2009 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	435,000.00	110,382.50	1,000.00	546,382.50
08/15/2014		103,857.50		103,857.50
02/15/2015	440,000.00	103,857.50	1,000.00	544,857.50
08/15/2015		97,257.50		97,257.50
02/15/2016	465,000.00	97,257.50	1,000.00	563,257.50
08/15/2016		90,282.50		90,282.50
02/15/2017	440,000.00	90,282.50	1,000.00	531,282.50
08/15/2017		81,482.50		81,482.50
02/15/2018	460,000.00	81,482.50	1,000.00	542,482.50
08/15/2018		72,282.50		72,282.50
02/15/2019	480,000.00	72,282.50	1,000.00	553,282.50
08/15/2019		62,682.50		62,682.50
02/15/2020	495,000.00	62,682.50	1,000.00	558,682.50
08/15/2020		52,782.50		52,782.50
02/15/2021	515,000.00	52,782.50	1,000.00	568,782.50
08/15/2021		42,482.50		42,482.50
02/15/2022	545,000.00	42,482.50	1,000.00	588,482.50
08/15/2022		31,037.50		31,037.50
02/15/2023	565,000.00	31,037.50	1,000.00	597,037.50
08/15/2023		19,031.25		19,031.25
02/15/2024	230,000.00	19,031.25	1,000.00	250,031.25
08/15/2024		12,993.75		12,993.75
02/15/2025	240,000.00	12,993.75	1,000.00	253,993.75
08/15/2025		6,693.75		6,693.75
02/15/2026	255,000.00	6,693.75	1,000.00	262,693.75
08/15/2026				-
	<u>\$ 5,565,000.00</u>	<u>\$ 1,456,115.00</u>	<u>\$ 13,000.00</u>	<u>\$ 7,034,115.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$7,565,000

Average Coupon.....4.09105556%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2010
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	310,000.00	30,225.00	1,000.00	341,225.00
08/15/2014		26,350.00		26,350.00
02/15/2015	320,000.00	26,350.00	1,000.00	347,350.00
08/15/2015		22,350.00		22,350.00
02/15/2016	330,000.00	22,350.00	1,000.00	353,350.00
08/15/2016		17,400.00		17,400.00
02/15/2017	340,000.00	17,400.00	1,000.00	358,400.00
08/15/2017		12,300.00		12,300.00
02/15/2018	75,000.00	12,300.00	1,000.00	88,300.00
08/15/2018		11,175.00		11,175.00
02/15/2019	80,000.00	11,175.00	1,000.00	92,175.00
08/15/2019		9,975.00		9,975.00
02/15/2020	80,000.00	9,975.00	1,000.00	90,975.00
08/15/2020		8,775.00		8,775.00
02/15/2021	85,000.00	8,775.00	1,000.00	94,775.00
08/15/2021		7,500.00		7,500.00
02/15/2022	90,000.00	7,500.00	1,000.00	98,500.00
08/15/2022		5,700.00		5,700.00
02/15/2023	90,000.00	5,700.00	1,000.00	96,700.00
08/15/2023		3,900.00		3,900.00
02/15/2024	95,000.00	3,900.00	1,000.00	99,900.00
08/15/2024		2,000.00		2,000.00
02/15/2025	100,000.00	2,000.00	1,000.00	103,000.00
	<u>\$ 1,995,000.00</u>	<u>\$ 285,075.00</u>	<u>\$ 12,000.00</u>	<u>\$ 2,292,075.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 09/01/2010
PRINCIPAL AMOUNT OF ISSUE: \$2,930,000

