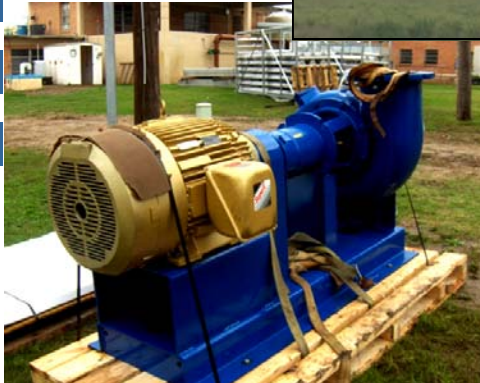


City of Mission, TX

Annual Budget



Fiscal Year
October 1, 2012-September 30, 2013



CITY OF MISSION

**ANNUAL BUDGET FOR FISCAL YEAR
OCTOBER 1, 2012 - SEPTEMBER 30, 2013**

**AS ADOPTED BY CITY COUNCIL
ON SEPTEMBER 10, 2012**

Norberto "Beto" Salinas, Mayor

**Norie Gonzalez Garza, Mayor Pro-Tem
Maria Elena Ramirez, Councilwoman**

**Ruben Plata, Councilman
Dr. Armando O'Cana, Councilman**

Julio Cerda, City Manager

Janie Flores, Director of Finance

City of Mission, Texas

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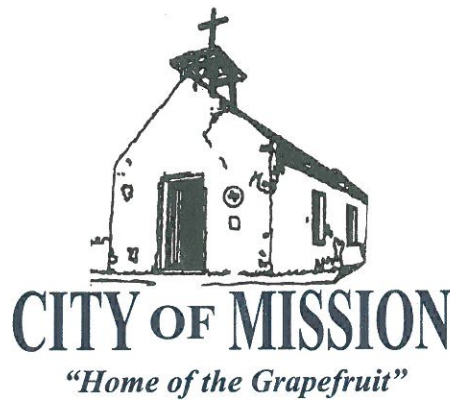
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October 1, 2012

Citizens of Mission, Texas
Honorable Mayor and Members of the City Council
City of Mission
1201 E. 8th Street
Mission, Texas 78572

It is my pleasure to present the budget for the fiscal year starting October 1, 2012 through September 30, 2013. This budget has been prepared in compliance with the state laws of Texas, Mission's City Charter, and the standards established by the Governmental Accounting Standards Board. All funds of the City of Mission, with the exception of Capital Project Fund, are included in this budget document. Copies of this budget will be made available for public review in the City Secretary's Office, the Mission Speer Memorial Library, and the Hidalgo County Courthouse after October 1, 2012.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the forthcoming year; it is a financial plan of action which will provide services to the citizens of Mission. The annual budget is realistic, feasible, and cost-effective. It not only addresses the existing level of services, which City staff has been directed to continue providing and which our citizens have come to expect and deserve, but also addresses adequate compensation to our employees and capital asset needs. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2012-2013 fiscal year. Furthermore, the budget serves as a guide for financial control and the implementation of policies and procedures mandated by the City Council.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and changes in fund balance for all of the funds budgeted. Each fund includes: a summary presenting its purpose; goals and objectives for fiscal year 2012-2013; accomplishments for fiscal year 2011-2012; significant budget and service level changes; authorized personnel; and performance indicators.

Although all departmental accomplishments are considered significant, the following represent major accomplishments for the City as a whole during fiscal year 2011-2012.

FISCAL YEAR 2011 - 2012 ACCOMPLISHMENTS

1. Maintained the Tax Freeze for the elderly and disabled as well as the \$10,000 Tax Exemption for the elderly and disabled.
2. Lowered the property tax rate for tax year 2012 from \$0.5388 to \$0.5288 per \$100 valuation.
3. The City was awarded \$1.3 million in State and Federal Grants for housing, public safety services and equipment, park improvements, and education programs.
4. Fifteen new homes were reconstructed by the CDBG housing program during the year and five were renovated.
5. Completed the South Water Treatment Plant Expansion Project.
6. Completed the North Water Plant Expansion Project.
7. Completed the construction of the Northwest Park located on Inspiration Road.
8. Added 6 police officers increasing the police force from 140 officers to 146.
9. Increased the police officers incentive pay packages.
10. Adopted the New City's Personnel Policy.
11. Commenced the 2012 Street Paving Project.
12. Commenced the Restroom Facility Project at the Leo Pena Placita Park.
13. Installed a King Ranch at the Mission Nature Park.
14. Increased various planning and zoning fees.

As previously mentioned the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for fiscal year 2012-2013. The main goals and objectives for the City are as follows:

GOALS FOR FISCAL YEAR 2012 – 2013

1. Continue applying for federal and state grants that would enable the City to provide additional positions for the Police and Fire Departments.
2. Complete the Bannworth Park and CWV Park improvements, which include a Boys and Girls Club facility at each park as well as a swimming pool at Bannworth Park.
3. Continue with Phase I for the expansion of 2 Mile Line West from Conway Avenue to Inspiration Road.
4. Continue the practice in the CDBG program of focusing solely on providing for the reconstruction of homes and the funding of several public agencies.
5. Continue water and sewer line improvements to upgrade the City's utility infrastructure.
6. Increase the number of rounds played and membership at the Shary Golf Course through increased promotion of the Golf Course.
7. Improve workplace safety and reduce the number of injury claims by implementing safety programs aimed at making employees aware of conditions around them and taking pro-active measures to correct problem areas.
8. Continue support of the Mission Police Academy in the training and education of entry level police cadets.
9. Commence the landscaping improvements for Mission Historical Museum.

FISCAL YEAR 2012-2013 BUDGET OVERVIEW

The City experienced measurable growth in its economy with sales tax revenues reflecting a 5.5% increase during Fiscal Year 2011-2012. Property Tax valuations also had a slight increase. Due to this positive growth, and the prospect of continued future growth, the Fiscal Year 2012-2013 budget reflects a reduction in the property tax rate from \$0.5388 to \$0.5288 per \$100 valuation.

The General Fund budget includes \$922,500 for capital projects which were commenced during FY 2011-2012 and will be completed in FY 2012-2013. The Utility Fund Budget includes \$1,727,800 in capital expenses and the Drainage Fund budget includes \$604,100 for drainage improvements and equipment. During the preparation of this budget, the Recreation Fund Budget was merged into the General Fund Budget to meet Government Accounting Standards Board Statement Number 54 (GASB 54). The Recreation Fund Financial Statements were combined into the General Fund Financial Statements for Fiscal Year 2010-2011.

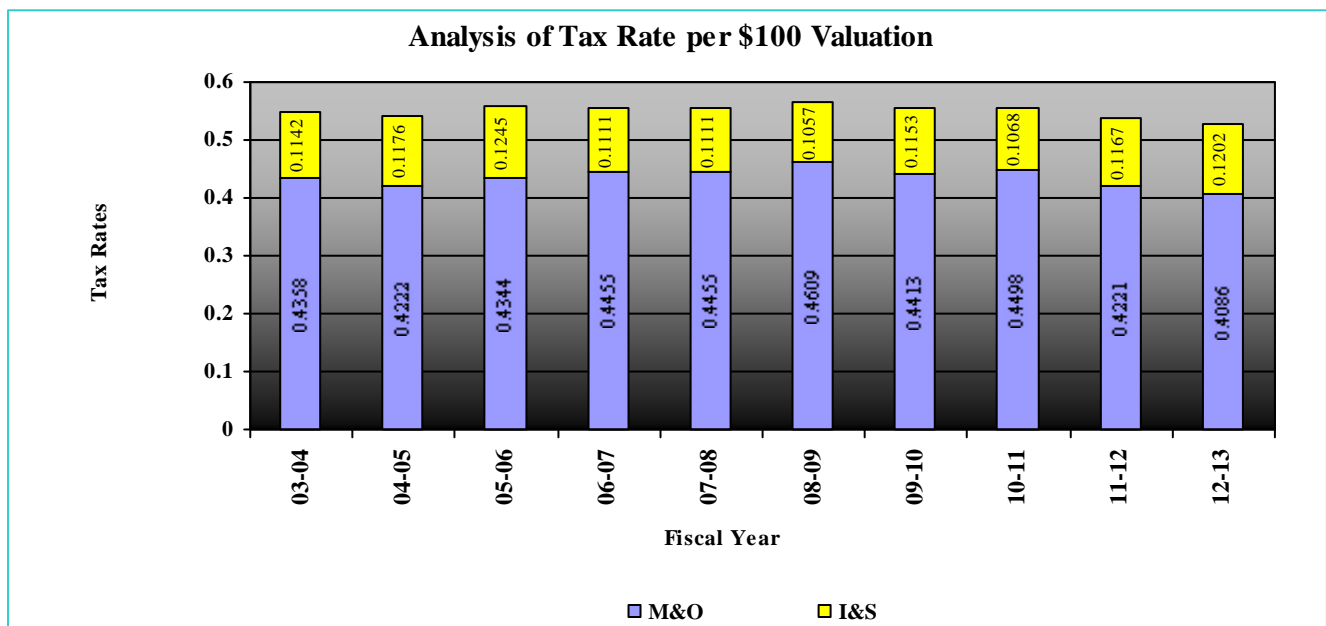
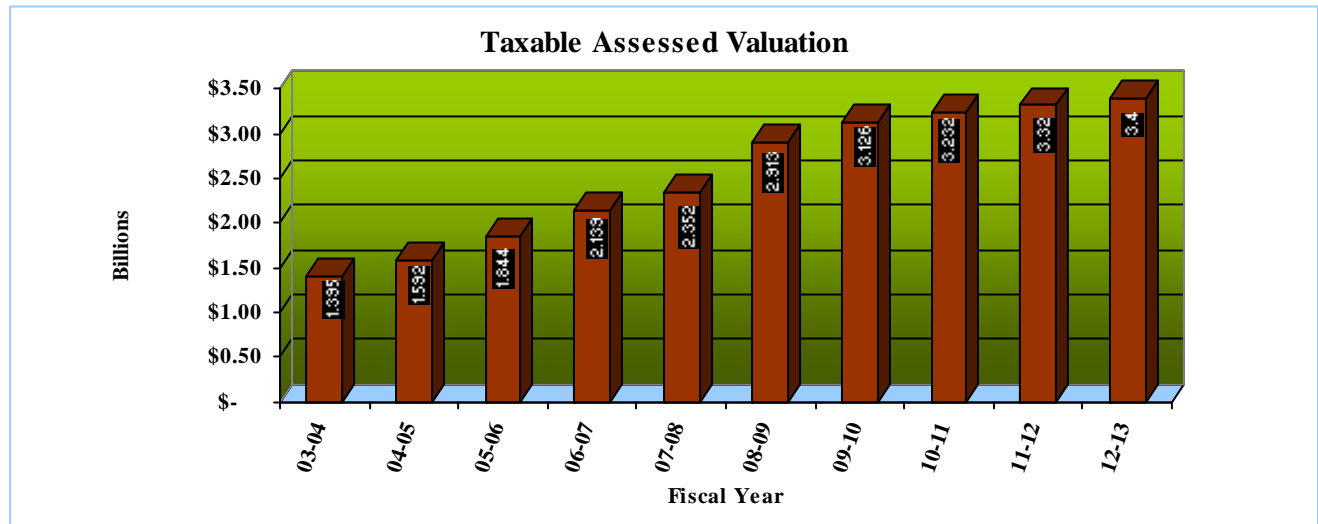
Capital Project Funds are not included in the budget; however, these budgets will be presented to the City Council for adoption in November 2012. Capital Project Funds are funded through the issuance of bonds and certificates of obligation.

GENERAL FUND

The direction of the City Council has been to try and reduce property taxes, when economically feasible, to help the citizens of Mission and to attract businesses to the City. The City takes pride in the various services it provides to its' citizens at the most affordable rates; however, the cost to provide these services has increased over the years, therefore, in an effort to continue to provide these services, the City Council approved an increase in this year's operating transfer from the Utility Fund from \$2 million to \$3.4 million. No new positions were added to the workforce; however six vacancies were eliminated from the General Fund budget and two existing positions were reclassified to the Utility Fund.

Revenues

The Fiscal Year 2012-2013 General Fund budget was prepared based on an ad valorem property M&O tax rate of \$0.4086 per \$100 using an assessed taxable value of \$3,406,486,662. The ad valorem property M&O tax rate for the fiscal year 2011-2012 was \$0.4221 per \$100 of assessed taxable value. The assessed taxable value increased by 2.5% over the prior tax year of 2011 (\$3,320,390,575). Property tax is the largest revenue source for the City. As seen in the following table, assessed valuations reflect a steady increase over the last 10 years. This increase is not only attributed to increases in property valuations but also to the expansion of the City's city limits through several annexations undertaken over the past several years.

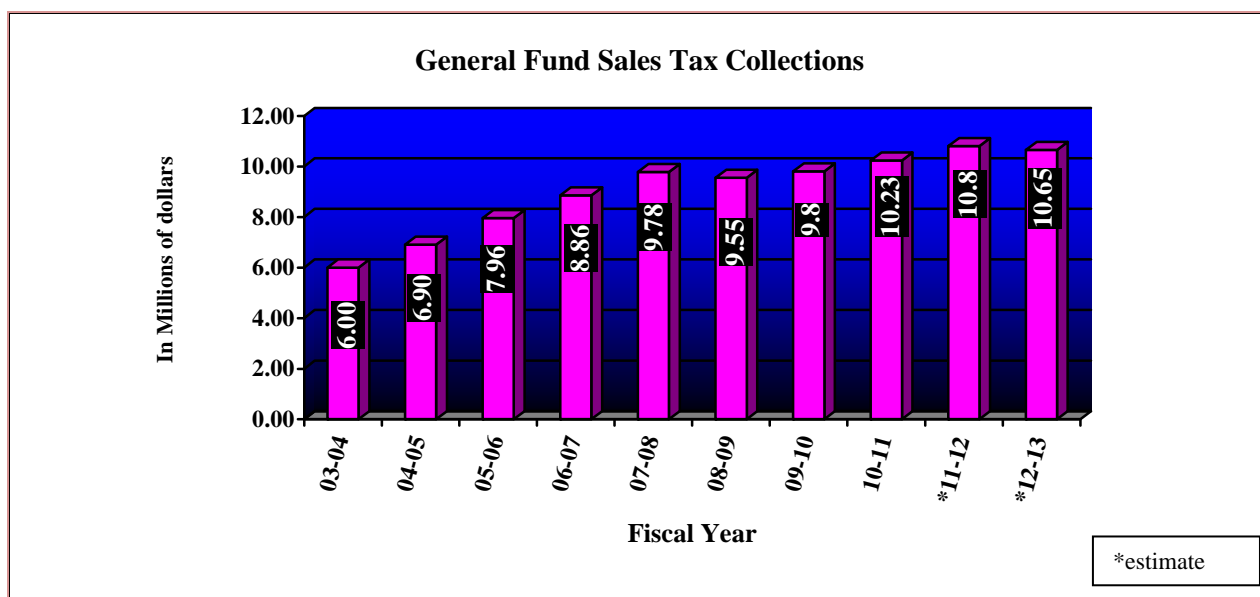


General Fund revenues for fiscal year 2012-2013 are projected at \$36,131,248 representing an increase of 9% from the amended FY 2011-2012 General Fund budget revenues of \$33,146,185. The majority of the increase is attributable to an anticipated reimbursement from the Mission Economic Development Authority (MEDA) in the amount of \$1 million and an increase in the transfer-in from the Utility Fund of \$1.4 million as directed by the City Council to fund operations. Various fees and charge rates were increased for FY 2012-2013 and are reflected in this budget.

The majority of General Fund revenues come from taxes. Property and Sales taxes comprise approximately 69.5% of total General Fund revenues. Transfers-in represent 10% of total revenues and business licenses, permits, and other revenues make up the remaining 20.5% of General Fund revenue. Estimated Sales Tax revenue for FY 2012-2013, the second largest

source of revenue for the City, was budgeted at a conservative level of 1% below the estimated amount for FY 2011-2012. In an effort to increase sales tax revenues, the City, in conjunction with the Mission Chamber of Commerce, is promoting a “Shop Mission First” campaign.

The City’s sales tax rate is made up of two parts. The first part is 6.25% which represents the state sales tax rate and the second part is 2% which represents the City’s sales tax rate. Of the 2% city sales tax rate, the City allocates ½ cent to the Mission Economic Development Corporation, MEDC, for economic development and therefore is not included in this budget report. The following table reflects the steady increase in sales tax collection, driven by the steady growth in retail and commercial businesses the City has experienced over the last few years. We will continue to monitor this significant revenue source and make adjustments as necessary.



Appropriations

Total appropriations in the General Fund for the fiscal year 2012-2013 are budgeted at \$37,250,390. This figure includes operating transfers-out in the amount of \$2,298,953 made up of the City’s share of property tax collections transferred to the City’s Tax Increment Reinvestment Zone (TIRZ), in the amount of \$1,600,000. In addition, \$330,000 is to be transferred to the Boy’s and Girl’s Club Fund; \$80,000 to the Capital Replacement Fund; \$248,467 to the Aquatics Fund for the City’s share of maintenance and operational expenditures at the City’s pools; and \$40,486 to the CDBG Fund. The General Fund Budget includes three new Corporal positions and new one Sergeant position for the police department; however, the number of officers will not increase. The Fire Department increased the number of captain positions by one and reduced the number of lieutenants by one. Total firefighter positions stayed the same. No other positions were added to the General Fund; however, six unfilled positions were eliminated.

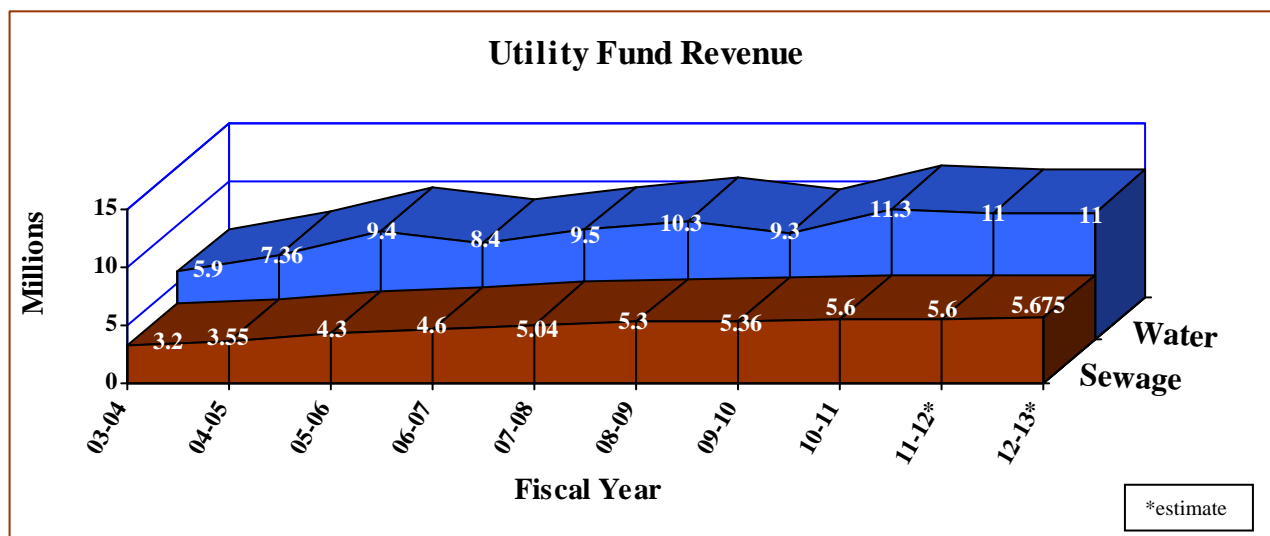
General Fund operating expenses of \$34,951,437 reflect a decrease of 7% compared to the amended Fiscal Year 2011-2012 Budget. The majority of this decrease is the result of two primary items: the settlement of a lawsuit during FY 2011-2012 and a reduction in the City's contribution to the Health Insurance Fund. The Health Insurance Fund is currently fully funded to meet the projected health claims and administrative costs for FY 2012-2013. In addition to projects under construction at September 30, 2012, which will be carried forward and completed during FY 2012-2013, the budget includes only \$30,000 in Capital Outlay for a truck for the Health Department. All departmental operating budgets were slightly reduced compared to FY 2011-2012. General Fund appropriations are categorized as follows: General Government \$7,377,756 (19.81%); Public Safety \$19,535,694, (52.44%); Highways and Streets \$3,621,599, (9.72%); Culture and Recreation \$4,025,106, (10.81%); Health and Welfare \$391,282, (1.05%); and Transfers-out \$2,298,953 (6.17%).

The Unassigned Fund Balance at September 30, 2012 is estimated to be \$5,937,531 and the Unassigned Fund Balance at September 30, 2013 is estimated to be \$4,818,388. The ending fund balance at September 30, 2013 represents 1.7 months of operation. This reduction is attributed to \$873,000 in positions and salary adjustments added during FY 2011-2012. This increase is comprised of the following: The Police Department added six officers, a Court Bailiff position was added to the Municipal Court and a part-time Laborer was added to the Parks Department. Police Department Dispatchers hourly rate was increased by \$2.88 and the Police Officers Incentive Pay Package, was also increased.

UTILITY FUND

Revenues

For the fiscal year 2012-2013, the Utility Fund estimated revenues are budgeted at \$17,192,000, which represents an increase of 3.14% from FY 2011-2012 amended budget. This is due to an expected increase in water sales based on the continuing lack of rainfall in the area. Water and sewer rates were not increased for FY 2012-2013.



Expenses

Total appropriations for fiscal year 2012-2013 are estimated at \$19,432,922, an increase of 10.24% over the amended FY 2011-2012 budget. This Fund, which budgets for operations and capital project improvements, includes a \$3.4 million transfer-out to the General Fund. This transfer out reflects an increase of \$1.4 million over last year's transfer out.

The budget includes \$1,727,800 for capital expenses, which includes new water and sewer lines. Other infrastructure improvement projects will be funded with bond proceeds issued in prior years. Such projects include the North Water and South Water Plant Expansion projects.

Total debt service for FY 2012-2013 is \$3,131,442, a slight increase of \$4,170 compared to the amended FY 2011-2012 Budget.

The Utility Fund will have an estimated working capital of \$8,241,462 at September 30, 2012, and an estimated working capital of \$6,000,540 at September 30, 2013, a decrease of \$2,240,922 or 27.19%. The majority of the decrease is attributed to the additional \$1.4 million transfer to the General Fund for operations; \$500,000 in additional capital expenses; and the reclassification of two positions from the General Fund to the Utility Fund Administration Department.

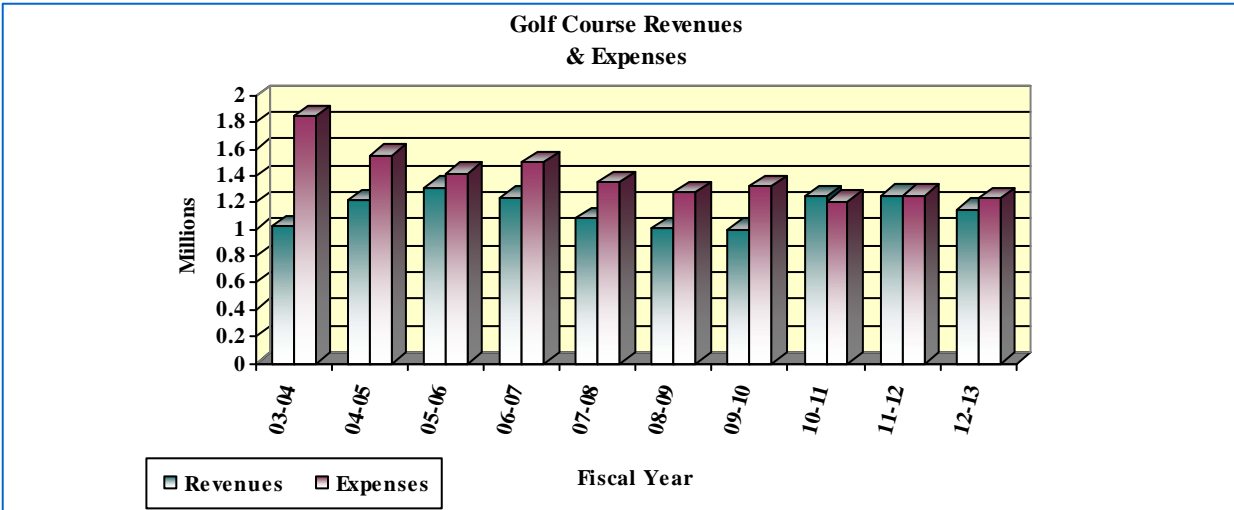
SHARY MUNICIPAL GOLF COURSE FUND

For Fiscal Year 2012-2013, total budgeted revenue for the Shary Municipal Golf Course is \$1,150,600. This figure represents a decrease of 13.75% compared to the FY 2011-2012 amended budget. The MEDC has contributed \$400,000 towards the payment of various capital leases for the Golf Course over the past four years with the final payment made during the 2011-2012 fiscal year.

For the second consecutive year, the Shary Municipal Golf Course Advisory Board and staff recommended to City Council that certain fees be increased. Council approved the rate increase for FY 2011-2012 and also increased the rates for FY 2012-2013. The new rates and fees will still be comparable to rates and fees charged by other municipal golf courses in the area. Changes to the fee structure include: adjusting several membership fees and adding new membership fee classifications. The Golf Course staff will continue to evaluate all the programs and fees and recommend changes that will generate additional revenue and at the same time attract more golfers.

Total appropriations are budgeted at \$1,234,000 for FY 2012-2013, a decrease of \$99,905 compared to the FY 2010-2011 amended budget. The majority of the decrease is due to debt expense, which decreased by \$102,193.

The following graph represents the comparison between revenues and expenditures for the last ten fiscal years.



The debt service requirement for FY 2012-2013 is \$22,885, which represents debt requirement for capital leases.

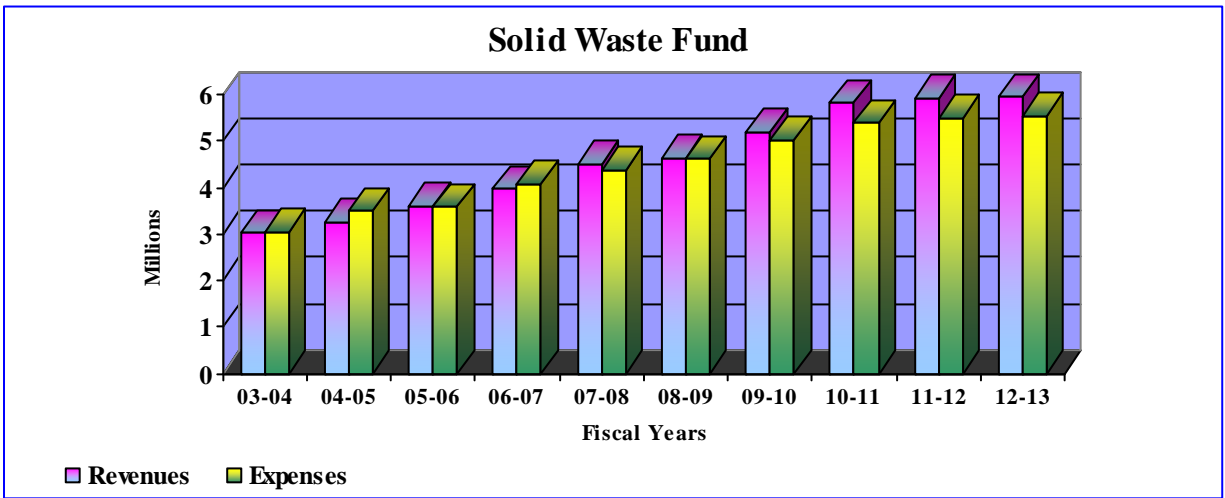
Over the past several years the Golf Course Fund has been operating with a negative cash flow and has been operating with borrowed cash from the Utility Fund to meet its daily operations. Management and staff are confident that the changes being implemented will change the operations of the Golf Course and allow it to generate the necessary revenues it needs to operate and eliminate its need to be subsidized by the Utility Fund.

SOLID WASTE FUND

The City of Mission provides trash, brush, and dumpster services to its citizens through a solid waste contract with Allied Waste (AW). Customers are billed for solid waste services through the City's Utility Billing and Collection Department. The contract with AW is a revolving self-renewing five (5) year contract that is reviewed on an annual basis.

AW bills the City for 100% of the sanitation services provided to Mission residents and commercial customers; however, City staff handles all complaints, provides billing and collection services, provides other administrative services, as well as incurring the loss on delinquent accounts.

Solid Waste estimated revenues for Fiscal Year 2012-2013 are budgeted at \$5,940,000, and appropriations are budgeted at \$5,546,221. The estimated ending working capital at September 30, 2012 is projected to be \$1,377,818 and at September 30, 2013 it is projected to be \$1,771,593.



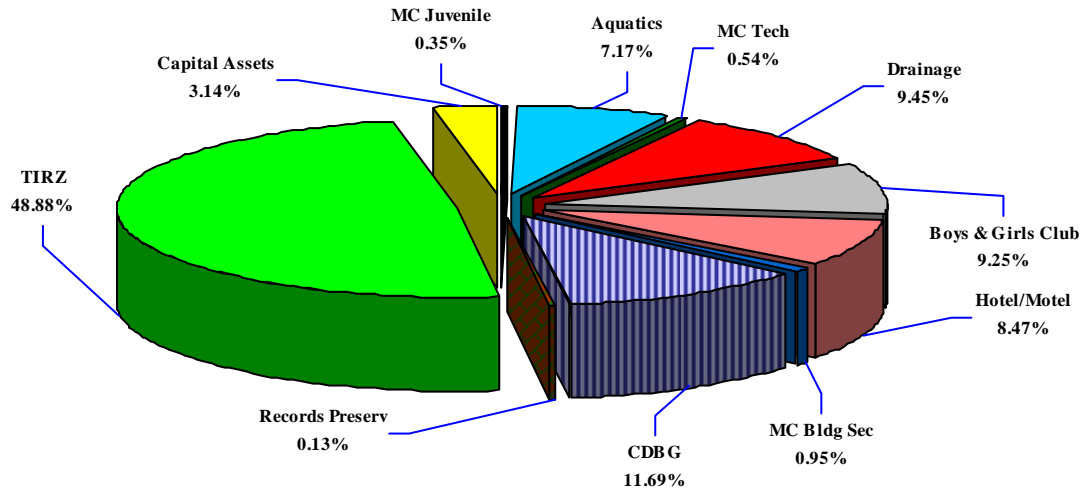
SPECIAL REVENUE FUNDS

The City currently has 15 Special Revenue funds that are included in the 2012-2013 budget; however, only 11 funds have appropriations for FY 2013. Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the Aquatics Fund was created to account for the operation of the city's three swimming pools; the Hotel/Motel Tax Fund was created to account for the collection of hotel/motel taxes; and the CDBG Fund was created to account for grant proceeds received from the Department of Housing Urban Development (HUD). Some of the other created funds were required by state law while others were created by inter-local agreements.

Special Revenue Funds combined estimated revenues for the Fiscal Year 2012-2013 are budgeted at \$7,209,991 and includes \$2,798,953 of transfers-in. The largest transfer-in of \$2.1 million is reflected in the TIRZ. The General Fund and the Debt Service Fund transfer to the TIRZ Fund, property taxes collected on the properties located within the TIRZ. The Boys and Girls Club Fund includes a transfer-in from the General Fund, for maintenance and operations, in the amount of \$330,000 and the Aquatics Fund includes a transfer-in from the General Fund for its share of maintenance and operations in the amount of \$248,467.

The combined appropriations for FY 2012-2013 are budgeted at \$7,979,404, which includes transfers-out in the amount of \$201,339. The difference between revenues and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2012-2013 start on page 71.

Special Revenue Fund Appropriations



The Tax Increment Fund, which contains the largest appropriation (48.88%) of the Special Revenue Funds, was created when the City created Reinvestment Zone Number One in Fiscal Year 2002. Both the City of Mission and the County of Hidalgo deposit property taxes levied within the Zone into the Tax Increment Fund and these revenues are then distributed to the Mission Redevelopment Authority for redevelopment of residential subdivisions, educational facilities, commercial and park/open space areas within the Mission area.

The second largest Special Revenue Fund is the Community Development Block Grant (CDBG) with 11.69% of the total appropriations. CDBG funds are appropriated for the reconstruction of homes for low-income families. During the 2011-2012 Fiscal Year, 5 homes were rehabilitated and 15 homes were reconstructed.

DEBT SERVICE FUND

The adopted I&S tax rate for FY 2012-2013 is \$0.1202 on each \$100 of property valuation. The budget was prepared using a 96% collection rate of the tax levy resulting in total revenues projected at \$3,930,000.

Debt Service requirements for outstanding General Obligation Bonds for the Fiscal Year 2012-2013 are \$3,339,170. During FY 2011-2012, General Certificates of Obligation Series 2003 was refunded with General Obligation Refunding Bonds, Series 2012. The refunding produced a present debt service value savings of \$392,321. The City also issued \$2,635,000 in Certificates of Obligation, of which proceeds will be used to fund the Inspiration Street Widening Project.

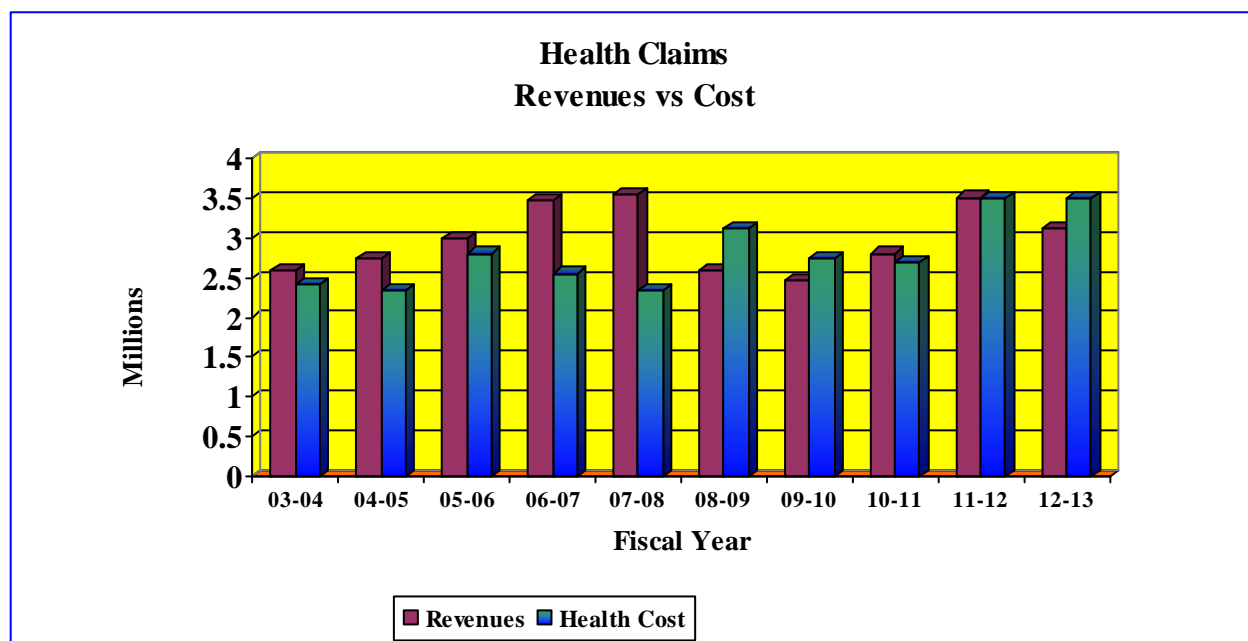
Total expenditures are budgeted at \$3,839,170, which includes a transfer-out to the TIRZ in the amount of \$500,000 as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2012-2013 is estimated to be \$1,236,176. As per bond covenants, the Debt Service Fund is required to maintain 2% of the original bond amount of outstanding bonds in the Fund Balance at the end of the fiscal year. The amount required as of September 30, 2012 is \$785,900.