Average Coupon.....3,14665948%

**CITY OF MISSION, TEXAS
COMBINATION TAX & REVENUE CO'S SERIES 2012
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	100,000.00	38,538.00	1,000.00	139,538.00
08/15/2014		37,538.00		37,538.00
02/15/2015	100,000.00	37,538.00	1,000.00	138,538.00
08/15/2015		36,538.00		36,538.00
02/15/2016	105,000.00	36,538.00	1,000.00	142,538.00
08/15/2016		35,488.00		35,488.00
02/15/2017	105,000.00	35,488.00	1,000.00	141,488.00
08/15/2017		34,438.00		34,438.00
02/15/2018	110,000.00	34,438.00	1,000.00	145,438.00
08/15/2018		33,338.00		33,338.00
02/15/2019	110,000.00	33,338.00	1,000.00	144,338.00
08/15/2019		32,238.00		32,238.00
02/15/2020	115,000.00	32,238.00	1,000.00	148,238.00
08/15/2020		30,944.00		30,944.00
02/15/2021	115,000.00	30,944.00	1,000.00	146,944.00
08/15/2021		29,650.00		29,650.00
02/15/2022	120,000.00	29,650.00	1,000.00	150,650.00
08/15/2022		27,550.00		27,550.00
02/15/2023	125,000.00	27,550.00	1,000.00	153,550.00
08/15/2023		25,363.00		25,363.00
02/15/2024	130,000.00	25,363.00	1,000.00	156,363.00
08/15/2024		23,088.00		23,088.00
02/15/2025	130,000.00	23,088.00	1,000.00	154,088.00
08/15/2025		20,813.00		20,813.00
02/15/2026	135,000.00	20,813.00	1,000.00	156,813.00
08/15/2026		18,450.00		18,450.00
02/15/2027	140,000.00	18,450.00	1,000.00	159,450.00
08/15/2027		16,000.00		16,000.00
02/15/2028	145,000.00	16,000.00	1,000.00	162,000.00
08/15/2028		13,100.00		13,100.00
02/15/2029	155,000.00	13,100.00	1,000.00	169,100.00
08/15/2029		10,000.00		10,000.00
02/15/2030	160,000.00	10,000.00	1,000.00	171,000.00
08/15/2030		6,800.00		6,800.00
02/15/2031	165,000.00	6,800.00	1,000.00	172,800.00
08/15/2031		3,500.00		3,500.00
02/15/2032	175,000.00	3,500.00	1,000.00	179,500.00
	<u>\$ 2,440,000.00</u>	<u>\$ 908,210.00</u>	<u>\$ 19,000.00</u>	<u>\$ 3,367,210.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$2,635,000

Average Coupon.....3.511390%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2012 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	30,000.00	43,956.00	1,000.00	74,956.00
08/15/2014		43,806.00		43,806.00
02/15/2015	190,000.00	43,806.00	1,000.00	234,806.00
08/15/2015		41,906.00		41,906.00
02/15/2016	190,000.00	41,906.00	1,000.00	232,906.00
08/15/2016		40,006.00		40,006.00
02/15/2017	200,000.00	40,006.00	1,000.00	241,006.00
08/15/2017		38,006.00		38,006.00
02/15/2018	200,000.00	38,006.00	1,000.00	239,006.00
08/15/2018		36,006.00		36,006.00
02/15/2019	205,000.00	36,006.00	1,000.00	242,006.00
08/15/2019		33,956.00		33,956.00
02/15/2020	205,000.00	33,956.00	1,000.00	239,956.00
08/15/2020		31,650.00		31,650.00
02/15/2021	210,000.00	31,650.00	1,000.00	242,650.00
08/15/2021		29,288.00		29,288.00
02/15/2022	220,000.00	29,288.00	1,000.00	250,288.00
08/15/2022		25,988.00		25,988.00
02/15/2023	230,000.00	25,988.00	1,000.00	256,988.00
08/15/2023		21,963.00		21,963.00
02/15/2024	235,000.00	21,963.00	1,000.00	257,963.00
08/15/2024		17,850.00		17,850.00
02/15/2025	240,000.00	17,850.00	1,000.00	258,850.00
08/15/2025		13,650.00		13,650.00
02/15/2026	250,000.00	13,650.00	1,000.00	264,650.00
08/15/2026		9,275.00		9,275.00
02/15/2027	260,000.00	9,275.00	1,000.00	270,275.00
08/15/2027		4,725.00		4,725.00
02/15/2028	270,000.00	4,725.00	1,000.00	275,725.00
	<u>\$ 3,135,000.00</u>	<u>\$ 820,106.00</u>	<u>\$ 15,000.00</u>	<u>\$ 3,970,106.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATE OF ISSUE: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$3,165,000