INTERNAL SERVICE FUND

The Group Health Insurance Fund accounts for all premiums paid by the City for employee health insurance as well as premiums paid by City employees for family and dependent health coverage. This fund accounts for all health and dental claims paid for employees in addition to administrative costs paid to the third party administrator and stop-loss carrier.

The Group Health Insurance Fund total estimated revenues for FY 2012-2013 are budgeted at \$3,121,800 which represents a decrease of \$239,200 or 7.6% compared to the 2011-2012 amended budget. The decrease in revenue is due to the decrease in the premium transfers-in from other funds. In order to compensate for the revenue shortfall in the City's General and Utility Funds, it was necessary to reduce the premium transfers per employee for FY 2012-2013. Premiums rates for dependant coverage remain the same as FY 2013.

Total appropriations for FY 2012-2013 are budgeted at \$3,501,000, which is an increase of \$269,000 compared to the FY 2011-2012 amended operating budget. The increase is due to an increase in drug prescription expenses. The City implemented some of the Health Care Reform Act requirements during FY 2010-2011 and is preparing to have the necessary reserves in place before the full implementation of the Act in 2014. The third party administrator recommended that the City maintain \$1 million in reserves at all times. The Net Assets at September 30, 2012 are projected to be \$2,032,047.



Government Account Standards Board (GASB) issued Statement No. 45, which became effective for FY 2010. GASB 45 basically converts the current practice of accounting for the City's retirees health benefits from a pay-as-you-go basis to the accrual basis of accounting. The statement requires that an actuarial valuation be performed at least every two years if the City provides post employment health benefits to its retirees. The City provides two years of health coverage for employees who retire from the City with 25 years or more of continuous service.

The City's most recent health benefit actuarial valuation, which was completed in September 2012, reports an unfunded actuarial accrued liability of \$1,386,881 an increase of \$518,471 from the 2010 valuation of \$868,410 and an Annual Required Contribution (ARC) of \$191,637. The City can choose not to fund the ARC and continue on a pay-as-you-go basis; however, it must report the full unfunded liability in its statement of net assets. One of the requirements of GASB 45 is that the ARC must be set aside in an irrevocable trust fund. The City has decided not to fund the ARC and continue on a pay-as-you-go basis; and therefore, will be reporting the full liability.

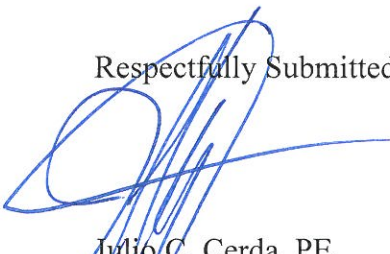
SUMMARY

The preparation of the Fiscal Year 2012-2013 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and Staff. The City of Mission is a progressive community with a promising economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide these services continues to increase each year.

The City Council and City Administration are committed to the citizens of Mission to provide property tax relief in the form of property tax reductions when fiscally possible. For this reason, we will continue to work together to closely monitor all projected revenues and comply with expenditure limits with periodic reports to the City Council.

We anticipate that the FY 2012-2013 Budget will meet the City Council's objectives for services to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,



Julio C. Cerda, PE,
City Manager

ORDINANCE NO. 3826

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2012 – 2013 FISCAL YEAR

WHEREAS, the budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That the appropriations for the fiscal year beginning October 1, 2012 and ending September 30, 2013 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2012–2013 budget;

SECTION 2.

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

The General Fund Budget is hereby approved in the amount of \$37,250,390; the Utility Fund Budget is hereby approved in the amount of \$19,432,922; the Golf Course Fund Budget is hereby approved in the amount of \$1,234,090; the Solid Waste Fund is hereby approved in the amount of \$5,546,221; the Group Health Insurance Fund is hereby approved in the amount of \$3,501,000. All other funds are approved in the total appropriations of \$11,818,574.

SECTION 3.

That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$3,839,170 included within the above stipulated amounts.

PASSED AND APPROVED on this reading, this 10th day of September 2012.

ATTEST:


Anna Carrillo, City Secretary




Roberto Salinas, Mayor

ORDINANCE NO. 3827

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2012-2013; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2012-2013; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.5288 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4086 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.1202 on each \$100.00 valuation of property.

SECTION 2.

That taxes levied under this ordinance shall be due and payable October 1, 2012, and if not paid on or before January 31, 2013 shall immediately become delinquent.

SECTION 3.

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

SECTION 4.

This ordinance shall take effect and be in force from and after its passage.

SECTION 5.

provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2012 tax year.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Mission, Texas in regular meeting this the 10TH of September 2012.



Norberto Salinas, Mayor

ATTEST:



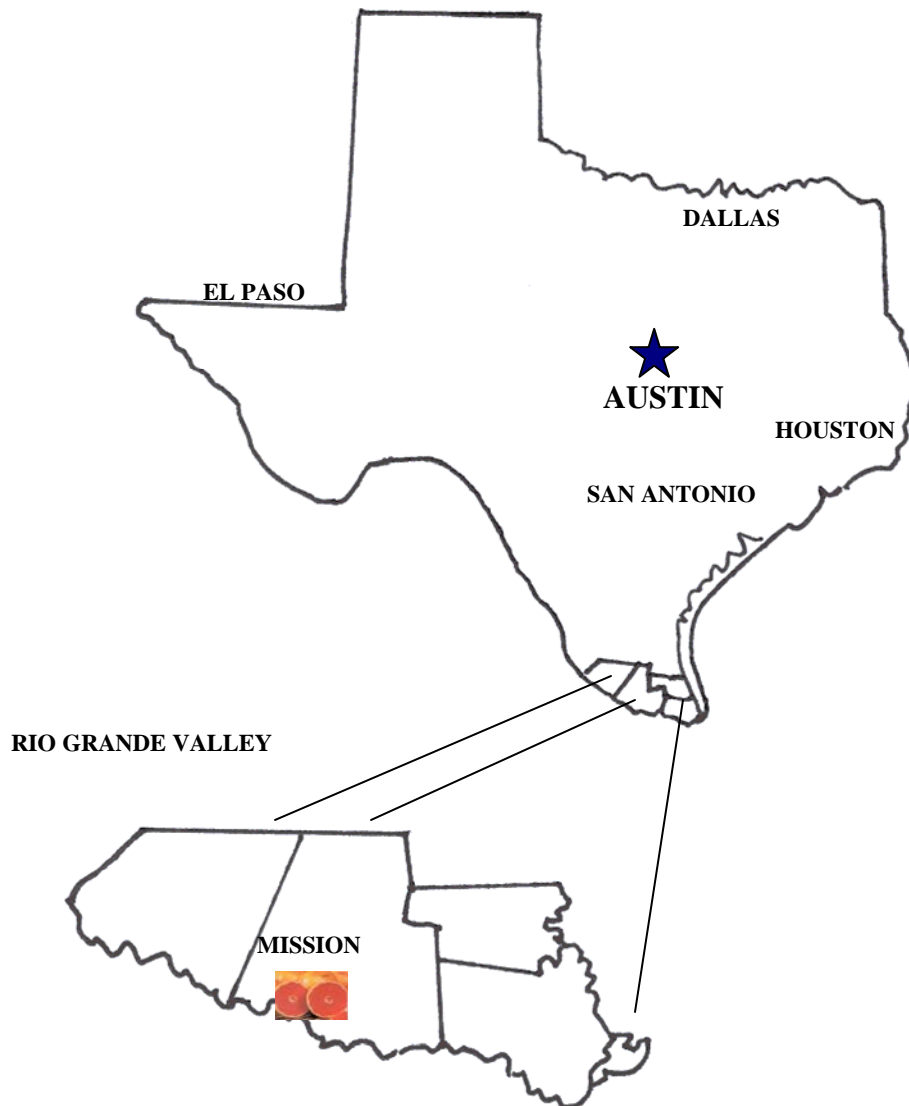
Anna Carrillo, City Secretary





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CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.



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CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION

PROFILE

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 21.25 square miles. The City's population has grown since the 2000 Census from 45,408 to 77,058 as per the 2010 Census, an increase of 70%. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

SERVICES

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes). The City has 146 police officers and 67 firefighters, five fire stations, one central police station and one police substation. The City has a 67-acre community park plus 13 other parks located throughout the city, a hike and bike trail, two swimming pools, 8 tennis courts, and several other recreational activities. The City also operates a Boys and Girls Club Organization and is currently constructing two Boys and Girls Club Gyms. One gym will be next to the Mayberry Pool Complex and the second Gym will be at the Bannworth Park Complex. The Bannworth Gym will include a swimming pool, making this the third public swimming pool in the City. The gyms and pool complex are expected to be completed by March 2013.

ECONOMIC CONDITION

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Once an agricultural town, the City of Mission has become one of the fastest growing cities in the Rio Grande Valley with investments in shopping centers, industrial parks, retail developments, residential and commercial developments, and recreational developments. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to over 30,000 "Winter Texans" for four to six months out of the year. Winter Texans are

mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather. In addition to the Winter Texan Resident, Mission is also home to many Mexican visitors.

The Rio Grande Valley Cities have all seen an increase in their sales tax during FY 2012. The City of Mission is estimating an increase of 3.3%; however, current collections are reflecting a 6.7% increase compared to Fiscal Year 2011. Building permits are reflecting a decrease of 25.7% compared to prior year, however management is expecting building permits to increase with the development along the Anzalduas Highway, which connects the City of Mission to the International Anzalduas Bridge, an \$80 million project that took 14 years and the cooperation of various government agencies to materialize. This project was a joint project between the Cities of Mission, McAllen, and Hidalgo. The Bridge connects South Mission and McAllen international trade areas to the west end of Reynosa, Mexico where many maquiladoras and other cross-border businesses are located. In addition, the Bridge also connects to the Monterrey, Mexico Connector, making easier and faster to travel to/from Mexico. The Bridge is expected to create hundreds of new jobs in the Mission/McAllen areas.

The international bridge, the highway, and the connection to major Mexican cities are all factors that are expected to have a favorable economic impact not only to the City of Mission, but to the whole region surrounding the City of Mission.

During Fiscal Year 2011-2012, several businesses were established in the City of Mission creating over 157 jobs. In the retail sector, four retail areas opened in different areas of the city creating over 85,000 sq. ft. of development space. In addition, new retail businesses opening in the city are CVS Pharmacy, Cynthia's Chocolate Creations, Mission Thrift Store, Conway Food Mart and Rene's Meat Market. All this new retail development created combined capital investments of a little over \$9.1 million. In the restaurant category, three restaurants opened for business at a combined capital investment of \$610,000 and creating 16 new jobs and in the service sector, nine businesses opened at a combined capital investment of \$1,377,000 creating 29 jobs.

In the industrial side, Rio Queen Citrus and Metal Processing International of Mission benefitted from South Texas College's Texas Workforce Commission Skills Development Fund Program. The Skills Development Fund is Texas' premier job-training program providing training dollars for Texas businesses and workers. The companies had 158 participants (combined) trained from October 2011 to September 2012.

According to the Texas Labor Market Information Tracer Data Link, the City of Mission unemployment rate was 9% as of August 2012. The unemployment rate for Hidalgo County for the same period was 11.7%, so the City of Mission has been maintaining a lower unemployment rate compared to Hidalgo County.

CITY OF MISSION FISCAL POLICY

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

BUDGET

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60 and (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year. The annual budget serves as the foundation for the City's financial planning and control. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund.

Budget Process

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the General Fund and in the Utility Fund.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.

7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the proposed budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the date of such hearing. The public hearing is normally in the first Council Meeting held in August.
8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1st.
12. After October 1st, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be processed through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

13. The legal level of budgetary control is in the department level within each fund.

Balance Budget

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

The Basis of Accounting

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

Guidelines for estimating revenues and expenditures

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

Encumbrances and Construction in Progress Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

Capital Project Budgets

Capital project budgets are not included in the annual appropriated budget. Budgets for capital projects are processed at the beginning of a project and are closed at year-end. After an analysis of such projects, a budget is created and approved by City Council in the new fiscal year for the balance of each project. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

Sinking Funds

Revenue Bond Reserve Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is updated annually, unless a new Bond is issued.

Revenue Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Sinking Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in each account.

General Obligation Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. The Interest and Sinking Fund accounts for property tax revenue restricted for debt repayment. At year-end, at least 2% of the original bond issuance for all outstanding bonds must be maintained in the Interest and Sinking Fund Balance.

Long Term Debt Policy

Capital Improvement Plan

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

Fund Balance Policy

It is essential that the City of Mission maintain adequate levels of fund balance to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. To implement Statement No. 54 and provide adequate levels of fund balance, the following categories will be established:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

DEFINITIONS:

Non-spendable – are balances in permanent funds and inventories that are permanently precluded from conversion to cash. This category also applies to:

1. Long-term receivables if the receivable is not restricted, committed or assigned.
2. Inventories are also non-spendable because by their nature, they are not cash or convertible to cash unless sold.
3. Prepaid items
4. Long-term portion of loans receivable
5. Non-financial assets held for resale, such as foreclosure properties
6. The principal of an endowment or the capital of a revolving loan fund.

Restricted – the portion of fund balance that is constrained for a specific purpose by enabling legislation, external parties or constitutional provisions. Restrictions are imposed by :

1. Creditors
2. Grantors
3. Contributors
4. Other governments (through laws and regulations)
5. Ordinances increasing revenues for specific purpose
6. City's Charter
7. Proceeds from sale of restricted assets (Federal Sharing and State Sharing Funds)
8. Rainy day funds or contingency funds
9. Retainage funds

Committed – are those balances with constraints imposed by the highest level of decision-making authority. The City's highest level of decision-making authority is the City Council. The constraint can only be removed or changed by City Council by taking the same type of action and must be done within the same reporting period (same fiscal year)

An example of a commitment is when a city council decides in an ordinance to spend a certain amount of funds for construction and the council is the highest decision-making authority. Only another ordinance can overturn the original action. Also, the commitment action should occur by the end of a fiscal year.

Assigned – are amounts intended for a specific purpose by a government’s management (department/agency heads and other signatory authorities) and are also appropriations of existing fund balances.

Examples of assigned amounts are the net balances of non-budgeted funds and situations where a manager signs a multi-year contract for a specific purpose.

Unassigned – are amounts available for any purpose. They are not precluded by a management decision, law or constitutional provision in the general fund. Negative unassigned amounts could occur in funds other than the General Fund when assigned, committed, or restricted amounts are too high. If a negative unassigned amount occurs, the assigned, committed, and other amounts should be reduced until the negative is cleared.

DESIGNATED AUTHORITY TO ASSIGN

Portions of fund balance, which are classified as “Assigned” must be so designated by the governing body (City Council) or a designee, such as the City Manager, as authorized to “Assign” fund balance. Any funds set aside as Assigned Fund Balance must be reported to City Council on the next regular Council meeting. Council has the authority to change or remove the assignment of the funds with majority vote. Council has assigned the City Manager as the designee.

CALCULATION OF UNRESTRICTED FUND BALANCE FOR THE GENERAL FUND

	Total Fund Balance
Less:	Non-spendable Fund Balance
Less:	<u>Restricted Fund Balance</u>
	Unrestricted Fund Balance

APPROPRIATE LEVEL OF GENERAL FUND UNRESTRICTED FUND BALANCE

It is essential that the City of Mission maintain adequate levels of fund balance in the General Fund to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. The General Fund Unrestricted Fund Balance will be no less than two (2) months of operating expenditures.

Should the Unrestricted Fund Balance decline to less than two (2) months of operating expenditures, all one-time revenues will be applied to replenish the targeted minimum balance.

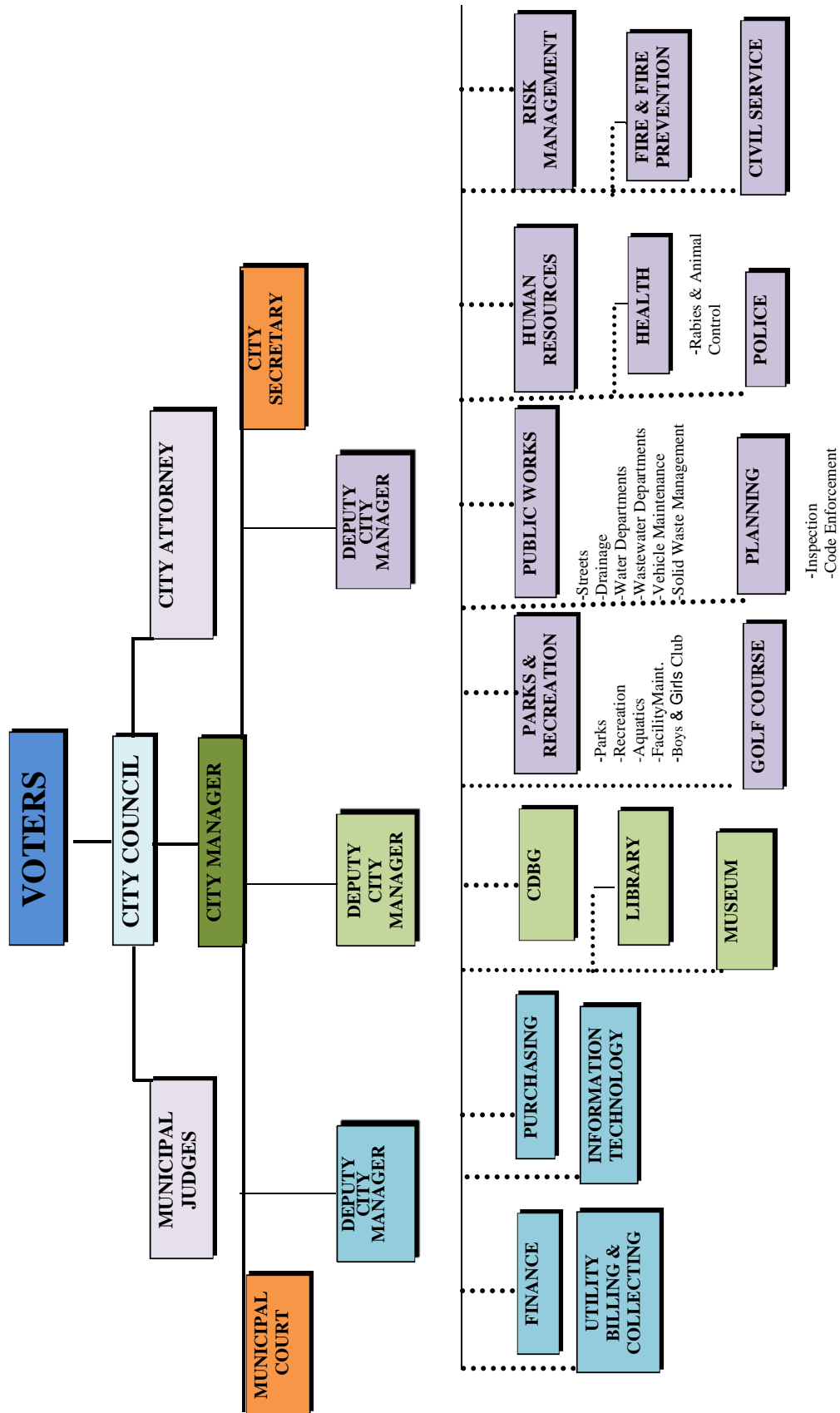
The targeted fund balance must be replenished within two years. Furthermore, the City's Charter has a provision that must be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount no more than three (3) percent of the total budget to be used in case of unforeseen items of expenditure. Unused contingent funds will be used to replenish the targeted minimum unrestricted fund balance.

ORDER OF EXPENDITURE OF FUNDS

When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category of funds available.

Example: A construction project is being funded by a grant, bond funds, committed funds, and unassigned fund balance the City will start with the most restricted before using unassigned funds.

CITY OF MISSION, TEXAS ORGANIZATIONAL CHART





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City of Mission, Texas
2012-2013 Estimated Fund Balance Analysis-All Funds

	Estimated Beginning Fund Balance 10/01/2012	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 09/30/2013
General Fund								
General Fund	\$ 5,937,531	\$ 32,529,909	\$ 3,601,339	\$ 42,068,779	\$ 34,951,437	\$ 2,298,953	\$ 37,250,390	\$ 4,818,389
Total General Fund	5,937,531	32,529,909	3,601,339	42,068,779	34,951,437	2,298,953	37,250,390	4,818,389
Special Revenue Funds								
CDBG	-	892,366	40,486	932,852	932,852	-	932,852	-
Aquatics Fund	10,000	323,467	248,467	581,934	571,934	-	571,934	10,000
Municipal Court Technology FD	152,859	30,700	-	183,559	43,200	-	43,200	140,359
Drainage Assessment Fund	451,212	552,900	-	1,004,112	604,100	150,000	754,100	250,012
Records Preservation Fund	12,429	7,000	-	19,429	10,000	-	10,000	9,429
Hotel/Motel Tax Fund	317,681	500,600	-	818,281	675,500	-	675,500	142,781
Municipal Court Building Securi	184,355	19,800	-	204,155	24,121	51,339	75,460	128,695
Municipal Court Juvenile Case N	81,680	31,650	-	113,330	28,183	-	28,183	85,147
Capital Assets Replacement Fund	174,954	-	80,000	254,954	250,300	-	250,300	4,654
Boys and Girls Club Fund	214,961	252,525	330,000	797,486	737,737	-	737,737	59,749
Tax Increment Redevelopment F	4,300	1,800,030	2,100,000	3,904,330	3,900,138	-	3,900,138	4,192
Total Special Funds	2,995,851	4,411,038	2,798,953	10,205,842	7,778,065	201,339	7,979,404	2,226,438
Enterprise Funds								
Utility Fund	8,241,462	17,192,000	-	25,433,462	16,032,922	3,400,000	19,432,922	6,000,540
Golf Course Fund	36,847	1,150,600	-	1,187,447	1,234,090	-	1,234,090	(46,643)
Solid Waste Fund	1,377,814	5,940,000	-	7,317,814	5,546,221	-	5,546,221	1,771,593
Total Enterprise Funds	9,656,123	24,282,600	-	33,938,723	22,813,233	3,400,000	26,213,233	7,725,490
Debt Service								
Debt Service Fund	1,145,347	3,930,000	-	5,075,347	3,339,170	500,000	3,839,170	1,236,177
Total Debt Service Fund	1,145,347	3,930,000	-	5,075,347	3,339,170	500,000	3,839,170	1,236,177
Internal Service Fund								
Group Health Insurance Fund	2,411,247	3,121,800	-	5,533,047	3,501,000	-	3,501,000	2,032,047
Total Trust Fund	2,411,247	3,121,800	-	5,533,047	3,501,000	-	3,501,000	2,032,047
TOTALS	\$ 22,146,099	\$ 68,275,347	\$ 6,400,292	\$ 96,821,738	\$ 72,382,905	\$ 6,400,292	\$ 78,783,197	\$ 18,038,541

CITY OF MISSION
SUMMARY OF MAJOR REVENUES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS				Group Health Ins. Fund	Debt Service Fund	Total
			Water	Golf Course	Solid Waste				
Property Taxes	\$ 14,492,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,925,000	\$ 18,417,000	
Sales Tax	10,650,000	-	-	-	-	-	-	10,650,000	
Franchise Tax	2,185,000	-	-	-	-	-	-	2,185,000	
Other Taxes	294,000	500,000	-	-	-	-	-	794,000	
Licenses and Permits	609,000	-	-	-	-	-	-	609,000	
Intergovernmental	1,172,653	3,012,833	-	-	-	-	-	4,185,486	
Charges for Services	494,656	792,550	17,125,000	1,148,600	5,935,000	3,102,000	-	28,597,806	
Fines and Forfeits	850,000	30,000	-	-	-	-	-	880,000	
Interest	20,000	3,755	30,000	-	2,000	4,800	5,000	65,555	
Miscellaneous	1,762,600	71,900	37,000	2,000	3,000	15,000	-	1,891,500	
Total Operating Revenues	32,529,909	4,411,038	17,192,000	1,150,600	5,940,000	3,121,800	3,930,000	68,275,347	
Transfers In	3,601,339	2,798,953	-	-	-	-	-	6,400,292	
Total Operating Revenues and Transfers Out	\$ 36,131,248	\$ 7,209,991	\$ 17,192,000	\$ 1,150,600	\$ 5,940,000	\$ 3,121,800	\$ 3,930,000	\$ 74,675,639	

CITY OF MISSION
SUMMARY OF MAJOR EXPENDITURES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS			Group Health Ins. Fund	Debt Service Fund	Total
			Water	Golf Course	Solid Waste			
Personnel	\$ 20,037,307	\$ 752,029	\$ 3,083,152	\$ 591,661	\$ 44,299	\$ -	\$ -	\$ 24,508,448
Benefits	5,993,589	202,733	1,116,473	204,234	18,552	-	-	7,535,581
Purchased & Technical Services	2,069,210	85,600	290,000	-	-	-	-	2,444,810
Purchased Property Services	2,562,565	206,850	2,408,900	85,500	5,000	-	-	5,268,815
Other Purchased Services	945,390	128,381	315,165	13,120	570	3,498,000	-	4,900,626
Supplies	1,636,232	205,200	3,040,140	296,250	400	-	-	5,178,222
Capital Outlay	922,500	1,037,000	1,727,800	2,000	24,700	-	-	3,714,000
Miscellaneous	759,712	5,160,272	919,850	18,440	5,452,700	3,000	4,000	12,317,974
Debt Service	24,932	-	3,131,442	22,885	-	-	3,335,170	6,514,429
Total Expenditures/Expenses	34,951,437	7,778,065	16,032,922	1,234,090	5,546,221	3,501,000	3,339,170	72,382,905
Transfers Out	2,298,953	201,339	3,400,000	-	-	-	500,000	6,400,292
Total Expenditures/Expense and Transfers Out	\$ 37,250,390	\$ 7,979,404	\$ 19,432,922	\$ 1,234,090	\$ 5,546,221	\$ 3,501,000	\$ 3,839,170	\$ 78,783,197

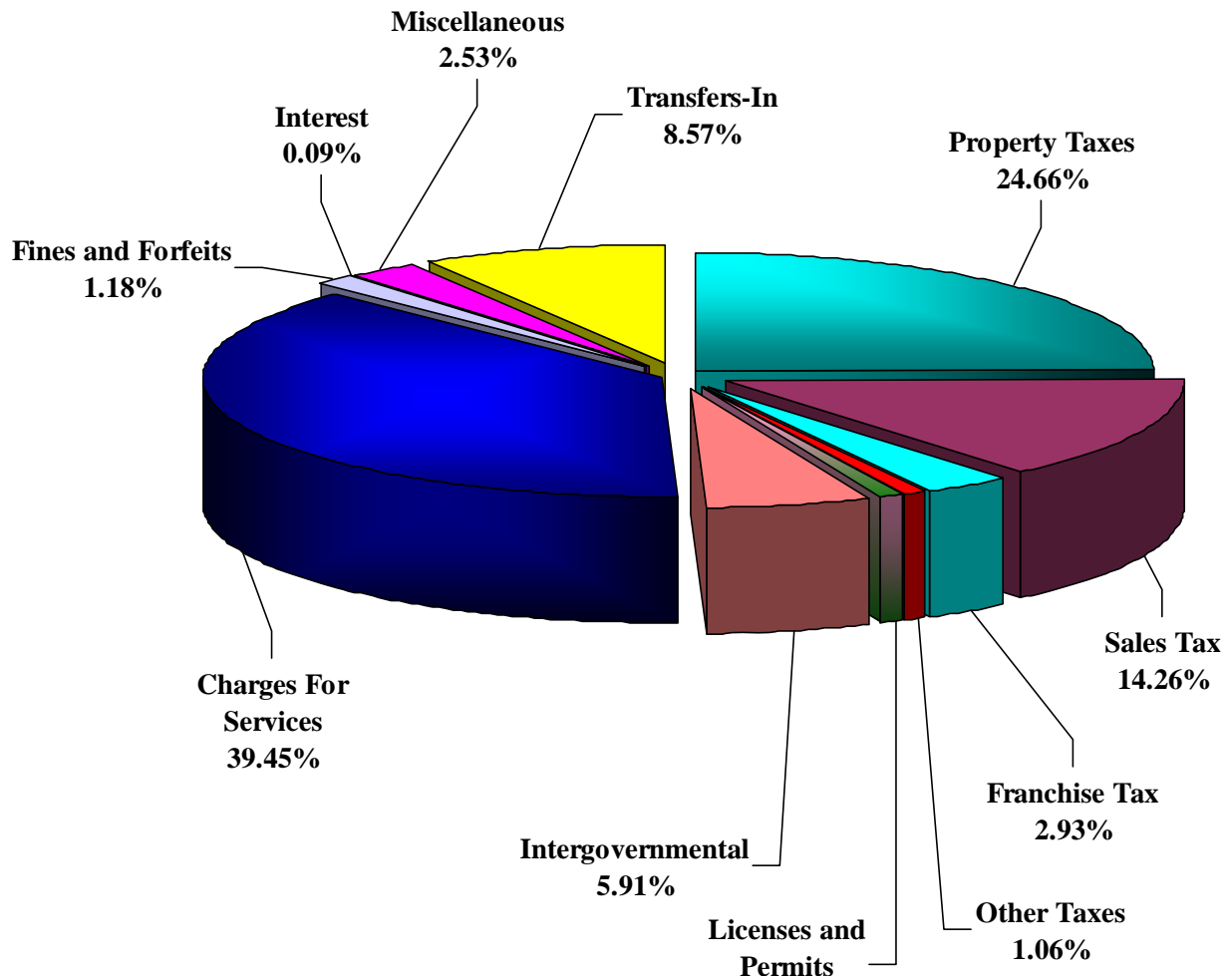


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CITY OF MISSION, TEXAS

SUMMARY OF MAJOR REVENUES - ALL FUNDS

\$74,675,639

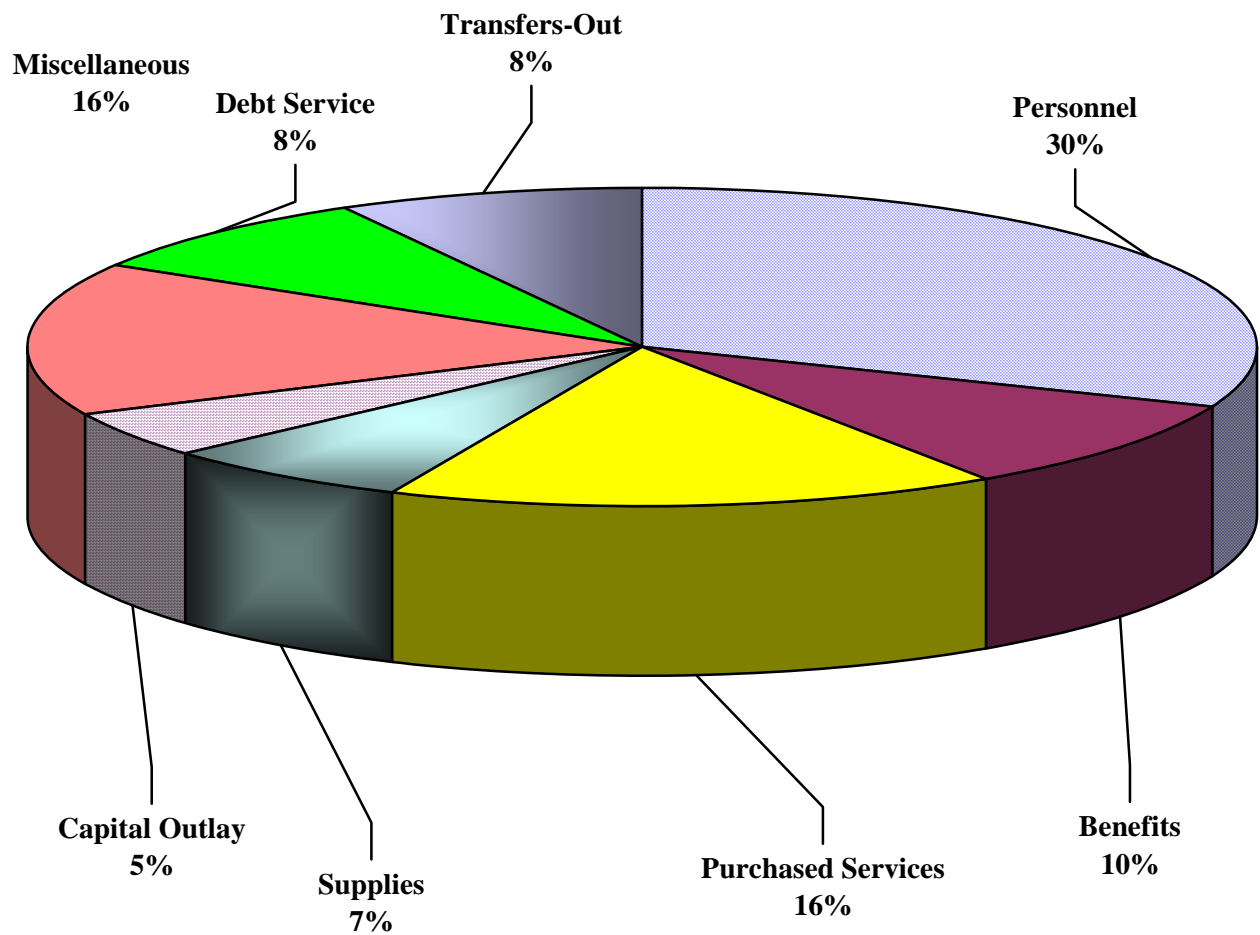




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CITY OF MISSION, TEXAS

SUMMARY OF MAJOR EXPENDITURES – ALL FUNDS \$78,783,197





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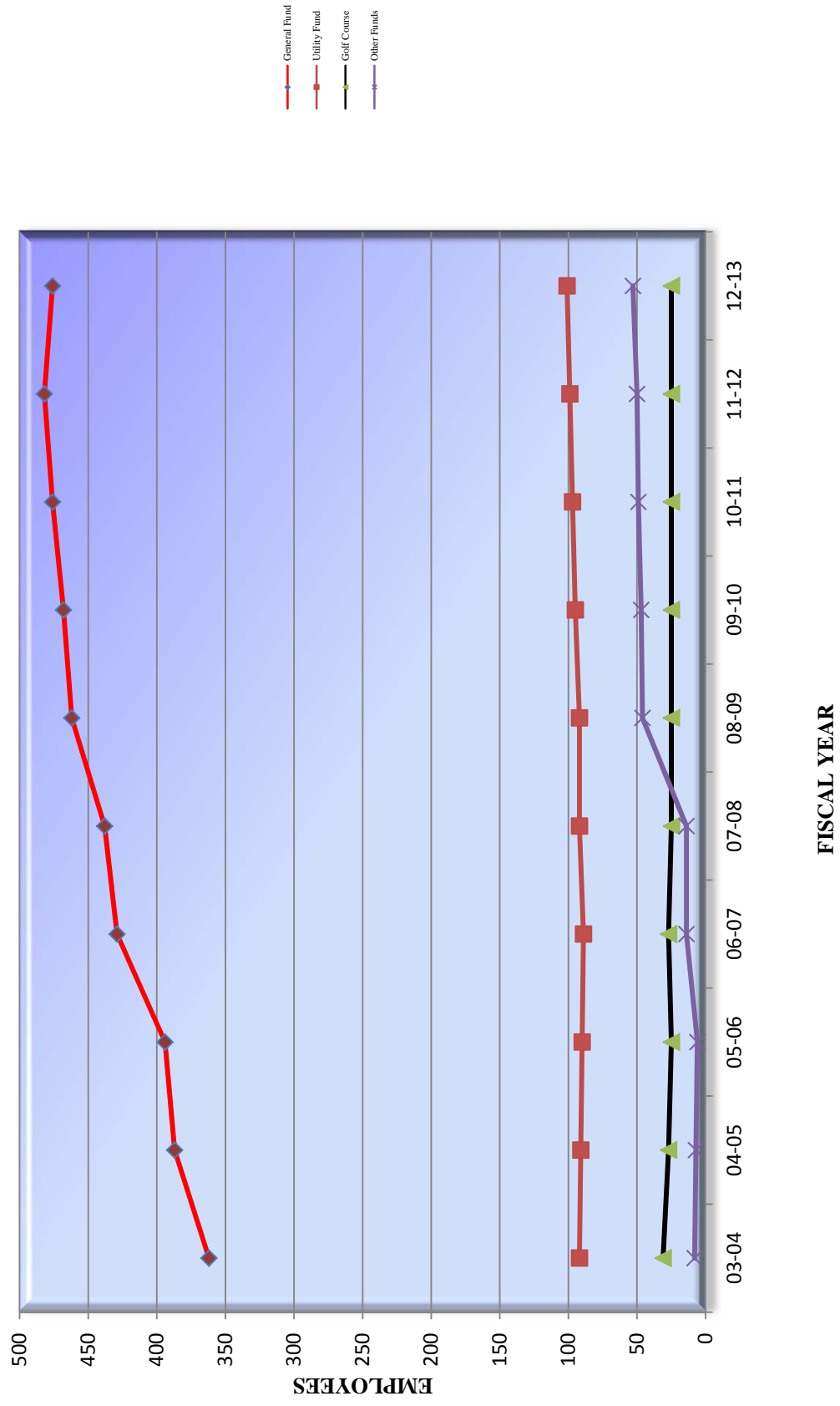
**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 10-11	Budget 11-12	Actual 11-12	Budget 12-13
<u>PERSONNEL POSITIONS BY DEPARTMENT</u>				
GENERAL FUND:				
General Government:				
Executive	7	7	7	5
Finance	9	9	9	9
Municipal Court	13	13	13	14
Planning	17	16	16	16
Facility Maintenance	15	15	15	15
Purchasing	3	3	3	3
City Secretary	7	7	7	7
Risk Management	2	2	2	2
Civil Service	1	1	1	1
Human Resources	4	4	4	4
Information Technology	4	4	4	4
Total General Government	<u>82</u>	<u>81</u>	<u>81</u>	<u>80</u>
Public Safety				
Police	192	201	201	199
Fire	69	69	69	69
Fire Prevention	6	6	6	6
Total Public Safety	<u>267</u>	<u>276</u>	<u>276</u>	<u>274</u>
Highways and Streets				
Streets	33	33	33	32
Total Highways and Streets	<u>33</u>	<u>33</u>	<u>33</u>	<u>32</u>
Health and Welfare				
Health	7	7	7	8
Total Health and Welfare	<u>7</u>	<u>7</u>	<u>7</u>	<u>8</u>
Culture and Recreation				
Museum	7	7	7	6
Parks and Recreation Admin.	4	4	4	4
Parks	37	38	38	38
Recreation	5	5	5	4
Library	35	34	34	31
Total Culture and Recreation	<u>88</u>	<u>88</u>	<u>88</u>	<u>83</u>
TOTAL GENERAL FUND	<u>477</u>	<u>485</u>	<u>485</u>	<u>477</u>
UTILITY FUND				
Administration	8	8	8	10
Water Distribution	37	37	37	37
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	12	12	12	13
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	8	9	9	9
Organizational	-	-	-	-
Meter Readers	10	10	10	10
Northside Water Treatment Plant	7	10	10	10
TOTAL UTILITY FUND	<u>95</u>	<u>99</u>	<u>99</u>	<u>102</u>
GOLF COURSE FUND				
Club House	9	9	9	9
Grounds	12	12	12	12
Restaurant	4	4	4	4
TOTAL GOLF COURSE FUND	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>