Average Coupon.....3.288951%



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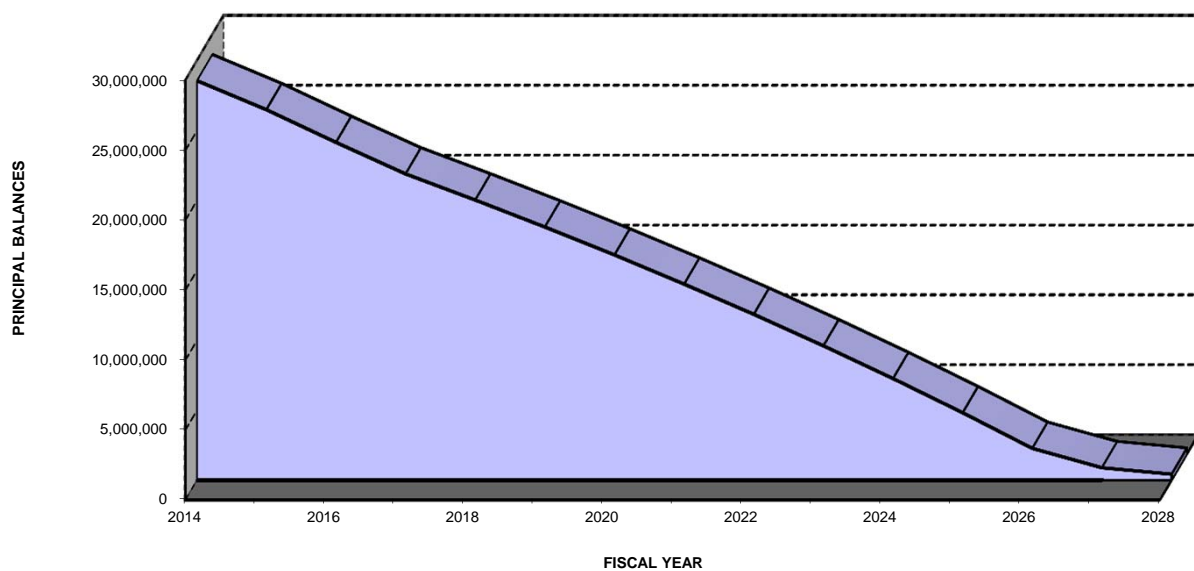
UTILITY REVENUE BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					30,580,000.00
2014	2,000,000.00	1,115,474.21	6,000.00	3,121,474.21	28,580,000.00
2015	2,082,000.00	1,034,208.81	6,000.00	3,122,208.81	26,498,000.00
2016	2,343,000.00	945,429.96	4,000.00	3,292,429.96	24,155,000.00
2017	2,259,000.00	858,411.41	4,000.00	3,121,411.41	21,896,000.00
2018	1,866,000.00	785,125.66	4,000.00	2,655,125.66	20,030,000.00
2019	1,932,000.00	716,642.71	4,000.00	2,652,642.71	18,098,000.00
2020	1,999,000.00	643,887.81	4,000.00	2,646,887.81	16,099,000.00
2021	2,086,000.00	566,138.31	4,000.00	2,656,138.31	14,013,000.00
2022	2,159,000.00	483,027.31	4,000.00	2,646,027.31	11,854,000.00
2023	2,251,000.00	394,714.43	4,000.00	2,649,714.43	9,603,000.00
2024	2,343,000.00	301,164.70	4,000.00	2,648,164.70	7,260,000.00
2025	2,441,000.00	201,632.10	4,000.00	2,646,632.10	4,819,000.00
2026	2,549,000.00	95,907.85	4,000.00	2,648,907.85	2,270,000.00
2027	1,385,000.00	20,812.50	2,000.00	1,407,812.50	885,000.00
2028	460,000.00	-	1,000.00	461,000.00	425,000.00
2029	425,000.00	-	1,000.00	426,000.00	-
	<u>\$ 30,580,000.00</u>	<u>\$ 8,162,577.77</u>	<u>\$ 60,000.00</u>	<u>\$ 38,802,577.77</u>	

OUTSTANDING REVENUE BONDS
As of 10/01/13 to Year 2029



**CITY OF MISSION, TEXAS
UTILITY FUND
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/13	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
EDAP Junior Lien Rev Bonds 1995-A	97,000.00	47,000.00	5,145.00	1,000.00	53,145.00
SRF Junior Lien Rev. Bonds 1995-B	304,000.00	148,000.00	12,305.00	1,000.00	161,305.00
WW&SS Junior Lien Rev Bonds 2004-A	11,025,000.00	610,000.00	577,620.00	1,000.00	1,188,620.00
WW&SS Junior Lien Rev Bonds 2004-B	459,000.00	25,000.00	25,461.70	1,000.00	51,461.70
WW & SS 2006 Refunding Series	11,740,000.00	895,000.00	494,942.51	1,000.00	1,390,942.51
WW&SS Junior Lien Rev Bonds 2009	<u>6,955,000.00</u>	<u>275,000.00</u>	<u>-</u>	<u>1,000.00</u>	<u>276,000.00</u>
	<u><u>\$ 30,580,000.00</u></u>	<u><u>\$ 2,000,000.00</u></u>	<u><u>\$ 1,115,474.21</u></u>	<u><u>\$ 6,000.00</u></u>	<u><u>\$ 3,121,474.21</u></u>