**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 10-11	Budget 11-12	Actual 11-12	Budget 12-13
COMMUNITY DEVELOPMENT BLK GRANT	<u>4</u>	<u>4</u>	<u>4</u>	<u>3</u>
AQUATICS FUND	<u>9</u>	<u>12</u>	<u>12</u>	<u>12</u>
JUVENILE CASE MANAGER FUND	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
BOYS & GIRLS CLUB FUND	<u>32</u>	<u>30</u>	<u>30</u>	<u>30</u>
ECONOMIC DEVELOPMENT CORPORATION FUN	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
SOLID WASTE FUND	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL CITY EMPLOYEES	<u>650</u>	<u>663</u>	<u>663</u>	<u>657</u>
<u>PERSONNEL POSITIONS BY CATEGORY</u>				
Full-time non-civil service	376	380	380	377
Civil service	207	213	213	213
Part-time	<u>67</u>	<u>70</u>	<u>70</u>	<u>67</u>
TOTAL CITY EMPLOYEES	<u>650</u>	<u>663</u>	<u>663</u>	<u>657</u>

CITY OF MISSION PERSONNEL POSITIONS





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GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2012-2013 FUND BALANCE**

	Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
BEGINNING					
UNASSIGNED FUND BALANCE	\$ 8,050,779	\$ 8,888,603	\$ 9,733,726	\$ 9,733,726	\$ 5,937,531
<u>RESOURCES</u>					
<u>Estimated Revenues:</u>					
Taxes	27,437,446	27,023,875	27,023,875	27,722,000	27,621,000
Licenses and Permits	643,827	627,000	627,000	616,427	609,000
Intergovernmental	1,382,662	1,166,665	1,182,805	1,362,892	1,172,653
Charges for Services	412,072	445,150	445,150	427,846	494,656
Fines and Forfeits	613,174	771,000	771,000	771,000	850,000
Interest	29,648	20,000	20,000	22,000	20,000
Miscellaneous Revenue	2,771,436	762,692	926,355	934,288	1,762,600
Total Revenues	<u>33,290,265</u>	<u>30,816,382</u>	<u>30,996,185</u>	<u>31,856,453</u>	<u>32,529,909</u>
Transfers-In	<u>2,374,931</u>	<u>2,150,000</u>	<u>2,150,000</u>	<u>2,150,000</u>	<u>3,601,339</u>
Total Estimated Rev and Transfers-In	<u>35,665,196</u>	<u>32,966,382</u>	<u>33,146,185</u>	<u>34,006,453</u>	<u>36,131,248</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 43,715,975</u>	<u>\$ 41,854,985</u>	<u>\$ 42,879,911</u>	<u>\$ 43,740,179</u>	<u>\$ 42,068,778</u>
<u>APPROPRIATIONS:</u>					
General Government	6,881,024	7,606,977	8,849,145	8,679,167	7,377,756
Public Safety	17,165,713	19,177,324	19,661,336	19,018,021	19,535,694
Highways and Streets	3,802,027	4,326,120	4,461,120	3,552,381	3,621,599
Health and Welfare	303,349	342,440	343,424	351,737	391,282
Culture and Recreation	3,725,266	4,139,157	4,277,260	4,032,249	4,025,106
Total Operations	<u>31,877,379</u>	<u>35,592,018</u>	<u>37,592,285</u>	<u>35,633,555</u>	<u>34,951,437</u>
Transfers-Out	<u>2,104,869</u>	<u>2,262,967</u>	<u>2,287,967</u>	<u>2,169,093</u>	<u>2,298,953</u>
TOTAL APPROPRIATIONS	<u>33,982,248</u>	<u>37,854,985</u>	<u>39,880,252</u>	<u>37,802,648</u>	<u>37,250,390</u>
UNASSIGNED FUND BALANCE	<u>\$ 9,733,727</u>	<u>\$ 4,000,000</u>	<u>\$ 2,999,659</u>	<u>\$ 5,937,531</u>	<u>\$ 4,818,388</u>

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
SOURCE OF INCOME						
<u>TAXES</u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 13,791,665	\$ 13,300,000	\$ 13,300,000	\$ 13,500,000	\$ 13,547,000
Delinquent	01-300-31200	554,485	650,000	650,000	575,000	555,000
Penalty and Interest	01-300-31300	381,751	400,000	400,000	375,000	390,000
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	6,822,990	6,875,250	6,875,250	7,200,000	7,100,000
Sales Tax Abatement	01-300-31410	3,411,495	3,437,625	3,437,625	3,600,000	3,550,000
Franchise Business Tax	01-300-31500	2,184,833	2,050,000	2,050,000	2,185,000	2,185,000
Telecommunication Assess Fee	01-300-31520	212,161	229,000	229,000	212,000	212,000
Mixed Drink Tax	01-300-31700	78,066	82,000	82,000	75,000	82,000
TOTAL TAXES		27,437,446	27,023,875	27,023,875	27,722,000	27,621,000
<u>LICENSES AND PERMITS</u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	49,497	52,000	52,000	52,000	52,000
Health Permit	01-300-32025	26,620	27,000	27,000	27,000	27,000
Moving & Building Permits	01-300-32100	310,501	300,000	300,000	280,000	280,000
Electrical Permits	01-300-32200	98,163	93,000	93,000	93,000	93,000
Mechanical Permits	01-300-32250	46,789	45,000	45,000	45,000	45,000
Plumbing Permits	01-300-32300	80,375	80,000	80,000	80,000	80,000
Misc. Lic. & Permits	01-300-32400	24,601	22,000	22,000	30,447	24,000
Alarm Permits	01-300-34750	7,281	8,000	8,000	8,980	8,000
TOTAL LICENSES AND PERMITS		643,827	627,000	627,000	616,427	609,000
<u>INTERGOVERNMENTAL REVENUES</u>						
G.R.E.A.T. Program	01-300-33080	179,477	185,000	185,000	185,000	185,000
MCISD & SISD-Dare Prog.	01-300-33090	654,829	650,000	650,000	655,000	655,000
Reimb. - TXDOT/ROW	01-300-33146	6,160	-	-	130,843	-
Rural Fire Protection	01-300-33250	53,050	55,000	55,000	55,000	55,000
County Restitution Reimb.	01-300-33260	383	250	250	3,518	2,653
Management Fee -MRA	01-300-33281	177,038	200,000	200,000	200,000	200,000
FEMA Reimbursement	01-300-33500	102,043	-	-	12,330	-
LEOSE-Peace Officer	01-300-33580	8,681	8,625	8,625	-	-
St. Hwy. Traffic Signal Maint.	01-300-33600	111,155	-	-	-	-
FBI Overtime Reimb.	01-300-33632	12,954	15,000	15,000	24,000	15,000
Task Force Program	01-300-33640	41,697	20,000	20,000	33,147	30,000
Peace Officers-All Fire Pre.	01-300-33660	791	790	790	-	-
DEA Overtime Task Force	01-300-33680	34,404	32,000	32,000	47,914	30,000
Library-Hidalgo County	01-300-35340	-	-	16,140	16,140	-
TOTAL INTERGOVERNMENTA REVENUES		1,382,662	1,166,665	1,182,805	1,362,892	1,172,653

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
<u>CHARGES FOR SERVICES</u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	29,114	34,000	34,000	34,000	34,000
Inspection Fee	01-300-32320	19,311	22,000	22,000	28,000	30,000
Construction Material Testing Fee	01-300-32330	42,501	19,000	19,000	4,000	4,000
Lease-Serv Center Complex	01-300-34300	6,002	6,000	6,000	6,000	6,000
Rent City Buildings	01-300-34350	6,008	5,000	5,000	5,000	5,000
Cemetery Charges	01-300-34500	21,340	20,000	20,000	50,000	40,000
Zoning & Subd. Fees	01-300-34600	32,047	27,444	27,444	27,444	30,000
Plans & Specifications	01-300-34610	-	320	320	320	320
5% Credit Card Fee	01-300-34801	3,320	4,033	4,033	5,000	5,000
Restitution Fee-Local	01-300-35016	7,174	-	-	-	-
Judicial Fee	01-300-35017	2,978	4,026	4,026	4,026	4,026
<i>Public Safety:</i>						
Fire Inspection Fees	01-300-33252	30,172	22,500	22,500	24,000	26,000
Police Dept. Service Charge	01-300-34700	7,864	8,385	8,385	8,385	8,385
Fire Dept. Training Fees	01-300-34705	-	-	-	1,672	-
Arrest Fees - MPD	01-300-34725	26,768	35,000	35,000	35,000	35,000
Child Safety Fees	01-300-35010	14,638	14,000	14,000	14,000	14,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	5,544	45,000	45,000	10,000	10,000
Lot Cleaning-Admin. Fee	01-300-34155	(6,693)	30,000	30,000	10,000	10,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	1,106	1,100	1,100	1,100	1,100
Vital Statistics	01-300-34550	125,521	110,000	110,000	110,000	110,000
Burial Transit Permit	01-300-34580	1,113	1,320	1,320	1,320	1,320
Animal Control and Shelter fee	01-300-34585	300	500	500	500	500
Food Manager/Handler ID Fee	01-300-34650	8,090	6,560	6,560	19,000	18,000
<i>Recreation:</i>						
Basketball Fees and Charges	01-300-34491	-	-	-	-	30,000
Softball Fees and Charges	01-300-34492	-	-	-	-	25,000
Football Fees and Charges	01-300-34493	-	-	-	-	17,000
Kickball Fees and Charges	01-300-34494	-	-	-	-	1,000
Volleyball Fees and Charges	01-300-34495	-	-	-	-	-
Park Facility Rentals	01-300-34496	-	-	-	-	-
Other Recreational Fees and Charges	01-300-34499	-	-	-	-	-
Library Copies	01-300-35310	27,664	28,787	28,787	28,787	28,787
Library Reservations Fee	01-300-35311	75	20	20	137	63
Library Rentals	01-300-35312	115	155	155	155	155
TOTAL CHARGES FOR SERVICES		412,072	445,150	445,150	427,846	494,656
<u>FINES AND FORFEITS</u>						
Warrant Execution Fee	01-300-34800	92,975	115,000	115,000	115,000	130,000
Corporation Court Fines	01-300-35000	503,150	640,000	640,000	640,000	700,000
Library Fines	01-300-35300	17,049	16,000	16,000	16,000	20,000
TOTAL FINES AND FORFEITS		613,174	771,000	771,000	771,000	850,000

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

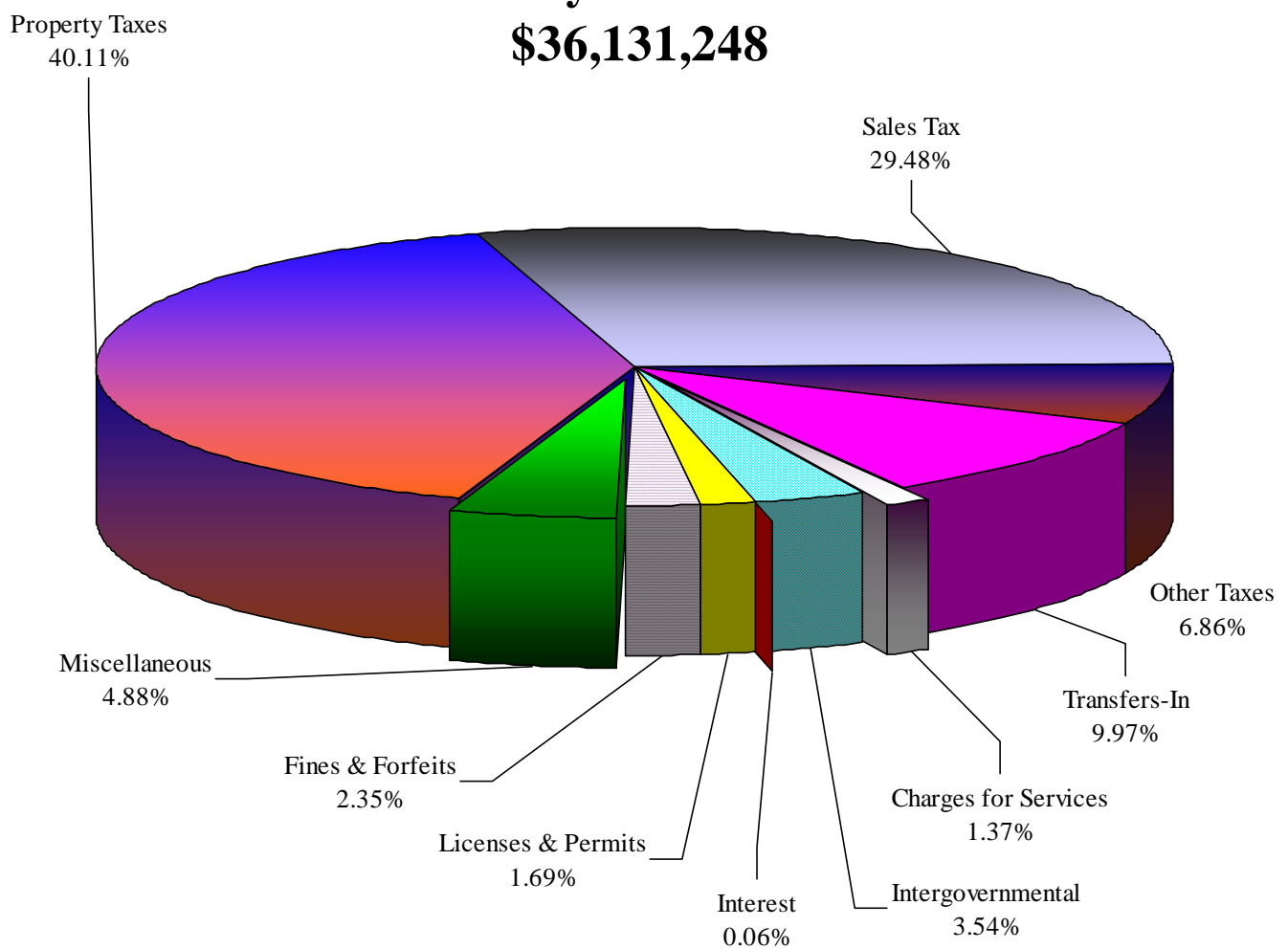
		Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
<u>INTEREST</u>						
Interest on Investments	01-300-36050	13,729	15,000	15,000	15,000	15,000
Interest on Demand Dep.	01-300-36100	15,919	5,000	5,000	7,000	5,000
TOTAL INTEREST		29,648	20,000	20,000	22,000	20,000
<u>MISCELLANEOUS REVENUES</u>						
Universal Service Rebate	01-300-33140	29,338	-	28,663	28,663	-
Reimbursement-MEDA	01-300-33160	500,000	-	-	-	1,000,000
Texas Citrus Fiesta	01-300-33215	43,622	45,500	45,500	45,500	45,500
Library Donation/Memorial	01-300-35320	151	200	200	1,648	200
Coke Machine & Misc.	01-300-36000	3,874	3,500	3,500	3,500	3,500
Other Misc. Income	01-300-36150	25,528	125,000	125,000	85,000	35,000
Misc. Insurance-Settlements	01-300-36160	44,829	30,000	30,000	34,037	30,000
Street Sign Reimbursement	01-300-36300	1,400	525	525	3,950	1,000
Subdividers Reimb.-Streets	01-300-36330	14,204	10,000	10,000	16,424	10,000
Oil Lease	01-300-36500	5,719	2,400	2,400	2,400	2,400
Sale of City Equipment	01-300-39000	-	37,567	37,567	55,484	-
Sale of Cemetery Lots	01-300-39010	5,200	8,000	8,000	-	-
Reimbursement-TIRZ	01-300-33282	1,218,304	-	-	22,682	-
Reimbursement-MEDC Employees	01-300-39021	129,267	-	-	-	-
Economic Development	01-300-39020	750,000	500,000	635,000	635,000	635,000
TOTAL MISCELLANEOUS REVENUES		2,771,436	762,692	926,355	934,288	1,762,600
TOTAL REVENUES		33,290,265	30,816,382	30,996,185	31,856,453	32,529,909
<u>TRANSFERS IN:</u>						
Utility Fund	01-300-39900	2,000,000	2,000,000	2,000,000	2,000,000	3,400,000
Solid Waste	01-300-39905	200,000	-	-	-	-
Technology Fund	01-300-39914	24,931	-	-	-	-
Municipal Court Building Security Fd	01-300-39925	-	-	-	-	51,339
Drainage Assess Fund	01-300-39916	150,000	150,000	150,000	150,000	150,000
TOTAL TRANSFERS IN		2,374,931	2,150,000	2,150,000	2,150,000	3,601,339
TOTAL ESTIMATED REV. & TRANSFERS		\$ 35,665,196	\$ 32,966,382	\$ 33,146,185	\$ 34,006,453	\$ 36,131,248



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City of Mission

General Fund Estimated Revenues by Source \$36,131,248





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**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

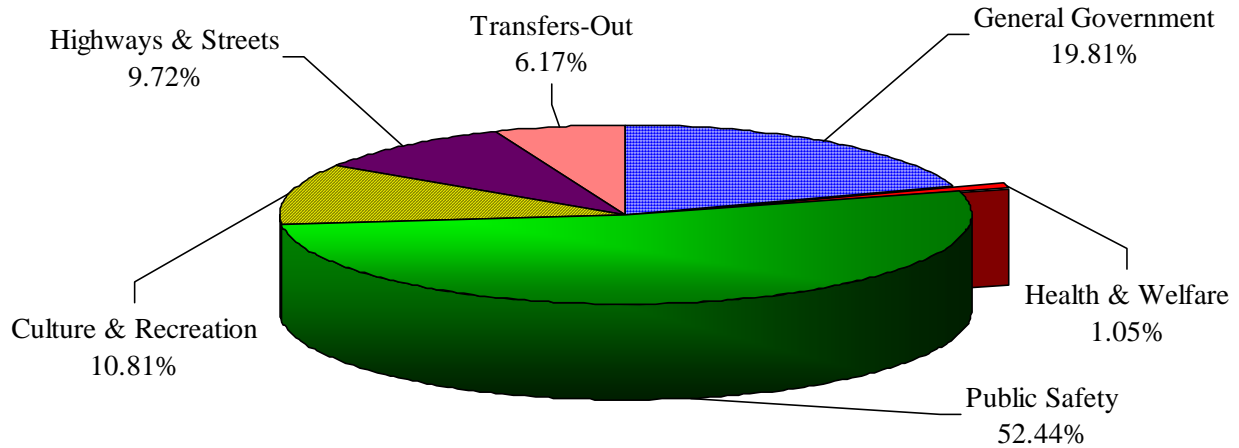
		Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
<u>APPROPRIATIONS:</u>						
<u>GENERAL GOVERNMENT</u>						
Legislative	01-410	\$ 26,766	\$ 27,824	\$ 27,824	\$ 26,271	\$ 19,280
Executive	01-411	634,551	641,972	653,002	647,178	469,396
Finance	01-412	517,824	547,178	547,178	534,350	532,755
Municipal Court	01-413	560,548	611,726	611,726	592,160	649,164
Planning	01-414	738,889	817,644	817,644	796,642	770,048
Facilities Maintenance	01-415	662,697	733,900	733,900	684,188	689,321
Fleet Maintenance	01-416	761,585	802,458	802,458	802,458	840,000
Organizational Expense	01-417	1,448,275	1,764,443	2,995,581	2,988,906	1,804,302
Purchasing	01-418	156,806	185,511	185,511	184,687	174,765
City Secretary	01-419	270,243	319,732	319,732	324,694	308,149
Risk Management	01-422	311,384	377,523	377,523	393,132	419,833
Elections	01-423	-	43,700	43,700	22,824	-
Civil Service	01-424	179,935	186,358	186,358	156,712	170,229
Human Resources	01-425	229,416	262,493	262,493	253,482	251,572
Information Technology	01-426	252,838	284,515	284,515	271,483	278,942
Economic Development	01-472	129,267	-	-	-	-
Total General Government		6,881,024	7,606,977	8,849,145	8,679,167	7,377,756
<u>PUBLIC SAFETY</u>						
Police	01-430	11,774,323	13,277,122	13,761,134	13,204,698	13,659,218
Fire	01-431	4,928,207	5,354,154	5,354,154	5,268,816	5,365,452
Fire Prevention	01-432	463,183	546,048	546,048	544,507	511,024
Total Public Safety		17,165,713	19,177,324	19,661,336	19,018,021	19,535,694
<u>HIGHWAYS AND STREETS</u>						
Streets	01-440	3,802,027	4,326,120	4,461,120	3,552,381	3,621,599
Total Highways and Streets		3,802,027	4,326,120	4,461,120	3,552,381	3,621,599
<u>HEALTH AND WELFARE</u>						
Health	01-443	303,349	342,440	343,424	351,737	391,282
Total Health and Welfare		303,349	342,440	343,424	351,737	391,282
<u>CULTURE AND RECREATION</u>						
Museum	01-451	208,552	252,441	252,441	248,312	238,014
Parks & Recreation Admn.	01-460	279,792	291,448	291,448	281,215	283,623
Parks	01-461	1,705,821	1,940,448	2,033,748	1,915,773	1,885,771
Recreation	01-463	288,425	289,992	289,992	264,231	378,986
Library	01-464	1,242,676	1,364,828	1,409,631	1,322,718	1,238,712
Total Culture and Recreation		3,725,266	4,139,157	4,277,260	4,032,249	4,025,106

**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY BY DEPARTMENT**

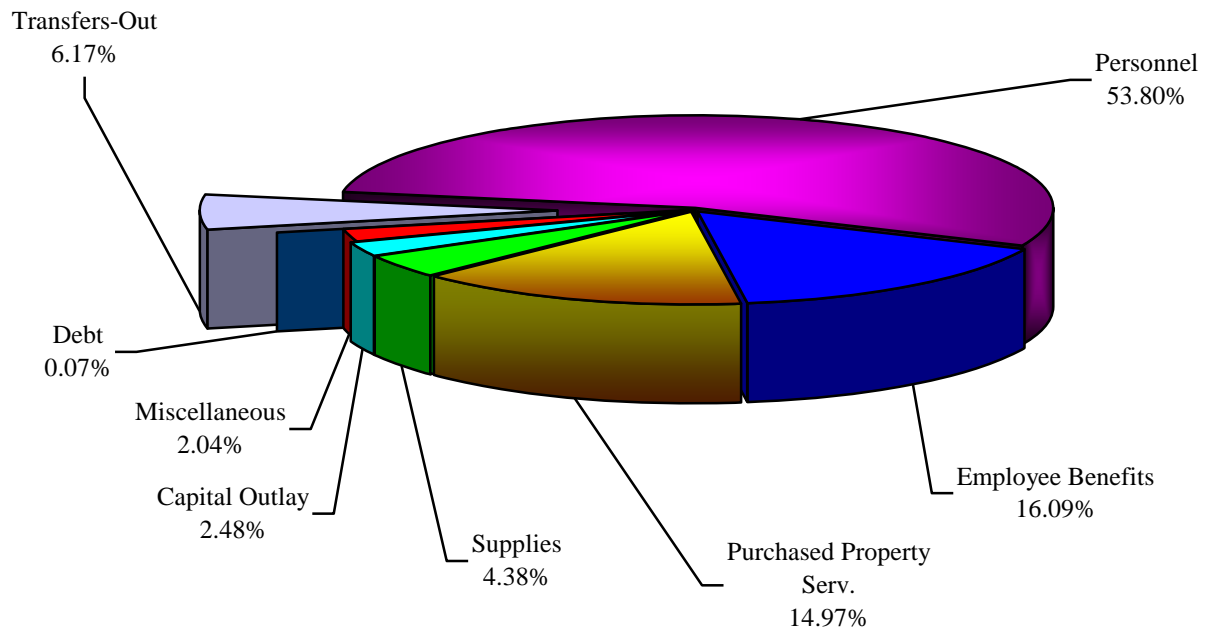
			Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
TOTAL OPERATIONS			<u>31,877,379</u>	<u>35,592,018</u>	<u>37,592,285</u>	<u>35,633,555</u>	<u>34,951,437</u>
<u>TRANSFERS-OUT</u>							
CDBG Fund	01-499-56904	-	45,000	45,000	45,000	40,486	
Capital Projects Fund	01-499-56909	100,000	-	-	-	-	
Aquatics Fund	01-499-56910	120,990	254,967	254,967	136,093	248,467	
Recreation Fund	01-499-56912	-	53,000	53,000	53,000	-	
Designated Fund	01-499-56915	-	-	25,000	25,000	-	
Future Asset Replacement Fund	01-499-56929	80,000	80,000	80,000	80,000	80,000	
Boy's and Girls Club Fund	01-499-56932	330,000	330,000	330,000	330,000	330,000	
TIRZ Fund	01-499-56981	1,473,880	1,500,000	1,500,000	1,500,000	1,600,000	
Total Transfers Out			<u>2,104,869</u>	<u>2,262,967</u>	<u>2,287,967</u>	<u>2,169,093</u>	<u>2,298,953</u>
TOTAL GENERAL FUND APPROPRIATIONS			<u>\$ 33,982,248</u>	<u>\$ 37,854,985</u>	<u>\$ 39,880,252</u>	<u>\$ 37,802,648</u>	<u>\$ 37,250,390</u>
<u>BY CATEGORY</u>							
Personnel		18,167,287	19,720,685	20,126,806	19,556,606	20,037,307	
Employee Benefits		5,339,868	6,233,380	6,325,601	6,174,509	5,993,589	
Professional and Tech. Services		1,861,600	2,079,069	2,046,378	1,963,749	2,069,210	
Purchased Property Services		2,528,601	2,657,328	2,655,123	2,530,040	2,562,565	
Other Purchased Services		722,567	913,591	932,842	864,594	945,390	
Supplies		1,506,514	1,637,629	1,641,751	1,590,638	1,636,232	
Capital Outlay		1,240,735	1,558,683	1,999,358	1,155,316	922,500	
Miscellaneous		433,966	744,743	1,817,516	1,748,693	759,712	
Debt Services		76,240	46,910	46,910	49,410	24,932	
TOTAL OPERATING APPROPRIATIONS			<u>\$ 31,877,379</u>	<u>\$ 35,592,018</u>	<u>\$ 37,592,285</u>	<u>\$ 35,633,555</u>	<u>\$ 34,951,437</u>

City of Mission

General Fund Appropriations by Function \$37,250,390



General Fund Operating Appropriations by Category \$37,250,390





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**CITY OF MISSION, TEXAS
GENERAL GOVERNMENT
SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
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BY DEPARTMENT

Legislative	\$ 26,766	\$ 27,824	\$ 27,824	\$ 26,271	\$ 19,280
Executive	634,551	641,972	653,002	647,178	469,396
Finance	517,824	547,178	547,178	534,350	532,755
Municipal Court	560,548	611,726	611,726	592,160	649,164
Planning	738,889	817,644	817,644	796,642	770,048
Facilities Maintenance	662,697	733,900	733,900	684,188	689,321
Fleet Maintenance	761,585	802,458	802,458	802,458	840,000
Organizational Expense	1,448,275	1,764,443	2,995,581	2,988,906	1,804,302
Purchasing	156,806	185,511	185,511	184,687	174,765
City Secretary	270,243	319,732	319,732	324,694	308,149
Risk Management	311,384	377,523	377,523	393,132	419,833
Elections	-	43,700	43,700	22,824	-
Civil Service	179,935	186,358	186,358	156,712	170,229
Human Resources	229,416	262,493	262,493	253,482	251,572
Information Technology	252,838	284,515	284,515	271,483	278,942
Economic Development	129,267	-	-	-	-
TOTAL	\$ 6,881,024	\$ 7,606,977	\$ 8,849,145	\$ 8,679,167	\$ 7,377,756

BY EXPENSE GROUP

Personnel	\$ 2,951,083	\$ 3,012,842	\$ 3,022,342	\$ 2,993,769	\$ 2,925,138
Employee Benefits	921,543	1,002,020	1,003,550	986,432	913,819
Professional and Tech. Services	1,712,345	1,855,258	1,855,258	1,848,849	1,844,210
Purchased Property Services	262,842	335,888	337,383	307,019	295,365
Other Purchased Services	354,984	458,146	472,256	449,761	505,030
Supplies	218,727	248,779	248,351	235,110	242,582
Capital Outlay	66,007	42,000	243,875	225,670	-
Miscellaneous	317,253	605,134	1,619,220	1,583,147	626,680
Debt Services	76,240	46,910	46,910	49,410	24,932
TOTAL APPROPRIATIONS	\$ 6,881,024	\$ 7,606,977	\$ 8,849,145	\$ 8,679,167	\$ 7,377,756

CITY OF MISSION, TEXAS

DEPARTMENT: LEGISLATIVE	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas, as outlined in the City's Charter Home Rule. The City has one Mayor and four Council Members.

GOALS:

1. Continue lowering property tax rate and maintain needs of the residents of the City.
2. Continue with Economic Development.
3. Authorize various projects to improve quality of life to citizens.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|--|
| 1. Lowered property tax rate from \$0.5388 to \$0.5288 | |
|--|--|

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	10-11	11-12	11-12	12-13
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	26,766	27,824	26,271	19,280
Operations Subtotal	26,766	27,824	26,271	19,280
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 26,766	\$ 27,824	\$ 26,271	\$ 19,280
PERSONNEL				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13

CITY OF MISSION, TEXAS				
DEPARTMENT: EXECUTIVE		FUND: GENERAL		
PURPOSE: This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.				
GOALS: 1. Improve customer service. 2. Reduce expenditures. 3. Promote employee wellness.				
BUDGET				
EXPENDITURES	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
Personnel Services				
Salaries and Wages	\$ 456,270	\$ 473,156	\$ 473,156	\$ 341,272
Employee Benefits	162,745	157,671	156,432	109,849
Purchased Services	12,838	16,375	14,190	14,375
Supplies	1,455	2,750	1,900	2,500
Other Services and Charges	1,242	3,050	1,500	1,400
Operations Subtotal	634,551	653,002	647,178	469,396
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 634,551	\$ 653,002	\$ 647,178	\$ 469,396
PERSONNEL				
Exempt	4	4	4	2
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	5
PERFORMANCE INDICATORS	Actual 10-11		Estimate 11-12	Budget 12-13

CITY OF MISSION, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PURPOSE:

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

GOALS:

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Continue working with Departments to expedite the processing of invoices.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue applying for available grants.
6. Continue the paperless conversion.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Crossed trained employees.
2. Accepted into the Texas Comptroller Leadership Circle program by establishing fiscal transparency through city website.
3. Implemented mandatory direct deposit for all new employees.
4. Implemented electronic distribution of annual reports (CAFR & Budget).

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 388,347	\$ 399,685	\$ 399,685	\$ 399,685
Employee Benefits	108,571	121,012	116,598	113,595
Purchased Services	8,307	18,081	11,319	12,025
Supplies	5,139	7,100	5,848	6,400
Other Services and Charges	774	1,300	900	1,050
Operations Subtotal	511,137	547,178	534,350	532,755
Capital Outlay	6,687	-	-	-
DEPARTMENTAL TOTAL	\$ 517,824	\$ 547,178	\$ 534,350	\$ 532,755
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of Journal Entries Posted	1,355		1,300	1,200
Number of Vendor Checks Processed	9,307		9,000	9,300
Number of Payroll Checks Processed	4,652		3,478	3,000
Number of Direct Deposits	11,397		12,440	13,000
Number of Assets Capitalized	650		450	450
Number of Accounts Receivable invoices	439		600	600
Grants applied for	25		28	20
Grants received	19		17	15
Funds maintained	38		36	36

CITY OF MISSION, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PURPOSE:

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

GOALS:

1. Hold a successful Amnesty Program.
2. Increase revenues.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Commercial vehicle citations are being issued by certified officers.
2. Irra Charter School filing truancy cases (failure to attend) with our court.
3. Hired a juvenile case manager.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 402,608	\$ 427,722	\$ 421,582	\$ 473,660
Employee Benefits	129,057	140,104	139,253	144,554
Purchased Services	11,506	18,900	11,925	13,400
Supplies	5,660	6,250	6,000	5,800
Other Services and Charges	11,718	18,750	13,400	11,750
Operations Subtotal	560,548	611,726	592,160	649,164
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 560,548	\$ 611,726	\$ 592,160	\$ 649,164
PERSONNEL				
Exempt	5	5	5	5
Non-Exempt	7	7	7	8
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	14
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Total Violations Filed	14,972		12,052	16,000
Warrants cleared	11,385		12,750	13,000
Truancy cases heard	846		550	700
Amnesty month revenue	\$ 162,887		\$ -	\$ 175,000

CITY OF MISSION, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

PURPOSE:

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

GOALS:

1. Continue the GIS program; is effective to plan and discuss developments.
2. Continue substandard housing abatement and removing illegal dumping sites.
3. Continue Annexation of properties via Council's direction.
4. Update 4 components of Standards Manuals plus exhibits.
5. Update Standards Manual.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Future Land Use updated.
2. Graphics Staff continues GIS in the city (GASB, etc.)
3. Various Zoning code changes presented to City Council for approval.
4. Numerous annexations.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 524,189	\$ 549,147	\$ 538,530	\$ 537,036
Employee Benefits	153,736	178,994	173,947	165,072
Purchased Services	22,786	29,678	25,806	30,890
Supplies	19,403	22,690	21,900	21,800
Other Services and Charges	12,832	15,135	14,721	15,250
Operations Subtotal	732,947	795,644	774,904	770,048
Capital Outlay	5,942	22,000	21,738	-
DEPARTMENTAL TOTAL	\$ 738,889	\$ 817,644	\$ 796,642	\$ 770,048
PERSONNEL				
Exempt	4	3	3	3
Non-Exempt	13	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	17	16	16	16
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Business Licenses	328		288	302
Code Enforcement Cases	2,014		2,029	2,130
Conditional User Permits	103		110	116
Garage Sales	4,403		3,373	3,542
Health Cards	1,447		981	1,030
Number of inspections	5,019		4,507	4,732
Permits issued	5,054		4,355	4,573
Plats processed/Single-Lot Variances	26		11	16
Rezoning	23		16	17
Zoning Board of Adjustment Variances	19		22	24

CITY OF MISSION, TEXAS

DEPARTMENT: FACILITY MAINTENANCE

FUND: GENERAL

PURPOSE:

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 34 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

GOALS:

1. Installation of new roof at Parks & Recreation Facility.
2. Installation of new roof at Musuem Facility.
3. Major repair of windows at Speer Memorial Library.
4. Continue to provide the most cost effective solution to maintenance for all city facilities.
5. Install 2 new air condition units at City Hall.
6. Install 4 new air condition units at Police Department.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Fire Station #2 roof repairs.
2. Central Fire Station roof repairs
3. Installation of electrical lines in beautification are by Foy's Supermarket.
4. Renovated gazebo at La Plazita Park.
5. Installation of 2 air condition units at Head Start Facility.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 310,277	\$ 346,325	\$ 328,836	\$ 341,941
Employee Benefits	108,676	134,519	131,202	126,230
Purchased Services	52,479	70,000	68,500	59,000
Supplies	145,235	160,400	155,650	156,150
Other Services and Charges	-	2,656	-	6,000
Operations Subtotal	616,667	713,900	684,188	689,321
Capital Outlay	46,031	20,000	-	-
DEPARTMENTAL TOTAL	\$ 662,697	\$ 733,900	\$ 684,188	\$ 689,321
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	3	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	15	15	15	15
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Facilities maintained (includes park concessions and restrooms)	52		52	52

CITY OF MISSION, TEXAS

DEPARTMENT: FLEET MAINTENANCE

FUND: GENERAL

PURPOSE:

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

GOALS:

1. Continue preventative program for special equipment for Streets, Water, and Sewer Departments with new contract.
2. Continue good working relationship with all department heads & Fleet Management Contractor.
3. Ensure that all special equipment be on a strict preventative maintenance program.
4. Educate all our special and heavy equipment operators about daily maintenance.
5. Limit preventable expenses.
6. Continue good working relationship with First Vehicle Service and local manager.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Maintained over 310 vehicles. 2. Maintained strict preventative maintenance schedule. 3. Ensured safe and good quality repairs to our fleet. 4. Ensured good turnover time on all vehicles and equipment. 5. Maintained good working relationship with provider. | <ol style="list-style-type: none"> 6. Started preventative program for special equipment. 7. Ensured that provider's employees all have proper training and certifications as required by contract. |
|---|---|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	719,314	762,458	762,458	800,000
Supplies	-	-	-	-
Other Services and Charges	42,270	40,000	40,000	40,000
Operations Subtotal	761,585	802,458	802,458	840,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 761,585	\$ 802,458	\$ 802,458	\$ 840,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Size of Fleet	305		312	400
Number of Accidents	8		12	10
Number of Certified Mechanics	4		3	7
Meetings with department heads	80		52	52

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,119,791	1,206,780	1,220,904	1,225,420
Supplies	8,424	8,750	7,080	8,750
Other Services and Charges	243,820	1,531,266	1,507,580	545,200
Operations Subtotal	1,372,035	2,746,796	2,735,564	1,779,370
Capital Outlay	-	201,875	203,932	-
Debt Service	76,240	46,910	49,410	24,932
DEPARTMENTAL TOTAL	\$ 1,448,275	\$ 2,995,581	\$ 2,988,906	\$ 1,804,302
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING

FUND: GENERAL

PURPOSE:

This department provides centralized purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

GOALS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Transition auctions from live to online to increase revenue from surplus items. 2. Continue to produce clear and solid solicitations in accordance with city, state and federal codes & regulations. 3. Maintain a historical database to insure high quality, low price, best value, prompt delivery and uninterrupted flow. 4. Establish more user friendly vendor database. 5. Investigate and analyze purchasing factors to reduce potential risks associated with vendors and/or contractors | <ol style="list-style-type: none"> 6. Establish city as a leader in the procurement industry through increased participation in public procurement. 7. Acquire proper training for current staff. 8. Reduce the number of "After the Facts" through commodity assessment to implement consolidation of independent outstanding agreements and contract management. 9. Obtain procurement/purchasing certifications. 10. Update purchasing manual to be current with policies and regulations. |
|--|--|

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Decreased the number of contractual defaults. 2. Increased cost savings through proper contract management and competitive bidding. 3. Restructured and standardized new General Terms & Conditions and Specifications. | <ol style="list-style-type: none"> 4. Established an open channel of communication with departments and awarded vendors. 5. Increased competition through proper due diligence. 6. Implemented Indefinite Delivery/Indefinite Quantity (IDIQ) contracts to secure fair and reasonable pricing. |
|--|---|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 109,375	\$ 126,986	\$ 126,986	\$ 120,683
Employee Benefits	30,137	37,575	37,201	34,132
Purchased Services	15,405	18,250	17,953	17,450
Supplies	1,042	1,750	1,747	1,600
Other Services and Charges	847	950	800	900
Operations Subtotal	156,806	185,511	184,687	174,765
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 156,806	\$ 185,511	\$ 184,687	\$ 174,765
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of purchase orders issued	2,940		2,308	2,100
Number of bid numbers assigned	375		300	275
Number of projects bid	65		46	35
Number of pre-bid conferences	65		46	35
Number of contracts managed	37		38	33

CITY OF MISSION, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PURPOSE:

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill, San Jose, Catholic Cemeteries.

GOALS:

1. Continue selling remaining 1,235 lot spaces at Catholic Cemetery.
2. Continue with the scanning of birth and death records.
3. Update Code of Ordinance Manual.
4. Strive to receive the Five Star Award.
5. Continue with the implementation of TER Death as requested by State of Texas.
6. Continue scanning all documents into Laserfiche System.
7. Continue to provide assistance and excellent customer service.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Computerized database of all old birth and death records in nearing completion.
2. Code of Ordinance Manual updated to include all ordinances thru June 2012.
3. Staff received training on Open Records procedures for certification.
4. Vital Statistics Staff attended Acknowledgement of Paternity Training and Certification.
5. 100% implementation of TER Death as requested by State of Texas.
6. Catholic Cemetery records have been transferred into a computerized database in city template for easy location of lots.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 188,930	\$ 203,457	\$ 209,430	\$ 210,673
Employee Benefits	58,355	71,565	71,830	67,766
Purchased Services	20,724	41,050	40,703	26,750
Supplies	952	1,200	1,000	1,000
Other Services and Charges	1,282	2,460	1,731	1,960
Operations Subtotal	270,243	319,732	324,694	308,149
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 270,243	\$ 319,732	\$ 324,694	\$ 308,149
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of Birth Records issued	5,518		3,297	6,000
Number of Death Records issued	1,871		473	2,000
Number of agenda packets prepared	36		16	30
Birth Records Registered	2,354		1,314	2,500
Death Records Registered	458		270	450
Cemetery Spaces Sold	15		36	100

CITY OF MISSION, TEXAS

DEPARTMENT: RISK MANAGEMENT

FUND: GENERAL

PURPOSE:

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

GOALS:

1. Conduct random drug testing for all safety sensitive positions.
2. Re-establish monthly safety meetings for all departments.
3. Create Workers' Compensation "kits" for each department.
4. Create risk management procedures manual.
5. Look at implementing a new safety supply distribution system.
6. Look into comprehensive vehicle identification number system.
7. Revise all Risk Management forms to be more user friendly.

ACCOMPLISHMENTS FOR THE CURRENT YEAR:

1. Performed Driver License audit for all Safety Sensitive employees, and those with car allowances.
2. Performed audit of all city properties.
3. Maintained inventory of safety supplies.
4. Monitored and collected Workers Comp checks for Civil Service employees.
5. Set up online training courses for city employees.
6. Decline in Workers Comp claims.
7. Hosted a very successful TML Training that encouraged future training possibilities for the city.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 76,301	\$ 80,916	\$ 80,916	\$ 80,916
Employee Benefits	25,391	29,332	29,140	27,722
Purchased Services	202,413	252,875	270,976	298,095
Supplies	6,956	14,000	11,800	12,750
Other Services and Charges	324	400	300	350
Operations Subtotal	311,384	377,523	393,132	419,833
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 311,384	\$ 377,523	\$ 393,132	\$ 419,833
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Safety meetings	2		4	12
Training sessions/seminars	2		12	18
Fire buildings inspections	3		3	6
Workers' Compensation claims submitted	112		94	85
General Liability Claims submitted	55		55	52

CITY OF MISSION, TEXAS

DEPARTMENT: ELECTIONS

FUND: GENERAL

PURPOSE:

The Elections Department accounts for all expenditures incurred during election years. Elections are held every numbered years. Expenditures include advertisements, ballots, and wages for election clerks. The next election will be held on May 2014.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Supplies	-	-	-	-
Other Services and Charges	-	43,700	22,824	-
Operations Subtotal	-	43,700	22,824	-
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ 43,700	\$ 22,824	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Number of Elections	-		1	-

CITY OF MISSION, TEXAS

DEPARTMENT: CIVIL SERVICE

FUND: GENERAL**PURPOSE:**

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

GOALS:

1. Fill all entry level positions.
2. Have all eligibility lists ready and prepared for both Chiefs.
3. Resolve all/any pending issues.
4. Have all available resources for promotional exams.
5. Keep Administration, Commission, City Council and all interested parties educated on Civil Service.

ACCOMPLISHMENTS:

1. Conducted 3 promotional exams.
2. Conducted 2 entry level exams with over 200 processed applicants.
3. Attended all available trainings to keep in compliance.
4. Worked closely with both chiefs to make sure all civil service issues were handled accordingly.
5. Made sure that the commission met accordingly and in compliance.
6. Updated local rules as required by administration.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	10-11	11-12	11-12	12-13
Personnel Services				
Salaries and Wages	\$ 79,739	\$ 81,817	\$ 81,817	\$ 81,817
Employee Benefits	23,371	24,341	24,136	23,212
Purchased Services	56,080	65,200	35,759	45,200
Supplies	20,745	15,000	15,000	20,000
Other Services and Charges	-	-	-	-
Operations Subtotal	179,935	186,358	156,712	170,229
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 179,935	\$ 186,358	\$ 156,712	\$ 170,229
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of entry level examinations	2		2	2
Number of promotional exams	2		3	-
Promotional exam appeals	-		-	-
Third party hearings	1		1	-

CITY OF MISSION, TEXAS

DEPARTMENT: HUMAN RESOURCES

FUND: GENERAL

PURPOSE:

The Human Resources Department works with and for City Departments by evaluating, monitoring, developing and administering Recruitment and Retention, Compensation, Status Changes (promotions, demotions, transfers, terminations), Personnel Records Administration Performance Evaluations, Disciplinary Action, Employee Relations, Policy and Procedures, Training and Development, Family and Medical Leave, Employee Benefits, State and Federal Law compliance and other personnel-related questions and concerns. The Human Resources Department also assists the Civil Service Director with Entry-Level and Promotional Testing for the Police and Fire Departments. The Human Resources Department provides and promotes a fair and healthy working environment for all City Employees.

GOALS:

1. Complete the updating of all job descriptions.
2. Complete the approval process for updated Personnel Policy Manual.
3. Implement Employee Recognition Program.
4. Implement monthly training calendar for employees and supervisors.
5. Create Employee Handbook.
6. Implement Wellness Committee and Events.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Monthly Health and Wellness Seminars.
2. Monthly Health and Wellness Newsletters.
3. Finalized updating of Personnel Policy Manual.
4. Streamlined community service volunteer process.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 165,588	\$ 180,793	\$ 180,793	\$ 180,784
Employee Benefits	44,365	52,410	51,967	48,836
Purchased Services	16,410	24,755	16,500	17,800
Supplies	1,633	2,782	2,782	2,582
Other Services and Charges	1,421	1,753	1,440	1,570
Operations Subtotal	<u>229,416</u>	<u>262,493</u>	<u>253,482</u>	<u>251,572</u>
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 229,416	\$ 262,493	\$ 253,482	\$ 251,572
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Number of positions advertised	88		123	90
Applications processed	923		650	600
Number of employees hired	147		216	120
Employees terminated (Resigned/Dismissed)	118		170	100
Number of employees eligible for retirement	78		75	70
Trainings provided to employees/supervisors	9		10	12

CITY OF MISSION, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PURPOSE:

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

GOALS:

1. Explore the benefits and disadvantages of VM Ware.
2. Set up and configure online offsite backup of data.
3. Migrate Incode Applications to new server.
4. Cross train staff on website modifications and applications at firestations and library.
5. Install Fiber Optics between City Hall and Municipal Court.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Finished replacing most Windows 2000 workstations.
2. Finished installing and configuring Deep9 Firewall.
2. Symantec server application was installed on the Ikon server.
3. Configured and established securities on the new servers to be used for sharing files.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 145,934	\$ 149,738	\$ 149,738	\$ 154,271
Employee Benefits	47,523	53,777	53,345	51,421
Purchased Services	51,275	78,650	67,150	71,300
Supplies	686	2,050	1,050	1,750
Other Services and Charges	74	300	200	200
Operations Subtotal	<u>245,492</u>	<u>284,515</u>	<u>271,483</u>	<u>278,942</u>
Capital Outlay	7,346	-	-	-
DEPARTMENTAL TOTAL	\$ 252,838	\$ 284,515	\$ 271,483	\$ 278,942
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Computers	550		585	600
City Hall Servers	7		12	12
INCODE Applications	14		14	14
Other devices including printers, time clocks	375		375	380

**CITY OF MISSION, TEXAS
PUBLIC SAFETY
SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
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BY DEPARTMENT

Police	\$ 11,774,323	\$ 13,277,122	\$ 13,761,134	\$ 13,204,698	\$ 13,659,218
Fire	4,928,207	5,354,154	5,354,154	5,268,816	5,365,452
Fire Prevention	463,183	546,048	546,048	544,507	511,024
TOTAL	\$ 17,165,713	\$ 19,177,324	\$ 19,661,336	\$ 19,018,021	\$ 19,535,694

BY EXPENSE GROUP

Personnel	\$ 12,139,665	\$ 13,401,428	\$ 13,795,049	\$ 13,373,015	\$ 13,935,470
Employee Benefits	3,405,676	3,982,476	4,072,867	3,952,111	3,917,744
Professional and Tech. Services	92,121	141,610	108,169	104,350	107,000
Purchased Property Services	547,209	556,040	576,240	536,980	539,600
Other Purchased Services	276,558	348,320	362,561	331,482	321,300
Supplies	674,812	695,800	677,300	662,750	666,650
Capital Outlay	4,444	11,000	22,500	19,533	-
Miscellaneous	25,228	40,650	46,650	37,800	47,930
TOTAL APPROPRIATIONS	\$ 17,165,713	\$ 19,177,324	\$ 19,661,336	\$ 19,018,021	\$ 19,535,694

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PURPOSE:

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff and our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

GOALS:

- | | |
|--|--|
| 1. Incorporation of 3 new Corporals and 1 Sergeant. | 6. Purchase of new server for Digital Camera System. |
| 2. Purchase of a second Skywatch Tower. | 7. Purchase of 2 new patrol vehicles. |
| 3. Creation of a Mobile Impact Unit. | 8. Purchase of new Weight Training Equipment for Police Gym. |
| 4. Opening of a new Mission PD Shooting Range - Training Center. | |
| 5. Purchase of 70 Digital Portable Radios. | |

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|--|
| 1. Establishment of the Office of Professional Responsibility. | 6. Establishment of partnership with US Border Patrol in Madero. |
| 2. Installation of new security system for the Central PD Station. | 7. Deployment of all new Mobile Radios for Patrol Units. |
| 3. Installation of Mesh Network Cameras at 6 intersections. | 8. Establishment of the Office of Community Policing. |
| 4. Launched QR Code System for Neighborhood Watch Program. | |
| 5. Launched new Mission PD Patrol Decals. | |

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 8,299,865	\$ 9,638,097	\$ 9,242,500	\$ 9,689,514
Employee Benefits	2,326,110	2,873,467	2,776,495	2,766,704
Purchased Services	677,610	751,070	704,707	711,700
Supplies	460,628	476,300	466,496	465,400
Other Services and Charges	9,545	22,200	14,500	25,900
Operations Subtotal	11,773,759	13,761,134	13,204,698	13,659,218
Capital Outlay	564	-	-	-
DEPARTMENTAL TOTAL	\$ 11,774,323	\$ 13,761,134	\$ 13,204,698	\$ 13,659,218
PERSONNEL				
Exempt (civilians)	2	2	2	2
Non-Exempt	48	51	51	49
Part-Time	2	2	2	2
Civil Service	140	146	146	146
DEPARTMENT TOTAL	192	201	201	199
PERFORMANCE INDICATORS	Actual 10-11		Estimate 11-12	Budget 12-13
Police Calls for Service	40,813		41,500	42,000
Police Case Submissions to the Court System	2,125		2,430	2,500
Police Arrests (Adult and Juveniles)	4,276		4,248	4,300
Traffic Accidents Investigated	2,808		3,380	3,500

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PURPOSE:

The Mission Fire Department is multi-functional organization that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission.

This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

GOALS:

1. Celebrate 100 years of the Fire Department existence.
2. Update department SOP and SOGs; create code of conduct.
3. Update communication center radios.
4. Conduct EMT class.
5. Replace a fire apparatus.
6. Seven on staff will begin the second phase of the Fire Chief Academy.

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Replaced AEDs for apparatus. 2. Replaced several rescue tools. 3. Completed state accreditation for the First Responder program. 4. Completed Driver Operator program. | <ol style="list-style-type: none"> 5. Completed Fire Officer I program. 6. Seven staff members completed first phase of the Fire Chief Academy. |
|--|---|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 3,504,313	\$ 3,772,276	\$ 3,743,839	\$ 3,861,277
Employee Benefits	984,558	1,091,378	1,069,077	1,048,695
Purchased Services	221,082	269,700	242,550	244,200
Supplies	198,855	185,800	180,767	189,250
Other Services and Charges	15,519	23,500	22,500	22,030
Operations Subtotal	4,924,327	5,342,654	5,258,733	5,365,452
Capital Outlay	3,880	11,500	10,083	-
DEPARTMENTAL TOTAL	\$ 4,928,207	\$ 5,354,154	\$ 5,268,816	\$ 5,365,452
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	62	62	62	62
DEPARTMENT TOTAL	69	69	69	69
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Emergency Service Calls and Service Calls	2,738		3,100	3,200
Training Hours	800		850	875
Contact Hours				

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE PREVENTION

FUND: GENERAL

PURPOSE:

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

GOALS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Certify 2 Fire Investigators as Law Enforcement Officers. 2. Implement new "Smoke Detector Program" for the elderly. 3. Continue to produce and provide information and materials to citizens, giving them the knowledge to help reduce property damage and loss of life. 4. Re-establish the fire prevention clown and puppet show. | <ol style="list-style-type: none"> 5. Continue prevention staff training courses on fire investigations, fire & building codes and emergency management. 6. Continue searching for grants or funding to provide additional training & equipment |
|--|---|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Certified new Lietenant under Texas Commission of Fire Protection as a Fire Inspector and Fire Investigator. 2. Implemented new hardware and software to maintain chain of custody on fire scene photographs. | <ol style="list-style-type: none"> 3. Replaced application server that benefits both the fire department and prevention. 4. Updated all Fire Investigators body armor 5. Received multiple donations. |
|---|--|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 335,487	\$ 384,676	\$ 386,676	\$ 384,679
Employee Benefits	95,008	108,022	106,539	102,345
Purchased Services	17,196	26,200	25,555	12,000
Supplies	15,329	15,200	15,487	12,000
Other Services and Charges	164	950	800	-
Operations Subtotal	463,183	535,048	535,057	511,024
Capital Outlay	-	11,000	9,450	-
DEPARTMENTAL TOTAL	\$ 463,183	\$ 546,048	\$ 544,507	\$ 511,024
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	5	5
DEPARTMENT TOTAL	6	6	6	6
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Fire Investigations	35		17	29
Inspections (annual and occupancy)	2,154		1,173	2,010
Plan Reviews	144		85	145
Public Education Presentation	91		77	132
Burning Permits	16		21	36
Subdivision Reviews	112		47	80
Fire Sprinkler System Reviews	54		15	25
Fire Alarm System Reviews	61		21	36
LP Tank Permits	15		10	17

**CITY OF MISSION, TEXAS
HIGHWAYS AND STREETS
SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
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BY DEPARTMENT

Streets	\$ 3,802,027	\$ 4,326,120	\$ 4,461,120	\$ 3,552,381	3,621,599
TOTAL	\$ 3,802,027	\$ 4,326,120	\$ 4,461,120	\$ 3,552,381	\$ 3,621,599

BY EXPENSE GROUP

Personnel	\$ 746,694	\$ 828,801	\$ 828,801	\$ 814,290	\$ 798,340
Employee Benefits	305,626	383,483	383,483	377,944	363,057
Professional and Tech. Services	57,134	82,201	82,201	10,000	45,000
Purchased Property Services	1,118,545	1,138,500	1,138,500	1,115,000	1,131,000
Other Purchased Services	9,802	10,500	10,500	8,900	9,500
Supplies	383,371	448,050	448,050	428,045	428,500
Capital Outlay	1,170,284	1,417,383	1,552,383	792,000	835,000
Miscellaneous	10,570	17,202	17,202	6,202	11,202
TOTAL APPROPRIATIONS	\$ 3,802,027	\$ 4,326,120	\$ 4,461,120	\$ 3,552,381	\$ 3,621,599

CITY OF MISSION, TEXAS

DEPARTMENT: STREETS

FUND: GENERAL

PURPOSE:

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

GOALS:

1. Continue alley paving program.
2. Continue alley tree trimming and debris removal.
3. Continue to increase street sweeping cycles City wide.
4. Continue with grass removal at curb program.
5. Continue to work with P.D. on neighborhood clean up projects.
6. Continue to provide assistance to other City Departments.
7. Continue to work closely with City Council and Management.
8. Continue to perform street inspections on new development.
9. Complete yearly Overlay Program for the City.
10. Continue to work with State & County Inter-local Project Agreements.
11. Design plans for 2 Mile West Project & Inspiration Bridge Overpass Project.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Removed and replaced street signals City wide.
2. Maintained and removed debris from alleys.
3. Improved street sweeping program.
4. Completed sidewalk project with City crew.
5. Completed ally & street overlay projects with City crew.
6. Overlay Project of various streets by contractor.
7. Serviced/maintained traffic signal & school flashers City wide.
8. Completed TDRA Phase II - Street Project.
9. Completed Hike & Bike Parking Lot Expansion.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 746,694	\$ 828,801	\$ 814,290	\$ 798,340
Employee Benefits	305,626	383,483	377,944	363,057
Purchased Services	1,185,481	1,231,201	1,133,900	1,185,500
Supplies	383,371	448,050	428,045	428,500
Other Services and Charges	10,570	17,202	6,202	11,202
Operations Subtotal	2,631,743	2,908,737	2,760,381	2,786,599
Capital Outlay	1,170,284	1,552,383	792,000	835,000
DEPARTMENTAL TOTAL	\$ 3,802,027	\$ 4,461,120	\$ 3,552,381	\$ 3,621,599
PERSONNEL				
Exempt	4	4	3	3
Non-Exempt	29	29	30	29
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	33	33	33	32
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Street miles swept	5,282		4,018	4,420
Pothole repairs	6,710		14,743	14,890
Service order requests	2,600		5,331	5,864
Weedy lots mowed	121		132	145
Street sign installations	941		2,552	2,808
Collected illegally dumped tires	16,400		10,000	10,000

**CITY OF MISSION, TEXAS
HEALTH AND WELFARE
SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
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BY DEPARTMENT

Health	\$ 303,349	\$ 342,440	\$ 343,424	\$ 351,737	\$ 391,282
TOTAL	\$ 303,349	\$ 342,440	\$ 343,424	\$ 351,737	\$ 391,282

BY EXPENSE GROUP

Personnel	\$ 202,447	\$ 211,182	\$ 211,182	\$ 217,445	\$ 232,555
Employee Benefits	61,985	74,801	74,801	76,852	79,277
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	600	1,200	1,200	516	1,200
Other Purchased Services	5,841	6,700	6,700	6,350	6,650
Supplies	30,698	32,700	32,700	33,733	39,600
Capital Outlay	-	15,000	15,000	15,000	30,000
Miscellaneous	1,779	857	1,841	1,841	2,000
TOTAL APPROPRIATIONS	\$ 303,349	\$ 342,440	\$ 343,424	\$ 351,737	\$ 391,282

CITY OF MISSION, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PURPOSE:

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

GOALS:

1. Complete expansion of animal shelter.
2. Educate the consumer and industry in food safety.
3. Minimize the mosquito's population before they become adults.
4. Ensure that all eating and drinking establishments are in compliance with applicable regulations.
5. Provide animal control services for Mission Citizens.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Three employees received certification as Vector Control Officers.
2. Partnered with Recycled Rovers and Oasis in efforts to have more animals adopted.
3. Provided 45 food handlers classes.
4. Lowered cost of animal care for City.
5. Continue expansion of animal shelter.
6. Acquired new mosquito machine sprayer for additional mosquito control throughout City.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 202,447	\$ 211,182	\$ 217,445	\$ 232,555
Employee Benefits	61,985	74,801	76,852	79,277
Purchased Services	6,441	7,900	6,866	7,850
Supplies	30,698	32,700	33,733	39,600
Other Services and Charges	1,779	1,841	1,841	2,000
Operations Subtotal	303,349	328,424	336,737	361,282
Capital Outlay	-	15,000	15,000	30,000
DEPARTMENTAL TOTAL	\$ 303,349	\$ 343,424	\$ 351,737	\$ 391,282
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	6	6	6	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	8
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Certification of food handlers	1,296		905	1,100
Eating and Drinking Inspections	1,148		1,022	1,100
Conduct Food Handler Classes	36		45	40
Animal Control (Animals to Humane)	90		64	-
Vector Control (Mosquito Surveillance)	180		32	150
Animal Shelter Care	2,520		2,015	2,200

**CITY OF MISSION, TEXAS
CULTURE & RECREATION
SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-12 Original Budget	FY 2011-12 Amended Budget	FY 2011-12 Estimate	FY 2012-2013 City Council Approval
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BY DEPARTMENT

Museum	\$ 208,552	\$ 252,441	\$ 252,441	\$ 248,312	\$ 238,014
Parks & Recreation Admn.	279,792	291,448	291,448	281,215	283,623
Parks	1,705,821	1,940,448	2,033,748	1,915,773	1,885,771
Recreation	288,425	289,992	289,992	264,231	378,986
Library	1,242,676	1,364,828	1,409,631	1,322,718	1,238,712
TOTAL	\$ 3,725,266	\$ 4,139,157	\$ 4,277,260	\$ 4,032,249	\$ 4,025,106

BY EXPENSE GROUP

Personnel	\$ 2,127,398	\$ 2,266,432	\$ 2,269,432	\$ 2,158,087	\$ 2,145,804
Employee Benefits	645,039	790,600	790,900	781,170	719,692
Professional and Tech. Services	-	-	750	550	73,000
Purchased Property Services	599,405	625,700	601,800	570,525	595,400
Other Purchased Services	75,382	89,925	80,825	68,101	102,910
Supplies	198,906	212,300	235,350	231,000	258,900
Capital Outlay	-	73,300	165,600	103,113	57,500
Miscellaneous	79,136	80,900	132,603	119,703	71,900
TOTAL APPROPRIATIONS	\$ 3,725,266	\$ 4,139,157	\$ 4,277,260	\$ 4,032,249	\$ 4,025,106

CITY OF MISSION, TEXAS

DEPARTMENT: MUSEUM

FUND: GENERAL

PURPOSE:

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

GOALS:

1. Save the city money by raising more funds through the 501c3.
2. Continue to increase outreach which serves Mission residents.
3. Make and implement a facility use plan to more effectively use our spaces.
4. Draft a comprehensive strategic plan to integrate City and Board goals.
5. Aid in devising a long-term strategy for care and maintenance of the two museum buildings.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Built and opened Hands-on-History center to serve community youth (twofold expansion planned for summer 2012).
2. Increased amount of special programming from 3 to 6 programs/year and roughly doubled number of people served by each.
3. Revised three permanent exhibits to be more accurate and respond to visitor comments.
4. Developed or increased community partnerships (Police, Fire, UVAL, Chamber, Boys & Girls Club, Library, MCISD, etc.) to better serve the community.
5. Increased overall attendance by approximately 200 visitors/month and use of museum by Mission residents by over 50% for walk-in visitors.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 149,752	\$ 173,777	\$ 173,826	\$ 163,697
Employee Benefits	44,631	55,064	54,890	53,617
Purchased Services	8,520	14,850	14,268	13,900
Supplies	5,085	7,450	4,300	6,300
Other Services and Charges	564	500	500	500
Operations Subtotal	208,552	251,641	247,784	238,014
Capital Outlay	-	800	528	-
DEPARTMENTAL TOTAL	\$ 208,552	\$ 252,441	\$ 248,312	\$ 238,014
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	3	3	3	2
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	6
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Special Programs (all types)	3,070		5,528	6,000
Visitors (walk-in)	1,260		1,846	2,500
Total people served	4,330		7,374	8,500

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS & RECREATION ADMINISTRATION

FUND: GENERAL

PURPOSE:

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through its various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

GOALS:

- | | |
|--|--|
| 1. Complete construction of pavilion at Madero Park.
2. Complete construction of canopy and parking at Mission Hike and Bike Park.
3. Lengthen Mission Hike and Bike paved trail.
4. Install irrigation system at Birdwell and JayCee Park.
5. Construct new roof for Parks and Recreation Facility. | 6. Construct new roof for Museum Facility.
7. Complete reparations of the Speer Memorial Library windows. |
|--|--|

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|--|
| 1. Constructed new covered pool and gymnasium at Banworth Park.
2. Renovated Mayberry Pool, new gymnasium and skate park at Catholic War Veterans Park.
3. Completed construction of Hollis Rutledge Sr. Northwest Park. | 4. Purchased new playground unit for Oblate.
5. Installed lighting in several beautification areas in City.
6. Installed lighting around Birdwell Park.
7. Completed installation of irrigation system at 1st St. Park. |
|--|--|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 193,165	\$ 193,306	\$ 194,306	\$ 193,306
Employee Benefits	54,955	60,417	59,961	56,967
Purchased Services	28,850	34,725	24,448	30,550
Supplies	2,718	2,900	2,400	2,700
Other Services and Charges	105	100	100	100
Operations Subtotal	279,792	291,448	281,215	283,623
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 279,792	\$ 291,448	\$ 281,215	\$ 283,623
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Parks	25		25	25
Facilities	30		30	30
Pools	2		2	3

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PURPOSE:

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary.

In addition to the various parks, this department maintains two cemeteries and approximately 45 miles of Right of Ways.

Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

GOALS:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Install sprinkler system at 1st Street Park. 2. Install sprinkler system at Birdwell Park. 3. Install sprinkler system at JayCee Park. 4. Construct pavilion at Madero Park. 5. Construct canopies at Bentsen Palm Community Park. 6. Continue upgrading playground equipment at parks. | <ol style="list-style-type: none"> 7. Construct pavilion and parking lot at Mission Hike and Bike Park. |
|---|--|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Completed new improvements at Banworth Park 2. Completed new improvements at Catholic War Veterans Park. 3. Completed Skate Park at Catholic War Veterans Park. 4. Installation of exercise stations at Bentsen Palm Comm. Park. 5. Installation of playground unit at Oblate park. | <ol style="list-style-type: none"> 6. Installation of secondary playground unit at Bentsen Palm Community Park. 7. Installation of lighting for tennis courts at Birdwell Park. 8. Construction of walking trail at Birdwell Park. |
|--|---|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 792,309	\$ 851,589	\$ 822,813	\$ 834,684
Employee Benefits	291,824	375,459	368,675	342,787
Purchased Services	470,165	460,000	449,000	461,000
Supplies	149,695	177,200	177,500	186,800
Other Services and Charges	1,829	12,000	2,500	3,000
Operations Subtotal	1,705,821	1,876,248	1,820,488	1,828,271
Capital Outlay	-	157,500	95,285	57,500
DEPARTMENTAL TOTAL	\$ 1,705,821	\$ 2,033,748	\$ 1,915,773	\$ 1,885,771
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	34	34	34	34
Part-Time	-	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	37	38	38	38
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Parks maintained	25		25	25

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: GENERAL

PURPOSE:

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

GOALS:

1. Implement new scheduling software for recreation programs.
2. Continue to expand participation in co-ed and men's softball.
3. Continue to expand number of teams in flag football leagues.
4. Continue to expand number of teams in adult basketball leagues.
5. Continue to expand pickle ball participants.
6. Continue to expand on high school teams in our volleyball, softball, and 7 on 7 football leagues.
7. Continue to host successful 5k runs.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Held successful 5k events.
2. Improved team participants in softball leagues.
3. Expanded winter softball league to 16 teams.
4. Hosted successful fast-pitch tournament at Mission Sports Complex.
5. Hosted largest high school spring volleyball league.
6. Continued assisting Boys & Girls Club softball and baseball leagues.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 225,898	\$ 222,731	\$ 197,397	\$ 197,772
Employee Benefits	51,483	55,761	55,334	45,314
Purchased Services	-	-	-	104,500
Supplies	5,399	5,500	5,500	26,900
Other Services and Charges	5,645	6,000	6,000	4,500
Operations Subtotal	288,425	289,992	264,231	378,986
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 288,425	\$ 289,992	\$ 264,231	\$ 378,986
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	3	3	3	2
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Adult Basketball participants	1104		1152	1296
Adult Flag Football participants	1050		1125	1200
Girl's Fast-Pitch participants	420		480	510
Girl's Volleyball participants	120		270	300
Pickle Ball	100		128	150

CITY OF MISSION, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

PURPOSE:

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 250 Internet accessible computers for public use. We have a Computer Labs and Community Room that is used by the general public and various organizations. Some of the services provided by the Library include: GED and ESL classes, income income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading program, public photocopier, and literacy programs. The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

GOALS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Maintain our 48,760 square foot library to meet the needs of our patrons. 2. Review and revise our offerings in order to meet the changing needs and expectations of our public. 3. Increase the number of material cataloged and made available to our public. 4. Upgrade, replace & maintain our inventory of equipment and furniture as needed. | <ol style="list-style-type: none"> 5. Continue to apply for Grants, Aid, and Rebate programs effectively used. 6. Continue to upgrade/replace our older/ outdated equipment. |
|--|--|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Received E-Rate Funds for round 13. 2. Increased programming and attendance: Taste of Mission Celebration, 1st Childrens Health Fair, Book Talks, Story Times, Holiday themed activities, Little Tykes 3. Summer Reading program success-169 more registrants and 1165 more books read | <ol style="list-style-type: none"> 4. Participated in the Free Lunch program. 5. Digitized the Progress Times & made available to Hidalgo County Public Libraries/Museums. |
|---|--|

BUDGET

	Actual 10-11	Budget 10-11	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 766,275	\$ 828,029	\$ 769,745	\$ 756,345
Employee Benefits	202,147	244,199	242,310	221,007
Purchased Services	167,253	173,800	151,460	161,360
Supplies	36,009	42,300	41,300	36,200
Other Services and Charges	70,993	114,003	110,603	63,800
Operations Subtotal	1,242,676	1,402,331	1,315,418	1,238,712
Capital Outlay	-	7,300	7,300	-
DEPARTMENTAL TOTAL	\$ 1,242,676	\$ 1,409,631	\$ 1,322,718	\$ 1,238,712
PERSONNEL				
Exempt	10	10	10	9
Non-Exempt	12	11	11	10
Part-Time	13	13	13	12
Civil Service	-	-	-	-
DEPARTMENT TOTAL	35	34	34	31
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Patrons using electronic resources per week	2,608		5,603	5,883
Materials provided thru electronic resources	1,171,430		2,516,688	2,642,522
Library Materials (books, audio & video)	117,252		119,698	125,683
Circulation Transactions	178,766		176,638	185,470
Juvenile Program Attendance	7,809		9,627	10,108
Number of Library Visits	308,290		272,957	286,605

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

**CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-11 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
<u>ESTIMATED REVENUES:</u>						
Drawdown's -B-09	04-300-33601	\$ 490,618	\$ -	\$ -	\$ -	\$ -
Drawdown's -B-10	04-300-33602	423,489	36,500	490,728	490,728	-
Drawdown's -B-11	04-300-33603	-	765,469	765,485	734,001	31,484
Drawdown's -B-12	04-300-33604	-	-	-	-	860,882
CDBG-R	04-300-33595	70,463	-	-	-	-
Project Income	04-300-36000	-	-	-	-	-
Total Estimated Revenues		<u>984,569</u>	<u>801,969</u>	<u>1,256,213</u>	<u>1,224,729</u>	<u>892,366</u>
<u>TRANSFERS IN</u>						
General Fund	04-300-39901	-	45,000	45,000	45,000	40,486
Total Estimated Revenues & Transfers		<u>\$ 984,569</u>	<u>\$ 846,969</u>	<u>\$ 1,301,213</u>	<u>\$ 1,269,729</u>	<u>\$ 932,852</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Housing Administrative	04-471	\$ 82,703	\$ 90,567	\$ 90,000	\$ 70,398	\$ 50,207
CDBG Administrative	04-481	96,334	116,402	116,985	105,103	119,411
2012 Projects	04-462	-	-	-	-	763,234
2011 Projects	04-461	-	640,000	640,000	640,000	-
2010 Projects	04-460	279,913	-	451,738	451,738	-
2009 Projects	04-499	455,156	-	2,490	2,490	-
2008 Projects	04-498	70,463	-	-	-	-
Total Appropriations		<u>\$ 984,569</u>	<u>\$ 846,969</u>	<u>\$ 1,301,213</u>	<u>\$ 1,269,729</u>	<u>\$ 932,852</u>
<u>EXPENDITURE CATEGORY</u>						
Personnel		\$ 121,934	\$ 132,532	\$ 132,532	\$ 117,681	\$ 115,290
Benefits		37,182	37,214	37,214	35,490	33,228
Profess & Tech Services		2,642	3,000	5,000	4,000	4,000
Purchased Property Services		1,643	2,800	2,800	2,479	2,550
Other Purchased Services		8,134	15,700	17,200	11,918	10,350
Supplies		2,203	3,730	3,730	2,325	2,400
Capital Outlay		2,191	-	-	-	-
Miscellaneous (Housing & other Projects)		808,639	651,993	1,102,737	1,095,836	765,034
Transfers-out		-	-	-	-	-
		<u>\$ 984,569</u>	<u>\$ 846,969</u>	<u>\$ 1,301,213</u>	<u>\$ 1,269,729</u>	<u>\$ 932,852</u>

CITY OF MISSION, TEXAS

DEPARTMENT: HOUSING ADMINISTRATION

FUND: CDBG

PURPOSE:

The Housing Administration division consists of two full time employees and two Community Development employees who will dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant. This year, the City received funding to provide rental assistance.

GOALS:

1. Construct 2 rehabilitation projects @ \$50,000
2. Construct approximately 11 projects for homes that are beyond repair.
3. Reduce overall cost of projects by revising the design of the home.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Eleven homes were started and completed during this fiscal year.
2. Five homes were underway at the end of prior year and completed this fiscal year.
3. Five rehabilitation projects were completed through the CDBG-DR Program
4. Two rehabilitation projects were completed through the CDBG-R Program.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 54,318	\$ 57,133	\$ 45,181	\$ 29,051
Employee Benefits	18,962	16,326	15,125	9,506
Purchased Services	6,016	12,500	8,217	9,650
Supplies	1,236	1,730	1,275	1,300
Other Services and Charges	1,076	2,311	600	700
Operations Subtotal	81,608	90,000	70,398	50,207
Capital Outlay	1,096	-	-	-
DEPARTMENTAL TOTAL	\$ 82,703	\$ 90,000	\$ 70,398	\$ 50,207
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	1	1	1	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	1
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Rehabilitation Assistance CDBG	2		3	2
Rehabilitation Assistance CDBG-DR	5		1	-
Rehabilitation assistance CDBG-R	2		1	-
Reconstruction Assistance CDBG	9		18	11
Homeless Prevention/Rapid Re-housing	35		46	-

CITY OF MISSION, TEXAS

DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION

FUND: CDBG

PURPOSE:

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

GOALS:

1. Provide funding to various agencies.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Amigos Del Valle \$10,000 provided home delivered meals to 11 seniors.
2. Area Agency on Aging \$10,000 provided assistance to seniors; 24 medication and 3 hearing aids.
3. Dentist Who Care \$7,000 provided dental services to 41 indigent children through 3 schools.
4. Children's Advocacy inc. \$7,000 provided counseling services to 123 abused and neglected children.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 67,616	\$ 75,399	\$ 72,500	\$ 86,239
Employee Benefits	18,221	20,888	20,365	23,722
Purchased Services	6,404	12,500	10,180	7,250
Supplies	967	2,000	1,050	1,100
Other Services and Charges	2,031	6,198	1,008	1,100
Operations Subtotal	95,239	116,985	105,103	119,411
Capital Outlay	1,096	-	-	-
DEPARTMENTAL TOTAL	\$ 96,334	\$ 116,985	\$ 105,103	\$ 119,411
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Departments	-		-	-
Public Services	4		4	4

CITY OF MISSION, TEXAS

DEPARTMENT: NON-DEPARTMENTAL	FUND: CDBG
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FUND: CDBG

PURPOSE:

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

Some of the Agencies that have received CDBG Funds include:

Area Agency on Aging	
Amigos Del Valle	
Dentists Who Care	
Children's Advocacy Center, Inc.	

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	10-11	11-12	11-12	12-13
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	37,000	45,000	45,000	45,000
Supplies	-	-	-	-
Miscellaneous	768,531	1,049,228	1,049,228	718,234
Operations Subtotal	805,531	1,094,228	1,094,228	763,234
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 805,531	\$ 1,094,228	\$ 1,094,228	\$ 763,234
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13



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AQUATICS FUND

The Aquatics Fund is used to account for all revenues and expenditures associated with the Northside Pool and Mayberry Pool. This fund is financed by user charge fees and operating transfers from the City and Mission School District.

**CITY OF MISSION, TEXAS
AQUATICS FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
BEGINNING NONSPENDABLE FUND BALANCE		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>ESTIMATED REVENUES:</u>						
Northside & Mayberry Pools	06-300-30000	39,234	50,000	50,000	39,500	50,000
Pool Fees- Bannworth Pool	06-300-30100	-	25,000	25,000	-	25,000
M.C.I.S.D. Contributions	06-300-30400	120,990	153,144	153,144	136,092	153,277
S.C.I.S.D. Contributions	06-300-30500	-	101,823	101,823	-	95,190
Miscellaneous Revenue	06-300-33000	720	-	-	-	-
Interest-Investments	06-300-36050	-	-	-	-	-
Interest-Demand Dep.	06-300-36100	-	-	-	-	-
Total Revenues		160,944	329,967	329,967	175,592	323,467
Transfers In	06-399-39901	120,990	254,967	254,967	136,093	248,467
Total Estimated Revenues and Transfers		281,934	584,934	584,934	311,685	571,934
TOTAL AVAILABLE RESOURCES		<u>\$ 291,934</u>	<u>\$ 594,934</u>	<u>\$ 594,934</u>	<u>\$ 321,685</u>	<u>\$ 581,934</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Northside and Mayberry Pools	06-410	\$ 281,933	\$ 356,288	\$ 356,288	\$ 311,685	\$ 356,555
Bannworth Pool	06-415	-	228,646	228,646	-	215,379
Total Appropriations		281,933	584,934	584,934	311,685	571,934
NONSPENDABLE FUND BALANCE		<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE AND MAYBERRY POOLS

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Northwest and Mayberry Pools. The City is in partnership with the Mission Consolidated School District to share the cost of operations for the pools. Each entity contributes half the cost to operate the pools. There are two full-time and six year round part-time employees in this department; however, during the summer months the City hires additional part-time help to be able to meet the public's needs. Some of the programs provided to the public include; public swimming, learn-to swim programs, lap swimming, advanced and competitive swimming, lifeguard and CPR classes, swim meets, diving lessons, and Special Olympics competition.

GOALS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Expand Gus and Goldie Program to include Banworth Facility. 2. Increase Aquatics revenue through public rentals and events. 3. Increase participants in summer soccer/swim program. 4. Coordinate a Mission Swim Team. | <ol style="list-style-type: none"> 5. Increase participants in tennis/swim camp. 6. Increase public hours for general and lap swim. 7. Provide continued maintenance to all three pools in the most cost effective manner. |
|--|---|

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Hosted several successful swim meets at Northside Pool. 2. Increased Certified Pool Operator Staff members within the City of Mission. 3. Provided successful Gus and Goldie Program at Northside Pool. | <ol style="list-style-type: none"> 4. Continued to work with school districts on hours available for team practices. |
|--|---|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 174,692	\$ 164,757	\$ 168,264	\$ 177,674
Employee Benefits	38,633	36,981	33,906	36,981
Purchased Services	42,761	79,500	47,465	82,700
Supplies	25,583	59,400	46,400	59,200
Other Services and Charges	265	650	650	-
Operations Subtotal	281,933	341,288	296,685	356,555
Capital Outlay	-	15,000	15,000	-
DEPARTMENTAL TOTAL	\$ 281,933	\$ 356,288	\$ 311,685	\$ 356,555
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	2	1	1	1
Part-Time	6	6	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	8	8	8
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Gus and Goldie	840		900	900
TAAF Swimming	120		130	130
Tennis/Swim Camp	80		90	100
Soccer/Swim Camp	45		60	65

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: AQUATICS

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. The City is in partnership with the Sharyland Consolidated School District to share the cost of operations for the pool. Each entity will contribute half the cost to operate the pool. This pool will have one full-time employee and three part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs.

This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ 103,442	\$ -	\$ 90,525
Employee Benefits	-	29,054	-	29,054
Purchased Services	-	59,000	-	59,000
Supplies	-	36,500	-	36,500
Other Services and Charges	-	650	-	300
Operations Subtotal	-	228,646	-	215,379
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ 228,646	\$ -	\$ 215,379
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	1	1	1
Part-Time	-	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	4	4	4
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Gus and Goldie				
TAAF Swimming				
Tennis/Swim Camp				
Soccer/Swim Camp				

POLICE DEPT. STATE SHARING FUND

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESTRICTED FUND BALANCE		\$ 310,612	\$ 471,010	\$ 471,983	\$ 471,983	\$ 285,419
<u>ESTIMATED REVENUES:</u>						
State Seizures	10-300-33500	101,425	-	-	81,370	-
Interest-Investments	10-300-36050	411	-	-	98	-
Interest-Demand Dep.	10-300-36100	404	-	-	409	-
Sale of City Equipment	10-300-39000	76,638	-	-	203,628	-
Total Revenues		178,877	-	-	285,504	-
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		178,877	-	-	285,504	-
TOTAL RESOURCES AVAILABLE		<u>\$ 489,489</u>	<u>\$ 471,010</u>	<u>\$ 471,983</u>	<u>\$ 757,487</u>	<u>\$ 285,419</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Special Fund	10-410	<u>\$ 17,506</u>	<u>\$ -</u>	<u>\$ 471,984</u>	<u>\$ 472,068</u>	<u>\$ -</u>
Total Operations		<u>17,506</u>	<u>-</u>	<u>471,984</u>	<u>472,068</u>	<u>-</u>
Transfers Out		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u>17,506</u>	<u>-</u>	<u>471,984</u>	<u>472,068</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 471,983</u>	<u>\$ 471,010</u>	<u>\$ (1)</u>	<u>\$ 285,419</u>	<u>\$ 285,419</u>

CITY OF MISSION, TEXAS

DEPARTMENT:POLICE

FUND: PD STATE SHARING FUND

PURPOSE:

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	10-11	11-12	11-12	12-13
Personnel Services				
Salaries and Wages	\$ 15,054	\$ 40,000	\$ 40,000	\$ -
Employee Benefits	1,152	13,606	13,606	-
Purchased Services	-	75,000	75,000	-
Supplies	-	30,000	30,000	-
Other Services and Charges	501	5,000	5,084	-
Operations Subtotal	16,706	163,606	163,690	-
Capital Outlay	800	308,378	308,378	-
DEPARTMENTAL TOTAL	\$ 17,506	\$ 471,984	\$ 472,068	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13



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POLICE DEPT. FEDERAL SHARING FUND

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESTRICTED FUND BALANCE		\$ 973,037	\$ 407,234	\$ 463,710	\$ 463,710	\$ 1,057,749
<u>ESTIMATED REVENUES:</u>						
Federal Sharing U.S. Treasury	11-300-35300	285,342	-	357,674	375,817	-
Federal Sharing ICE	11-300-35301	119,224	-	1,181,393	1,181,393	-
Interest-Investments	11-300-36050	1,086	-	-	204	-
Interest-Demand Dep.	11-300-36100	282	-	-	375	-
Miscellaneous	11-300-37000	8,628	-	-	-	-
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		414,561	-	1,539,067	1,557,789	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		414,561	-	1,539,067	1,557,789	-
TOTAL RESOURCES AVAILABLE		<u>\$ 1,387,598</u>	<u>\$ 407,234</u>	<u>\$ 2,002,777</u>	<u>\$ 2,021,499</u>	<u>\$ 1,057,749</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 920,930	\$ -	\$ 955,309	\$ 955,309	\$ -
Total Operations		920,930	-	955,309	955,309	-
Transfers Out		2,958	-	8,441	8,441	-
Total Appropriations		923,887	-	963,750	963,750	-
RESTRICTED FUND BALANCE		<u>\$ 463,710</u>	<u>\$ 407,234</u>	<u>\$ 1,039,027</u>	<u>\$ 1,057,749</u>	<u>\$ 1,057,749</u>

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE DEPARTMENT

FUND: PD FEDERAL SHARING FUND

PURPOSE:

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 131,237	\$ -	\$ -	\$ -
Employee Benefits	23,714	-	-	-
Purchased Services	45,360	70,000	70,000	-
Supplies	34,577	39,000	39,000	-
Other Services and Charges	6,715	7,000	7,000	-
Operations Subtotal	241,602	116,000	116,000	-
Capital Outlay	679,328	839,309	839,309	-
DEPARTMENTAL TOTAL	\$ 920,930	\$ 955,309	\$ 955,309	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				



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MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

			Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES							
RESTRICTED FUND BALANCE			\$ 170,509	\$ 140,348	\$ 158,294	\$ 158,294	\$ 152,859
<u>Estimated Revenues</u>							
Court Technology Fee	14-300-34110		21,770	25,000	25,000	29,000	30,000
Interest on Investments	14-300-36050		339	200	200	350	400
Interest on Demand	14-300-36100		187	175	175	300	300
Total Estimated Revenues			22,297	25,375	25,375	29,650	30,700
TOTAL AVAILABLE RESOURCES			<u>\$ 192,806</u>	<u>\$ 165,723</u>	<u>\$ 183,669</u>	<u>\$ 187,944</u>	<u>\$ 183,559</u>
APPROPRIATIONS:							
<u>Operating Expenses:</u>							
Municipal Court Technology	14-413		\$ 9,581	\$ 46,300	\$ 46,300	\$ 35,085	\$ 43,200
Total Operations			9,581	46,300	46,300	35,085	43,200
Transfers Out	14-499-56901		24,931	-	-	-	-
TOTAL APPROPRIATIONS			<u>34,512</u>	<u>46,300</u>	<u>46,300</u>	<u>35,085</u>	<u>43,200</u>
RESTRICTED FUND BALANCE			<u>\$ 158,294</u>	<u>\$ 119,423</u>	<u>\$ 137,369</u>	<u>\$ 152,859</u>	<u>\$ 140,359</u>

DRAINAGE ASSESSMENT FUND

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESTRICTED FUND BALANCE		\$ 376,773	\$ 247,343	\$ 533,047	\$ 533,047	\$ 451,212
<u>ESTIMATED REVENUES:</u>						
Drainage Assessment Fee	16-300-36000	533,143	545,000	545,000	545,000	545,000
Drainage Reimb.-Subdividers	16-300-36020	7,457	7,000	7,000	7,000	7,000
Interest - Investments	16-300-36050	550	400	400	400	400
Adjustments	16-300-36100	-	-	-	-	-
Miscellaneous Income	16-300-36150	247	-	-	53	-
Interest - Demand Dep.	16-300-36300	914	500	500	1,036	500
Total Estimated Revenues		542,311	552,900	552,900	553,489	552,900
TOTAL AVAILABLE RESOURCES		<u>\$ 919,084</u>	<u>\$ 800,243</u>	<u>\$ 1,085,947</u>	<u>\$ 1,086,536</u>	<u>\$ 1,004,112</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 236,037	\$ 526,700	\$ 574,700	\$ 485,324	\$ 604,100
Total Operations		236,037	526,700	574,700	485,324	604,100
Transfers Out	16-499-56901	150,000	150,000	150,000	150,000	150,000
Total Appropriations		386,037	676,700	724,700	635,324	754,100
RESTRICTED FUND BALANCE		<u>\$ 533,047</u>	<u>\$ 123,543</u>	<u>\$ 361,247</u>	<u>\$ 451,212</u>	<u>\$ 250,012</u>

RECORDS PRESERVATION FUND

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 15,976	\$ 12,676	\$ 9,929	\$ 9,929	\$ 12,429
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	7,370	8,500	8,500	7,000	7,000
Interest on Investments	20-300-36050	34	-	-	-	-
Interest on Demand	20-300-36100	10	-	-	-	-
		<u>7,413</u>	<u>8,500</u>	<u>8,500</u>	<u>7,000</u>	<u>7,000</u>
Total Estimated Revenues		<u>7,413</u>	<u>8,500</u>	<u>8,500</u>	<u>7,000</u>	<u>7,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 23,389</u>	<u>\$ 21,176</u>	<u>\$ 18,429</u>	<u>\$ 16,929</u>	<u>\$ 19,429</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 13,460	\$ 10,000	\$ 10,000	\$ 4,500	\$ 10,000
TOTAL APPROPRIATIONS		<u>13,460</u>	<u>10,000</u>	<u>10,000</u>	<u>4,500</u>	<u>10,000</u>
RESTRICTED FUND BALANCE		<u>\$ 9,929</u>	<u>\$ 11,176</u>	<u>\$ 8,429</u>	<u>\$ 12,429</u>	<u>\$ 9,429</u>

SPEER MEMORIAL LIBRARY FUND

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 25,343	\$ 25,368	\$ 25,453	\$ 25,453	\$ 25,509
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	103	15	15	46	-
Interest on Demand Deposits	22-300-36100	7	15	15	15	-
Total Estimated Revenues		110	30	30	61	-
TOTAL AVAILABLE RESOURCES		<u>\$ 25,453</u>	<u>\$ 25,398</u>	<u>\$ 25,483</u>	<u>\$ 25,513</u>	<u>\$ 25,509</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ 5	\$ -
TOTAL APPROPRIATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>5</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 25,453</u>	<u>\$ 25,398</u>	<u>\$ 25,483</u>	<u>\$ 25,509</u>	<u>\$ 25,509</u>

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 485,426	\$ 445,726	\$ 437,437	\$ 437,437	\$ 317,681
<u>Estimated Revenues</u>						
Hotel/Motel Occupancy Tax	24-300-31800	491,208	500,000	500,000	500,000	500,000
Penalty & Interest-Hotel Tax	24-300-31810	5,551	-	-	-	-
Interest on Investments	24-300-36050	895	-	-	359	400
Interest on Demand	24-300-36100	561	-	-	253	200
Total Estimated Revenues		498,215	500,000	500,000	500,613	500,600
TOTAL AVAILABLE RESOURCES		<u>\$ 983,641</u>	<u>\$ 945,726</u>	<u>\$ 937,437</u>	<u>\$ 938,050</u>	<u>\$ 818,281</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Tourist Promo & Advertising	24-450	\$ 381,204	\$ 745,000	\$ 620,000	\$ 495,369	\$ 675,500
Historical Org & Sites	24-451	-	-	-	-	-
Total Operations		381,204	745,000	620,000	495,369	675,500
<u>Transfers Out</u>						
Capital Projects Fund	24-499	-	-	125,000	125,000	-
Total Transfers-out		165,000	-	125,000	125,000	-
TOTAL APPROPRIATIONS		<u>546,204</u>	<u>745,000</u>	<u>745,000</u>	<u>620,369</u>	<u>675,500</u>
RESTRICTED FUND BALANCE		<u>\$ 437,437</u>	<u>\$ 200,726</u>	<u>\$ 192,437</u>	<u>\$ 317,681</u>	<u>\$ 142,781</u>

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

			Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES							
RESTRICTED FUND BALANCE			\$ 176,346	\$ 183,696	\$ 184,685	\$ 184,685	\$ 184,355
<u>Estimated Revenues</u>							
Security Fee	25-300-34110		16,113	20,000	20,000	20,000	19,000
Interest on Investments	25-300-36050		166	100	100	100	200
Interest on Demand	25-300-36100		352	100	100	254	600
Total Estimated Revenues			16,631	20,200	20,200	20,354	19,800
TOTAL AVAILABLE RESOURCES			<u>\$ 192,977</u>	<u>\$ 203,896</u>	<u>\$ 204,885</u>	<u>\$ 205,038</u>	<u>\$ 204,155</u>
APPROPRIATIONS:							
<u>Operating Expenses:</u>							
Building Security	25-413		8,292	20,654	20,654	20,683	24,121
Total Operations			8,292	20,654	20,654	20,683	24,121
Transfers Out			-	-	-	-	51,339
TOTAL APPROPRIATIONS			<u>\$ 8,292</u>	<u>\$ 20,654</u>	<u>\$ 20,654</u>	<u>\$ 20,683</u>	<u>\$ 75,460</u>
RESTRICTED FUND BALANCE			<u>\$ 184,685</u>	<u>\$ 183,242</u>	<u>\$ 184,231</u>	<u>\$ 184,355</u>	<u>\$ 128,695</u>

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 54,689	\$ 63,041	\$ 71,517	\$ 71,517	\$ 81,680
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	24,012	27,000	27,000	30,000	31,500
Interest on Investments	28-300-36050	56	75	75	8	50
Interest on Demand	28-300-36100	120	80	80	159	100
Total Estimated Revenues		24,188	27,155	27,155	30,167	31,650
TOTAL AVAILABLE RESOURCES		<u>\$ 78,877</u>	<u>\$ 90,196</u>	<u>\$ 98,672</u>	<u>\$ 101,684</u>	<u>\$ 113,330</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ 7,360	\$ 30,848	\$ 30,848	\$ 20,004	\$ 28,183
TOTAL APPROPRIATIONS		<u>7,360</u>	<u>30,848</u>	<u>30,848</u>	<u>20,004</u>	<u>28,183</u>
RESTRICTED FUND BALANCE		<u>\$ 71,517</u>	<u>\$ 59,348</u>	<u>\$ 67,824</u>	<u>\$ 81,680</u>	<u>\$ 85,147</u>

CAPITAL ASSET REPLACEMENT FUND

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis $\frac{1}{2}$ of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES						
ASSIGNED FUND BALANCE		\$ 15,026	\$ 95,116	\$ 95,007	\$ 95,007	\$ 174,954
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	33	50	50	5	-
Interest on Demand	29-300-36100	143	40	40	135	-
Total Estimated Revenues		176	90	90	140	-
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
Total Transfers In		80,000	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		80,176	80,090	80,090	80,140	80,000
TOTAL AVAILABLE RESOURCES		<u>\$ 95,202</u>	<u>\$ 175,206</u>	<u>\$ 175,097</u>	<u>\$ 175,147</u>	<u>\$ 254,954</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ 196	\$ -	\$ -	\$ 193	250,300
TOTAL APPROPRIATIONS		<u>196</u>	<u>-</u>	<u>-</u>	<u>193</u>	<u>250,300</u>
ASSIGNED FUND BALANCE		<u>\$ 95,007</u>	<u>\$ 175,206</u>	<u>\$ 175,097</u>	<u>\$ 174,954</u>	<u>\$ 4,654</u>

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-11 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES:						
UNASSIGNED FUND BALANCE		\$ 177,801	\$ 193,989	\$ 267,192	\$ 267,192	\$ 214,961
<u>CHARGES FOR SERVICES</u>						
Recreation:						
Basketball Fees	32-300-32001	9,690	10,000	10,000	8,590	10,000
Baseball Fees	32-300-32002	19,720	20,000	20,000	18,300	20,000
Flag Football	32-300-32004	3,060	5,000	5,000	4,000	5,000
Volleyball	32-300-32005	3,480	4,000	4,000	3,500	4,000
Cheerleading	32-300-32006	780	1,050	1,050	800	1,050
Summer Program	32-300-32008	32,830	24,000	24,000	31,000	31,000
Contact Football	32-300-32009	7,000	12,000	12,000	7,500	7,000
Membership Fees	32-300-32011	20,670	19,000	19,000	19,000	20,000
After School Program	32-300-32012	9,330	10,000	10,000	9,000	10,000
TOTAL CHARGES FOR SERVICES		106,560	105,050	105,050	101,690	108,050
<u>INTERGOVERNMENTAL</u>						
United Way	32-300-33001	74,372	72,000	72,000	72,000	72,000
Other Grants	32-300-33006	15,221	-	-	-	-
TOTAL INTERGOVERNMENTAL		89,594	72,000	72,000	72,000	72,000
<u>CONTRIBUTIONS AND DONATIONS</u>						
Individual	32-300-34002	382	400	400	494	400
Other Contributions	32-300-34004	2,315	2,500	2,500	-	-
TOTAL CONTRIBUTIONS & DONATIONS		2,696	2,900	2,900	494	400
<u>FUNDRAISING & SPONSORSHIPS</u>						
Gala	32-300-34100	36,395	50,000	50,000	42,345	45,000
Sponsorships:						
Basketball	32-300-34201	950	1,500	1,500	350	500
Baseball	32-300-34202	4,080	4,100	4,100	2,100	2,500
Flag Football	32-300-34204	350	1,000	1,000	700	1,000
Volleyball	32-300-34205	-	-	-	500	500
Contact Football	32-300-34209	1,700	2,500	2,500	1,500	2,000
Other	32-300-34220	-	-	-	-	-
TOTAL FUNDRAISING & SPONSORSHIPS		43,475	59,100	59,100	47,495	51,500
<u>INTEREST</u>						
Interest-Investments	32-300-36050	570	225	225	60	75
Interest-Demand	32-300-36100	687	570	570	750	500
TOTAL INTEREST		1,257	795	795	810	575
<u>MISCELLANEOUS</u>						
Miscellaneous	32-300-36150	3,482	3,000	3,000	2,055	3,000
Concessions	32-300-36200	7,942	13,000	13,000	8,000	8,000
Reimbursements-B&G Club	32-300-36300	-	9,000	9,000	9,945	9,000
TOTAL MISCELLANEOUS		11,425	25,000	25,000	20,000	20,000
Total Revenues		255,006	264,845	264,845	242,489	252,525

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-11 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
Transfers In-General	32-300-39901	330,000	330,000	330,000	330,000	330,000
Total Estimated Revenues and Transfers		585,006	594,845	594,845	572,489	582,525
TOTAL RESOURCES AVAILABLE		<u>\$ 762,807</u>	<u>\$ 788,834</u>	<u>\$ 862,037</u>	<u>\$ 839,681</u>	<u>\$ 797,486</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Administration	32-470	\$ 442,177	\$ 615,215	\$ 615,215	\$ 518,076	\$ 623,587
Baseball	32-471	34,565	46,700	46,700	46,052	48,200
Basketball	32-472	6,526	14,400	14,400	13,161	14,400
Football	32-473	6,896	31,250	31,250	32,841	32,950
Other	32-475	5,451	22,060	22,060	14,590	18,600
Total Operations		495,615	729,625	729,625	624,720	737,737
Transfers Out		-	-	-	-	-
Total Appropriations		<u>\$ 495,615</u>	<u>\$ 729,625</u>	<u>\$ 729,625</u>	<u>\$ 624,720</u>	<u>\$ 737,737</u>
UNASSIGNED FUND BALANCE		<u>\$ 267,192</u>	<u>\$ 59,209</u>	<u>\$ 132,412</u>	<u>\$ 214,961</u>	<u>\$ 59,749</u>

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
EXPENDITURE SUMMARY**

	Adjusted FY 10-11 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
<u>Operating Appropriations By Category:</u>					
Personnel	275,424	350,114	350,114	324,307	348,676
Employee Benefits	59,913	81,851	81,851	79,754	95,501
Prof & Technical Services	22,566	36,600	36,600	35,774	36,600
Purchase Property Service	43,128	85,900	85,900	35,200	85,300
Other Purchase Property	5,266	10,600	10,600	9,791	15,260
Supplies	45,602	102,610	103,610	84,834	96,350
Capital Outlay	-	-	-	265	-
Miscellaneous	43,715	61,950	60,950	54,796	60,050
Debt	-	-	-	-	-
	<u>\$ 495,615</u>	<u>\$ 729,625</u>	<u>\$ 729,625</u>	<u>\$ 624,720</u>	<u>\$ 737,737</u>

CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BOYS AND GIRLS CLUB

PURPOSE:

Effective October 1, 2008, the City of Mission merged the Boys and Girls Club into the City's Parks and Recreation Programs. The Club retained their 501C-3 Non-Profit Organization Status; however, the City brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees became City of Mission employees and became entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging, and enjoyment of their childhood. Members range from ages 5 to 18 years old. Besides the athletic programs, the Organization offers five instructional programs: 1) Power Hour, which provides tutoring and homework help; 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active; 3) Arts & Crafts, which encourages artistic expression among Club members; 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use; 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills.