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
EDAP JUNIOR LIEN REVENUE BONDS SERIES 1995-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/14	47,000.00	3,395.00	1,000.00	51,395.00
10/01/14		1,750.00		1,750.00
04/01/15	<u>50,000.00</u>	<u>1,750.00</u>	<u>1,000.00</u>	<u>52,750.00</u>
				-
	<u>\$ 97,000.00</u>	<u>\$ 6,895.00</u>	<u>\$ 2,000.00</u>	<u>\$ 105,895.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: March 23, 1995
PRINCIPAL AMOUNT OF ISSUE: \$579,000.00
**These bonds may be called on 04/01/05 @ 100.000
INTEREST: Rates at 5.3% to 7.0%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
SRF JUNIOR LIEN REVENUE BONDS SERIES 1995-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/14	148,000.00	8,132.00	1,000.00	157,132.00
10/01/14		4,173.00		4,173.00
04/01/15	<u>156,000.00</u>	<u>4,173.00</u>	<u>1,000.00</u>	<u>161,173.00</u>
				-
	<u>\$ 304,000.00</u>	<u>\$ 16,478.00</u>	<u>\$ 2,000.00</u>	<u>\$ 322,478.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: March 23, 1995
PRINCIPAL AMOUNT OF ISSUE: \$2,032,000.00
**These bonds may be called on 04/01/05 @ 100.000
INTEREST RATES: 4.05% to 5.35%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/14	610,000.00	295,901.25	1,000.00	906,901.25
10/01/14		281,718.75		281,718.75
04/01/15	640,000.00	281,718.75	1,000.00	922,718.75
10/01/15		266,358.75		266,358.75
04/01/16	670,000.00	266,358.75	1,000.00	937,358.75
10/01/16		249,776.25		249,776.25
04/01/17	705,000.00	249,776.25	1,000.00	955,776.25
10/01/17		231,798.75		231,798.75
04/01/18	745,000.00	231,798.75	1,000.00	977,798.75
10/01/18		212,428.75		212,428.75
04/01/19	785,000.00	212,428.75	1,000.00	998,428.75
10/01/19		191,822.50		191,822.50
04/01/20	825,000.00	191,822.50	1,000.00	1,017,822.50
10/01/20		169,753.75		169,753.75
04/01/21	875,000.00	169,753.75	1,000.00	1,045,753.75
10/01/21		145,910.00		145,910.00
04/01/22	920,000.00	145,910.00	1,000.00	1,066,910.00
10/01/22		120,380.00		120,380.00
04/01/23	975,000.00	120,380.00	1,000.00	1,096,380.00
10/01/23		93,080.00		93,080.00
04/01/24	1,030,000.00	93,080.00	1,000.00	1,124,080.00
10/01/24		63,982.50		63,982.50
04/01/25	1,090,000.00	63,982.50	1,000.00	1,154,982.50
10/01/25		32,917.50		32,917.50
04/01/26	1,155,000.00	32,917.50	1,000.00	1,188,917.50
	<u>\$ 11,025,000.00</u>	<u>\$ 4,415,756.25</u>	<u>\$ 13,000.00</u>	<u>\$ 15,453,756.25</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$14,645,000

Average Coupon.....5.3020635%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/14	25,000.00	13,048.35	1,000.00	39,048.35
10/01/14		12,413.35		12,413.35
04/01/15	26,000.00	12,413.35	1,000.00	39,413.35
10/01/15		11,739.95		11,739.95
04/01/16	28,000.00	11,739.95	1,000.00	40,739.95
10/01/16		10,993.75		10,993.75
04/01/17	29,000.00	10,993.75	1,000.00	40,993.75
10/01/17		10,206.40		10,206.40
04/01/18	31,000.00	10,206.40	1,000.00	42,206.40
10/01/18		9,349.25		9,349.25
04/01/19	32,000.00	9,349.25	1,000.00	42,349.25
10/01/19		8,448.45		8,448.45
04/01/20	34,000.00	8,448.45	1,000.00	43,448.45
10/01/20		7,474.35		7,474.35
04/01/21	36,000.00	7,474.35	1,000.00	44,474.35
10/01/21		6,433.95		6,433.95
04/01/22	39,000.00	6,433.95	1,000.00	46,433.95
10/01/22		5,297.10		5,297.10
04/01/23	41,000.00	5,297.10	1,000.00	47,297.10
10/01/23		4,091.70		4,091.70
04/01/24	43,000.00	4,091.70	1,000.00	48,091.70
10/01/24		2,816.75		2,816.75
04/01/25	46,000.00	2,816.75	1,000.00	49,816.75
10/01/25		1,452.85		1,452.85
04/01/26	49,000.00	1,452.85	1,000.00	51,452.85
	<u>\$ 459,000.00</u>	<u>\$ 194,484.05</u>	<u>\$ 13,000.00</u>	<u>\$ 666,484.05</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$603,000.00

Average Coupon.....5.6374166%

CITY OF MISSION, TEXAS
WATERWORKS & SEWER SYSTEM REFUNDING BONDS
SERIES 2006
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	895,000.00	256,980.63	1,000.00	1,152,980.63
08/15/2014		237,961.88		237,961.88
02/15/2015	935,000.00	237,961.88	1,000.00	1,173,961.88
08/15/2015		218,093.13		218,093.13
02/15/2016	1,185,000.00	218,093.13	1,000.00	1,404,093.13
08/15/2016		188,468.13		188,468.13
02/15/2017	1,065,000.00	188,468.13	1,000.00	1,254,468.13
08/15/2017		167,168.13		167,168.13
02/15/2018	630,000.00	167,168.13	1,000.00	798,168.13
08/15/2018		154,174.38		154,174.38
02/15/2019	655,000.00	154,174.38	1,000.00	810,174.38
08/15/2019		140,419.38		140,419.38
02/15/2020	680,000.00	140,419.38	1,000.00	821,419.38
08/15/2020		125,969.38		125,969.38
02/15/2021	715,000.00	125,969.38	1,000.00	841,969.38
08/15/2021		110,596.88		110,596.88
02/15/2022	740,000.00	110,596.88	1,000.00	851,596.88
08/15/2022		94,409.38		94,409.38
02/15/2023	775,000.00	94,409.38	1,000.00	870,409.38
08/15/2023		77,456.25		77,456.25
02/15/2024	810,000.00	77,456.25	1,000.00	888,456.25
08/15/2024		59,737.50		59,737.50
02/15/2025	845,000.00	59,737.50	1,000.00	905,737.50
08/15/2025		40,725.00		40,725.00
02/15/2026	885,000.00	40,725.00	1,000.00	926,725.00
08/15/2026		20,812.50		20,812.50
02/15/2027	925,000.00	20,812.50	1,000.00	946,812.50
	<u>\$ 11,740,000.00</u>	<u>\$ 3,528,964.47</u>	<u>\$ 14,000.00</u>	<u>\$ 15,282,964.47</u>

PAYEE: Texas State Bank DATE OF ISSUE: August 15, 2006

PRINCIPAL AMOUNT OF ISSUE: \$18,300,000

Bonds Callable 02/15/2016 @ 100.00 Average Coupon.....4.37215754%

**CITY OF MISSION, TEXAS
JR. LIEN REVENUE BOND - SERIES 2009
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2014	275,000.00	-	1,000.00	276,000.00
02/15/2015	275,000.00	-	1,000.00	276,000.00
02/15/2016	460,000.00	-	1,000.00	461,000.00
02/15/2017	460,000.00	-	1,000.00	461,000.00
02/15/2018	460,000.00	-	1,000.00	461,000.00
02/15/2019	460,000.00	-	1,000.00	461,000.00
02/15/2020	460,000.00	-	1,000.00	461,000.00
02/15/2021	460,000.00	-	1,000.00	461,000.00
02/15/2022	460,000.00	-	1,000.00	461,000.00
02/15/2023	460,000.00	-	1,000.00	461,000.00
02/15/2024	460,000.00	-	1,000.00	461,000.00
02/15/2025	460,000.00	-	1,000.00	461,000.00
02/15/2026	460,000.00	-	1,000.00	461,000.00
02/15/2027	460,000.00	-	1,000.00	461,000.00
02/15/2028	460,000.00	-	1,000.00	461,000.00
02/15/2029	425,000.00	-	1,000.00	426,000.00
	<u>\$ 6,955,000.00</u>	<u>\$ -</u>	<u>\$ 16,000.00</u>	<u>\$ 6,971,000.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: December 30, 2009
PRINCIPAL AMOUNT OF ISSUE: \$8,285,000
INTEREST RATES: 0%