GOALS:

1. Promote club programs around community to increase membership.
2. Participate in special events throughout the community.
3. Form partnerships with various entities to promote programs offered.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Memberships have increased.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 275,424	\$ 350,114	\$ 324,307	\$ 348,676
Employee Benefits	59,855	81,851	79,754	95,501
Purchased Services	47,709	95,500	42,659	97,060
Supplies	19,348	32,800	20,850	28,300
Other Services and Charges	39,841	54,950	50,242	54,050
Debt Service	-	-	-	-
Operations Subtotal	442,177	615,215	517,811	623,587
Capital Outlay	-	-	265	-
DEPARTMENTAL TOTAL	\$ 442,177	\$ 615,215	\$ 518,076	\$ 623,587
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	1	1	1	1
Part-Time	28	26	26	26
Civil Service	-	-	-	-
DEPARTMENT TOTAL	32	30	30	30
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Number of members	4,800		5,000	5,300
Number of programs	5		5	5
Number of grants received	3		3	3
Schools served	3		3	3

CITY OF MISSION, TEXAS

DEPARTMENT: BASEBALL

FUND: BOYS AND GIRLS CLUB

MISSION:

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Baseball and Softball Program. Through proper guidance and exemplary leadership, the Baseball Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

GOALS:

1. Increase amount of teams participating.
2. Host baseball clinics.
3. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. All Star Teams advanced to state and national competitions.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	13,775	19,000	19,480	19,800
Supplies	16,917	22,300	22,118	23,000
Other Services and Charges	3,874	5,400	4,454	5,400
Operations Subtotal	34,565	46,700	46,052	48,200
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 34,565	\$ 46,700	\$ 46,052	\$ 48,200
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of teams	65		70	68
Number of members participating	850		1,000	1,200

CITY OF MISSION, TEXAS

DEPARTMENT: BASKETBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of teams participating.
2. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Girl teams have increased.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,748	10,000	9,445	10,000
Supplies	2,778	4,400	3,716	4,400
Other Services and Charges	-	-	-	-
Operations Subtotal	6,526	14,400	13,161	14,400
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 6,526	\$ 14,400	\$ 13,161	\$ 14,400
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of teams	40		45	45
Number of members participating	400		450	450

CITY OF MISSION, TEXAS

DEPARTMENT: FOOTBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of teams participating.
2. Increase sponsorships.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. No major injuries in contact football.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	58	-	-	-
Purchased Services	3,694	5,000	6,591	6,700
Supplies	3,144	26,150	26,150	26,150
Other Services and Charges	-	100	100	100
Operations Subtotal	6,896	31,250	32,841	32,950
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 6,896	\$ 31,250	\$ 32,841	\$ 32,950
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of teams	30		30	32
Number of members participating	300		400	400

CITY OF MISSION, TEXAS

DEPARTMENT: OTHER PROGRAMS

FUND: BOYS AND GIRLS CLUB

PURPOSE: Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participants.
2. Increase sponsorships.
3. Add additional programs to summer program.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Membership increased in summer program.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	2,036	3,600	2,590	3,600
Supplies	3,415	17,960	12,000	14,500
Other Services and Charges	-	500	-	500
Operations Subtotal	5,451	22,060	14,590	18,600
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 5,451	\$ 22,060	\$ 14,590	\$ 18,600
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Number of teams	12		15	15
Number of members participating	150		200	400



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TAX INCREMENT REINVESTMENT ZONE ONE

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 4,639	\$ 4,650	\$ 4,398	\$ 4,398	\$ 4,300
<u>Estimated Revenues</u>						
Hidalgo County	81-300-33901	1,716,679	1,900,000	1,900,000	1,761,108	1,800,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	12	10	10	40	30
Total Estimated Revenues		<u>1,716,691</u>	<u>1,900,010</u>	<u>1,900,010</u>	<u>1,761,148</u>	<u>1,800,030</u>
<u>Transfers In</u>						
General Fund	81-399-33801	1,473,878	1,500,000	1,500,000	1,500,000	1,600,000
I&S Fund	81-399-33808	350,191	500,000	500,000	500,000	500,000
Total Transfers-In		<u>1,824,069</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,100,000</u>
Total Revenues and Transfers In		<u>3,540,760</u>	<u>3,900,010</u>	<u>3,900,010</u>	<u>3,761,148</u>	<u>3,900,030</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 3,545,399</u></u>	<u><u>\$ 3,904,660</u></u>	<u><u>\$ 3,904,408</u></u>	<u><u>\$ 3,765,546</u></u>	<u><u>\$ 3,904,330</u></u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
TIRZ	81-465	<u>3,541,001</u>	<u>3,900,000</u>	<u>3,900,000</u>	<u>3,761,246</u>	<u>3,900,138</u>
TOTAL APPROPRIATIONS		<u>3,541,001</u>	<u>3,900,000</u>	<u>3,900,000</u>	<u>3,761,246</u>	<u>3,900,138</u>
RESTRICTED FUND BALANCE		<u><u>\$ 4,398</u></u>	<u><u>\$ 4,660</u></u>	<u><u>\$ 4,408</u></u>	<u><u>\$ 4,300</u></u>	<u><u>\$ 4,193</u></u>

CEMETERY FUND

The Cemetery Fund is a Special Revenue Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS
CEMETERY FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 33,382	\$ 31,457	\$ 33,839	\$ 33,839	\$ 16,524
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	-	50	50	50	-
Interest on Demand Account	17-300-36100	89	75	75	75	-
Perpetual Care	17-300-36110	2,039	5,000	5,000	5,000	-
Total Estimated Revenues		2,128	5,125	5,125	5,125	-
OTHER FINANCING RESOURCES						
Capital Leases	17-300-39050	-	-	-	-	-
Total Other Financing Resources		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 35,510</u>	<u>\$ 36,582</u>	<u>\$ 38,964</u>	<u>\$ 38,964</u>	<u>\$ 16,524</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Cemetery	17-410	\$ 1,672	\$ -	\$ 22,440	\$ 22,440	\$ -
TOTAL APPROPRIATIONS		<u>1,672</u>	<u>-</u>	<u>22,440</u>	<u>22,440</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 33,839</u>	<u>\$ 36,582</u>	<u>\$ 16,524</u>	<u>\$ 16,524</u>	<u>\$ 16,524</u>

DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 1,472,815	\$ 1,093,463	\$ 1,114,955	\$ 1,114,955	\$ 1,145,347
<u>Estimated Revenues</u>						
Current Property Taxes	08-300-31000	3,274,676	3,667,000	3,667,000	3,667,000	3,700,000
Delinquent Property Taxes	08-300-31200	140,226	150,000	150,000	150,000	128,000
Penalty and Interest	08-300-31300	93,781	100,000	100,000	100,000	97,000
Interest - Investments	08-300-36050	477	1,000	1,000	1,000	1,000
Interest - Demand Dep.	08-300-36100	4,601	4,000	4,000	4,000	4,000
Total Revenues		<u>3,513,761</u>	<u>3,922,000</u>	<u>3,922,000</u>	<u>3,922,000</u>	<u>3,930,000</u>
Total Transfers In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>3,513,761</u>	<u>3,922,000</u>	<u>3,922,000</u>	<u>3,922,000</u>	<u>3,930,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 4,986,576</u>	<u>\$ 5,015,463</u>	<u>\$ 5,036,955</u>	<u>\$ 5,036,955</u>	<u>\$ 5,075,347</u>
APPROPRIATIONS:						
<u>Operating Expenditures</u>						
Principal		2,227,000	2,157,000	2,157,000	2,157,000	2,119,000
Interest		1,284,503	1,222,008	1,222,008	1,222,008	1,205,570
Fiscal Fees		5,950	8,600	8,600	8,600	10,600
Depository Charges		<u>3,977</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>
Total Expenditures		<u>3,521,431</u>	<u>3,387,608</u>	<u>3,387,608</u>	<u>3,391,608</u>	<u>3,339,170</u>
Transfers Out						
TIRZ	08-499-56981	<u>350,191</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
Total Appropriations		<u>3,871,622</u>	<u>3,887,608</u>	<u>3,887,608</u>	<u>3,891,608</u>	<u>3,839,170</u>
RESTRICTED FUND BALANCE		<u>\$ 1,114,955</u>	<u>\$ 1,127,855</u>	<u>\$ 1,149,347</u>	<u>\$ 1,145,347</u>	<u>\$ 1,236,177</u>

UTILITY FUND

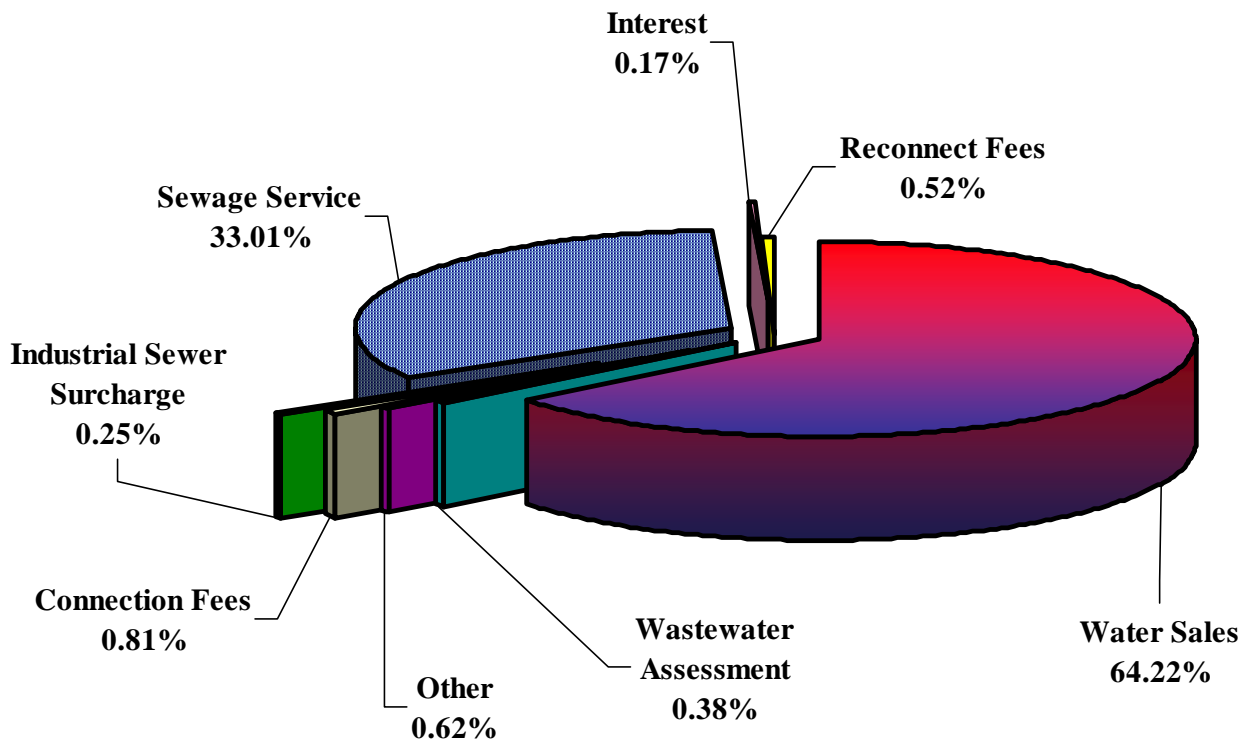
The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
BEGINNING WORKING CAPITAL		\$ 5,851,623	\$ 6,027,863	\$ 7,780,214	\$ 7,780,214	\$ 8,241,462
<u>Estimated Revenues:</u>						
Water Sales	02-300-31000	11,303,450	10,600,000	10,600,000	11,000,000	11,040,000
Connection Fees	02-300-31100	174,777	125,000	125,000	135,000	140,000
Reconnect Fees	02-300-31200	93,680	100,000	100,000	100,000	90,000
Sewage Service	02-300-31300	5,621,044	5,600,000	5,600,000	5,600,000	5,675,000
Industrial Sewer Surcharge	02-300-31350	41,690	45,000	45,000	45,000	45,000
Wastewater Assessment	02-300-31400	71,090	61,000	61,000	65,000	65,000
Service Charge	02-300-31500	63,511	70,000	70,000	70,000	70,000
Miscellaneous Income	02-300-33000	103,143	20,000	20,000	70,000	20,000
Waterline & Sewer Reimb.	02-300-33050	3,041	1,000	1,000	10,238	1,000
5% Credit Card Fee	02-300-34801	14,121	12,000	12,000	15,500	16,000
Interest on Investments	02-300-36050	20,300	20,000	20,000	20,000	20,000
Interest on Demand Dep.	02-300-36100	12,727	10,000	10,000	10,000	10,000
Misc.-Insurance Settlements	02-300-36160	4,247	5,000	5,000	-	-
Sale of City Equipment	02-300-39000	7,893	-	-	10,393	-
Gain/loss on fixed assets	02-300-39002	(2,938)	-	-	-	-
Total Estimated Revenues		<u>17,531,775</u>	<u>16,669,000</u>	<u>16,669,000</u>	<u>17,151,131</u>	<u>17,192,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 23,383,398</u>	<u>\$ 22,696,863</u>	<u>\$ 24,449,214</u>	<u>\$ 24,931,345</u>	<u>\$ 25,433,462</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Water Administration	02-410	\$ 486,978	\$ 631,695	\$ 631,695	\$ 605,054	\$ 803,205
Water Distrib/Sewer Collections	02-412	3,097,592	3,719,227	3,761,895	3,582,715	4,237,244
South Water Treatment Plant	02-413	1,883,592	1,784,380	1,959,839	1,874,554	1,816,521
Wastewater Treatment	02-414	1,794,679	2,042,043	2,042,043	1,936,909	2,031,733
Industrial Pre-Treatment	02-415	281,458	294,559	294,559	288,823	290,365
Utility Billing & Collecting	02-416	432,670	516,810	516,810	492,237	552,798
Organizational Expenses	02-417	3,599,215	3,894,622	3,676,495	3,566,180	3,813,942
Meter Readers	02-418	421,397	475,167	475,167	443,817	536,891
Northside Water Treatment Plant	02-430	1,605,603	2,255,674	2,270,048	1,899,594	1,950,223
Total Operations		<u>13,603,184</u>	<u>15,614,177</u>	<u>15,628,551</u>	<u>14,689,883</u>	<u>16,032,922</u>
<u>Transfers-Out</u>						
General Fund	02-499-56900	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>3,400,000</u>
Total Transfers-Out		<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>3,400,000</u>
TOTAL APPROPRIATIONS		<u>15,603,184</u>	<u>17,614,177</u>	<u>17,628,551</u>	<u>16,689,883</u>	<u>19,432,922</u>
ENDING WORKING CAPITAL		<u>\$ 7,780,214</u>	<u>\$ 5,082,686</u>	<u>\$ 6,820,663</u>	<u>\$ 8,241,462</u>	<u>\$ 6,000,540</u>

City of Mission

Utility Fund Revenues By Source \$17,192,000





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**CITY OF MISSION, TEXAS
UTILITY FUND
EXPENSE SUMMARY**

Adjusted FY 10-11 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
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APPROPRIATIONS:

Operating Expenses:

Water Administration	410	\$ 486,978	\$ 631,695	\$ 631,695	\$ 605,054	\$ 803,205
Water Distribution/Sewer Co	412	3,097,592	3,719,227	3,761,895	3,582,715	4,237,244
Water Treatment	413	1,883,592	1,784,380	1,959,839	1,874,554	1,816,521
South Water Treatment Plant	414	1,794,679	2,042,043	2,042,043	1,936,909	2,031,733
Industrial Pre-Treatment	415	281,458	294,559	294,559	288,823	290,365
Utility Billing & Collecting	416	432,670	516,810	516,810	492,237	552,798
Organizational Expenses	417	3,599,215	3,894,622	3,676,495	3,566,180	3,813,942
Meter Readers	418	421,397	475,167	475,167	443,817	536,891
Northside Water Treatment Plant	430	1,605,603	2,255,674	2,270,048	1,899,594	1,950,223
		<u>13,603,184</u>	<u>15,614,177</u>	<u>15,628,551</u>	<u>14,689,883</u>	<u>16,032,922</u>
Total Operations						
		<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>3,400,000</u>
Transfers-Out						
		<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>3,400,000</u>
TOTAL APPROPRIATIONS		<u><u>\$ 15,603,184</u></u>	<u><u>\$ 17,614,177</u></u>	<u><u>\$ 17,628,551</u></u>	<u><u>\$ 16,689,883</u></u>	<u><u>\$ 19,432,922</u></u>

Operating Appropriation By Category:

Personnel	\$ 2,619,998	\$ 2,949,957	\$ 2,952,953	\$ 2,895,395	\$ 3,083,152
Benefits	934,380	1,131,393	1,136,516	1,108,028	1,116,473
Profess & Tech Services	170,527	373,100	373,100	235,800	290,000
Purchased Property Services	2,272,495	2,429,980	2,414,980	2,172,814	2,408,900
Other Purchased Services	235,889	321,470	321,470	261,006	315,165
Supplies	2,662,699	3,231,485	3,225,358	2,913,426	3,040,140
Capital Outlay	796,762	969,250	1,268,632	1,264,973	1,727,800
Miscellaneous	526,981	1,080,270	808,270	711,169	919,850
Debt Service	3,383,452	3,127,272	3,127,272	3,127,272	3,131,442
	<u><u>\$ 13,603,184</u></u>	<u><u>\$ 15,614,177</u></u>	<u><u>\$ 15,628,551</u></u>	<u><u>\$ 14,689,883</u></u>	<u><u>\$ 16,032,922</u></u>



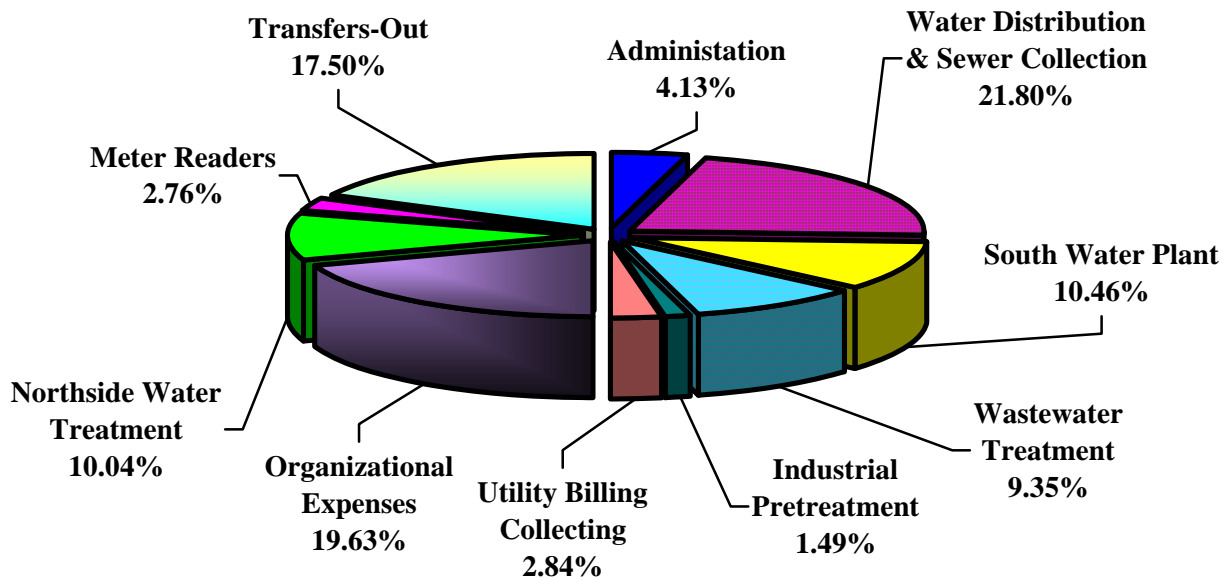
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City of Mission

Utility Fund Appropriations

By Department

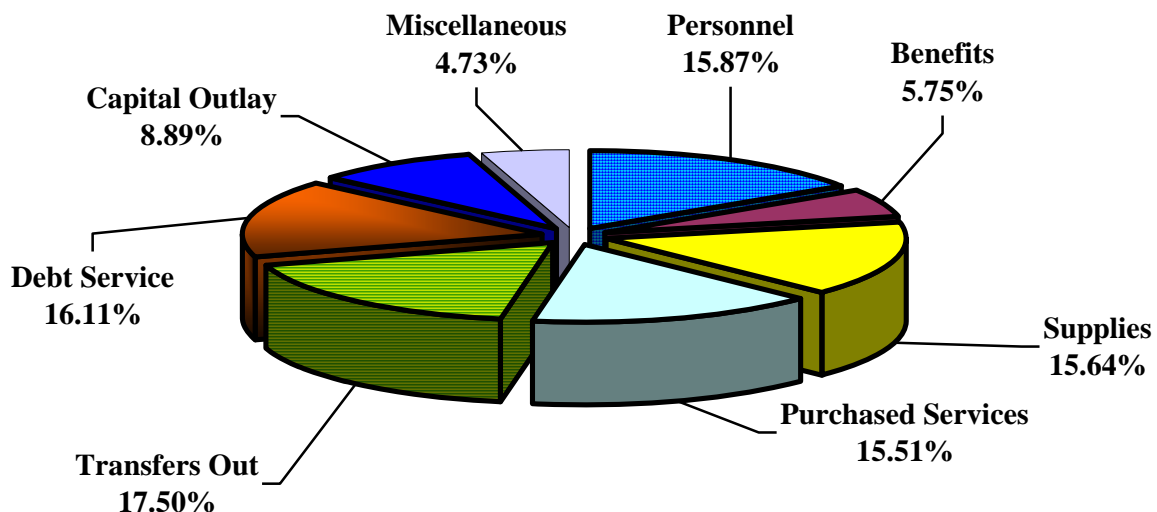
\$19,432,922



Utility Fund Appropriations

by Category

\$19,432,922





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CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: UTILITY

PURPOSE:

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

GOALS:

1. Prepare plans and specs for various public works projects.
2. Continue upgrading GIS System.
3. Continue to review construction plans for new residential and commercial subdivisions.
4. Continue with long and short term planning for water and sewer systems.
5. Continue to work with developers and contractors to ensure compliance with City standards.
6. Continue to phase in the City's storm water management plan.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed Continued Education Courses.
2. Upgrade of GIS System
3. Complied with TCEQ regulations for our storm water management plan.
4. Project Development & Management.
5. Conducted Monthly Safety Meetings.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 337,101	\$ 441,702	\$ 425,950	\$ 583,340
Employee Benefits	109,953	131,073	126,729	168,415
Purchased Services	33,352	43,500	39,025	41,350
Supplies	5,973	9,373	8,423	8,750
Other Services and Charges	600	1,047	1,027	1,350
Operations Subtotal	486,978	626,695	601,154	803,205
Capital Outlay	-	5,000	3,900	-
DEPARTMENTAL TOTAL	\$ 486,978	\$ 631,695	\$ 605,054	\$ 803,205
PERSONNEL				
Exempt	5	5	5	6
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	8	8	9
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Public Outreach Water Conservation Number of residents reached (mailouts)	25,500		26,000	26,000

CITY OF MISSION, TEXAS

DEPARTMENT: WATER DISTRIBUTION/SEWER COLLECTION

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 38 liftstations, over 250 miles of waterlines, 325 miles of sewerlines and over 2,500 hydrants.

GOALS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Maintain, clean and deodorize all lift stations daily. 2. Continue to clean and maintain 325 miles of sewer lines. 3. Inspect and televise 26,000 linear feet. 4. Replace cast iron and asbestos lines throughout downtown area. 5. Continue improving water loss prevention program. | <ol style="list-style-type: none"> 6. Continue with Manhole Rehabilitation Program. 7. Continue with necessary construction Water Line Loop systems. |
|--|--|

ACCOMPLISHMENTS FOR CURRENT YEAR:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Installation of over 2,000 linear feet of waterline. 2. Installation of over 6,000 linear feet of sewerline. 3. Replaced several hydrants and serviced over 2,450 fire hydrants. 4. Installed over 400 new meter services connections. 5. Installed new 16" waterline on Highland Rd. to US 83. 6. Installed new 16" waterline on GM396/Bryan Rd. | <ol style="list-style-type: none"> 7. Adjusted sanitary sewer manholes for FM 396 & La Homa-TxDOT Project. 8. Assisted on Waste Water Plant Emergency 48" Dia. Sewer Main Break - Bypass. 9. Continued with Manhole Rehabilitation Program. 10. Responded to 469 water breaks. |
|---|--|

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 924,413	\$ 975,996	\$ 962,083	\$ 1,000,207
Employee Benefits	337,290	404,874	392,874	385,537
Purchased Services	440,320	499,100	432,600	583,200
Supplies	767,944	955,000	876,746	886,000
Other Services and Charges	17,641	29,000	20,500	20,500
Operations Subtotal	2,487,608	2,863,970	2,684,803	2,875,444
Capital Outlay	609,984	897,925	897,912	1,361,800
DEPARTMENTAL TOTAL	\$ 3,097,592	\$ 3,761,895	\$ 3,582,715	\$ 4,237,244
PERSONNEL				
Exempt	4	4	4	4
Non-Exempt	33	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	37	37	37	37
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Installed new water lines (L.F.)	7,596		2,257	3,500
Installed new forcemain (L.F.)	9,577		6,411	1,000
Fire Hydrants maintained (E.A.)	2,495		2,745	2,800
Cleaned and maintained miles of sewer lines	325		325	330
Water breaks repaired (E.A.)	481		469	500
Line locating of water and sewer	690		2,444	2,500

CITY OF MISSION, TEXAS

DEPARTMENT: SOUTH WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

GOALS:

1. Continue repairing and/or installing decant, and sludge pumps and motors.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all State and Federal Guidelines.
4. Implement Long Range Water Treatment Plan.
5. Continue to deliver the best quality drinking water.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by TCEQ.
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Educated consumers on water conservation measures.
6. Renovation of South Water Plant completed.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 343,730	\$ 395,071	\$ 387,160	\$ 352,115
Employee Benefits	126,457	147,661	143,811	133,706
Purchased Services	454,460	411,300	398,600	414,100
Supplies	761,852	747,350	747,307	788,300
Other Services and Charges	51,145	112,000	51,219	71,500
Operations Subtotal	1,737,644	1,813,382	1,728,097	1,759,721
Capital Outlay	145,947	146,457	146,457	56,800
DEPARTMENTAL TOTAL	\$ 1,883,592	\$ 1,959,839	\$ 1,874,554	\$ 1,816,521
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Treated Water (North & South Plants) Gallons	4,951,219,000		4,614,628,000	5,000,000,000
Monthly Average	412,602,000		384,552,000	423,000,000
Daily Average (MGD)	13.63		12.49	14.10
High Peak (MGD)	17.20		18.00	18.50

CITY OF MISSION, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 10-operators, 1-laborer, 1 Clerk and 1-Supervisor.

GOALS:

1. Operate in compliance with all state and federal regulations.
2. Comply with new wastewater permit.
3. Continue to upgrade lift-station pumps.
4. Research on effluent reuse and the feasibility of such water reuse.
5. Encourage new operators to obtain "D" certification.
6. Continue to work on public relations, such as tours and classroom presentations.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Upgrade of two main lift-station high service pumps.
2. TCEQ annual evaluation was graded excellent.
3. Worked closely with manufacturers on plant repair problems.
4. Kept sludge management in compliance.
5. Increased operating efficiency.
6. Kept equipment maintained under warranty.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 349,214	\$ 386,258	\$ 366,712	\$ 389,445
Employee Benefits	122,575	145,685	142,197	137,788
Purchased Services	916,240	985,350	906,350	905,900
Supplies	149,751	213,100	213,000	203,600
Other Services and Charges	256,636	257,000	254,000	265,000
Operations Subtotal	1,794,417	1,987,393	1,882,259	1,901,733
Capital Outlay	262	54,650	54,650	130,000
DEPARTMENTAL TOTAL	\$ 1,794,679	\$ 2,042,043	\$ 1,936,909	\$ 2,031,733
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	10	10	10	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	13
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Sludge Disposed (CY)	12,370		10,040	11,000
Liquid haul sludge in cubic yards	-		-	-

CITY OF MISSION, TEXAS

DEPARTMENT: INDUSTRIAL PRE-TREATMENT

FUND: UTILITY

PURPOSE:

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

GOALS:

1. Upgrade small equipment for Laboratory.
2. Clean up the excess sludge build-up for all ponds.
3. Sludge manage more efficiently.
4. Reduce electrical cost by having only one activated pond.
5. Operate pretreatment within compliance of State parameters.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Fixed caliche access roads on ponds going into pretreatment plant with the help of Streets Department.
2. Pretreatment plant sludge management kept in compliance.
3. Kept all equipment operating efficiently.
4. Kept East pond active with only one industrial discharging.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 41,325	\$ 40,563	\$ 42,563	\$ 42,563
Employee Benefits	13,050	14,096	14,160	13,902
Purchased Services	128,238	139,000	131,100	136,100
Supplies	11,056	13,800	13,900	13,800
Other Services and Charges	74,725	75,000	75,000	75,000
Operations Subtotal	268,394	282,459	276,723	281,365
Capital Outlay	13,064	12,100	12,100	9,000
DEPARTMENTAL TOTAL	\$ 281,458	\$ 294,559	\$ 288,823	\$ 290,365
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Pretreatment waste (gallons)	8,257,000		55,736,290	61,310,000
Pretreatment disposal of waste (cubic yards)	3,648		-	-

CITY OF MISSION, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This departments processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

GOALS:

1. Reduce return mail to .3% of bills mailed by verifying addresses with Post Office.
2. Improve our customer service by checking with customers waiting in line for form of payment to reduce lines and get customers out as soon as possible.
3. Improve customer service by doing a workorder on customer's concern(s), sending service personnel to check situation and closing work order within 24 hours.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Reduced return mail by certifying mail by carrier route and continuing to update address in billing system.
2. All employees are being continuously cross trained for better and more efficient customer service and communication with customers and their concerns.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 219,264	\$ 238,187	\$ 238,187	\$ 239,438
Employee Benefits	70,405	87,828	86,850	81,745
Purchased Services	122,817	158,740	147,900	174,275
Supplies	14,723	16,555	15,500	19,340
Other Services and Charges	2,248	3,000	2,300	3,000
Operations Subtotal	429,456	504,310	490,737	517,798
Capital Outlay	3,214	12,500	1,500	35,000
DEPARTMENTAL TOTAL	\$ 432,670	\$ 516,810	\$ 492,237	\$ 552,798
PERSONNEL				
Exempt	2	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	9	9
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Water bills mailed out -Annually	305,000		306,000	306,000
Past Due bills mailed out -Annually	90,000		93,600	92,000
Return mail per month	200		175	250
Customer calls per month	1,800		1,900	2,000
Customer calls per month regarding Sanitation	500		600	800
Total collections per month	\$ 1,650,000		\$ 1,700,000	\$ 1,650,000

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: UTILITY

PURPOSE:

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	104,315	283,000	148,331	213,000
Supplies	-	-	-	-
Other Services and Charges	111,449	251,223	267,123	439,500
Operations Subtotal	215,764	534,223	415,454	652,500
Capital Outlay	-	15,000	23,454	30,000
Debt Service	3,383,452	3,127,272	3,127,272	3,131,442
DEPARTMENTAL TOTAL	\$ 3,599,215	\$ 3,676,495	\$ 3,566,180	\$ 3,813,942
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				

CITY OF MISSION, TEXAS

DEPARTMENT: METER READERS

FUND: UTILITY

PURPOSE:

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

GOALS:

1. Limit re-reads to no more than 1% of total meters read.
2. To reconnect customers on the same day as they pay within 2 hours of payment.
3. Complete each cycle within 5 days, (approximately 8,700 accounts per cycle).
4. To reduce zero reading meters by using the zero consumption report.
5. Replacement of trucks to provide better customer service.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Replaced approximately 600 zero reading meters which increased revenue.
2. Re-organized some routes which helped improve reading time.
3. Relocated some meters out of gated properties which has improved our reading time by 10% per cycle.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 246,093	\$ 247,840	\$ 244,840	\$ 242,255
Employee Benefits	89,860	105,697	102,363	98,396
Purchased Services	13,002	18,340	10,014	19,840
Supplies	72,442	103,290	86,600	115,200
Other Services and Charges	-	-	-	-
Operations Subtotal	421,397	475,167	443,817	475,691
Capital Outlay	-	-	-	61,200
DEPARTMENTAL TOTAL	\$ 421,397	\$ 475,167	\$ 443,817	\$ 536,891
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	9	9	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
Days needed to complete reading cycle	5		5	5
Accounts read per cycle	8,500		8,500	8,500
Re-reads per month	40		40	40
Meters changed out	500		800	600

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

GOALS:

1. Begin operation of New SCADA system for both plants.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all state and federal guidelines and regulations.
4. Implement long range water treatment plant.
5. Continue to deliver the best quality drinking water.
6. Continue with Water Rights Exclusion & Conversions.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Operation and completed construction of 6 MGD Water Plant..
2. Continued with Water Plant Operator License Compliance.
3. Complied with all state and federal guidelines.
4. Operated water treatment plant in full compliance with the rules and regulations established by Texas Commission on Environmental Control (TCEQ).
5. Provided customers with detailed water quality information.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 158,860	\$ 227,336	\$ 227,900	\$ 233,789
Employee Benefits	64,791	99,602	99,044	96,984
Purchased Services	466,166	571,220	455,700	526,300
Supplies	878,958	1,166,890	951,950	1,005,150
Other Services and Charges	12,537	80,000	40,000	44,000
Operations Subtotal	1,581,312	2,145,048	1,774,594	1,906,223
Capital Outlay	24,291	125,000	125,000	44,000
DEPARTMENTAL TOTAL	\$ 1,605,603	\$ 2,270,048	\$ 1,899,594	\$ 1,950,223
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	7	9	9	9
Part-Time	-	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	10	10	10
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
See South Water Plant Indicators.				



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SHARY GOLF COURSE

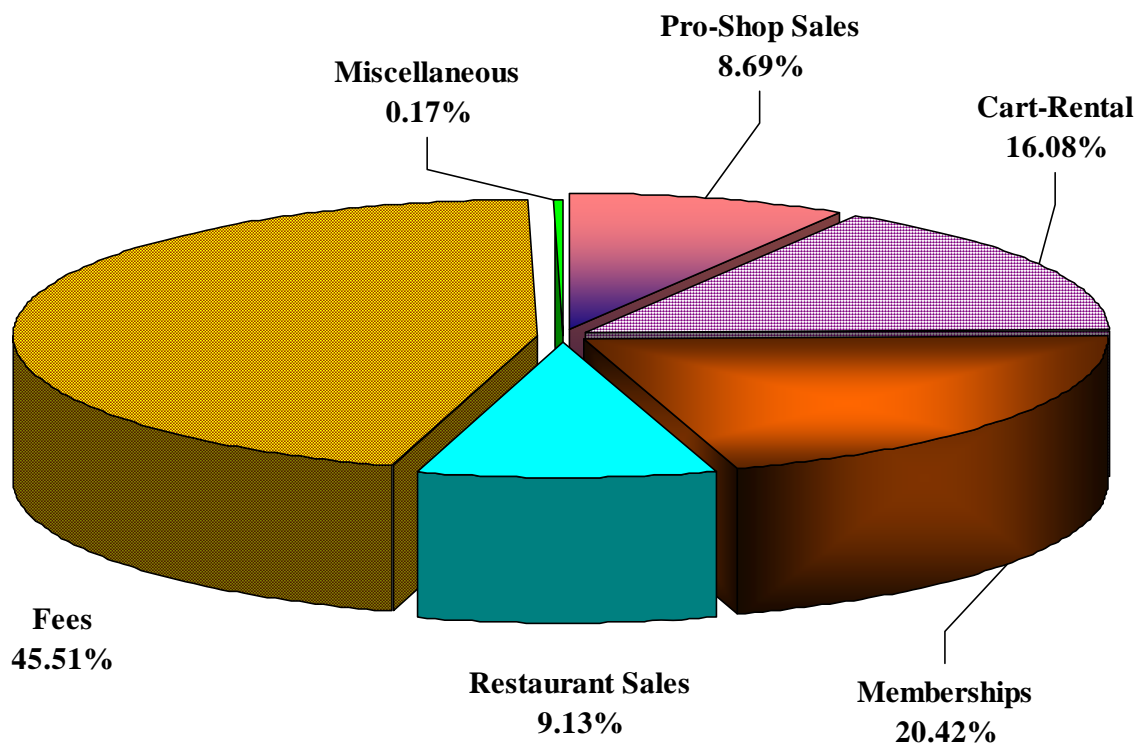
The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ 36,847	\$ 36,847
<u>ESTIMATED REVENUES:</u>						
Pro-Shop Sales	03-300-31000	98,218	105,000	105,000	100,000	100,000
Cart Rental	03-300-31100	181,454	195,000	195,000	182,000	185,000
Food and Beverage Sales	03-300-31200	103,966	105,000	105,000	105,000	105,000
Daily Green Fees	03-300-31300	377,708	425,000	425,000	385,000	385,000
Driving Range	03-300-31320	40,909	50,000	50,000	41,000	41,000
Prepaid Members	03-300-31400	234,320	250,000	250,000	240,000	235,000
Summer Rates-Green Fees	03-300-31420	8	-	-	-	-
Pull Carts & Club Rentals	03-300-31500	2,596	2,000	2,000	2,300	2,600
JR's Fees	03-300-31520	35,135	28,000	28,000	30,000	30,000
Trail Fees	03-300-31600	63,189	70,000	70,000	65,000	65,000
Miscellaneous Income	03-300-31700	7,585	2,000	2,000	1,000	2,000
Interest on Demand Dep	03-300-36100	16	-	-	-	-
Sale of City Equipment	03-300-39001	629	2,000	2,000	-	-
Mission Economic Development	03-300-39020	100,000	100,000	100,000	100,000	-
Total Revenues		<u>1,245,733</u>	<u>1,334,000</u>	<u>1,334,000</u>	<u>1,251,300</u>	<u>1,150,600</u>
Transfers In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>1,245,733</u>	<u>1,334,000</u>	<u>1,334,000</u>	<u>1,251,300</u>	<u>1,150,600</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 1,245,733</u></u>	<u><u>\$ 1,334,000</u></u>	<u><u>\$ 1,334,000</u></u>	<u><u>\$ 1,288,147</u></u>	<u><u>\$ 1,187,447</u></u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 467,990	\$ 481,477	\$ 481,477	\$ 455,362	\$ 494,350
Grounds	03-411	527,315	598,442	598,442	578,030	589,446
Restaurant	03-412	92,087	102,818	102,818	93,159	105,929
Organizational Expenses	03-417	121,493	151,258	151,258	124,749	44,365
Total Appropriations		<u>1,208,886</u>	<u>1,333,995</u>	<u>1,333,995</u>	<u>1,251,300</u>	<u>1,234,090</u>
ENDING WORKING CAPITAL		<u><u>\$ 36,847</u></u>	<u><u>\$ 5</u></u>	<u><u>\$ 5</u></u>	<u><u>\$ 36,847</u></u>	<u><u>\$ (46,643)</u></u>

CITY OF MISSION

Golf Course Fund Estimated Revenues By Source \$1,150,600





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**CITY OF MISSION, TEXAS
GOLF COURSE FUND
EXPENSE SUMMARY**

Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
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APPROPRIATIONS:

Operating Expenses:						
Club House	03-410	\$ 467,990	\$ 481,477	\$ 481,477	\$ 455,362	\$ 494,350
Grounds	03-411	527,315	598,442	598,442	578,030	589,446
Restaurant	03-412	92,087	102,818	102,818	93,159	105,929
Organizational Expenses	03-417	121,493	151,258	151,258	124,749	44,365
Total Operations		1,208,886	1,333,995	1,333,995	1,251,300	1,234,090
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		\$ 1,208,886	\$ 1,333,995	\$ 1,333,995	\$ 1,251,300	\$ 1,234,090

Operating Appropriations by Category:

Personnel	576,767	595,736	595,736	573,779	591,661
Employee Benefits	177,797	210,181	210,181	200,447	204,234
Prof & Technical Services	1,830	3,000	1,500	1,500	-
Purchase Property Service	74,234	86,120	103,020	92,715	85,500
Other Purchase Property	8,922	12,450	13,750	10,561	13,120
Supplies	241,555	275,050	258,150	246,905	296,250
Capital Outlay	5,461	4,000	4,000	2,740	2,000
Miscellaneous	19,883	22,380	22,580	17,122	18,440
Debt	102,437	125,078	125,078	105,531	22,885
Total Operating Appropriations	\$ 1,208,886	\$ 1,333,995	\$ 1,333,995	\$ 1,251,300	\$ 1,234,090



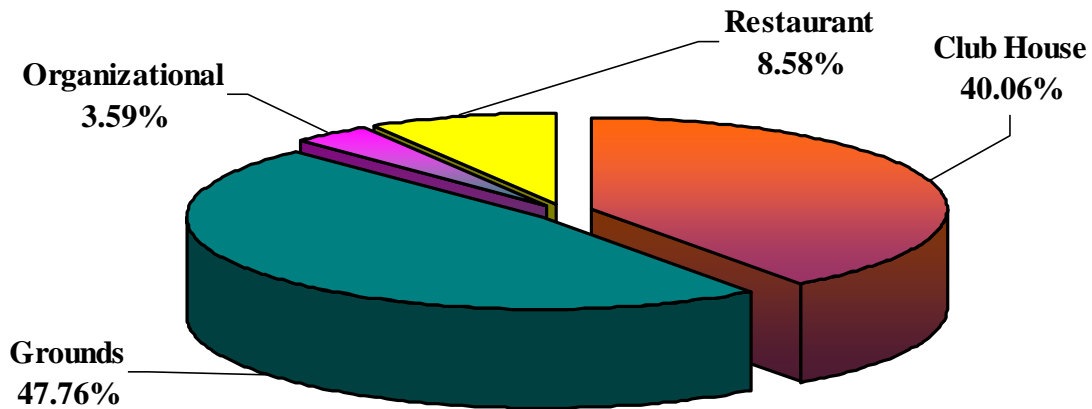
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CITY OF MISSION

Golf Course Fund Appropriations

By Department

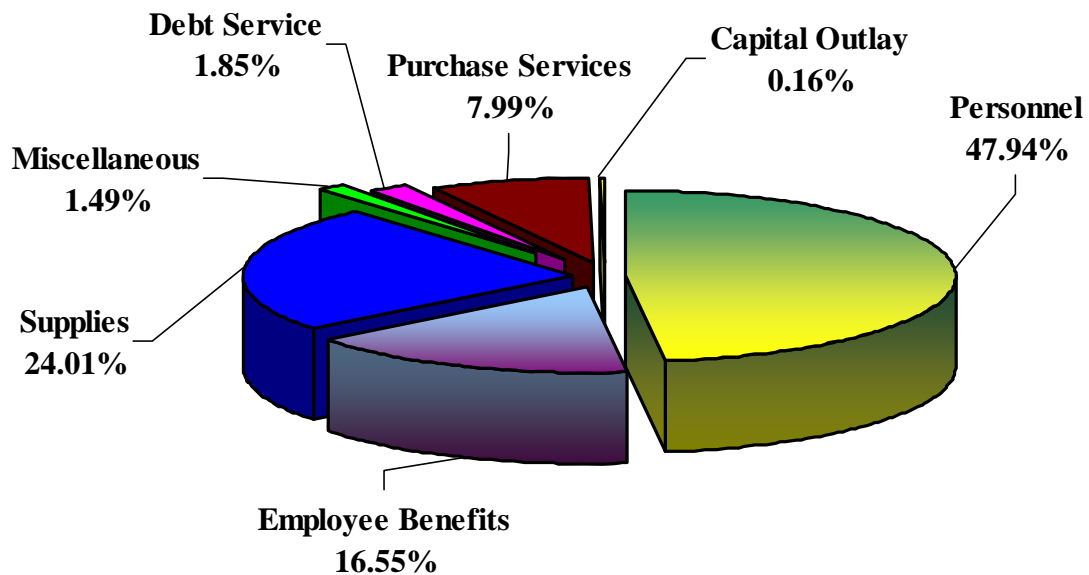
\$1,234,090



Golf Course Fund Appropriations

by Category

\$1,234,090





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CITY OF MISSION, TEXAS

DEPARTMENT: CLUB HOUSE

FUND: GOLF COURSE

PURPOSE:

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

GOALS:

1. Increase revenues:
 - a. Increase membership rates
 - b. Increase green fee rates
 - c. Increase tournament play
2. Upgrade customer service through training with emphasis on quality
3. Increase safety awareness to minimize lost time and claims.

ACHIEVEMENTS:

1. Increase overall play from previous fiscal year.
2. Upgraded course ecstatic by installing fountain on #10 lake.
3. Comprehensive pruning of trees on course to minimize damage during storms.
4. Golf course greens improved dramatically which led to increase play.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 257,201	\$ 253,409	\$ 241,560	\$ 251,424
Employee Benefits	66,792	77,248	71,169	76,096
Purchased Services	53,701	54,870	48,820	54,120
Supplies	87,087	91,750	90,653	110,750
Other Services and Charges	3,209	1,200	960	960
Operations Subtotal	467,990	478,477	453,162	493,350
Capital Outlay	-	3,000	2,200	1,000
DEPARTMENTAL TOTAL	\$ 467,990	\$ 481,477	\$ 455,362	\$ 494,350
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	4	4	4	4
Part-Time	4	4	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13
9 Hole Rounds	15,124		15,686	16,000
18 Hole Rounds	32,768		31,570	32,000

CITY OF MISSION, TEXAS

DEPARTMENT: GROUNDS

FUND: GOLF COURSE

PURPOSE:

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

GOALS:

1. Increase irrigation system to provide better coverage in the rough.
2. Renovate sand bunkers.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 284,591	\$ 301,353	\$ 299,319	\$ 299,852
Employee Benefits	106,034	126,089	123,768	118,594
Purchased Services	28,403	57,400	52,400	39,500
Supplies	102,636	112,100	102,003	130,000
Other Services and Charges	190	500	-	500
Operations Subtotal	521,853	597,442	577,490	588,446
Capital Outlay	5,461	1,000	540	1,000
DEPARTMENTAL TOTAL	\$ 527,315	\$ 598,442	\$ 578,030	\$ 589,446
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				
Maintain TIF Dwarf Greens	18		18	18
Maintain 328 Greens	9		9	9

CITY OF MISSION, TEXAS

DEPARTMENT: RESTAURANT	FUND: GOLF COURSE
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DEPARTMENT: RESTAURANT	FUND: GOLF COURSE
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PURPOSE:

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

GOALS:

1. Increase beverage cart services and revenues.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET	
--------	--

	Actual	Budget	Estimate	Budget
EXPENDITURES	10-11	11-12	11-12	12-13
Personnel Services				
Salaries and Wages	\$ 34,976	\$ 40,974	\$ 32,900	\$ 40,385
Employee Benefits	4,970	6,844	5,510	9,544
Purchased Services	-	-	-	-
Supplies	51,832	54,300	54,249	55,500
Other Services and Charges	310	700	500	500
Operations Subtotal	92,087	102,818	93,159	105,929
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 92,087	\$ 102,818	\$ 93,159	\$ 105,929
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	4	4	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	10-11		11-12	12-13

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATION

FUND: GOLF COURSE

PURPOSE:

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and bank depository fees.

BUDGET

	Actual 10-11	Budget 11-12	Estimate 11-12	Budget 12-13
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	2,882	6,000	3,556	5,000
Supplies	-	-	-	-
Other Services and Charges	16,174	20,180	15,662	16,480
Operations Subtotal	19,056	26,180	19,218	21,480
Capital Outlay	-	-	-	-
Debt Service	102,437	125,078	105,531	22,885
DEPARTMENTAL TOTAL	\$ 121,493	\$ 151,258	\$ 124,749	\$ 44,365
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 10-11		Estimate 11-12	Budget 12-13
PERFORMANCE INDICATORS				

SOLID WASTE FUND

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 2010-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
BEGINNING WORKING CAPITAL		\$ 502,946	\$ 722,046	\$ 932,895	\$ 932,895	\$ 1,377,814
<u>ESTIMATED REVENUES:</u>						
Garbage Fees	05-300-30000	5,086,093	4,900,000	4,900,000	5,200,000	5,200,000
Brush Fees	05-300-30020	612,116	550,000	550,000	615,000	615,000
Roll-off Fees	05-300-30040	5,143	5,000	5,000	5,000	5,000
Franchise Fee	05-300-31500	109,746	110,000	110,000	110,000	115,000
Miscellaneous Income	05-300-33000	3,796	4,000	4,000	2,500	3,000
Interest-Investments	05-300-36050	-	-	-	-	-
Interest-Demand Dep.	05-300-36100	1,135	500	500	1,760	2,000
Total Revenues		5,818,029	5,569,500	5,569,500	5,934,260	5,940,000
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		5,818,029	5,569,500	5,569,500	5,934,260	5,940,000
TOTAL AVAILABLE RESOURCES		<u>\$ 6,320,975</u>	<u>\$ 6,291,546</u>	<u>\$ 6,502,395</u>	<u>\$ 6,867,155</u>	<u>\$ 7,317,814</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Solid Waste	05-410	\$ 5,188,080	\$ 5,496,113	\$ 5,496,113	\$ 5,489,341	\$ 5,546,221
Total Operations		5,188,080	5,496,113	5,496,113	5,489,341	5,546,221
Transfers Out		200,000	-	-	-	-
Total Appropriations		5,388,080	5,496,113	5,496,113	5,489,341	5,546,221
ENDING WORKING CAPITAL		<u>\$ 932,895</u>	<u>\$ 795,433</u>	<u>\$ 1,006,282</u>	<u>\$ 1,377,814</u>	<u>\$ 1,771,593</u>

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
BUDGET SUMMARY BY DEPARTMENT**

	Adjusted FY 2010-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approved
<u>BY CATEGORY:</u>					
Personnel	\$ -	\$ 35,360	\$ 35,360	\$ 35,360	\$ 44,299
Employee Benefits	-	19,520	19,520	19,520	18,552
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	10,032	5,000	5,000	5,000	5,000
Other Purchased Services	-	-	-	-	570
Supplies	7,601	8,000	8,000	400	400
Capital Outlay	-	-	-	-	24,700
Miscellaneous	5,170,447	5,428,233	5,428,233	5,429,433	5,452,700
TOTAL OPERATING APPROPRIATIONS	\$ 5,188,080	\$ 5,496,113	\$ 5,496,113	\$ 5,489,713	\$ 5,546,221



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GROUP HEALTH INSURANCE FUND

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2012-2013 BUDGET SUMMARY**

		Adjusted FY 10-2011 Actual	FY 2011-2012 Original Budget	FY 2011-2012 Amended Budget	FY 2011-2012 Estimate	FY 2012-2013 City Council Approval
RESOURCES						
NET ASSETS		\$ 2,269,918	\$ 2,041,307	\$ 2,388,095	\$ 2,388,095	\$ 2,411,247
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	1,860,864	2,860,000	2,860,000	2,860,000	2,600,000
M.E.D.A. Insurance Premium	19-300-31201	21,931	-	-	-	-
Employee Direct Payment	19-300-31250	545,835	455,000	455,000	450,000	460,000
COBRA Insurance Premium	19-300-31300	6,879	2,000	2,000	9,954	10,000
Retiree Insurance Premium	19-300-31350	6,895	6,000	6,000	17,710	7,000
Reimb-Stop Loss Insurance	19-300-31400	234,391	20,000	20,000	109,000	25,000
Insurance Rebates	19-300-31410	7,488	10,000	10,000	52,900	10,000
Interest on Investments	19-300-36050	2,905	5,000	5,000	3,500	4,000
Interest on Demand	19-300-36100	798	500	500	800	800
Miscellaneous	19-300-36150	117,874	2,500	2,500	9,406	5,000
Total Estimated Revenues		2,805,862	3,361,000	3,361,000	3,513,270	3,121,800
TOTAL AVAILABLE RESOURCES		<u>\$ 5,075,780</u>	<u>\$ 5,402,307</u>	<u>\$ 5,749,095</u>	<u>\$ 5,901,365</u>	<u>\$ 5,533,047</u>
APPROPRIATIONS						
<u>Operating Expenses:</u>						
Group Health	19-410	\$ 2,687,685	\$ 3,232,000	\$ 3,232,000	\$ 3,490,118	\$ 3,501,000
Total Operating Expenses		2,687,685	3,232,000	3,232,000	3,490,118	3,501,000
TOTAL APPROPRIATIONS		<u>2,687,685</u>	<u>3,232,000</u>	<u>3,232,000</u>	<u>3,490,118</u>	<u>3,501,000</u>
NET ASSETS		<u>\$ 2,388,095</u>	<u>\$ 2,170,307</u>	<u>\$ 2,517,095</u>	<u>\$ 2,411,247</u>	<u>\$ 2,032,047</u>

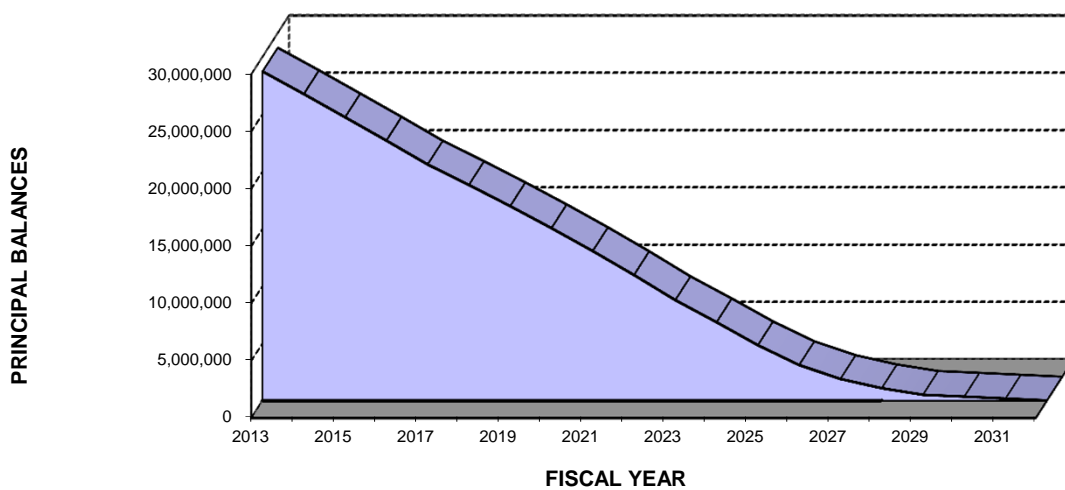
GENERAL OBLIGATION BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					30,829,000.00
2013	2,119,000.00	1,205,570.17	10,600.00	3,335,170.17	28,710,000.00
2014	1,970,000.00	1,107,878.00	10,000.00	3,087,878.00	26,740,000.00
2015	2,025,000.00	1,041,228.00	9,000.00	3,075,228.00	24,715,000.00
2016	2,035,000.00	973,428.00	9,000.00	3,017,428.00	22,680,000.00
2017	2,085,000.00	900,040.50	9,000.00	2,994,040.50	20,595,000.00
2018	1,785,000.00	827,951.75	8,000.00	2,620,951.75	18,810,000.00
2019	1,850,000.00	759,500.50	8,000.00	2,617,500.50	16,960,000.00
2020	1,920,000.00	687,731.75	8,000.00	2,615,731.75	15,040,000.00
2021	2,000,000.00	612,525.75	8,000.00	2,620,525.75	13,040,000.00
2022	2,090,000.00	530,797.25	8,000.00	2,628,797.25	10,950,000.00
2023	2,190,000.00	441,119.00	8,000.00	2,639,119.00	8,760,000.00
2024	1,930,000.00	351,079.00	8,000.00	2,289,079.00	6,830,000.00
2025	2,005,000.00	261,869.75	8,000.00	2,274,869.75	4,825,000.00
2026	1,735,000.00	176,250.50	6,000.00	1,917,250.50	3,090,000.00
2027	1,210,000.00	110,062.50	4,000.00	1,324,062.50	1,880,000.00
2028	810,000.00	65,981.25	3,000.00	878,981.25	1,070,000.00
2029	570,000.00	33,993.75	2,000.00	605,993.75	500,000.00
2030	160,000.00	16,800.00	1,000.00	177,800.00	340,000.00
2031	165,000.00	10,300.00	1,000.00	176,300.00	175,000.00
2032	175,000.00	3,500.00	1,000.00	179,500.00	-
	<u>\$ 30,829,000.00</u>	<u>\$ 10,117,607.42</u>	<u>\$ 129,600.00</u>	<u>\$ 41,076,207.42</u>	

OUTSTANDING G.O. BONDS
As of 10/01/12 to Year 2032



CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES

ISSUE	OUTSTANDING 10/01/12	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
CO - SERIES 2003	300,000.00	145,000.00	9,100.00	1,000.00	155,100.00
CO-SERIES 2004	500,000.00	100,000.00	18,962.50	1,000.00	119,962.50
CO-SERIES 2005	2,595,000.00	180,000.00	100,357.50	1,000.00	281,357.50
CO-SERIES 2005A	3,340,000.00	170,000.00	163,000.00	1,000.00	334,000.00
CO-SERIES 2007	4,910,000.00	230,000.00	206,737.50	1,000.00	437,737.50
TAX NOTE -2008	24,000.00	24,000.00	164.67	600.00	24,764.67
CO-SERIES 2009	4,960,000.00	205,000.00	217,705.00	1,000.00	423,705.00
REFUNDING SERIES 2009	6,105,000.00	540,000.00	228,865.00	1,000.00	769,865.00
CO-SERIES 2010	2,295,000.00	300,000.00	63,450.00	1,000.00	364,450.00
CO-SERIES 2012	2,635,000.00	195,000.00	109,166.00	1,000.00	305,166.00
REFUNDING SERIES 2012	3,165,000.00	30,000.00	88,062.00	1,000.00	119,062.00
	<u>\$ 30,829,000.00</u>	<u>\$ 2,119,000.00</u>	<u>\$ 1,205,570.17</u>	<u>\$ 10,600.00</u>	<u>\$ 3,335,170.17</u>

**CITY OF MISSION, TEXAS
 CERTIFICATE OF OBLIGATION SERIES 2003
 SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	145,000.00	6,000.00	1,000.00	152,000.00
08/15/2013		3,100.00		3,100.00
02/15/2014	<u>155,000.00</u>	<u>3,100.00</u>	<u>1,000.00</u>	<u>159,100.00</u>
	<u>\$ 300,000.00</u>	<u>\$ 12,200.00</u>	<u>\$ 2,000.00</u>	<u>\$ 314,200.00</u>

PAYEE: The Bank of New York DATE OF ISSUE: April 1, 2003
 PRINCIPAL AMOUNT OF ISSUE: \$4,120,000.00
 Interest Rates at 3.00% to 5.00%

**CITY OF MISSION, TEXAS
 CERTIFICATE OF OBLIGATION SERIES 2004
 SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	100,000.00	10,575.00	1,000.00	111,575.00
08/15/2013		8,387.50		8,387.50
02/15/2014	100,000.00	8,387.50	1,000.00	109,387.50
08/15/2014		6,200.00		6,200.00
02/15/2015	100,000.00	6,200.00	1,000.00	107,200.00
08/15/2015		4,200.00		4,200.00
02/15/2016	100,000.00	4,200.00	1,000.00	105,200.00
08/15/2016		2,125.00		2,125.00
02/15/2017	<u>100,000.00</u>	<u>2,125.00</u>	<u>1,000.00</u>	<u>103,125.00</u>
	<u>\$ 500,000.00</u>	<u>\$ 52,400.00</u>	<u>\$ 5,000.00</u>	<u>\$ 557,400.00</u>

PAYEE: The Bank of New York DATE OF ISSUE: August 10, 2004
 PRINCIPAL AMOUNT OF ISSUE: \$1,035,000.00
 INTEREST RATES AT 4.00% TO 4.375%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	180,000.00	51,978.75	1,000.00	232,978.75
08/15/2013		48,378.75		48,378.75
02/15/2014	195,000.00	48,378.75	1,000.00	244,378.75
08/15/2014		44,478.75		44,478.75
02/15/2015	210,000.00	44,478.75	1,000.00	255,478.75
08/15/2015		40,278.75		40,278.75
02/15/2016	150,000.00	40,278.75	1,000.00	191,278.75
08/15/2016		37,503.75		37,503.75
02/15/2017	170,000.00	37,503.75	1,000.00	208,503.75
08/15/2017		34,316.25		34,316.25
02/15/2018	180,000.00	34,316.25	1,000.00	215,316.25
08/15/2018		30,896.25		30,896.25
02/15/2019	180,000.00	30,896.25	1,000.00	211,896.25
08/15/2019		27,296.25		27,296.25
02/15/2020	190,000.00	27,296.25	1,000.00	218,296.25
08/15/2020		23,496.25		23,496.25
02/15/2021	210,000.00	23,496.25	1,000.00	234,496.25
08/15/2021		19,296.25		19,296.25
02/15/2022	210,000.00	19,296.25	1,000.00	230,296.25
08/15/2022		15,096.25		15,096.25
02/15/2023	230,000.00	15,096.25	1,000.00	246,096.25
08/15/2023		10,352.50		10,352.50
02/15/2024	240,000.00	10,352.50	1,000.00	251,352.50
08/15/2024		5,312.50		5,312.50
02/15/2025	250,000.00	5,312.50	1,000.00	256,312.50
	<u>\$ 2,595,000.00</u>	<u>\$ 725,383.75</u>	<u>\$ 13,000.00</u>	<u>\$ 3,333,383.75</u>

PAYEE: Texas State Bank DATE OF ISSUE: February 15, 2005

PRINCIPAL AMOUNT OF ISSUE: \$4,115,000

Bonds Callable....02/15/2014 @100.00 Average Coupon.....3.93159704%

Interest Rate at 3.00% to 4.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2005A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	170,000.00	83,306.25	1,000.00	254,306.25
08/15/2013		79,693.75		79,693.75
02/15/2014	180,000.00	79,693.75	1,000.00	260,693.75
08/15/2014		75,643.75		75,643.75
02/15/2015	185,000.00	75,643.75	1,000.00	261,643.75
08/15/2015		71,481.25		71,481.25
02/15/2016	195,000.00	71,481.25	1,000.00	267,481.25
08/15/2016		67,093.75		67,093.75
02/15/2017	205,000.00	67,093.75	1,000.00	273,093.75
08/15/2017		61,968.75		61,968.75
02/15/2018	215,000.00	61,968.75	1,000.00	277,968.75
08/15/2018		56,593.75		56,593.75
02/15/2019	225,000.00	56,593.75	1,000.00	282,593.75
08/15/2019		50,968.75		50,968.75
02/15/2020	240,000.00	50,968.75	1,000.00	291,968.75
08/15/2020		44,968.75		44,968.75
02/15/2021	250,000.00	44,968.75	1,000.00	295,968.75
08/15/2021		38,718.75		38,718.75
02/15/2022	265,000.00	38,718.75	1,000.00	304,718.75
08/15/2022		31,762.50		31,762.50
02/15/2023	280,000.00	31,762.50	1,000.00	312,762.50
08/15/2023		24,412.50		24,412.50
02/15/2024	295,000.00	24,412.50	1,000.00	320,412.50
08/15/2024		16,668.75		16,668.75
02/15/2025	310,000.00	16,668.75	1,000.00	327,668.75
08/15/2025		8,531.25		8,531.25
02/15/2026	325,000.00	8,531.25	1,000.00	334,531.25
	<u>\$ 3,340,000.00</u>	<u>\$ 1,340,318.75</u>	<u>\$ 14,000.00</u>	<u>\$ 4,694,318.75</u>

PAYEE: Texas State Bank DATE OF ISSUE: November 1, 2005

PRINCIPAL AMOUNT OF ISSUE: \$4,100,000

Bonds Callable 2/15/2015 @100.00

Average Coupon.....5.00342901%

Interest Rate at 4.00% to 5.25%

**CITY OF MISSION, TEXAS
CERTIFICATE OF OBLIGATION SERIES 2007
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	230,000.00	105,956.25	1,000.00	336,956.25
08/15/2013		100,781.25		100,781.25
02/15/2014	250,000.00	100,781.25	1,000.00	351,781.25
08/15/2014		95,156.25		95,156.25
02/15/2015	260,000.00	95,156.25	1,000.00	356,156.25
08/15/2015		89,306.25		89,306.25
02/15/2016	270,000.00	89,306.25	1,000.00	360,306.25
08/15/2016		83,231.25		83,231.25
02/15/2017	285,000.00	83,231.25	1,000.00	369,231.25
08/15/2017		76,818.75		76,818.75
02/15/2018	295,000.00	76,818.75	1,000.00	372,818.75
08/15/2018		70,550.00		70,550.00
02/15/2019	310,000.00	70,550.00	1,000.00	381,550.00
08/15/2019		63,962.50		63,962.50
02/15/2020	325,000.00	63,962.50	1,000.00	389,962.50
08/15/2020		57,056.25		57,056.25
02/15/2021	335,000.00	57,056.25	1,000.00	393,056.25
08/15/2021		49,937.50		49,937.50
02/15/2022	350,000.00	49,937.50	1,000.00	400,937.50
08/15/2022		42,500.00		42,500.00
02/15/2023	365,000.00	42,500.00	1,000.00	408,500.00
08/15/2023		34,743.75		34,743.75
02/15/2024	385,000.00	34,743.75	1,000.00	420,743.75
08/15/2024		26,562.50		26,562.50
02/15/2025	400,000.00	26,562.50	1,000.00	427,562.50
08/15/2025		18,062.50		18,062.50
02/15/2026	415,000.00	18,062.50	1,000.00	434,062.50
08/15/2026		9,243.75		9,243.75
02/15/2027	435,000.00	9,243.75	1,000.00	445,243.75
	<u>\$ 4,910,000.00</u>	<u>\$ 1,741,781.25</u>	<u>\$ 15,000.00</u>	<u>\$ 6,666,781.25</u>

PAYEE: Texas State Bank DATE OF ISSUE: September 15, 2007

PRINCIPAL AMOUNT OF ISSUE: \$7,000,000

Bonds Callable 2/15/07 @ 100.00

Average Coupon..... 4.30955242%

**CITY OF MISSION, TEXAS
2008 TAX NOTE
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
10/01/2012	6,000.00	65.00	600.00	6,665.00
11/01/2012	6,000.00	50.38	-	6,050.38
12/01/2012	6,000.00	32.50	-	6,032.50
01/01/2013	6,000.00	16.79	-	6,016.79
	<u>\$ 24,000.00</u>	<u>\$ 164.67</u>	<u>\$ 600.00</u>	<u>\$ 24,764.67</u>

PAYEE: FIRST NATIONAL BANK
DATE OF ISSUE: 11/12/2008
PRINCIPAL AMOUNT OF ISSUE: \$300,000

Interest Rate.....3.5%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2009
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	205,000.00	110,390.00	1,000.00	316,390.00
08/15/2013		107,315.00		107,315.00
02/15/2014	215,000.00	107,315.00	1,000.00	323,315.00
08/15/2014		104,090.00		104,090.00
02/15/2015	220,000.00	104,090.00	1,000.00	325,090.00
08/15/2015		100,790.00		100,790.00
02/15/2016	230,000.00	100,790.00	1,000.00	331,790.00
08/15/2016		96,190.00		96,190.00
02/15/2017	240,000.00	96,190.00	1,000.00	337,190.00
08/15/2017		91,390.00		91,390.00
02/15/2018	250,000.00	91,390.00	1,000.00	342,390.00
08/15/2018		86,390.00		86,390.00
02/15/2019	260,000.00	86,390.00	1,000.00	347,390.00
08/15/2019		81,190.00		81,190.00
02/15/2020	270,000.00	81,190.00	1,000.00	352,190.00
08/15/2020		75,790.00		75,790.00
02/15/2021	280,000.00	75,790.00	1,000.00	356,790.00
08/15/2021		70,190.00		70,190.00
02/15/2022	290,000.00	70,190.00	1,000.00	361,190.00
08/15/2022		64,100.00		64,100.00
02/15/2023	305,000.00	64,100.00	1,000.00	370,100.00
08/15/2023		57,618.75		57,618.75
02/15/2024	320,000.00	57,618.75	1,000.00	378,618.75
08/15/2024		49,218.75		49,218.75
02/15/2025	335,000.00	49,218.75	1,000.00	385,218.75
08/15/2025		40,425.00		40,425.00
02/15/2026	355,000.00	40,425.00	1,000.00	396,425.00
08/15/2026		31,106.25		31,106.25
02/15/2027	375,000.00	31,106.25	1,000.00	407,106.25
08/15/2027		21,262.50		21,262.50
02/15/2028	395,000.00	21,262.50	1,000.00	417,262.50
08/15/2028		10,893.75		10,893.75
02/15/2029	415,000.00	10,893.75	1,000.00	426,893.75
08/15/2029		-		-
	<u>\$ 4,960,000.00</u>	<u>\$ 2,286,310.00</u>	<u>\$ 17,000.00</u>	<u>\$ 7,263,310.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$5,495,000

Average Coupon.....4.70978023%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2009 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	540,000.00	118,482.50	1,000.00	659,482.50
08/15/2013		110,382.50		110,382.50
02/15/2014	435,000.00	110,382.50	1,000.00	546,382.50
08/15/2014		103,857.50		103,857.50
02/15/2015	440,000.00	103,857.50	1,000.00	544,857.50
08/15/2015		97,257.50		97,257.50
02/15/2016	465,000.00	97,257.50	1,000.00	563,257.50
08/15/2016		90,282.50		90,282.50
02/15/2017	440,000.00	90,282.50	1,000.00	531,282.50
08/15/2017		81,482.50		81,482.50
02/15/2018	460,000.00	81,482.50	1,000.00	542,482.50
08/15/2018		72,282.50		72,282.50
02/15/2019	480,000.00	72,282.50	1,000.00	553,282.50
08/15/2019		62,682.50		62,682.50
02/15/2020	495,000.00	62,682.50	1,000.00	558,682.50
08/15/2020		52,782.50		52,782.50
02/15/2021	515,000.00	52,782.50	1,000.00	568,782.50
08/15/2021		42,482.50		42,482.50
02/15/2022	545,000.00	42,482.50	1,000.00	588,482.50
08/15/2022		31,037.50		31,037.50
02/15/2023	565,000.00	31,037.50	1,000.00	597,037.50
08/15/2023		19,031.25		19,031.25
02/15/2024	230,000.00	19,031.25	1,000.00	250,031.25
08/15/2024		12,993.75		12,993.75
02/15/2025	240,000.00	12,993.75	1,000.00	253,993.75
08/15/2025		6,693.75		6,693.75
02/15/2026	255,000.00	6,693.75	1,000.00	262,693.75
08/15/2026				-
	<u>\$ 6,105,000.00</u>	<u>\$ 1,684,980.00</u>	<u>\$ 14,000.00</u>	<u>\$ 7,803,980.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$7,565,000