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STATISTICAL INFORMATION

CITY OF MISSION

City of Mission
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended September 30,	Real Property		Non-Real Property	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate ¹	Estimated Actual Taxable Value ²	Assessed Value as a Percentage of Actual Value
	Residential Property	Commercial Property	Personal Property					
2003	572,280,747	933,981,279	193,622,647	304,326,707	1,395,557,966	0.5500	1,699,884,673	0.82%
2004	665,902,711	1,024,129,078	205,978,259	303,814,908	1,592,195,140	0.5500	1,896,010,048	0.84%
2005	805,549,768	1,141,385,750	245,449,393	347,471,060	1,844,913,851	0.5398	2,192,384,911	0.84%
2006	915,768,153	1,321,705,696	266,242,149	364,403,708	2,139,312,290	0.5589	2,503,715,998	0.85%
2007	997,313,190	1,512,771,351	277,201,924	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%
2008	1,201,607,606	1,738,634,339	318,353,327	529,477,247	2,729,118,025	0.5566	3,258,595,272	0.84%
2009	1,308,104,315	1,737,671,626	287,384,742	420,102,009	2,913,058,674	0.5666	3,333,160,683	0.87%
2010	1,401,660,290	1,937,539,558	274,072,218	486,901,384	3,126,370,682	0.5566	3,613,272,066	0.87%
2011	1,463,644,082	2,032,661,499	268,558,129	532,302,145	3,232,561,565	0.5388	3,764,863,710	0.86%
2012	1,500,235,907	2,085,403,055	376,726,890	114,389,129	3,847,976,723	0.5288	3,962,365,852	0.97%

1. Tax rate per every \$100 valuation of property.

2. The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

City of Mission
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Fiscal Year	City of Mission			Overlapping Rates ¹								Total Direct & Overlapping Rates ²
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	Hidalgo County Tax Rate	School District				South Texas ISD Tax Rate	Drainage Dist. No. 1 Tax Rate	South Texas College Tax Rate	
					Mission ISD Tax Rate	Sharyland ISD Tax Rate	La Joya ISD Tax Rate	South Texas ISD Tax Rate				
2003-04	0.4358	0.1142	0.5500	0.5900	1.5841	1.5550	1.5699	0.0392	0.0435	0.1738	6.11	
2004-05	0.4222	0.1176	0.5398	0.5900	1.5691	1.5650	1.6420	0.0392	0.0435	0.1647	6.15	
2005-06	0.4344	0.1245	0.5589	0.5900	1.5632	1.5650	1.6420	0.0392	0.0435	0.1589	6.16	
2006-07	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.0392	0.0413	0.1548	5.96	
2007-08	0.4455	0.1111	0.5566	0.5900	1.1800	1.1850	1.2520	0.0492	0.0492	0.1540	5.02	
2008-09	0.4609	0.1057	0.5666	0.5900	1.1240	1.1850	1.3216	0.0492	0.0700	0.1498	5.06	
2009-10	0.4413	0.1153	0.5566	0.5900	1.2800	1.2000	1.3110	0.0492	0.0725	0.1491	5.21	
2010-11	0.4498	0.1068	0.5566	0.5900	1.3000	1.2000	1.3110	0.0492	0.0725	0.1497	5.23	
2011-12	0.4221	0.1167	0.5388	0.5900	1.3000	1.2000	1.3110	0.0492	0.0733	0.1507	5.21	
2012-13	0.4086	0.1202	0.5288	0.5900	1.3000	1.2855	1.3110	0.0492	0.0750	0.1507	5.29	

Source: Hidalgo County Tax Office and La Joya Tax Office.

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District).

2. (Total Tax Rate)- The allocation of operation and debt service is not available at this time for the County, School Districts, and the Community College.

City of Mission
Principal Property Tax Payers
September 30, 2013

Taxpayer	Tax Year 2013		Percentage of Total Taxable Value
	Taxable Value	Rank	
Frontera Generation LTD	63,178,400	1	1.79%
Sharyland Utilities LP	44,352,960	2	1.26%
Shary Retail LTD	38,245,154	3	1.09%
Bert Ogden Chevrolet	17,663,429	4	0.50%
AEP Texas Central Co	15,714,660	5	0.45%
Wal-Mart Real Estates Business	11,937,402	6	0.34%
Halliburton Energy Serv	11,773,430	7	0.33%
VRS Sharyland LLC	11,342,347	8	0.32%
H E Butt Grocery Company	10,755,593	9	0.31%
CNMK Texas Properties LTD	10,650,741	10	0.30%
Total	<u>\$ 235,614,116</u>		<u>6.69%</u>

Source: Hidalgo County Tax Assessor.

**City of Mission
Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended September 30	Total Tax Levy for Fiscal Year	Collection within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collection to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2003	7,687,882	7,206,507	93.7%	450,450	7,656,957	99.6%
2004	8,774,242	8,227,346	93.8%	515,246	8,742,592	99.6%
2005	9,928,090	9,342,725	94.1%	535,879	9,878,604	99.5%
2006	12,045,882	11,347,253	94.2%	636,343	11,983,596	99.5%
2007	13,241,161	12,684,294	95.8%	474,912	13,159,206	99.4%
2008	15,893,072	15,035,133	94.6%	734,281	15,769,414	99.2%
2009	17,305,109	16,251,424	93.9%	845,169	17,096,593	98.8%
2010	17,361,554	16,529,835	95.2%	561,128	17,090,963	98.4%
2011	17,803,116	16,989,023	95.4%	401,885	17,390,908	97.7%
2012	17,798,270	17,102,655	96.1%	-	17,102,655	96.1%

City of Mission
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	MSA⁽²⁾		Median Age ⁽¹⁾	Percentage High School Graduates ⁽³⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾
		Personal Income	Capita Personal Income				
2003	51,000	774,384,000	15,184	31.00	88	14,038	11.20%
2004	54,934	799,938,672	14,562	31.00	81.7	14,156	9.00%
2005	56,582	826,336,648	14,604	30.50	84.8	14,869	5.20%
2006	58,279	853,605,758	14,647	31.70	93.1	15,341	5.20%
2007	61,193	881,774,748	14,410	32.00	85.3	15,536	5.60%
2008	65,310	910,873,314	13,947	32.70	80	15,451	7.30%
2009	68,575	940,932,134	13,721	32.20	79.6	15,439	9.30%
2010	72,004	971,982,894	13,499	30.90	82.4	15,341	9.90%
2011	77,058	1,004,058,330	13,030	30.90	82.9	15,517	10.20%
2012	79,368	1,037,192,254	21,620	29.80	89.0	20,767	8.10%

(1) Estimated (except for the FY 2000-information was received from the 2000 US Census).

(2) MSA-Metropolitan Statistical Area for Mission-McAllen-Edinburg-(Source: Tracer-Texas Labor Market).

(3) Source: Region One, Texas Education Agency & Mission Consolidated School District

(4) Source: Labor Market & Career Information, Texas Workforce Commission

City of Mission Principal Employers

Employer	2012 ⁽¹⁾			2003 ⁽²⁾		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Mission CISD	2,330	1	4.11%	-	-	0.00%
Sharyland ISD	1,214	2	2.14%	-	-	0.00%
Mission Regional Medical Center	1,193	3	2.10%	-	-	0.00%
T-Mobile	832	4	1.47%	-	-	0.00%
H.E.B. Grocery	647	5	1.14%	-	-	0.00%
City of Mission	567	6	1.00%	-	-	0.00%
Wal-Mart Super Center	346	7	0.61%	-	-	0.00%
Haliburton Energy Services	182	8	0.32%	-	-	0.00%
Home Depot	176	9	0.31%	-	-	0.00%
Target	145	10	0.26%	-	-	0.00%
Total	<u>7,632</u>		<u>13.46%</u>	<u>-</u>		<u>0.00%</u>

(1) Source: Mission Economic Development Corporation and City of Mission's budget office.

(2) Source: Information not available.

City of Mission
Operating Indicators by Function
Last Ten Fiscal Years

Function	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Police										
Physical arrests	2,977	3,779	3,892	3,943	4,592	4,081	4,002	4,373	3,000	4,305
Parking Violation	88	118	59	44	96	64	67	41	35	75
Traffic Violations	10,005	14,850	15,118	12,042	13,217	22,473	20,757	10,957	12,970	13,685
Fire										
Number of calls answered	1,934	2,118	1,938	1,977	2,159	2,270	1,967	2,450	2,738	3,239
Inspections	830	1,191	884	790	2,945	2,479	3,015	2,392	2,154	1,803
Highways and Streets										
Streets resurfacing (miles)	41	39	29	20	8,564	6,088	3,750	5,960	4,240	5,530
Potholes repaired	13,046	18,288	15,379	13,006	24,729	10,217	6,438	12,449	6,710	15,783
Sanitation										
Refuse collected (tons/day) ⁽¹⁾	143	145	150	159	193	146	150	173	176	218
Recyclables collected (tons/day)	0.03	0.03	0.07	0.03	0.05	0.08	0.21	0.16	0.26	0.26
Culture and recreation										
Golf Course	-	57,040	54,588	53,464	54,125	68,173	65,942	52,491	59,162	54,056
Recreation										
Programs	15	17	17	34	32	32	32	32	32	32
Parks Maintained	22	22	22	24	24	24	25	25	25	25
Water										
New connections (year)	1,320	1,321	1,122	1,237	1,202	650	1,748	463	512	370
Water mains breaks (year)	142	151	486	563	459	603	557	649	452	507
Average daily consumption (millions of gallons)	8.06	8.31	10.56	12.56	10.85	12.44	13.23	11.00	13.63	12.63
Wastewater										
Average daily sewage treatment	4.65	4.35	4.60	6.00	6.03	6.06	5.97	6.57	6.32	6.68

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for 2006 estimated.

(2) Golf Course did not have the information for years 2002-2003.