Average Coupon.....4.09105556%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2010
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	300,000.00	33,225.00	1,000.00	334,225.00
08/15/2013		30,225.00		30,225.00
02/15/2014	310,000.00	30,225.00	1,000.00	341,225.00
08/15/2014		26,350.00		26,350.00
02/15/2015	320,000.00	26,350.00	1,000.00	347,350.00
08/15/2015		22,350.00		22,350.00
02/15/2016	330,000.00	22,350.00	1,000.00	353,350.00
08/15/2016		17,400.00		17,400.00
02/15/2017	340,000.00	17,400.00	1,000.00	358,400.00
08/15/2017		12,300.00		12,300.00
02/15/2018	75,000.00	12,300.00	1,000.00	88,300.00
08/15/2018		11,175.00		11,175.00
02/15/2019	80,000.00	11,175.00	1,000.00	92,175.00
08/15/2019		9,975.00		9,975.00
02/15/2020	80,000.00	9,975.00	1,000.00	90,975.00
08/15/2020		8,775.00		8,775.00
02/15/2021	85,000.00	8,775.00	1,000.00	94,775.00
08/15/2021		7,500.00		7,500.00
02/15/2022	90,000.00	7,500.00	1,000.00	98,500.00
08/15/2022		5,700.00		5,700.00
02/15/2023	90,000.00	5,700.00	1,000.00	96,700.00
08/15/2023		3,900.00		3,900.00
02/15/2024	95,000.00	3,900.00	1,000.00	99,900.00
08/15/2024		2,000.00		2,000.00
02/15/2025	100,000.00	2,000.00	1,000.00	103,000.00
	<u>\$ 2,295,000.00</u>	<u>\$ 348,525.00</u>	<u>\$ 13,000.00</u>	<u>\$ 2,656,525.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 09/01/2010
PRINCIPAL AMOUNT OF ISSUE: \$2,930,000

Average Coupon.....3,14665948%

**CITY OF MISSION, TEXAS
COMBINATION TAX & REVENUE CO'S SERIES 2012
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	195,000.00	70,628.00	1,000.00	266,628.00
08/15/2013		38,538.00		38,538.00
02/15/2014	100,000.00	38,538.00	1,000.00	139,538.00
08/15/2014		37,538.00		37,538.00
02/15/2015	100,000.00	37,538.00	1,000.00	138,538.00
08/15/2015		36,538.00		36,538.00
02/15/2016	105,000.00	36,538.00	1,000.00	142,538.00
08/15/2016		35,488.00		35,488.00
02/15/2017	105,000.00	35,488.00	1,000.00	141,488.00
08/15/2017		34,438.00		34,438.00
02/15/2018	110,000.00	34,438.00	1,000.00	145,438.00
08/15/2018		33,338.00		33,338.00
02/15/2019	110,000.00	33,338.00	1,000.00	144,338.00
08/15/2019		32,238.00		32,238.00
02/15/2020	115,000.00	32,238.00	1,000.00	148,238.00
08/15/2020		30,944.00		30,944.00
02/15/2021	115,000.00	30,944.00	1,000.00	146,944.00
08/15/2021		29,650.00		29,650.00
02/15/2022	120,000.00	29,650.00	1,000.00	150,650.00
08/15/2022		27,550.00		27,550.00
02/15/2023	125,000.00	27,550.00	1,000.00	153,550.00
08/15/2023		25,363.00		25,363.00
02/15/2024	130,000.00	25,363.00	1,000.00	156,363.00
08/15/2024		23,088.00		23,088.00
02/15/2025	130,000.00	23,088.00	1,000.00	154,088.00
08/15/2025		20,813.00		20,813.00
02/15/2026	135,000.00	20,813.00	1,000.00	156,813.00
08/15/2026		18,450.00		18,450.00
02/15/2027	140,000.00	18,450.00	1,000.00	159,450.00
08/15/2027		16,000.00		16,000.00
02/15/2028	145,000.00	16,000.00	1,000.00	162,000.00
08/15/2028		13,100.00		13,100.00
02/15/2029	155,000.00	13,100.00	1,000.00	169,100.00
08/15/2029		10,000.00		10,000.00
02/15/2030	160,000.00	10,000.00	1,000.00	171,000.00
08/15/2030		6,800.00		6,800.00
02/15/2031	165,000.00	6,800.00	1,000.00	172,800.00
08/15/2031		3,500.00		3,500.00
02/15/2032	175,000.00	3,500.00	1,000.00	179,500.00
	<u>\$ 2,635,000.00</u>	<u>\$ 1,017,376.00</u>	<u>\$ 20,000.00</u>	<u>\$ 3,672,376.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$2,635,000

Average Coupon.....3.511390%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2012 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	30,000.00	44,106.00	1,000.00	75,106.00
08/15/2013		43,956.00		43,956.00
02/15/2014	30,000.00	43,956.00	1,000.00	74,956.00
08/15/2014		43,806.00		43,806.00
02/15/2015	190,000.00	43,806.00	1,000.00	234,806.00
08/15/2015		41,906.00		41,906.00
02/15/2016	190,000.00	41,906.00	1,000.00	232,906.00
08/15/2016		40,006.00		40,006.00
02/15/2017	200,000.00	40,006.00	1,000.00	241,006.00
08/15/2017		38,006.00		38,006.00
02/15/2018	200,000.00	38,006.00	1,000.00	239,006.00
08/15/2018		36,006.00		36,006.00
02/15/2019	205,000.00	36,006.00	1,000.00	242,006.00
08/15/2019		33,956.00		33,956.00
02/15/2020	205,000.00	33,956.00	1,000.00	239,956.00
08/15/2020		31,650.00		31,650.00
02/15/2021	210,000.00	31,650.00	1,000.00	242,650.00
08/15/2021		29,288.00		29,288.00
02/15/2022	220,000.00	29,288.00	1,000.00	250,288.00
08/15/2022		25,988.00		25,988.00
02/15/2023	230,000.00	25,988.00	1,000.00	256,988.00
08/15/2023		21,963.00		21,963.00
02/15/2024	235,000.00	21,963.00	1,000.00	257,963.00
08/15/2024		17,850.00		17,850.00
02/15/2025	240,000.00	17,850.00	1,000.00	258,850.00
08/15/2025		13,650.00		13,650.00
02/15/2026	250,000.00	13,650.00	1,000.00	264,650.00
08/15/2026		9,275.00		9,275.00
02/15/2027	260,000.00	9,275.00	1,000.00	270,275.00
08/15/2027		4,725.00		4,725.00
02/15/2028	270,000.00	4,725.00	1,000.00	275,725.00
	<u>\$ 3,165,000.00</u>	<u>\$ 908,168.00</u>	<u>\$ 16,000.00</u>	<u>\$ 4,089,168.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATE OF ISSUE: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$3,165,000

Average Coupon.....3.288951%

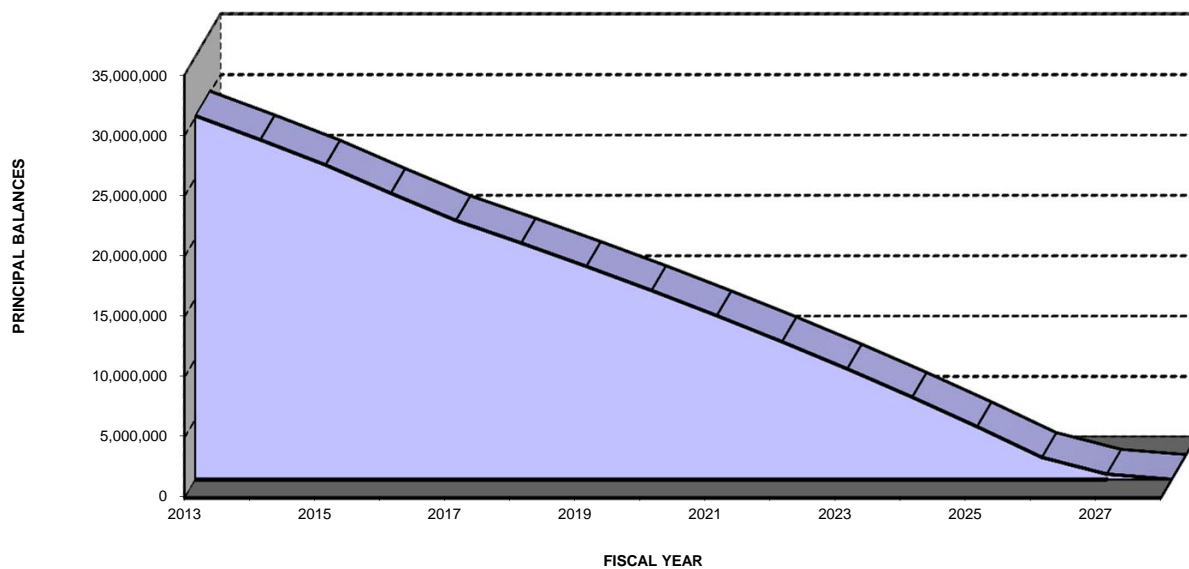
UTILITY REVENUE BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					32,063,000.00
2013	1,933,000.00	1,192,441.06	6,000.00	3,131,441.06	30,130,000.00
2014	2,000,000.00	1,115,474.21	6,000.00	3,121,474.21	28,130,000.00
2015	2,082,000.00	1,034,208.81	6,000.00	3,122,208.81	26,048,000.00
2016	2,343,000.00	945,429.96	4,000.00	3,292,429.96	23,705,000.00
2017	2,259,000.00	858,411.41	4,000.00	3,121,411.41	21,446,000.00
2018	1,866,000.00	785,125.66	4,000.00	2,655,125.66	19,580,000.00
2019	1,932,000.00	716,642.71	4,000.00	2,652,642.71	17,648,000.00
2020	1,999,000.00	643,887.81	4,000.00	2,646,887.81	15,649,000.00
2021	2,086,000.00	566,138.31	4,000.00	2,656,138.31	13,563,000.00
2022	2,159,000.00	483,027.31	4,000.00	2,646,027.31	11,404,000.00
2023	2,251,000.00	394,714.43	4,000.00	2,649,714.43	9,153,000.00
2024	2,343,000.00	301,164.70	4,000.00	2,648,164.70	6,810,000.00
2025	2,441,000.00	201,632.10	4,000.00	2,646,632.10	4,369,000.00
2026	2,549,000.00	95,907.85	4,000.00	2,648,907.85	1,820,000.00
2027	1,385,000.00	20,812.50	2,000.00	1,407,812.50	435,000.00
2028	435,000.00	-	1,000.00	436,000.00	-
	<u>\$ 32,063,000.00</u>	<u>\$ 9,355,018.83</u>	<u>\$ 65,000.00</u>	<u>\$ 41,483,018.83</u>	

OUTSTANDING REVENUE BONDS
As of 10/01/12 to Year 2030



**CITY OF MISSION, TEXAS
UTILITY FUND
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/12	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
EDAP Junior Lien Rev Bonds 1995-A	141,000.00	44,000.00	8,319.00	1,000.00	53,319.00
SRF Junior Lien Rev. Bonds 1995-B	444,000.00	140,000.00	19,974.00	1,000.00	160,974.00
WW&SS Junior Lien Rev Bonds 2004-A	11,610,000.00	585,000.00	605,111.25	1,000.00	1,191,111.25
WW&SS Junior Lien Rev Bonds 2004-B	483,000.00	24,000.00	26,694.30	1,000.00	51,694.30
WW & SS 2006 Refunding Series	12,605,000.00	865,000.00	532,342.51	1,000.00	1,398,342.51
WW&SS Junior Lien Rev Bonds 2009	<u>6,780,000.00</u>	<u>275,000.00</u>	<u>-</u>	<u>1,000.00</u>	<u>276,000.00</u>
	<u><u>\$ 32,063,000.00</u></u>	<u><u>\$ 1,933,000.00</u></u>	<u><u>\$ 1,192,441.06</u></u>	<u><u>\$ 6,000.00</u></u>	<u><u>\$ 3,131,441.06</u></u>

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
EDAP JUNIOR LIEN REVENUE BONDS SERIES 1995-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/13	44,000.00	4,924.00	1,000.00	49,924.00
10/01/13		3,395.00		3,395.00
04/01/14	47,000.00	3,395.00	1,000.00	51,395.00
10/01/14		1,750.00		1,750.00
04/01/15	<u>50,000.00</u>	<u>1,750.00</u>	<u>1,000.00</u>	<u>52,750.00</u>
				-
	<u>\$ 141,000.00</u>	<u>\$ 15,214.00</u>	<u>\$ 3,000.00</u>	<u>\$ 159,214.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: March 23, 1995
PRINCIPAL AMOUNT OF ISSUE: \$579,000.00
**These bonds may be called on 04/01/05 @ 100.000
INTEREST: Rates at 5.3% to 7.0%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
SRF JUNIOR LIEN REVENUE BONDS SERIES 1995-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/13	140,000.00	11,842.00	1,000.00	152,842.00
10/01/13		8,132.00		8,132.00
04/01/14	148,000.00	8,132.00	1,000.00	157,132.00
10/01/14		4,173.00		4,173.00
04/01/15	<u>156,000.00</u>	<u>4,173.00</u>	<u>1,000.00</u>	<u>161,173.00</u>
				-
	<u>\$ 444,000.00</u>	<u>\$ 36,452.00</u>	<u>\$ 3,000.00</u>	<u>\$ 483,452.00</u>

PAYEE: The Bank of New York

DATE OF ISSUE: March 23, 1995

PRINCIPAL AMOUNT OF ISSUE: \$2,032,000.00

**These bonds may be called on 04/01/05 @ 100.000

INTEREST RATES: 4.05% to 5.35%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-A
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/13	585,000.00	309,210.00	1,000.00	895,210.00
10/01/13		295,901.25		295,901.25
04/01/14	610,000.00	295,901.25	1,000.00	906,901.25
10/01/14		281,718.75		281,718.75
04/01/15	640,000.00	281,718.75	1,000.00	922,718.75
10/01/15		266,358.75		266,358.75
04/01/16	670,000.00	266,358.75	1,000.00	937,358.75
10/01/16		249,776.25		249,776.25
04/01/17	705,000.00	249,776.25	1,000.00	955,776.25
10/01/17		231,798.75		231,798.75
04/01/18	745,000.00	231,798.75	1,000.00	977,798.75
10/01/18		212,428.75		212,428.75
04/01/19	785,000.00	212,428.75	1,000.00	998,428.75
10/01/19		191,822.50		191,822.50
04/01/20	825,000.00	191,822.50	1,000.00	1,017,822.50
10/01/20		169,753.75		169,753.75
04/01/21	875,000.00	169,753.75	1,000.00	1,045,753.75
10/01/21		145,910.00		145,910.00
04/01/22	920,000.00	145,910.00	1,000.00	1,066,910.00
10/01/22		120,380.00		120,380.00
04/01/23	975,000.00	120,380.00	1,000.00	1,096,380.00
10/01/23		93,080.00		93,080.00
04/01/24	1,030,000.00	93,080.00	1,000.00	1,124,080.00
10/01/24		63,982.50		63,982.50
04/01/25	1,090,000.00	63,982.50	1,000.00	1,154,982.50
10/01/25		32,917.50		32,917.50
04/01/26	1,155,000.00	32,917.50	1,000.00	1,188,917.50
	<u>\$ 11,610,000.00</u>	<u>\$ 5,020,867.50</u>	<u>\$ 14,000.00</u>	<u>\$ 16,644,867.50</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$14,645,000

Average Coupon.....5.3020635%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REVENUE BONDS SERIES 2004-B
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
04/01/13	24,000.00	13,645.95	1,000.00	38,645.95
10/01/13		13,048.35		13,048.35
04/01/14	25,000.00	13,048.35	1,000.00	39,048.35
10/01/14		12,413.35		12,413.35
04/01/15	26,000.00	12,413.35	1,000.00	39,413.35
10/01/15		11,739.95		11,739.95
04/01/16	28,000.00	11,739.95	1,000.00	40,739.95
10/01/16		10,993.75		10,993.75
04/01/17	29,000.00	10,993.75	1,000.00	40,993.75
10/01/17		10,206.40		10,206.40
04/01/18	31,000.00	10,206.40	1,000.00	42,206.40
10/01/18		9,349.25		9,349.25
04/01/19	32,000.00	9,349.25	1,000.00	42,349.25
10/01/19		8,448.45		8,448.45
04/01/20	34,000.00	8,448.45	1,000.00	43,448.45
10/01/20		7,474.35		7,474.35
04/01/21	36,000.00	7,474.35	1,000.00	44,474.35
10/01/21		6,433.95		6,433.95
04/01/22	39,000.00	6,433.95	1,000.00	46,433.95
10/01/22		5,297.10		5,297.10
04/01/23	41,000.00	5,297.10	1,000.00	47,297.10
10/01/23		4,091.70		4,091.70
04/01/24	43,000.00	4,091.70	1,000.00	48,091.70
10/01/24		2,816.75		2,816.75
04/01/25	46,000.00	2,816.75	1,000.00	49,816.75
10/01/25		1,452.85		1,452.85
04/01/26	49,000.00	1,452.85	1,000.00	51,452.85
	<u>\$ 483,000.00</u>	<u>\$ 221,178.35</u>	<u>\$ 14,000.00</u>	<u>\$ 718,178.35</u>

PAYEE: The Bank of New York, Jacksonville, Florida

DATE OF ISSUE: April 1, 2004

PRINCIPAL AMOUNT OF ISSUE: \$603,000.00

Average Coupon.....5.6374166%

CITY OF MISSION, TEXAS
WATERWORKS & SEWER SYSTEM REFUNDING BONDS
SERIES 2006
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	865,000.00	275,361.88	1,000.00	1,141,361.88
08/15/2013		256,980.63		256,980.63
02/15/2014	895,000.00	256,980.63	1,000.00	1,152,980.63
08/15/2014		237,961.88		237,961.88
02/15/2015	935,000.00	237,961.88	1,000.00	1,173,961.88
08/15/2015		218,093.13		218,093.13
02/15/2016	1,185,000.00	218,093.13	1,000.00	1,404,093.13
08/15/2016		188,468.13		188,468.13
02/15/2017	1,065,000.00	188,468.13	1,000.00	1,254,468.13
08/15/2017		167,168.13		167,168.13
02/15/2018	630,000.00	167,168.13	1,000.00	798,168.13
08/15/2018		154,174.38		154,174.38
02/15/2019	655,000.00	154,174.38	1,000.00	810,174.38
08/15/2019		140,419.38		140,419.38
02/15/2020	680,000.00	140,419.38	1,000.00	821,419.38
08/15/2020		125,969.38		125,969.38
02/15/2021	715,000.00	125,969.38	1,000.00	841,969.38
08/15/2021		110,596.88		110,596.88
02/15/2022	740,000.00	110,596.88	1,000.00	851,596.88
08/15/2022		94,409.38		94,409.38
02/15/2023	775,000.00	94,409.38	1,000.00	870,409.38
08/15/2023		77,456.25		77,456.25
02/15/2024	810,000.00	77,456.25	1,000.00	888,456.25
08/15/2024		59,737.50		59,737.50
02/15/2025	845,000.00	59,737.50	1,000.00	905,737.50
08/15/2025		40,725.00		40,725.00
02/15/2026	885,000.00	40,725.00	1,000.00	926,725.00
08/15/2026		20,812.50		20,812.50
02/15/2027	925,000.00	20,812.50	1,000.00	946,812.50
	<u>\$ 12,605,000.00</u>	<u>\$ 4,061,306.98</u>	<u>\$ 15,000.00</u>	<u>\$ 16,681,306.98</u>

PAYEE: Texas State Bank DATE OF ISSUE: August 15, 2006

PRINCIPAL AMOUNT OF ISSUE: \$18,300,000

Bonds Callable 02/15/2016 @ 100.00 Average Coupon.....4.37215754%

CITY OF MISSION, TEXAS
JR. LIEN REVENUE BOND - SERIES 2009
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2013	275,000.00	-	1,000.00	276,000.00
02/15/2014	275,000.00	-	1,000.00	276,000.00
02/15/2015	275,000.00	-	1,000.00	276,000.00
02/15/2016	460,000.00	-	1,000.00	461,000.00
02/15/2017	460,000.00	-	1,000.00	461,000.00
02/15/2018	460,000.00	-	1,000.00	461,000.00
02/15/2019	460,000.00	-	1,000.00	461,000.00
02/15/2020	460,000.00	-	1,000.00	461,000.00
02/15/2021	460,000.00	-	1,000.00	461,000.00
02/15/2022	460,000.00	-	1,000.00	461,000.00
02/15/2023	460,000.00	-	1,000.00	461,000.00
02/15/2024	460,000.00	-	1,000.00	461,000.00
02/15/2025	460,000.00	-	1,000.00	461,000.00
02/15/2026	460,000.00	-	1,000.00	461,000.00
02/15/2027	460,000.00	-	1,000.00	461,000.00
02/15/2028	435,000.00	-	1,000.00	436,000.00
	<u>\$ 6,780,000.00</u>	<u>\$ -</u>	<u>\$ 16,000.00</u>	<u>\$ 6,796,000.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: December 30, 2009
PRINCIPAL AMOUNT OF ISSUE: \$8,285,000
INTEREST RATES: 0%



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STATISTICAL INFORMATION

CITY OF MISSION

City of Mission
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended September 30,	Real Property		Non-Real Property	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate ¹	Estimated Actual Taxable Value ²	Assessed Value as a Percentage of Actual Value
	Residential Property	Commercial	Personal					
		Property	Property					
2002	489,937,634	827,275,941	159,793,997	260,593,116	1,216,414,456	0.6200	1,477,007,572	0.82%
2003	572,280,747	933,981,279	193,622,647	304,326,707	1,395,557,966	0.5500	1,699,884,673	0.82%
2004	665,902,711	1,024,129,078	205,978,259	303,814,908	1,592,195,140	0.5500	1,896,010,048	0.84%
2005	805,549,768	1,141,385,750	245,449,393	347,471,060	1,844,913,851	0.5398	2,192,384,911	0.84%
2006	915,768,153	1,321,705,696	266,242,149	364,403,708	2,139,312,290	0.5589	2,503,715,998	0.85%
2007	997,313,190	1,512,771,351	277,201,924	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%
2008	1,201,607,606	1,738,634,339	318,353,327	529,477,247	2,729,118,025	0.5566	3,258,595,272	0.84%
2009	1,308,104,315	1,737,671,626	287,384,742	420,102,009	2,913,058,674	0.5666	3,333,160,683	0.87%
2010	1,401,660,290	1,937,539,558	274,072,218	486,901,384	3,126,370,682	0.5566	3,613,272,066	0.87%
2011	1,463,644,082	2,032,661,499	268,558,129	532,302,145	3,232,561,565	0.5566	3,764,863,710	0.86%

1. Tax rate per every \$100 valuation of property.
2. The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

**City of Mission
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	City of Mission			Overlapping Rates ¹								Total Direct & Overlapping Rates ²
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	Hidalgo County Tax Rate	School District				Drainage Dist. No. 1 Tax Rate	South Texas College Tax Rate		
					Mission ISD Tax Rate	Sharyland ISD Tax Rate	La Joya ISD Tax Rate	South Texas ISD Tax Rate				
2002-03	0.4247	0.1253	0.5500	0.5900	1.5841	1.5400	1.5699	0.0392	0.0456	0.1776	6.10	
2003-04	0.4358	0.1142	0.5500	0.5900	1.5841	1.5550	1.5699	0.0392	0.0435	0.1738	6.11	
2004-05	0.4222	0.1176	0.5398	0.5900	1.5691	1.5650	1.6420	0.0392	0.0435	0.1647	6.15	
2005-06	0.4344	0.1245	0.5589	0.5900	1.5632	1.5650	1.6420	0.0392	0.0435	0.1589	6.16	
2006-07	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.0392	0.0413	0.1548	5.96	
2007-08	0.4455	0.1111	0.5566	0.5900	1.1800	1.1850	1.2520	0.0492	0.0492	0.1540	5.02	
2008-09	0.4609	0.1057	0.5666	0.5900	1.1240	1.1850	1.3216	0.0492	0.0700	0.1498	5.06	
2009-10	0.4413	0.1153	0.5566	0.5900	1.2800	1.2000	1.3110	0.0492	0.0725	0.1491	5.21	
2010-11	0.4498	0.1068	0.5566	0.5900	1.3000	1.2000	1.3110	0.0492	0.0725	0.1497	5.23	
2011-12	0.4221	0.1167	0.5388	0.5900	1.3000	1.2000	1.3110	0.0492	0.0733	0.1507	5.21	

Source: Hidalgo County Tax Office and La Joya Tax Office.

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District).

2. (Total Tax Rate)- The allocation of operation and debt service is not available at this time for the County, School Districts, and the Community College.

City of Mission
Principal Property Tax Payers
September 30, 2012

Taxpayer	Tax Year 2012		Percentage of Total Taxable Value
	Taxable Value	Rank	
Frontera Generation LTD	70,561,190	1	2.03%
Sharyland Utilities LP	40,228,950	2	1.18%
Shary Retail LTD	34,267,370	3	1.01%
AEP Texas Central Co	12,470,850	4	0.37%
Bert Ogden Chevrolet	11,673,236	5	0.34%
Wal-Mart Real Estates Business	11,658,417	6	0.34%
Halliburton Energy Serv	10,999,490	7	0.32%
VRS Sharyland LLC	10,572,048	8	0.31%
Wal-Mart Stores Texas LLC	10,134,525	9	0.30%
CNMK Texas Properties LTD	9,903,229	10	0.29%
Total	<u>\$ 222,469,305</u>		<u>6.53%</u>

Source: Hidalgo County Tax Assessor.

**City of Mission
Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended September 30	Total Tax Levy for Fiscal Year	Collection within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collection to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2002	7,543,728	6,939,238	92.0%	572,103	7,511,341	99.6%
2003	7,687,882	7,206,507	93.7%	449,256	7,655,763	99.6%
2004	8,774,242	8,227,346	93.8%	513,005	8,740,351	99.6%
2005	9,928,090	9,342,725	94.1%	532,051	9,874,776	99.5%
2006	12,045,882	11,347,253	94.2%	629,015	11,976,268	99.4%
2007	13,241,161	12,684,294	95.8%	462,697	13,146,991	99.3%
2008	15,893,072	15,035,133	94.6%	686,561	15,721,694	98.9%
2009	17,305,109	16,251,424	93.9%	766,741	17,018,165	98.3%
2010	17,361,554	16,529,835	95.2%	409,278	16,939,113	97.6%
2011	17,803,116	16,989,023	95.4%	-	16,989,023	95.4%

City of Mission
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	MSA⁽²⁾		Median Age ⁽¹⁾	Percentage High School Graduates ⁽³⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾
		Personal Income	Capita Personal Income				
2002	50,515	747,116,850	14,790	30.50	84.4	13,600	10.70%
2003	51,000	774,384,000	15,184	31.00	88.0	14,038	11.20%
2004	54,934	799,938,672	14,562	31.00	81.7	14,156	9.00%
2005	56,582	826,336,648	14,604	30.50	84.8	14,869	5.20%
2006	58,279	853,605,758	14,647	31.70	93.1	15,341	5.20%
2007	61,193	881,774,748	14,410	32.00	85.3	15,536	5.60%
2008	65,310	910,873,314	13,947	32.70	80.0	15,451	7.30%
2009	68,575	940,932,134	13,721	32.20	79.6	15,439	9.30%
2010	72,004	971,982,894	13,499	30.90	82.4	15,341	9.90%
2011	77,058	1,004,058,330	13,030	30.90	82.9	15,517	10.20%

(1) Estimated (except for the FY 2000-information was received from the 2000 US Census).

(2) MSA-Metropolitan Statistical Area for Mission-McAllen-Edinburg-(Source: Tracer-Texas Labor Market).

(3) Source: Region One, Texas Education Agency & Mission Consolidated School District

(4) Source: Labor Market & Career Information, Texas Workforce Commission

City of Mission Principal Employers

Employer	2011 ⁽¹⁾			2002 ⁽²⁾		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Mission CISD	2,150	1	3.52%	-	-	0.00%
Sharyland ISD	1,175	2	1.93%	-	-	0.00%
Mission Regional Medical Center	1,168	3	1.91%	-	-	0.00%
T-Mobile	820	4	1.34%	-	-	0.00%
H.E.B. Grocery	663	5	1.09%	-	-	0.00%
City of Mission	610	6	1.00%	-	-	0.00%
Wal-Mart Super Center	332	7	0.54%	-	-	0.00%
Haliburton Energy Services	192	8	0.31%	-	-	0.00%
Home Depot	165	9	0.27%	-	-	0.00%
Target	156	10	0.26%	-	-	0.00%
Total	<u>7,431</u>		<u>12.18%</u>	<u>-</u>		<u>0.00%</u>

(1) Source: Mission Economic Development Corporation and City of Mission's budget office.

(2) Source: Information not available.

City of Mission
Operating Indicators by Function
Last Ten Fiscal Years

Function	FISCAL YEAR									
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Police										
Physical arrests	2,303	2,977	3,779	3,892	3,943	4,592	4,081	4,002	4,373	3,000
Parking Violation	163	88	118	59	44	96	64	67	41	35
Traffic Violations	9,240	10,005	14,850	15,118	12,042	13,217	22,473	20,757	10,957	12,970
Fire										
Number of calls answered	1,914	1,934	2,118	1,938	1,977	2,159	2,270	1,967	2,450	2,738
Inspections	1,616	830	1,191	884	790	2,945	2,479	3,015	2,392	2,154
Highways and Streets										
Streets resurfacing (miles)	33	41	39	29	20	8,564	6,088	3,750	5,960	4,240
Potholes repaired	12,980	13,046	18,288	15,379	13,006	24,729	10,217	6,438	12,449	6,710
Sanitation										
Refuse collected (tons/day) ⁽¹⁾	140	143	145	150	159	193	146	150	173	176
Recyclables collected (tons/day)	0.02	0.03	0.03	0.07	0.03	0.05	0.08	0.21	0.16	0.26
Culture and recreation										
Golf Course										
Rounds ⁽²⁾	-	-	57,040	54,588	53,464	54,125	68,173	65,942	52,491	59,162
Recreation										
Programs	15	15	17	17	34	32	32	32	32	32
Parks Maintained	18	22	22	22	24	24	24	25	25	25
Water										
New connections (year)	1,300	1,320	1,321	1,122	1,237	1,202	650	1,748	463	512
Water mains breaks (year)	140	142	151	486	563	459	603	557	649	452
Average daily consumption (millions of gallons)	8.22	8.06	8.31	10.56	12.56	10.85	12.44	13.23	11.00	13.63
Wastewater										
Average daily sewage treatment	4.52	4.65	4.35	4.60	6.00	6.03	6.06	5.97	6.57	6.32

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for 2006 estimated.

(2) Golf Course did not have the information for years 2002-2003.

City of Mission
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	FISCAL YEAR									
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Public Safety										
Police Protection										
Stations	1	1	1	1	1	1	1	1	1	2
Patrol Units	60	74	71	80	85	88	94	96	87	100
Fire Protection										
Fire Stations	3	3	4	4	4	4	4	4	4	5
Highways and Streets										
Streets (miles)	280	289	298	306	535	539.52	543.46	548.67	549.02	554.20
Number of Streetlights	4,395	4,483	4,583	4,673	4,767	2,636	2,679	2,726	4,856	4,945
Culture and recreation										
Parks acreage	215	226	226	226	310	310	419	419	419	419
Parks	18	22	22	22	24	24	24	25	25	25
Swimming pools	2	2	2	2	2	2	2	2	2	2
Tennis Courts	2	2	2	2	2	2	3	4	4	4
Community Centers	2	2	2	2	2	2	2	2	2	2
Water										
Water Plants	2	2	2	2	2	2	2	2	2	2
Water mains (miles)	139	152	270	270	410	415.86	422.56	425.36	429.07	436.35
Fire hydrants	1,870	1,890	1,990	3,000	2,254	2,408	2,444	2,457	2,481	2,496
Number of Service connections	18,905	19,245	19,931	20,763	21,995	22,902	23,308	23,785	24,248	24,734
Number of Gallons Sold (in millions)	2,736.02	2,614.00	2,647.40	3,387.70	4,172.14	3,425.39	3,906.65	4,228.779	3,613,761	4,513,884
Daily Average Consumption (gallons) ⁽¹⁾	8.20	8.00	8.20	10.60	12.56	10.85	12.44	11.59	9.90	12.37
Sewer										
Number of Treatment plants	1	1	1	1	1	1	1	1	1	1
Sanitary sewers (miles)	133	140	200	200	315	319.45	323.16	325.11	325.93	328.70
Number of Service connections	12,085	15,812	16,682	17,683	18,606	18,632	20,510	21,285	21,694	22,110
Storm sewers (miles)	75	75	75	75	110	112.17	114.95	115.91	116.83	118.99
Daily average treatment in gallons ⁽¹⁾	3.40	4.40	4.20	4.60	6.00	6.03	6.06	5.97	6.57	6.60
Maximum daily treatment capacity ⁽¹⁾	4.60	4.90	4.99	5.16	7.00	7.34	8.12	6.70	12.92	7.87

Source: City departments.

(1) Amount is in millions.

Note: No capital asset indicators are available for the general government function.



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BUDGET GLOSSARY

CITY OF MISSION

BUDGET GLOSSARY

Ad Valorem Tax – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

Appraised Value – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

Appropriation – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

Bond – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

Budget – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Capital Outlay – Expenditures which result in the acquisition of or addition to the fixed assets.

City Council – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

Culture and Recreation – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

Current Taxes – Taxes levied and due within one year.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

BUDGET GLOSSARY

Estimate Revenue – The amount of projected revenues to be collected during the fiscal year.

Expenditures – A decrease in net financial resources of the City due to the acquisition of goods and services.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Final Amended Budget – The original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes applicable to the fiscal year, whenever signed into law or otherwise legally authorized.

Fiscal Period – Any period at the end of which a government determines its financial position and the results of its operations.

Fiscal Year – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

Franchise Tax – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function in accordance with special regulations, restrictions, or limitations.

Fund Balance – The difference between fund assets and fund liabilities or net position of a governmental fund.

Fund Balance (Unassigned) – The difference between the total fund balance of a governmental fund and its nonspendable, restricted, committed, and assigned components.

BUDGET GLOSSARY

General Government – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

General Obligation Bonds – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

Highways and Streets – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Miscellaneous – Amounts paid for goods and services not otherwise classified.

MEDC – Mission Economic Development Corporation – a component unit of the City of Mission.

Ordinance – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Purchased Services – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

Original Budget – The first complete appropriated budget with all adjustments made before the beginning of the fiscal year and including appropriation amounts automatically carried over from prior years by law.

Personnel (salaries and wages) – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

Personnel (employee benefits) – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

Public Safety – A function of the City whose sole purpose is the protection of persons and property.

BUDGET GLOSSARY

Purchased Professional and Technical Services – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

Purchased Property Services – Services purchased to operate, repair, maintain and rent property owned or used by the City.

Revenue – Funds that the government receives as income.

Revenue Bonds – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

Supplies – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

Tax Levy Ordinance – An ordinance through which taxes are levied.

Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Working Capital – The excess of current assets over liabilities.