City of Mission
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Public Safety										
Police Protection										
Stations	1	1	1	1	1	1	1	1	2	2
Patrol Units	74	71	80	85	88	94	96	87	100	111
Fire Protection										
Fire Stations	3	4	4	4	4	4	4	4	5	5
Highways and Streets										
Streets (miles)	289	298	306	535	539.52	543.46	548.67	549.02	554.20	555.66
Number of Streetlights	4,483	4,583	4,673	4,767	2,636	2,679	2,726	4,856	4,945	4,473
Culture and recreation										
Parks acreage	226	226	226	310	310	419	419	419	419	419
Parks	22	22	22	24	24	24	25	25	25	25
Swimming pools	2	2	2	2	2	2	2	2	2	3
Tennis Courts	2	2	2	2	2	3	4	4	4	4
Community Centers	2	2	2	2	2	2	2	2	2	2
Water										
Water Plants	2	2	2	2	2	2	2	2	2	2
Water mains (miles)	152	270	270	410	415.86	422.56	425.36	429.07	436.35	442.21
Fire hydrants	1,890	1,990	3,000	2,254	2,408	2,444	2,457	2,481	2,496	2,784
Number of Service connections	19,245	19,931	20,763	21,995	22,902	23,308	23,785	24,248	24,734	25,157
Number of Gallons Sold (in millions)	2,614.00	2,647.40	3,387.70	4,172.14	3,425.39	3,906.65	4,228,779	3,613,761	4,513,884	4,678,994
Daily Average Consumption (gallons) ⁽¹⁾	8.00	8.20	10.60	12.56	10.85	12.44	11.59	9.90	12.37	12.81
Sewer										
Number of Treatment plants	1	1	1	1	1	1	1	1	1	1
Sanitary sewers (miles)	140	200	200	315	319.45	323.16	325.11	325.93	328.70	328.71
Number of Service connections	15,812	16,682	17,683	18,606	18,632	20,510	21,285	21,694	22,110	22,439
Storm sewers (miles)	75	75	75	110	112.17	114.95	115.91	116.83	118.99	121.16
Daily average treatment in gallons ⁽¹⁾	4.40	4.20	4.60	6.00	6.03	6.06	5.97	6.57	6.60	6.70
Maximum daily treatment capacity ⁽¹⁾	4.90	4.99	5.16	7.00	7.34	8.12	6.70	12.92	7.87	8.60

Source: City departments.

(1) Amount is in millions.

Note: No capital asset indicators are available for the general government function.



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BUDGET GLOSSARY

CITY OF MISSION

BUDGET GLOSSARY

Ad Valorem Tax – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

Appraised Value – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

Appropriation – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

Bond – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

Budget – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Capital Outlay – Expenditures which result in the acquisition of or addition to the fixed assets.

City Council – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

Culture and Recreation – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

Current Taxes – Taxes levied and due within one year.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

BUDGET GLOSSARY

Estimate Revenue – The amount of projected revenues to be collected during the fiscal year.

Expenditures – A decrease in net financial resources of the City due to the acquisition of goods and services.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Final Amended Budget – The original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes applicable to the fiscal year, whenever signed into law or otherwise legally authorized.

Fiscal Period – Any period at the end of which a government determines its financial position and the results of its operations.

Fiscal Year – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

Franchise Tax – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function in accordance with special regulations, restrictions, or limitations.

Fund Balance – The difference between fund assets and fund liabilities or net position of a governmental fund.

Fund Balance (Unassigned) – The difference between the total fund balance of a governmental fund and its nonspendable, restricted, committed, and assigned components.

BUDGET GLOSSARY

General Government – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

General Obligation Bonds – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

Highways and Streets – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Miscellaneous – Amounts paid for goods and services not otherwise classified.

MEDC – Mission Economic Development Corporation – a component unit of the City of Mission.

MRA – Mission Redevelopment Authority

Ordinance – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Purchased Services – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

Original Budget – The first complete appropriated budget with all adjustments made before the beginning of the fiscal year and including appropriation amounts automatically carried over from prior years by law.

Personnel (salaries and wages) – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

Personnel (employee benefits) – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

BUDGET GLOSSARY

Public Safety – A function of the City whose sole purpose is the protection of persons and property.

Purchased Professional and Technical Services – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

Purchased Property Services – Services purchased to operate, repair, maintain and rent property owned or used by the City.

Revenue – Funds that the government receives as income.

Revenue Bonds – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

Supplies – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

Tax Levy Ordinance – An ordinance through which taxes are levied.

TIRZ – Tax Increment Redevelopment Zone

Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Working Capital – The excess of current assets over liabilities.